

**Marshall County Board of Supervisors  
Regular Session July 6, 2021 at 9:05 a.m.**

Due to the recent COVID-19 Virus pandemic and the concern for the safety of all residents of Marshall County, IA, the Board of Supervisors' Public Meetings will now be available **LIVE** online beginning Tuesday, March 31, 2020, until further notice. There are 3 available options to view and/or participate in the public meetings listed below:

**How to View and/or Participate In The  
Board of Supervisor's Public Meeting**

<p><b>Go to: Zoom for Participation</b></p> <p>Join Zoom Meeting</p> <p><a href="https://us02web.zoom.us/j/87136221316?pwd=Q0lDeXVveHpLSVROa3lvRDVTcXhaQT09">https://us02web.zoom.us/j/87136221316?pwd=Q0lDeXVveHpLSVROa3lvRDVTcXhaQT09</a></p>	<p><b>Dial In By Phone</b></p> <p>1-312-626-6799 US</p> <p>Dial by your location</p> <p>Meeting ID: 871 3622 1316</p> <p>If needed</p> <p>Passcode: 526957</p> <p>If needed</p>	<p><b>Go to: <b>YouTube</b> for comments during meeting</b></p> <p><a href="#">Marshall County YouTube</a></p>
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The meeting agenda is listed on the page following.

**Marshall County Board of Supervisors  
Regular Session July 6, 2021 at 9:05 a.m.  
1 E MAIN ST, GRAND COURT ROOM AND VIA ZOOM  
AGENDA**

**Notice to the public**--The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

1. **Call to Order.** Chairman Thompson. Time: \_\_\_\_\_.
2. **Pledge of Allegiance.**
3. **Roll Call:** Chair David E Thompson, Vice Chair Bill Patten, Member Steve Salasek.
4. **Approval or Amendment of Agenda.** Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ the agenda as printed. Roll call vote: Thompson \_\_\_\_\_, Patten \_\_\_\_\_, Salasek \_\_\_\_\_.
5. **Consent Agenda:**
  - a. **Approve Minutes.** Approve Regular Session Minutes of June 22, 2021.
  - b. **Approve Claims.** Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of July will be published as part of the first meeting in August.
  - c. **File Burt Farms Construction Permit CP-A2021-044,** Matthew Burt Site, Marshall County, Facility ID # 59927

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ the consent agenda as printed. Roll call vote: Thompson \_\_\_\_\_, Patten \_\_\_\_\_, Salasek \_\_\_\_\_.

6. **Receipt of the Marshall County ARPA Committee recommendations and Approval of the following project expenditures, to be paid from the AMERICAN RESCUE PLAN ACT (ARPA) FUND:**
  - a. **Marshalltown Arts & Civic Center,** relating to Tourism. The committee approved \$10,000 - \$250,000 at the Board of Supervisor's discretion for funding part of the renovation of the Marshalltown Arts & Civic Center. The Marshalltown Arts & Civic Center presented a request for funding at the Board of Supervisor's 6/22/21 meeting. They intend to apply for an \$850,000 Community Attraction and Tourism (CAT) Grant with a 7/15/21 application date deadline, and ask for commitment now. Both the city and county must commit funds for the CAT grant application. It is not known what level of funding is required for a successful grant award. The City of Marshalltown has committed \$250,000. During the discussion at the Board's meeting on 6/22/2021, Supervisor Thompson suggested a commitment level based on population, roughly 67% of the city contribution, being \$118,830. The committee spent a great deal of time discussing this project. This building is located at 709 S Center Street, formerly known as the Fisher Community Center.

- b. **Modus Election Manager.** Database to manager Election Workers, Polling Location, and Equipment Usage/Tracking. The big benefit is the Election Worker Online Training options. Training scheduled for use during the 11/02/21 City/School Election. The cost for implementation and 3 years of use if \$16,380. The committee approved this 3 year cost of \$16,380.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ **project expenditures, 1) contribute \$\_\_\_\_\_ to the Marshalltown Arts and Civic Center relating to area Tourism, and 2) a three year contract, in the amount of \$16,380, with MODUS ELECTION MANAGER, to be paid from the AMERICAN RESCUE PLAN ACT (ARPA) FUND.** Roll call vote: Thompson\_\_\_\_\_, Patten\_\_\_\_\_, Salasek\_\_\_\_\_.

