

**Marshall County Board of Supervisors  
Regular Session March 16, 2021 at 9:05 a.m.**

**Please Note New ZOOM Meeting Information Listed Below**

Due to the recent COVID-19 Virus pandemic and the concern for the safety of all residents of Marshall County, IA, the Board of Supervisors’ Public Meetings will now be available **LIVE** online beginning Tuesday, March 31, 2020 until further notice. There are 3 available options to view and/or participate in the public meetings listed below:

**How to View and/or Participate  
In The  
Board of Supervisor’s Public Meeting**

<p><b>Go to: Zoom for Participation</b></p> <p>Join Zoom Meeting</p> <p><a href="https://us02web.zoom.us/j/87136221316?pwd=Q0IDeXVveHpLSVROa3lvRDVTCXhaQT09">https://us02web.zoom.us/j/87136221316?pwd=Q0IDeXVveHpLSVROa3lvRDVTCXhaQT09</a></p>	<p><b>Dial In By Phone</b></p> <p>1-312-626-6799 US Dial by your location</p> <p>Meeting ID: 871 3622 1316 If needed</p> <p>Passcode: 526957 If needed</p>	<p><b>Go to: <b>YouTube</b> for comments during meeting</b></p> <p><a href="#">Marshall County YouTube</a></p>
---	--	--

The meeting agenda is listed on the page following.

**Marshall County Board of Supervisors  
Regular Session March 16, 2021 at 9:05 a.m.**

**AGENDA**

**Notice to the public**--The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

The Board will meet in regular session on Tuesday, March 16, 2021, at 9:05 a.m. in the Grand Courtroom and via online ZOOM with \_\_\_\_\_ members present.

**Roll Call:** David E Thompson, Chair; Bill Patten, Vice Chairman; Steve Salasek, Member

**Pledge of Allegiance.**

**1. Approval or Amendment of Agenda.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ the agenda as printed.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

**2. PUBLIC HEARING: 2021-2021 Budget Amendment.** At the public hearing, any resident may present objections to or arguments in favor of any part of the amendment to the current 2020-2021 county budget.

There were \_\_\_\_\_ written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the \_\_\_\_\_ individuals attending the public hearing, \_\_\_\_\_ individual(s) presented oral comments, questions, or objections.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to close the public hearing at \_\_\_\_\_ a.m.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

**3. Resolution #2021-0017, 2020-2021 Budget Amendment**

Pursuant to Section 331.435 Code of Iowa, an Amendment to the 2020-2021 County Budget is necessary to permit an increase in any class of expenditures; and

The Notice of Budget Amendment was published in the Marshalltown Times-Republican and the State Center Mid-Iowa Enterprise on March 4, 2021; and

There were \_\_\_\_\_ written comments, questions, or objections on file in the County Auditor and Recorder's Office, and \_\_\_\_\_ individual(s) presented oral comments, questions, or objections at the hearing.

Now, Therefore, Be It Resolved by the Marshall County Board of Supervisors that the 2020-2021 county budget amendment be adopted and the County Auditor and Recorder be authorized to certify and file the budget amendment as published and presented at the hearing.

Dated at Marshalltown, Iowa this 16th day of March, 2021.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ Resolution #2021-0017, FY 2020-2021 Budget Amendment.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

PASSED AND APPROVED this \_\_\_ day of March, 2021.

Attest:

\_\_\_\_\_  
Dave Thompson  
Board of Supervisors, Chairman

\_\_\_\_\_  
Nan Benson  
Marshall County Auditor / Recorder

**4. PUBLIC HEARING: 2020-2021 Decrease in Appropriations.** At the public hearing, any resident may present objections to or arguments in favor of any part of the decrease in appropriations in the current 2020-2021 county budget. There were \_\_\_ written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the \_\_\_ individuals attending the public hearing, \_\_\_ individual(s) presented oral comments, questions, or objections.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to close the public hearing at \_\_\_ a.m.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

**5. Resolution #2021-0018, Budget Decrease in Appropriation 2020-2021**

Pursuant to Section 331.434(6) Code of Iowa, an Amendment to the 2020-2021 County Budget proposes decreases in departmental appropriations of more than 10%, or \$5,000, whichever is greater; and

The proposed decrease in appropriations for District Court, General Assistance, Non-departmental and Zoning departments was published in the Marshalltown Times-Republican, Marshalltown, Iowa, and the Mid Iowa Enterprise, State Center, Iowa, on March 4, 2021; and

There were \_\_\_ written comments, questions, or objections on file in the County Auditor and Recorder's Office. There were \_\_\_ individuals attending the public hearing, and \_\_\_ individual(s) presented oral comments, questions, or objections at the hearing.

Now, Therefore, Be It Resolved by the Marshall County Board of Supervisors that the budget decrease in appropriations be approved as published.

