

**Marshall County Board of Supervisors  
Annual Organizational Meeting  
Monday, January 3, 2022 at 9:05 a.m.  
1 E MAIN ST, GRAND COURT ROOM AND VIA ZOOM  
AGENDA**

**1. Call to Order**

**How to Participate in the meeting**

Due to active construction in the courthouse area and the concern for the safety of all residents of Marshall County, the Board of Supervisors' Public Meetings will be available LIVE online, as previously established on March 31, 2020, through the COVID-19 Virus pandemic, to continue until the courthouse area, including the grounds, courthouse building and the Grand Courtroom, is no longer an official construction site. The Board passed "Resolution 2021-0030 Restricting Public Access to Courthouse During Active Construction" at their meeting of July 20, 2021, per advisement of legal counsel. The Board encourages the public to remain engaged and actively participate via the ZOOM process. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 3 available options to view and/or participate in the public meetings:

- View on YouTube. View live or replay later. [MARSHALL COUNTY YOUTUBE](#)
- Call in by Phone: 1-312-626-6799, Meeting ID 871 3622 1316 Passcode 526597
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316? PWD=Q0LDEXVVEHPLSVROA3LVRDVTcXHAQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0lDZXVVEHPLSVROA3LVRDVTcXHAQT09)
- If you call in or participate by zoom, please mute yourself until you speak.

**Notice to the Public**

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

**2. Pledge of Allegiance**

**3. Roll call.**

THOMPSON, CHAIR	PATTEN, VICE CHAIR	SALASEK, MEMBER

**4. Approve or modify the Annual Organization Meeting agenda.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON, CHAIR	PATTEN, VICE CHAIR	SALASEK, MEMBER

**5. Select Board of Supervisor Chair and Vice Chair for 2022.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to select \_\_\_\_\_ as Chair, and \_\_\_\_\_ as Vice Chair.

THOMPSON	PATTEN	SALASEK

**6. Approve Board of Supervisor Appointments, beginning January 1, 2022, one year terms:**

1. Marshall County Landfill Commission – Bill Patten, Dave Thompson, Alternate
2. Area Agency on Aging – Steve Salasek, Bill Patten, Alternate
3. Central Iowa Juvenile Detention Commission (Eldora) -Dave Thompson; Bill Patten, Alternate
4. Second Judicial District Department of Correctional Services – Bill Patten; Dave Thompson, Alternate
5. Emergency Management Agency – Bill Patten, Dave Thompson, Alternate
6. Marshalltown Cluster Decategorization Child Welfare Service Plan – Steve Salasek, Bill Patten, Alternate
7. Marshall Economic Development (M.E.D.) – Bill Patten, Dave Thompson, Alternate
8. Mid-Iowa Community Action – Steve Salasek, Dave Thompson and Bill Patten, Alternate
9. Regional Workforce Investment Board – Steve Salasek; Dave Thompson, Alternate
10. Region VI Planning Commission – Dave Thompson, Bill Patten, Alternate
11. Advisory Committee on Intergovernmental Relations-Steve Salasek, Bill Patten and Dave Thompson Alternate
12. Marshall County Early Childhood – Steve Salasek, Bill Patten, Alternate
13. 28E Board for Central Iowa Community Services—Bill Patten, Dave Thompson Alternate
14. Chamber Board-Dave Thompson, Bill Patten, Alternate
15. Marshall County Joint E911 Service Board-Bill Patten, Dave Thompson, Alternate

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON	PATTEN	SALASEK

**7. ADOPT RESOLUTION 2022-0001 CONSTRUCTION EVALUATION RESOLUTION, RELATING TO CONSTRUCTION OF CONFINEMENT FEEDING OPERATION STRUCTURE**

- WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and
- WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and
- WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and
- WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2021 and January 31, 2022 and submit an adopted recommendation regarding that application to the DNR; and
- WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;
- NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MARSHALL COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON	PATTEN	SALASEK

