

Marshall County Board of Supervisors
Regular Session Wednesday, February 15, 2023, at 9:00 a.m.
Marshall County Sheriff's Office Meeting Room, 3rd Floor 3B
2369 Jessup Avenue, Marshalltown, Iowa

AGENDA

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE
https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNXf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode
526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?](HTTPS://US02WEB.ZOOM.US/J/87136221316?PWD=Q0LDEXVVEHPLSVROA3LVRDVTCXHAQT09)
PWD=Q0LDEXVVEHPLSVROA3LVRDVTCXHAQT09

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call. Chair Heil, Vice Chair Salasek, Member Hibbs.

- Present:
- Absent:
- Attended By Zoom:

3. Pledge of Allegiance.

4. Approve Agenda.

Motion by _____, second by _____ to _____ agenda.

Roll call vote: Heil, Salasek, Hibbs.

5. Consent Agenda:

5.a. Approve Minutes, Regular Session January 31, 2023, and Special Session Minutes February 3, 2023.

Documents:

[2023-01-31_MINUTES REG MTG.PDF](#)
[2023-02-03_MINUTES SPC MTG.PDF](#)

5.b. Approve January 2023 Claims List

Documents:

[2023-01 JANUARY CLAIMS RPT_CLAIMSPUB.PDF](#)

5.c. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

5.d. File Clerk of District Court Report: January 2023.

Documents:

[CLERK OF COURT JANUARY 2023 RECEIPTS.PDF](#)

5.e. File Manure Management Plans

- Eggers Farm ID56995 2124 Eastman Ave State Center -with changes
- Marshall Ridge Farms LLC ID60101 1131-A 234th St State Center - no changes

Documents:

[EGGERS FARM ID56995 2124 EASTMAN AVE STATE CENTER -WITH CHANGES.PDF](#)
[MARSHALL RIDGE FARMS LLC ID60101 1131-A 234TH ST STATE CENTER - NO CHANGES.PDF](#)

5.f. Personnel Changes:

5.f.i. Approve Change of Status, Veterans Affairs Director, Kevin Huseboe, from part time hourly to salary, 28 hours a week, at \$28 per hour, effective February 1, 2023.

Documents:

[HUSEBOE EE CHANGE.PDF](#)

5.g. End of Consent Agenda. Roll call vote:

Motion by _____ ,second by _____ to _____ consent agenda.

Roll call vote: Heil, Salasek, Hibbs.

6. Approve New Hire, Interpretive Naturalist

Motion by _____ second by _____ to (approve) new hire, full time, Conservation Interpretive

Naturalist, Emma Bruck at \$22.48/hour, effective on or after 2/15/2023.

Roll call: Heil, Salasek, Hibbs.

Documents:

[EMMA BRUCK EE NEW HIRE.PDF](#)

7. Adopt Resolution 2023-0012 Supporting the Home Base Iowa Initiative

- WHEREAS the Office of the Governor of the State of Iowa has launched a public-private partnership called Home Base Iowa initiative, which is an effort to match military veterans with jobs available across Iowa; and
- WHEREAS the Home Base Iowa initiative consists of two programs, Home Base Iowa Businesses and Home Base Iowa Communities; and Iowa businesses and communities have been requested to join, promote and support the Home Base Iowa initiative and one of the requirements for Marshall County to be a Home Base Community is that the Board of Supervisors adopt a resolution of support.
- WHEREAS The Marshalltown Area Chamber of Commerce, as the lead economic development organization serving the county, recognizes there is a workforce shortage in Marshall County, and this program will serve as an additional tool to grow the pool of qualified applicants for our employers; and
- WHEREAS The Marshall County Veteran Affairs Office assists all qualifying veterans living in Marshall County, and recognizes that this program will serve an additional resource to help attract veterans to our county, as well as assist veterans currently residing here that are looking for employment; and
- WHEREAS the Marshall County Board of Supervisors finds that it is in the best interests of Marshall County and veterans everywhere to support the Home Base Iowa initiative and adopt this resolution.
- NOW, THEREFORE it is resolved by the Marshall County, Iowa Board of Supervisors, as follows:
 - Section 1. The Marshall County Board of Supervisors hereby approves this resolution of support for the Home Base Iowa initiative and declares Marshall County to be a Home Base Iowa Community.
 - Section 2. The Board of Supervisors encourages Marshall County businesses to take whatever actions are necessary to become and continue to be a Home Base Iowa Business and other Marshall County municipalities to take whatever actions are necessary to become and continue to be a Home Base Iowa Community.
- Passed this ___ day of February, 2023.

Motion by ___ second by ___ to (adopt) Resolution 2023-0012 Supporting the Home Base Iowa Initiative.

Documents:

[2023-0012_02-15-2023_RES SUPPORT HOME BASE IOWA INITIATIVE.PDF](#)

8. Marshall County Audit. Discussion, possible motion.

Proposals for the annual audit of Marshall County for the fiscal years July 1, 2022, through June 30, 2025, have been received. The proposals are as follows:

Auditing Entity	Fiscal Years Ending		
	6/30/2023	6/30/2024	6/30/2025
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

Motion by _____, second by _____, to table to the March 1, 2023, Marshall County Board of Supervisors meeting to allow the County Auditor and Recorder time to evaluate the proposals.

