

Marshall County Board of Supervisors
Regular Session January 3, 2023 at 9:15 a.m. or immediately following
the Annual Organizational Meeting
Election Center, 107 S 1st Avenue, Marshalltown, Iowa
AGENDA

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE
https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNXf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode
526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?](https://us02web.zoom.us/j/87136221316?pwd=Q0LDEXVVEHPLSVROA3LVRDVTCXHAQT09)
PWD=Q0LDEXVVEHPLSVROA3LVRDVTCXHAQT09

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call. Salasek / Heil / Hibbs

Chair __, Vice Chair __, Member __

RCV: Chair:: Absent__ Present__ By Zoom__ / Vice Chair: Absent__ Present__ By
Zoom__ / Member: Absent__ Present__ By Zoom__

3. Pledge of Allegiance.

4. Approve Agenda.

Motion by _____, second by _____ to _____ agenda.

RCV: Chair Y N / Vice Chair Y N / Member Y N

5. Consent Agenda:

5.a. Approve Regular Session Minutes, December 20, 2022.

Documents:

[2022-12-20_MINUTES.PDF](#)

5.b. Approve Special Session Minutes, December 28, 2022

Documents:

[2022-12-28_MINUTES.PDF](#)

5.c. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

5.d. File Manure Management Plans

Flint Finisher Farm ID 71020, 1378 120th Street, Clemons, update with changes.

Documents:

[FLINT FINISHER FARM ID71020 4 YEAR MMP UPDATE WITH CHANGES COUNTY COP.PDF](#)

5.e. End of Consent Agenda. Roll call vote:

Motion by _____, second by _____ to _____ consent agenda.

RCV: Chair Y N / Vice Chair Y N / Member Y N

6. Resolution 2023-0006 Approving Homestead and Family Farm Credits and Military Service Tax Exemptions

- Whereas, pursuant to Iowa Code 425.3, 425A.3, and 426A.14 the Marshall County Board of Supervisors has received the Homestead Tax Credit claims, Family Farm Tax Credit claims and the Military Service Tax Exemption claims from the County Auditor for the 2022 taxes, payable 2023-2024.
- Be It Resolved, that all claims filed are allowed except those recommended for disallowance by the County Assessor, a list of which is on file in the County Auditor's Office.
- Be It Further Resolved that the Chairman of the Board is hereby authorized to sign notices of disallowance to claimants whose applications for Homestead Tax Credits, Family Farm Credits and Military Service Tax Exemptions have been disallowed.

Motion by _____, second by _____ to _____ **Resolution 2023-0006 Approving Homestead and Family Farm Credits and Military Service Tax Exemptions. See attached for list.**

Roll Call Vote:

Documents:

[RES 2023-0006_2023-01-03_RESOLUTION HMSTDFMILITARY FY24.PDF](#)

7. ADOPT RESOLUTION #2023-0007 APPROVING THE ASSIGNMENT OF CERTIFICATE OF PURCHASE TO THE CITY OF MARSHALLTOWN, IOWA, 411 W Linn St

- Whereas, the City of Marshalltown, Iowa, requests to obtain the following certificates of tax sale for the following parcels in the City of Marshalltown, Iowa:
- Certificate #20221318, PIN 8418-35-105-006, 411 W Linn St, Marshalltown.
- Whereas, Marshall County therefore avoids the expense of tax redemption procedure, and
- Whereas, the transfer of said certificates of tax purchase to The City of Marshalltown, Iowa, is in the better interest of the County and is in the better interest of the City of Marshalltown, Iowa to eliminate any form of liability to Marshall County.
- Now Therefore, Be it Resolved that the Chairman of the Board of Supervisors is authorized and directed to execute the assignment of certificates of tax purchases of this real estate upon receipt of \$10.00 per each assignment of tax sale certificates fee payment.
- This Resolution shall be in effect after approval and signature of the Board Chairman as required by law.

