

**Marshall County Board of Supervisors**  
**Regular Session Wednesday, May 24, 2023, at 9:00 a.m.**  
**Courthouse, First Floor Meeting Room**  
**1 East Main Street, Marshalltown, Iowa**

**AGENDA**

**1. Call to Order.**

**How to Participate in the meeting**

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE  
[https://www.youtube.com/channel/UC2SRE\\_isBm8PyHrZNXf3nsA](https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNXf3nsA)
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode  
526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?](HTTPS://US02WEB.ZOOM.US/J/87136221316?PWD=Q0LDEXVVEHPLSVROA3LVRDVTCXHAQT09)  
PWD=Q0LDEXVVEHPLSVROA3LVRDVTCXHAQT09

**Notice to the Public**

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the podium and use the microphone, state your name and address for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

**2. Roll Call. Chair Heil, Vice Chair Salasek, Member Hibbs.**

- Present:
- Absent:
- Attended By Zoom:

**3. Pledge of Allegiance.**

**4. Approve Agenda.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_ agenda.

Roll call vote: Heil, Salasek, Hibbs.

**5. Service Awards - April 2023**

- Rex Jennings, 45 years, Truck Driver 3, Secondary Roads
- Luke Hansen, 10 years, Assistant County Attorney II, County Attorney's Office
- Kyle Kirk, 10 years Collections Assistant, County Attorney's Office
- James Robak, 5 years, Deputy Sheriff, County Sheriff's Office

## 6. May Mental Health Month Proclamation 2023

Documents:

[MAY MENTAL HEALTH MONTH PROCLAMATION 2023.PDF](#)

## 7. EMS Week Proclamation May 2023

EMS Week

Documents:

[2023-EMS-WEEK-PROCLAMATION.PDF](#)

## 8. Consent Agenda:

### 8.a. Approve Regular Session Minutes, May 10, 2023 and Special Session Minutes, May 15, 2023 and April Claims List.

Documents:

[2023-05-10\\_MINUTES\\_FINAL.PDF](#)

[2023-04\\_APRIL CLAIMS RPT\\_CLAIMSPUB.PDF](#)

[BOS SPECIAL MEETING MINUTES FINAL.PDF](#)

### 8.b. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

### 8.c. File Manure Management Plan

- Jared Whitaker ID70163 180th St Clemons - no changes
- Justin Whitaker ID66798 1775 Binford Ave State Center - no changes

Documents:

[JARED WHITAKER ID70163 180TH ST CLEMONS - NO CHANGES.PDF](#)

[JUSTIN WHITAKER ID66798 1775 BINFORD AVE STATE CENTER - NO CHANGES.PDF](#)

### 8.d. Personnel Changes:

#### 8.d.i. New jailer hire for Sheriff's Department-Beth Opperman 41.25 hours per week at \$20.41 per hour. Effective employment date 05/30/2023.

Documents:

**8.e. End of Consent Agenda. Roll call vote:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_ consent agenda.

Roll call vote: Heil, Salasek, Hibbs.

**9. Approve YSS Marshall County Contract 23-24**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to (approve) YSS Marshall County Contract for 23-24 and authorize Chair to sign.

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[MARSHALL CO CONTRACT 2023-2024.PDF](#)

**10. Approve Professional Consulting Services contact with Cost Advisory Services, Inc**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to (approve) Professional Consulting Services contract with Cost Advisory Services, Inc., for each annual cost allocation plan as per contract, for years **2023, 2024 and 2025**, and authorize Chair to sign.

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[COST ALLOCATION SERVICES CONTRACT.PDF](#)

**11. Approve IDOT Preconstruction Agreement for Highway 30 in Marshall County**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to (approve) Iowa Department of Transportation Preconstruction Agreement #2023-C-101 for Primary Road Project NHSX-030-5(281)--3H-64, relating to road work on Highway 30, affecting intersections of Eastman Avenue, Fairman Avenue, Gerhart Avenue, Jessup Avenue and Knapp Avenue.

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[2023-05-24\\_IDOT PRECONSTRUCTION AGREEMENT HWY 30.PDF](#)

**12. Approve Cancellation of Warrants Outstanding for Over One Year  
Warrants Outstanding for Over One Year**

Pursuant to Section 331.554(7), Code of Iowa, warrants outstanding for more than one year shall be canceled by the auditor and the amount of the warrants shall be credited to the fund upon which the warrants were drawn.

Said warrants are as follows:

<u>Warrant</u>	<u>Fund</u>	<u>Name</u>	<u>Amount</u>	<u>Issued</u>
276006	General Basic	NACVSO	700.00	2/15/2022
276401	Rural Services Basic	Ron Ohrt	500.00	3/15/2022
276810	Secondary Roads	Tri-State Lock Services	24.00	4/12/2022
277271	General Basic	Iron Mountain Records	93.75	5/24/2022

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to (approve) the County Auditor and Recorder to cancel these warrants.

Roll call vote: Heil, Salasek, Hibbs

**13. Discussion and possible action on RFB for siren project – FEMA**

Discuss updated RFB, provide information on items needed in RFB and decide on dates for the meetings in RFB.

Documents:

[RFB 5-22-23 REVISION.PDF](#)

**14. Tabled: Animal Rescue League to June 7, 2023.**

Review and possible approval of Animal Rescue League Contract.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to remove item from table for discussion and possible action.

Roll call vote: Heil, Salasek, Hibbs.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_.

Roll call vote: Heil, Salasek, Hibbs

**15. Closed Session per Iowa Code 21.5(1)(c) Pending Litigation**

Motion by \_\_\_\_ second by \_\_\_\_ to go into Closed Session pursuant to Section 21.5, subsection 1, paragraph c, of the Code of Iowa, to discuss strategy with counsel in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the county in that litigation. Marshall County has an attorney-client

relationship with the Office of the Marshall County Attorney and Ahlers & Cooney P.C.

Time: \_\_\_\_\_

*Roll call vote in closed session:* Roll call (present/absent): Heil, Salasek, Hibbs. Time:

\_\_\_\_\_

Motion by \_\_\_\_\_ second by \_\_\_\_\_, to end closed session and return to open session. Roll call vote: Heil, Salasek, Hibbs. Time: \_\_\_\_\_

*Roll call vote in open session:* Roll call (present/absent): Heil, Salasek, Hibbs. Time:

\_\_\_\_\_

**16. Approve Settlement Agreement**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to (approve) settlement agreement and authorize Chair to sign.

Role call vote: Heil, Salasek, Hibbs.

**17. Public Forum.**

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

**18. Adjournment.**

The next regular session is Wednesday, June 7, 2023, at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, May 31, 2023, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at \_\_\_\_\_ a.m.

Subscribe to receive Marshall County notifications: <http://www.marshallcountya.gov/list.aspx>