Roll call vote: Heil, Salasek, Hibbs.

9. Approve Courthouse Construction Change Orders. Discussion, possible action. (issue with attachments so they have been removed)

Motion by ___ second by ___ to (approve) Change Order Requests, Breiholz Construction for Court House, in the amount of \$_____, and authorize the Chair to sign the change order contract documents.

Roll call vote: Heil, Salasek, Hibbs.

<u>Change</u>	<u>Description</u>	<u>Owner</u>	<u>Storm</u>	<u>Code</u>	<u>Damages</u>	<u>SOV</u>
COR 90	Exterior Conduit	\$ 2,635.81				Site
COR 91	Add Ductwork Room 122	\$ 1,495.86				Interior Owner
COR 94	Plywood on Jury Box		\$ 474.72			Interior Storm
COR 95	Add TV Back Boxes	\$ 807.47	\$ 1,639.42			Interior Owner/Storm

COR 96	Attic Mezzanine Handrails	\$ (4,027.20)				Interior Owner
COR 97	Wayfinding Sign Changes	\$ 4,942.53				Interior Owner
COR 98	Compasso 8"		\$ 3,510.95			Interior Storm
COR 99	Stairwell Ceiling	\$ 17,716.04				Interior Owner
COR 100	Occupancy Sensors	\$ 4,927.99	\$ 8,623.98	\$ 1,848.00		Interior O,S,C
COR 101	Lift Rental		\$ 177,409.00			Dome Tower Storm
Subtotals:		<u>\$ 28,498.50</u>	<u>\$191,658.06</u>	<u>1,848.00</u>	<u>\$ 0.00</u>	

\$
Total: 220,004.56

9.a. Courthouse change order attachments

Documents:

COR 91 PR019R ADD DUCTWORK TO ELEC ROOM 122.PDF
COR 94 COURTROOM 460 JURY BASE ADDED LAYER OF PLYWOOD.PDF
COR 95 ADD 3 TV BOXES TO COURTROOMS.PDF
COR 96 ATTIC MECHANICAL MEZZANINE RAILS DEDUCT.PDF
COR 97 WAYFINDING SIGNS CHANGES.PDF
COR 98 BOARD ROOM 180 8INCH COMPASSO TRIM.PDF
COR 99 STAIRWELL 549 CEILING.PDF
COR 100 PR022 ADDITIONAL OCCUPANCY SENSORS_OPN.PDF
COR 101 BOOM LIFT RENTAL REVISED.PDF
BOS PCO APPROVALS RECAP.PDF
COR 90 EXTERIOR CONDUIT FIX REPAIRS.PDF

10. Marshall County Annex Building Insurance Claim. Discussion, possible action.

Possible motions: Motion by _____ second by _____ // Roll call vote: Heil, Salasek, Hibbs.

- to (approve) filing insurance claim for Annex Building water damages and authorize Chair to sign necessary documents.
- to _____

Documents:

G704-2017-CERTIFICATE OF SUBSTANTIAL COMPLETION_HC.PDF
ACORD FORM 20200707-093936.PDF
2020 SIGNED ANNEX CONTRACT WITH HENKEL CONSTRUCTION.PDF
2020_0702 HENKEL BOND.PDF

11. Tabled:

11.a. Motion by _____, second by _____, to remove item from table for discussion and possible action.

Roll call vote: Heil, Salasek, Hibbs.

11.a.i. **ADOPT RESOLUTION 2023-0011 COUNTY COMPENSATION BOARD COMPENSATION SCHEDULE FOR ELECTED OFFICIALS**

WHEREAS the Marshall County Compensation Board meets annually to recommend a compensation schedule for elected officials in accordance with Iowa Code Chapters 331.905 and 331.907; and

WHEREAS the Marshall County Compensation Board met on January 5, 2023, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2023:

<u>Elected Official</u>	<u>Recommended Salary</u>	<u>Recommended Percentage</u>
County Attorney	\$130,599.74	10.00%
County Auditor/Recorder	\$88,786.63	10.00%
County Sheriff	\$120,701.38	20.00%
Board of Supervisor	\$44,587.49	10.00%
County Treasurer	\$76,435.66	10.00%

THEREFORE, BE IT RESOLVED that the Marshall County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2023:

<u>Elected Official</u>	<u>Current Salary FY 22-23</u>	<u>Approved Salary FY 23-24</u>	<u>Approved Percentage</u>
County Attorney	\$118,727.04		
County Auditor/Recorder	\$80,715.12		
County Sheriff	\$100,584.48		
Board of Supervisor	\$40,534.08		
County Treasurer	\$69,486.96		

Approved this ___ day of February, 2023.

Motion by _____ second by _____ to (adopt) RESOLUTION 2023-0011 COUNTY COMPENSATION BOARD COMPENSATION SCHEDULE FOR ELECTED OFFICIALS.

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[RES 2023-0011_2023-02-03_RES COUNTY COMPENSATION BOARD ELECTED OFFICIALS.PDF](#)
[VEREN HANDOUT.PDF](#)
[SF181.PDF](#)

12. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

13. Adjournment.

The next regular session is Wednesday, March 1, 2023, at 9:00 a.m., at the Marshall County Sheriff's Complex, 3rd Floor Conference Room 3B. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, February 22, 2023, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

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