Motion by _____, second by _____ to _____ RESOLUTION #2023-0007 APPROVING THE ASSIGNMENT OF CERTIFICATE OF PURCHASE TO THE CITY OF MARSHALLTOWN, IOWA, 411 W Linn St.

Roll Call Vote:

Documents:

[RES 2023-0007_2023-01-03_CITY ACQUIRE 411 W LINN ST.PDF](#)

8. Adopt RESOLUTION 2023-0008 APPROVING APPOINTMENT OF Danielle Fleming TO THE POSITION OF Property Tax Supervisor IN THE OFFICE OF THE COUNTY Treasurer

- Now Therefore, Be it Resolved
- The Board of Supervisors Approve the Appointment of Danielle Fleming to the position of Property Tax Supervisor in the Office of the County Treasurer effective January 3, 2023.
- This Resolution shall be in effect after approval and signature of the Board Chairman as required by law.

Motion by _____, second by ____ to _____ RESOLUTION 2023-0008 APPROVING APPOINTMENT OF Danielle Fleming TO THE POSITION OF Property Tax Supervisor IN THE OFFICE OF THE COUNTY Treasurer.

Roll call vote:

Documents:

[RES 2023-0008_2023-01-03_FLEMING PROP TAX SUPERVISOR.PDF](#)

9. Adopt RESOLUTION 2023-0009 APPROVING RE-APPOINTMENT OF Ashlee Stupp TO THE POSITION OF Motor Vehicle Supervisor IN THE OFFICE OF THE COUNTY Treasurer

- Now Therefore, Be it Resolved
- The Board of Supervisors Approve the Re-Appointment of Ashlee Stupp to the position of Motor Vehicle Supervisor in the Office of the County Treasurer effective January 3, 2023.
- This Resolution shall be in effect after approval and signature of the Board Chairman as required by law.

Motion by _____, second by ____ to adopt RESOLUTION 2023-0009 APPROVING RE-APPOINTMENT OF Ashlee Stupp TO THE POSITION OF Motor Vehicle Supervisor IN THE OFFICE OF THE COUNTY Treasurer

Roll call vote:

Documents:

[RES 2023-0009_2023-01-03_STUPP MOTOR VEHICLE SUPERVISOR.PDF](#)

10. Adopt Resolution #2023-0010 Marshall County Audit Request for Proposals

- Whereas, the Marshall County Board of Supervisors is electing to have an annual audit made by a certified public accountant; and
- Whereas, Chapter 11.6 (2a) Code of Iowa, states that a county shall utilize procedures which include a request for proposals for such audit.
- Now, Therefore, Be It Resolved, proposals be received in the Marshall County Auditor and Recorder's Office at First Interstate Bank until 4:30 p.m. on Monday, February 13, 2023, for audit services for the three fiscal years July 1, 2022, through June 30, 2025. Written notification of the selection of a certified public accountant is to be filed with the Auditor of State.

Motion by _____, second by _____, to _____ Resolution #2023-0010, Marshall County Audit request for proposals.

Roll call vote:

Documents:

[RES 2023-0010_2023-01-03_RFP AUDIT.PDF](#)

11. Personnel Changes:

11.a. Approve New Hire, Tianna Ordaz, Sheriff's Office, Jailer, permanent full time, 41.25 hours per week, \$20.41 / hr, to start on or after January 9, 2023.

Motion by _____, second by _____ to Approve New Hire, Tianna Ordaz, Sheriff's Office, Jailer, permanent full time, 41.25 hours per week, \$20.41 / hr, to start on or after January 9, 2023.

Roll call vote:

Documents:

[TIANNA ORDAZ NEW JAIL EE.PDF](#)

11.b. Approve Reappointment, Treasurer's Office, Motor Vehicle Supervisor, Ashley Stupp, permanent full time, from \$25.65/hr to \$25.90/hr, effective January 3, 2023.

Motion by _____, second by _____ to _____ Reappointment, Treasurer's Office, Motor Vehicle Supervisor, Ashley Stupp, permanent full time, from \$25.65/hr to \$25.90/hr, effective January 3, 2023.

