

MINUTES

Marshall County Board of Supervisors
Regular Meeting August 12, 2026, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa

The Marshall County Board of Supervisors met for the Regular Meeting according to the posted notices in the Courthouse, First Floor Meeting Room 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Heil called the meeting to order on August 12, 2026, at 9:00 a.m. Present: Chair Jarret Heil, Vice Chair Carol Hibbs, Member Christian Goodman. Hibbs moved to approve the agenda second by Goodman. Motion carried 3-0.

Goodman moved to approve the Consent Agenda, second by Hibbs. Motion carried 3-0. Items:

1. Approve Previous Regular Session Minutes - July 29, 2026.
2. File Manure Management Plans:
 - a. AB Facilities, #71745, 2518 Binford Avenue, State Center, signed with changes.
 - b. Eric Elder, #61858, 2115 Canfield Avenue, State Center, signed with no changes.
3. Approve 2025 Property Tax Rates Payable 2026-2027.
4. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

End of Consent Agenda.

Adopt Resolution No. 2026-0027: A Resolution to Approve the Region 6 Housing Trust Fund 2027 Application Cash Contribution.

WHEREAS the Region 6 Housing Trust Fund can apply for \$404,446.00 of Iowa Finance Authority (hereinafter "IFA") State Housing Trust Funds if the trust fund secures \$40,445.00 of local contributions, and

WHEREAS the per capita state share for Marshall County is \$174,825 if \$17,483 of local assistance is secured, and

WHEREAS the IFA expects that 30% of the state funds be expended for households under 30% of the County median which is \$121,334.00 and it can be difficult some years to find projects under these income values, and

WHEREAS all the applicants must have annual incomes under 80% of the county median as determined by the Department of House and Urban Development (hereinafter "HUD.")

THEREFORE, BE IT RESOLVED BY THE MARSHALL COUNTY BOARD OF SUPERVISORS:

Section 1: Marshall County will provide \$17,483.00 of cash assistance for the 2027 Region 6 Housing Trust Fund Application. This assistance will be provided in Fiscal Year 2027/2028. Approved this 12th day of August, 2026.

Attest:

Jarret P Heil

Jarret P Heil (Aug 19, 2026 11:08:26 CDT)

Jarret Heil,
Board of Supervisors Chair

Nan Benson

Nan Benson, Auditor/Recorder

Motion by Hibbs, second by Goodman to adopt Resolution No. 2026-0027: A Resolution to Approve the Region 6 Housing Trust Fund 2027 Application Cash Contribution. Resolution adopted 3-0.

Marty Wymore with Region 6 Resource Partners addressed the Board regarding the Region 6 Housing Trust Fund 2027 application. Wymore stated that Marshall County has supported the Housing Trust Fund since its beginning in 2010. He explained that approximately \$404,000 in state resources will be available through the program this year, compared to approximately \$450,000 the previous year.

The required local match has been reduced from 25% to 10%, resulting in a significant reduction in the County's contribution. Wymore stated that from 2015 through 2025, approximately \$1.3 million from the Housing Trust Fund was spent in Marshall County to improve owner-occupied homes and provide affordable rental units, including projects in and around downtown Marshalltown.

Wymore explained that the program assists with exterior improvements and emergency repairs, with a typical project limit of approximately \$25,000. He noted that there is currently a lengthy waiting list for assistance and that a lack of available contractors has created additional delays. The program also assists homeowners and rental properties following disaster events when funding is available.

The Board discussed the reduction in the County's contribution from approximately \$49,000 the previous year to approximately \$17,500 this year. Wymore explained that the reduction is due to the Iowa Finance Authority reducing the required local match from 25% to 10%. The local contribution is divided among the four counties served by Region 6 based on population.

The Board also discussed the source of the County's contribution, which is included in the economic development budget, and whether the 10% local match is anticipated to continue for the following fiscal year.

Approve Contract for AI Document Management with Cott Systems for Auditor/Recorder and Authorize the Chair to Sign.

Motion by Goodman, second by Hibbs to approve Contract for AI Document Management with Cott Systems for Auditor/Recorder and Authorize the Chair to Sign. Motion carried 3-0.

Auditor/Recorder Nan Benson explained that the office has been scanning numerous historical records, including real estate records and Board of Supervisors minutes, and that the proposed system would allow additional historical records to be scanned, indexed, and searched using new technology.

The system will allow users to more easily locate information within historical records and is expected to be particularly helpful with handwritten and cursive documents. As an example, historical election canvass records could be made more accessible to the public. Benson stated that the ultimate goal is to provide public access to the records once staff are comfortable with the system.

