

Marshall County Board of Supervisors
Regular Session Wednesday, June 21, 2023, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa

AGENDA

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE
https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNXf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode
526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?
PWD=Q0LDEXVVEHPLSVROA3LVRDVTCXHAQT09](HTTPS://US02WEB.ZOOM.US/J/87136221316?PWD=Q0LDEXVVEHPLSVROA3LVRDVTCXHAQT09)

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the podium and use the microphone, state your name and address for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call. Chair Heil, Vice Chair Salasek, Member Hibbs.

- Present:
- Absent:
- Attended By Zoom:

3. Pledge of Allegiance.

4. Approve Agenda.

Motion by _____, second by _____ to _____ agenda.

Roll call vote: Heil, Salasek, Hibbs.

5. Service Awards - June 2023

- Eric Devig, 5 years, Truck Driver 3, Secondary Roads

6. Consent Agenda:

6.a. Approve Regular Session Minutes, June 7, 2023

Documents:

[2023-06-07_MINUTES - FINAL.PDF](#)

6.b. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

6.c. File Clerk of District Court Report: Dated May 2023

Documents:

[CLERK OF COURT MAY23 RECEIPT \(002\).PDF](#)

6.d. File Manure Management Plan

Reinberg Sow Farm MMP Short Form Signed with Changes

Documents:

[REINBERG SOW FARM MMP 2023.PDF](#)

[REINBERG SOW FARM MMP 2023 WITH CHANGES SIGNED.PDF](#)

6.e. Personnel Changes:

6.e.i. County Attorney Administrative Assistant Position Change to Victim-Witness Coordinator

- Approve Status Change, Rebecca Feming Administrative Assistant, pay \$17.00/hr to Victim-Witness Coordinator, pay \$23.32/hr effective June 26, 2023.

Documents:

[23.NEW-CHG EMPLOYEE APPROVAL BECCI VWC.PDF](#)

6.e.ii. Marshall County Sheriff's Department Jail Promotions

- Approve Status Change, Daniel McCready Jailer, pay \$21.01/hr to Jail Supervisor I, pay \$23.30/hr effective July 1, 2023.
- Approve Status Change, Kaitlyn Randall Jailer, Pay \$23.65/hr to Jail Supervisor I, pay \$26.08/hr effective July 1, 2023.

Documents:

[SHERIFF EMPLOYEE CHANGE.PDF](#)

6.f. End of Consent Agenda. Roll call vote:

Motion by _____, second by _____ to _____ consent agenda.

Roll call vote: Heil, Salasek, Hibbs.

6.g. Approve Transfer of Funds, #942 and #943

Transfer #942, a quarterly transfer of no more than \$700,000.00 from Rural Services Fund to Secondary Road Fund, but not to exceed the maximum transfer yet be above the minimum transfer amount required by Iowa code 331.429(b).

Transfer #943, an annual transfer from LOST revenue in the Rural Services Fund to the Secondary Road Fund in the amount of \$680,317.13

Motion by _____, second by _____, to _____ Transfers #942 and #943.

Roll call vote: Heil, Salasek, Hibbs.

7. Approve Participation in the Iowa Byrne Justice Assistance Grant (JAG) Program Grant #20-JAG-44548, grand period of July 1, 2023- June 30, 2024 and authorize chair to sign documentation.

Motion by _____, second by _____ to _____ participation in the Iowa Byrne Justice Assistance Grant (JAG) Program Grant #20-JAG-44548, grant period of July 1, 2023 - June 30, 2024, and authorize Chair to sign documentation. Federal \$82,000.00 + Match \$27,333.33 = \$109,333.33.

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[JAG CONTRACT JUNE 2023.PDF](#)

8. Approval for the Iowa DOT Detour Agreement for Work Scheduled in the 2025 Construction Season

Motion by _____ second by _____ to approve the Iowa DOT Detour Agreement for work scheduled in the 2025 construction season involving 2 miles of Wallace Ave from Iowa 96 to the Grundy County line.

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[DOT MARSHALL COUNTY INITIAL LETTER.PDF](#)

9. Authorization to Approve the Audit Engagement Association Letter and Business Associate Agreement with EideBailly

Authorize chair to sign

A. Audit Engagement Association Letter

B. Business Associate Agreement

Motion by ____, second by ____, to approve the Audit Engagement Association Letter and Business Associate Agreement with EideBailly and authorize chair to sign.

10. Approval for the Marshall County Veteran Relocation Assistance Program

Motion by ____ second by ____ to [approve] Home Base Iowa program for Marshall County Veteran Relocation Assistance funding of up to \$2,000 per eligible veteran, up to \$16,000 total program expense through June 30, 2024, with the program applications received by Marshall County Veteran Affairs Director, to be paid from the county's budgeted economic development fund following approval by the Board of Supervisors.

Roll call vote: Heil, Salasek, Hibbs.

11. Approve the Animal Rescue League of Marshalltown, Iowa Contract

Motion by ____ second by ____ to Animal Rescue League of Marshalltown, Iowa Contract and authorize Chair to sign.