Dated at Marshalltown, Iowa this 16th day of March, 2021.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt Resolution #2021-0018, Budget Decrease in Appropriations 2020-2021.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

PASSED AND APPROVED this \_\_\_ day of March, 2021.

Attest:

\_\_\_\_\_  
Dave Thompson  
Board of Supervisors, Chairman

\_\_\_\_\_  
Nan Benson  
Marshall County Auditor / Recorder

**6. Resolution #2021-0019, Re-Appropriation of Funds for FY 2020-2021**

Pursuant to Section 331.434(6) Code of Iowa, a re-appropriation of funds is necessary following resolutions for the 2020-2021 decrease in appropriations and budget amendment.

Be It Resolved that the estimated appropriations approved by the Board for the various departments in the County be adjusted as follows:

Department	Current Appropriation	Re-Appropriation
#01 – Supervisors	176,326	176,026
#02 – Auditor and Recorder	1,090,772	1,149,180
#03 – Treasurer	663,467	663,467
#04 - County Attorney	1,460,940	1,467,040
#05 – Sheriff	6,320,896	5,936,327
#08 – Buildings & Grounds	1,146,423	1,142,123
#09 – Zoning	57,047	44,719
#15 - Information Systems	801,071	771,971
#16 – GIS	219,334	203,734
#19 - General Assistance	37,338	28,138
#20 - County Engineer	9,149,049	8,808,949
#21 - Veteran Affairs	102,066	100,166
#22 - County Conservation	1,106,898	1,355,800
#23 - Local Health Board	214,946	266,452
#24 - Weed Eradication	78,328	78,250
#25 - Dept. of Human Services	161,128	161,128
#28 - Medical Examiner	141,400	141,400
#31 - District Court	391,833	279,672
#33 - County Library Contract	69,442	69,442
#40 – Harvester TIF	0	0
#42 – Gateway TIF	49,000	49,000
#60 - Mental Health Admin	1,208,985	1,131,475
#70 - Local Emergency Mgmt.	1,593,060	1,593,060
#84 - County Capital Building	12,700,000	13,845,447
#87 – Tower Project	1,000,000	1,900,000
#99 – Nondepartmental	3,790,629	800,929
<b>Total</b>	<b>43,730,378</b>	<b>42,165,895</b>

Dated at Marshalltown, Iowa this 16th day of March, 2021.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ Resolution #2021-0019, Re appropriation of Funds for FY 2020-2021.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

PASSED AND APPROVED this \_\_\_ day of March, 2021.

\_\_\_\_\_  
Dave Thompson  
Board of Supervisors, Chairman

Attest: \_\_\_\_\_  
Nan Benson  
Marshall County Auditor /  
Recorder

7. **PUBLIC HEARING: 2021-2022 Budget.** At the public hearing, any resident may present objections to or arguments in favor of any part of the decrease in appropriations in the current 2020-2021 county budget. There were \_\_\_\_\_ written comments, questions, or objections on file in the County Auditor and Recorder’s Office. Of the \_\_\_\_\_ individuals attending the public hearing, \_\_\_\_\_ individual(s) presented oral comments, questions, or objections.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to close the public hearing at \_\_\_\_\_ a.m.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

8. **Resolution #2021-0020 Adopt Budget and Certify Taxes for Fiscal Year 2021-2022**

Pursuant to Section 331.434(5)a, counties are required to adopt the county budget and certify taxes; and

The proposed 2021-2022 County Budget was published in the Marshalltown Times Republican and State Center Mid Iowa Enterprise, on March 4, 2021; and

There were \_\_\_\_\_ written comments, questions, or objections on file in the County Auditor and Recorder’s Office, and \_\_\_\_\_ individual(s) presented oral comments, questions, or objections at the hearing.

Now, Therefore, Be It Resolved that the County Budget for fiscal year 2021-2022 be adopted and the County Auditor and Recorder be authorized to certify and file the budget and certificate of taxes as adopted.

Dated at Marshalltown, Iowa this 16th day of March, 2021.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Resolution #2021-0020, Adopt Budget and Certify Taxes for Fiscal Year 2021-2022.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

PASSED AND APPROVED this \_\_ day of March, 2021.

Attest:

\_\_\_\_\_  
Dave Thompson  
Board of Supervisors, Chairman

\_\_\_\_\_  
Nan Benson  
Marshall County Auditor / Recorder

**Consent Agenda:**

9. **Approve Minutes**--from Regular Session of March 2, 2021, Special Session of March 10, 2021.

10. **Approve Claims**, as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of March will be published as part of the first meeting in April.

11. **MMP, Receipt of Annual Update, Eric Finisher Farm #65770, 1144 120<sup>th</sup> Street, St Anthony, IA 50239:** added acres, change of crop rotation or optimum yields, used manure analysis.

12. **MMP, Receipt of Annual Update, Prestage Farms of Iowa, LLC, P-349 #67105, 1441 120<sup>th</sup> Street, Clemons, IA 50239;** used manure analysis.