**8. ADOPT RESOLUTION 2022-0002 MOVING PERMITS**

- WHEREAS, the Board of Supervisors is empowered under authority of Section 321.1 of the Code of Iowa to issue permits for the movement of machines, vehicles or loads, or combinations thereof which exceed the maximum dimensions and/or weights specified in Sections 321.453 to 321.466 but within the limitations of Chapter 321E upon Secondary Roads under their jurisdiction, and
- WHEREAS, it is important that such permits be issued by persons familiar with the statutes and regulations relating to such permits and also with the limitations of the county's roadways, road surfaces and structures along the selected or designated routes.
- NOW, THEREFORE BE IT RESOLVED by the Marshall County Board of Supervisors that the Marshall County Engineer and the following named employees of the Secondary Road Department be authorized to issue and sign special permits for the movement of vehicles of excessive size and weight upon Marshall County Secondary Roads in accordance with said Chapter 321E: Named Employees: Paul Geilenfeldt, Mark Hentges, Lisa Reeder, Jill Tompkins, Andrew Rhodes.

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON	PATTEN	SALASEK

**9. ADOPT RESOLUTION 2022-0003 BLANKET ROAD CLOSURE**

- NOW, THEREFORE BE IT RESOLVED by the Marshall County Board of Supervisors that effective January 5, 2021, Paul C. Geilenfeldt, the County Engineer of Marshall County, Iowa, be and he is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the requirements of Section 306.41 of the Code of Iowa until such time as formal action can be entered into the minutes of said Board.

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON	PATTEN	SALASEK

**10. ADOPT RESOLUTION 2022-0004 CERTIFICATE OF COMPLETION**

- NOW, THEREFORE BE IT RESOLVED by the Marshall County Board of Supervisors that effective January 5, 2021, Paul C. Geilenfeldt, the County Engineer of Marshall County, Iowa, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications therefore in connection with all Farm to Market and Federal or State aid construction projects in this county.\

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON	PATTEN	SALASEK

**11. ADOPT RESOLUTION 2022-0005 ERECT EMBARGO SIGNS**

- NOW, THEREFORE BE IT RESOLVED by the Marshall County Board of Supervisors that the County Highway Department representing the Board of Supervisors be hereby authorized and directed to erect embargo signs restricting such loads on county routes, when such conditions exist, that all such loads be restricted to a maximum load as determined by the office of the County Engineer. Locations of signs to be verified at the next adjourned session.

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON	PATTEN	SALASEK

**12. Approval of Official Newspapers for Calendar Year 2022.**

Approve of Official Newspapers for calendar year 2022 for publication of county proceedings: Times Republican, Marshalltown, Iowa and Mid Iowa Enterprise, State Center, Iowa.

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON	PATTEN	SALASEK

Documents:

[2021-11-05\\_ MID IOWA ENTERPRISE REQ FOR OFFICIAL PUB CY2022.PDF](#)

**13. Approve Marshall County Discrimination Disclaimer.**

- Marshall County Discrimination Disclaimer—No person shall be excluded from the receipt of services or benefits, and no employee shall be discriminated against on the basis of race, creed, color, national origin, sex, sexual orientation, gender identity, age, religious or political affiliation and physical or mental disability, consistent with applicable state and federal policies and regulations. Any incident of discrimination should be reported. Violation of the nondiscrimination policy may result in disciplinary action, which can include reprimand, suspension or dismissal from employment, and may also subject the violator to administrative or civil liability.

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON	PATTEN	SALASEK

**14. Public Forum. Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.**

**15. Adjournment. The next regular session is January 04, 2022, at 9:05 a.m. There being no further business to come before the Board, the Annual Organizational meeting is adjourned at \_\_\_\_\_ a.m.**

November 5, 2021


Marshall County Board of Supervisors  
Marshall County Courthouse  
1 East Main Street  
Marshalltown, IA 50158

Dear Board of Supervisors:

Please consider this letter our request to continue as your official legal publication newspaper for Marshall County (specifically the Marshall County Board of Supervisors) for the 2022 calendar year.

Thank you for your consideration and we look forward to working with you in the year to come.

Sincerely,

A handwritten signature in cursive script that reads "Christine Davis". The signature is written in black ink and is positioned below the word "Sincerely,".

Christine Davis, Publisher  
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