Roll call vote: Heil, Salasek, Hibbs

Documents:

[REVISED CONTRACT-ARL 2023 DRAFT 2.PDF](#)

12. Storm Siren System Upgrade RFB Project Presentation by Kim Elder

Pre-bid meeting for the Siren Project.

Documents:

[RFB_6-12-23_REVISION WITH MEETING DATES.PDF](#)

13. Iowa Valley Community College Business Outreach presentation

Val Ruff- Business Outreach & Conference Center Coordinator

Jacque Goodman-Vice President of Business and Community Solutions

Neysa Hartzler- Business Outreach Coordinator

14. SATUCI Request for Letter of Support

Jenny Etter Executive Director at SATUCI and Darcy Maiden Parks Clinical Director to present letter of support request.

Motion by _____, second by _____, to (approve) SATUCI request for letter of support.

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[SATUCI LETTER OF SUPPORT TO BOS FOR 06-21-2023 MEETING.PDF](#)

15. Discussion and Possible Action on Cybersecurity MOU

Memorandum of Understanding with the State of Iowa Office of the Chief Information Officer used for various cybersecurity services that is provided to the county.

Motion by ____ second by ____ to (approve) the Cybersecurity MOU memorandum of Understanding with the State of Iowa Office of the Chief Information Officer and authorize chair to sign.

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[MARSHALL_2023_LOCAL GOV MOU_EDR AND SOC SERVICES.PDF](#)

16. Discussion and possible action on donation to Marshalltown Fireworks.

Motion by _____, second by _____ to ____ [approve] donation to Marshalltown Fireworks.

**17. Adopt Resolution 2023-0031 Appropriation of Funds-FY 2023-24
Resolution #2023-0031-Appropriation of Funds-FY 2023-24**

Whereas, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2023, in accordance with Section 331.434(6), Code of Iowa; Now Therefore Be It Resolved by the Board of Supervisors of Marshall County, Iowa, as follows:

#01 Supervisors	241,493.00
#02 Auditor and Recorder	1,280,245.00
#03 Treasurer	855,672.00
#04 County Attorney	1,847,320.00
#05 Sheriff	7,395,590.00

#08 Buildings and Grounds	1,115,450.00
#09 Zoning	40,360.00
#15 Information Systems	830,040.00
#16 GIS	294,085.00
#19 General Assistance	15,500.00
#20 County Engineer	11,321,950.00
#21 Veteran Affairs	120,950.00
#22 County Conservation	2,161,525.00
#23 Local Health Board	265,150.00
#24 Weed Eradication	27,296.00
#25 Dept. of Human Services	69,450.00
#28 Medical Examiner	166,600.00
#31 District Court	377,200.00
#33 County Library Contract	71,820.00
#42 Gateway TIF	60,000.00
#60 Mental Health Administration	4,000.00
#70 Local Emergency Management	1,746,513.00
#84 County Capital Building	0.00
#87 E-911 Towers	0.00

#99 Nondepartmental	6,731,594.19
Total	37,039,803.19

Section 1. The amounts itemized by department are hereby appropriated from the resources of the County to the department or officer listed.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, these appropriations shall constitute authorization for the department or officer listed to make expenditures or incur obligations effective July 1, 2023.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2023-24 budget year the Auditor and Recorder shall ascertain that the available resources of a department for that year will be less than said department's total appropriation, the Auditor and Recorder shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor and Recorder shall establish separate accounts for the appropriations, each of which shall indicate the amount of appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor and Recorder shall report the status to the applicable departments and officers monthly during the 2023-24 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2024.

Dated at Marshalltown, Iowa, this 21st day of June, 2023.

Motion by _____, second by _____, to _____ [adopt] Resolution #2023-0031, Appropriation of Funds-FY2023-24.

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[RESOLUTION 2023-0031 APPROPRIATION OF FUNDS FY 2023-24.PDF](#)

18. Adopt Resolution 2023-0032-Advance Issuance of Payments FY 2023-24

The Board of Supervisors, pursuant to Section 331.506 (3a and b), Code of Iowa, may authorize the County Auditor and Recorder to issue payment when said Board is not in

session for the following purposes:

1. Fixed charges including but not limited to, freight, express, postage, water, light, and telephone service or contracted services, after a bill is filed with the Auditor and Recorder.

2. Salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

Therefore Be It Resolved to authorize the County Auditor and Recorder to issue payments for the aforementioned when said Board is not in session.

Be it further resolved, all bills paid under provisions of Section 331.506 (3a and 3b), Code of Iowa, shall be submitted to the board for review and approval following the payment.

Dated at Marshalltown, Iowa, this 21st day of June, 2023.

Motion by _____, second by _____, to _____ [adopt] Resolution #2023-0032, Advanced Issuance of Payments for FY 2023-24.