13. **MMP, Receipt of Annual Update, Burt Farms & Livestock Co, Site 5 #62502, 2809 170<sup>th</sup> Street, Marshalltown, IA 50158-8919,** no changes.

**14. MMP, Receipt of Annual Update, Larsen Site #67141, BL Farms, 73890 160<sup>th</sup> Street, St. Anthony, IA 50239-8708,** changes include change in crop rotation or optimum yields and used manure analysis.

**15. Authorization to use Facility ID#70163, Jared Whitaker Site.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ the consent agenda as printed.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

**16. Appoint Sheriff Vacancy,** proceed with filling the Sheriff vacancy by appointment as discussed in the Special Meeting of March 10, 2021. Applications will be accepted through March 21, 2021, or until filled. Applications are posted online and available at the Marshall County Auditor/Recorder's office.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to (proceed) with filling the Sheriff vacancy by appointment, as discussed in the Special Meeting of March 10, 2021.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

**17. Authorize Chief Deputy Sheriff Joel Phillips to assume the responsibilities of Sheriff,** until a Sheriff is permanently appointed by the Board, as discussed in the Special Meeting of March 10, 2021.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to (authorize) Chief Deputy Sheriff Joel Phillips to assume the responsibilities of Sheriff, until a Sheriff is permanently appointed by the Board, as discussed in the Special Meeting of March 10, 2021.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

**18. Approve Personnel Actions:**

- a. **Change of Status and Change Rate of Pay.** Ray Meling, Secondary Road Department, Change of Status from PTM2 (Patrolman 2) to Truck Driver 3, Change Rate of Pay from \$26.47/hr. to \$26.39/hr., effective 3/22/2021.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_ personnel action.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

- b. **Change of Status and Change Rate of Pay.** Tom Sawyer, Secondary Road Department, Change of Status from Truck Driver 3 to PTM2 (Patrolman 2), Change Rate of Pay from \$26.39/hr. to \$26.47/hr., effective 3/22/2021.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_ personnel action.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

- c. **New Hire, Auditor/Recorder Clerk. Steffenie Edwards**, Auditor/Recorder Department, New Hire as Elections/Vitals/DNR/Real Estate Clerk, Set Rate of Pay at \$18.00/hr., start date 3/22/2021.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_ personnel action.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

- d. **New Hire, Auditor/Recorder Clerk. Stephanie Coulter**, Auditor/Recorder Department, New Hire as Elections/Vitals/DNR/Real Estate Clerk, Set Rate of Pay at \$18.00/hr., start date 3/22/2021.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_ personnel action.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

- 19. Marshall County Cost Allocation-Cost Advisory Services, Inc. Report**—The fiscal year 2020 cost allocation plan will result in a total reimbursement of approximately \$36,627 for indirect cost recoveries regarding the local Department of Human Services Office in fiscal year 2022.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ this report.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

- 20. Secondary Roads - FY2021 Iowa DOT Budget Amendment**—Discussion and possible action on the approval of the amended FY 2021 Iowa DOT Budget for the Marshall County Secondary Road Department. This amendment is to cause our DOT budget to reflect the same changes that were made with the FY2021 Marshall County Budget amendment.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ FY 2021 Iowa DOT Budget for the Marshall County Secondary Road Department. This amendment is to cause our DOT budget to reflect the same changes that were made with the FY2021 Marshall County Budget amendment.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

- 21. Secondary Roads - FY2022 Iowa DOT Budget**—Discussion and possible action on the approval of the FY2022 Iowa DOT Budget for the Marshall County Secondary Road Department.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ FY 2021 Iowa DOT Budget for the Marshall County Secondary Road Department. This amendment is to cause our DOT budget to reflect the same changes that were made with the FY2021 Marshall County Budget amendment.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

**22. Secondary Roads-Marshall County FY2022 Secondary Roads Construction Program**— Discussion and possible action on the approval of the FY2022 Secondary Roads Construction Program for the Marshall County Secondary Road Department

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ the FY2022 Secondary Roads Construction Program for the Marshall County Secondary Road Department

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

**23. Policy Update/Change, Building and Grounds.** Marshall County building door access, discussion for possible action.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ the policy regarding the Marshall County building door access, specifically \_\_\_\_\_.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

**24. County Attorney, appointment as District Court Judge in Judicial Election District 2B.** Discussion, possible action to accept resignation, and process for filling the vacancy.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_.

Roll call vote:	Patten	Thompson	Salasek
	Vice Chair	Chair	Member

**25. Public Forum**— is a time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

**26. Adjournment**--The next regular session is March 30, 2021, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office Wednesday, March 24, 2021 at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at \_\_\_\_ a.m.

\_\_\_\_\_  
Dave Thompson  
Board of Supervisors, Chairman

Attest:

\_\_\_\_\_  
Nan Benson  
Marshall County  
Auditor and Recorder

See [Supervisor's Calendar](#) for upcoming scheduled meetings.