The initial cost of the system is \$6,435, with an annual subscription thereafter. The expenses will be paid from the existing election budget and will not require additional funding. The Board also discussed the ability for County staff to scan and upload additional records themselves as part of the subscription.

Approve Purchase of Permanent and Temporary Right-of-Way from DJS Family Farms, LLC for Project BROS-C064(150)--5F-64, Bridge O-6 for \$3690.00.

Motion by Hibbs, second by Goodman to approve Purchase of Permanent and Temporary Right-of-Way from DJS Family Farms, LLC for Project BROS-C064(150)--5F-64, Bridge O-6 for \$3690.00. Motion carried 3-0.

County Engineer Paul Geilenfeldt presented a request to acquire permanent and temporary right-of-way from DJS Family Farms LLC for Project BROS-C064(150)--5F-64, Bridge O-6.

Geilenfeldt explained that the acquisition is for an upcoming bridge project scheduled for letting in November. The acquisition includes approximately 0.21 acres of permanent right-of-way and approximately 0.12 acres of temporary easement needed for construction.

Approve Purchase of Permanent and Temporary Right-of-Way from Vincene Ridout for Project BROS-C064(150)--5F-64, Bridge O-6 for \$3,863.36.

Motion by Goodman, second by Hibbs to approve Purchase of Permanent and Temporary Right-of-Way from Vincene Ridout for Project BROS-C064(150)--5F-64, Bridge O-6 for \$3,863.36. Motion carried 3-0.

County Engineer Paul Geilenfeldt presented a request to acquire permanent and temporary right-of-way from Vincene Ridout for Project BROS-C064(150)--5F-64, Bridge O-6 for \$3,863.36.

The acquisition includes approximately 0.22 acres of permanent right-of-way and approximately 0.08 acres of temporary easement. Compensation also includes payment related to the removal of approximately 0.8 acres from the Conservation Reserve Program (CRP).

Public Hearing on the Vacation of a Portion of Brown Avenue.

Motion by Hibbs, second by Goodman to open public hearing at 9:19 a.m. Motion carried 3-0.

There were zero (0) written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the 15 individual(s) who attended the public hearing, zero (0) individual(s) presented oral comments, questions, or objections.

Motion by Goodman, second by Hibbs to close public hearing at 9:20 a.m. Motion carried 3-0.

Public Forum. Auditor/Recorder Nan Benson announced that the Iowa State Association of Counties' (ISAC) executive director will be visiting Marshall County on October 7, 2026, at 2:30 p.m. as part of a 99-county tour. Benson explained the role of the Iowa State Association of Counties (ISAC) and the educational and networking opportunities it provides to County officials and employees.

Benson also announced that the new Marshall County website would be going live later that day. Staff training has been underway, with additional training to be provided for departments responsible for agendas and related website content.

Board Chair Heil, on behalf of Treasurer Deann Tomlinson announced that property tax statements are scheduled to be mailed on Friday, August 14, 2026. Payments may be made online or in the Treasurer's Office.

Planning and Zoning Director Tyler Kelley announced that the Marshall County Zoning Commission will meet on August 27, 2026, at 10:00 a.m. in Meeting Room 1 of the Marshall County Courthouse to discuss and possibly take action regarding a Marshall County data center moratorium. Public comments regarding the moratorium may be submitted prior to the meeting.

Harold Lanning, 1994 Vine Avenue, Marshalltown, addressed the Board regarding annexation and asked about the process and the County's role in annexations. The Board discussed its understanding of the annexation process, including potential public hearings and the distinction between voluntary and involuntary annexations. It was noted that the County had not received an annexation request related to the concerns raised.

The Board and County Assessor Blaze Wurr discussed prior annexations and deannexations and noted that additional research would be completed to provide more information regarding the process.

Lanning also complimented the Secondary Roads Department and County employees for their work on County roads and ditches. He specifically recognized employees for maintaining their equipment and conducting themselves professionally while working on County projects. County Engineer Paul Geilenfeldt thanked him for the positive comments and stated that employees would be made aware of their recognition.

Adjournment. The next regular session is Wednesday, August 26, 2026, at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, August 19, 2026, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:31 a.m.



Jarret P Heil (Aug 19, 2026 11:08:26 CDT)

Jarret Heil,
Board of Supervisors Chair

Attest:



Nan Benson, Auditor/Recorder

260812 Minutes

Final Audit Report

2026-08-21

Created:	2026-08-19
By:	Aviana Rodriguez Nolte (arodriguez@marshallcountyia.gov)
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