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[RESOLUTION 2023-0032 ADVANCE ISSUANCE OF PAYMENTS FY 2023-24.PDF](#)

19. Adopt Resolution 2023-0033 Middle Iowa Watershed Management Authority Agreement

RESOLUTION 2023-0032 THE MIDDLE IOWA WATERSHED MANAGEMENT AUTHORITY AGREEMENT

WHEREAS, In 2010, Iowa lawmakers passed legislation authorizing the creation of Watershed Management Authorities.

WHEREAS, A Watershed Management Authority (WMA) is a mechanism for cities, counties, Soil and Water Conservation Districts (SWCDs) and stakeholders to cooperatively engage in watershed planning and management.

WHEREAS, the county desires to enter into an Agreement that would establish a Watershed Management Authority within the Middle Iowa Watershed (Hydrologic Unit Code #07080206) to enable cooperation in watershed planning and improvements pursuant to Iowa Code Chapter 466B.23; and

WHEREAS, Chapter 28E of the Code of Iowa provides the authority for public agencies to enter into agreements for their mutual advantage; and

WHEREAS, this Agreement is made and entered into by the eligible political subdivisions within the Middle Iowa Watershed that adopt these Articles of Agreement; and

NOW BE IT RESOLVED BY THE BOARD OF SUPERVISORS, IOWA the chair is hereby authorized to sign and execute the Articles of Agreement for the Middle Iowa Watershed Management Authority, a copy of which is attached hereto and incorporated herein by this reference; and

BE IT FURTHER RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF MARSHALL, IOWA that said Agreement is hereby approved as to form and content and is found to be in the best interest of Marshall County, Iowa and the eligible political subdivisions that adopt these Articles of Agreement; and

BE IT FURTHER RESOLVED BY THE BOARD OF SUPERVISORS OF Marshall County that the Auditor is hereby authorized to file a copy of this Resolution and Agreement with the Secretary of State, as required by Chapter 28E, Iowa Code.

Motion by _____, second by _____ to (adopt) RESOLUTION 2023-0032 MIDDLE IOWA WATERSHED MANAGEMENT AUTHORITY AGREEMENT

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[RESOLUTION MIDDLE IOWA WATERSHED MANAGMENT AUTHORITY UNSIGNED.PDF](#)

20. Adopt Resolution 2023-0034 Farm -to-Market Board Application RESOLUTION #2023-0034

FARM TO MARKET REVIEW BOARD APPLICATION RESOLUTION

WHEREAS, a county may apply for modifications to its farm to market system to add or subtract mileage from its system, to accept or delete highways gained or lost through jurisdictional transfers, or to change the classification of roads within its system, and

WHEREAS, the Board of Supervisors of Marshall County has consulted with its County Engineer and desires to modify its farm to market road system to provide continuity of intra- county and inter-county routes, to meet the needs of existing or potential traffic, to better meet land use needs, or to provide a more suitable location for a farm to market

route, and

WHEREAS, application for modifications to any county's farm to market system must be made to the Farm to Market Review Board per the requirements of Code of Iowa Section 306.6,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MARSHALL COUNTY that this county is formally requesting that the Farm to Market Review Board approve the following modifications to its farm to market system:

Road segments proposed for deletion from the farm to market system:

Iowa Avenue East from the corporate limits of Marshalltown to the end of the road located on the north side of Section 18, T-83N, R-17W, Le Grand Township

Total mileage deleted from the Farm to Market System: 0.250 miles

The Board of Supervisors of Marshall County, in lawful session this ___st day of June, 2023 hereby adopts this farm to market modification resolution.

Motion by, _____ second by _____, to _____ [adopt] Resolution #2023- 0034 - Farm to Market Review Board Application Resolution and authorize the Chairman to sign.

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[2023-06-21 RESOLUTION FOR FARM TO MARKET BOARD APPLICATION.PDF](#)

21. ADOPT RESOLUTION #2023-0035 APPROVING ABATEMENT OF REAL ESTATE TAXES

ADOPT RESOLUTION #2023-0035 APPROVING ABATEMENT OF REAL ESTATE TAXES

Whereas, pursuant to Chapter 445.16, Code of Iowa, the County Treasurer has the authority to determine when it is impractical to pursue collection of property taxes through the tax sale or lawsuit remedies;

Whereas, upon making this determination the County Treasurer shall provide a recommendation of abatement to the Board of Supervisors, and the Board shall abate the following taxes, which totals include penalty and interest:

- (parcel number and dollar amounts)

Now, Therefore, Be it Resolved, by the Marshall County Board of Supervisors that the amount due be abated and the County Treasurer is directed to strike the amounts due from the county system.

Motion by _____, second by _____ to _____ RESOLUTION
#2023-0036 APPROVING ABATEMENT OF REAL ESTATE TAXES.

Roll call vote: Heil, Salasek, Hibbs

Documents:

[JUNE 23 RE ABATEMENTS.PDF](#)

22. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

23. Adjournment.

The next regular session is Wednesday, July 5, 2023, at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, June 28, 2023, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

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