Roll call vote:

Documents:

[STUPP REAPPOINTMENT.PDF](#)

11.c. Approve Promotion, Treasurer's Office, Danielle Fleming, permanent full time, from Assistant Supervisor (\$22.28/hr) to Property Tax Supervisor (\$28.84/hr) 40 hours per week, effective January 3, 2023.

Motion by _____, second by _____ to _____ Promotion, Treasurer's Office, Danielle Fleming, permanent full time, from Assistant Supervisor (\$22.28/hr) to Property Tax Supervisor (\$28.84/hr) 40 hours per week, effective January 3, 2023.

Roll call vote:

Documents:

[FLEMING PROMOTION.PDF](#)

11.d. Approve Promotion, Treasurer's Office, Breanne Maddick, permanent full time, from Universal Clerk (\$19.23/hr) to Assistant

Supervisor (\$22.51/hr) 40 hours per week, effective January 3, 2023.

Motion by _____, second by ____ to _____ Promotion, Treasurer's Office, Breanne Maddick, permanent full time, from Universal Clerk (\$19.23/hr) to Assistant Supervisor (\$22.51/hr) 40 hours per week, effective January 3, 2023.

Roll call vote:

Documents:

[MADDICK PROMOTION.PDF](#)

11.e. Approve Status Change, Treasurer's Office, Jade Eash change from Universal Clerk (\$17.56/hr) to Universal Clerk, (\$18.56/hr) effective January 3, 2023.

Motion by _____, second by ____ to _____ Status Change, Treasurer's Office, Jade Eash change from Universal Clerk (\$17.56/hr) to Universal Clerk, (\$18.56/hr) effective January 3, 2023.

Roll call vote:

Documents:

[EASH STATUS CHANGE.PDF](#)

12. Approve Electric Easement, Interstate Power & Light, PIN 8317-01-100-005

Moton by ____ second by ____ to ____ Electric Easement, Interstate Power & Light, PIN 8317-01-100-005 and authorizie Chair to sign.

Roll call vote:

Documents:

[EASEMENT CORRESPONDENCE PIN 8317-01-100-005.PDF](#)
[ELECTRIC EASEMENT TO BE SIGNED PIN 8317-01-100-005.PDF](#)

13. Approve Change Order Requests, Breiholz Construction. Discussion, possible action.

Motion by _____ second by _____ to _____ Change Order Requests, Breiholz Construction for Court House, in the amount of _____, and authorize Chair to sign.

Roll call vote:

Change	Description	Owner	Storm	Code	Damages
COR 81	Meeting Room 1 Speakers	\$2,382.53			
COR 82	3rd Floor Framing	4806.5408	\$8,411.45	\$1,802.45	

COR 83	Stone Replacement	\$4,236.58			
COR 84	3rd, 4th Floor Lighting	\$1,209.74	\$2,117.05	\$453.65	
COR 86	Jalousie Windows			\$17,346.64	
Total	-	\$ 12,635.39	\$ 10,528.50	\$ 19,602.75	\$ -
				Total:	\$ 42,766.64

Documents:

[COR 81 ASI 44 BOARDROOM SPEAKERS.PDF](#)
[COR 82 3RD FLOOR FRAMING.PDF](#)
[COR 83 3RD FLOOR WEST WINDOW STONE HEADER.PDF](#)
[COR 84 RFI 98 3RD- 4TH FLOOR LIGHTING.PDF](#)
[COR 86 JALOUSIE WINDOWS.PDF](#)

14. Installation of CERT Pager software, communication issues with the radio system / siren project. Discussion and possible action.

15. File receipt of RACOM's Beneficial use of Radio System letter and authorize Chair to Sign.

Motion by _____, second by _____ to _____ File receipt of RACOM's Beneficial use of Radio System letter and authorize Chair to Sign.

Roll Call Vote:

Documents:

[BENEFICIAL USE OF RADIO SYSTEM.PDF](#)

16. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

17. Adjournment.

The next regular session is January 17, 2023, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, January 11, 2023, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

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