- c. Approve **Commitment Letter of \$\_\_\_\_\_ to the Marshalltown Arts and Civic Center,** relating to Tourism. (see attached)

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ **Commitment Letter of \$\_\_\_\_\_ to the Marshalltown Arts and Civic Center.** Roll call vote: Thompson\_\_\_\_\_, Patten\_\_\_\_\_, Salasek\_\_\_\_\_.

- d. Approve **MODUS ELECTION MANAGER** Contract for election software, worker, equipment, precinct database with worker online training – 3 year commitment, \$16,380.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ **MODUS ELECTION MANAGER** Contract for election software, worker, equipment, precinct database with worker online training – 3 year commitment, \$16,380. Roll call vote: Thompson\_\_\_\_\_, Patten\_\_\_\_\_, Salasek\_\_\_\_\_.

7. Approve **Letter of Support for the City of Marshalltown’s RAISE Transportation Grant application** for proposed transportation network improvements to the Highway 14 Corridor, project named “Puerta de Marshalltown” the Highway 14 Corridor Project”. (see attached)

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ **Letter of Support for the City of Marshalltown’s RAISE Transportation Grant application** for proposed transportation network improvements to the Highway 14 Corridor, project named “Puerta de Marshalltown” the Highway 14 Corridor Project”.. Roll call vote: Thompson\_\_\_\_\_, Patten\_\_\_\_\_, Salasek\_\_\_\_\_.

8. Approval of **amendment to First OnSite contract regarding liquidated damages.** The Board approved the contract at their June 22 meeting. Discussion and action.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ **amendment to First OnSite contract regarding liquidated damages.** Roll call vote: Thompson\_\_\_\_\_, Patten\_\_\_\_\_, Salasek\_\_\_\_\_.

9. Approval of **Band Shell Rental, MPFI Spiritual Center, community festival at Riverside Park, August 20-22, 2021, set up dates August 19-August 23, 2021. Fee paid, \$450.00.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ **Band Shell Rental, MPFI Spiritual Center, community festival at Riverside Park, August 20-22, 2021, set up dates August 19-August 23, 2021. Fee paid, \$450.00.** Roll call vote: Thompson\_\_\_\_\_, Patten\_\_\_\_\_, Salasek\_\_\_\_\_.

10. **Approval of Lease Addendum with IVCCD for use of the Orpheum Theater, 220 E Main Street, Marshalltown, Iowa, for provisions of county court services, through 12/31/2021.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ **Lease Addendum with IVCCD for use of the Orpheum Theater, 220 E Main Street, Marshalltown, Iowa, for provisions of county court services, through 12/31/2021.** Roll call vote: Thompson\_\_\_\_\_, Patten\_\_\_\_\_, Salasek\_\_\_\_\_.

**11. Tabled until 7/6/21: Masonic Building Lease**

- a. **Motion to Remove Tabled item** for discussion and possible action.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to **remove the tabled item for discussion and possible action**. Roll call vote: Thompson \_\_\_\_\_, Patten \_\_\_\_\_, Salasek \_\_\_\_\_.

- b. **Approve Masonic Holding Corporation, lease renewal through August 31, 2021, for Juvenile Court Services office space.** Current lease expires 6/30/2021. Discussion, possible action.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ **Masonic Holding Corporation, lease renewal through August 31, 2021, for Juvenile Court Services office space.** Roll call vote: Thompson \_\_\_\_\_, Patten \_\_\_\_\_, Salasek \_\_\_\_\_.

**12. Tabled: RACOM Lease for Collins and Iowa Avenue Towers (until final draft available, likely July 2022)**

- a. **Motion to Remove Tabled item** for discussion.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to **remove the tabled item for discussion and possible action**. Roll call vote: Thompson \_\_\_\_\_, Patten \_\_\_\_\_, Salasek \_\_\_\_\_.

**Motion regarding the Racom Lease** for Collins and Iowa Avenue Towers.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_  
\_\_\_\_\_. Roll call vote: Thompson \_\_\_\_\_,  
Patten \_\_\_\_\_, Salasek \_\_\_\_\_.

**13. Public Forum.** Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

**14. Adjournment.** The next regular session is July 20, 2021, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office **Wednesday, July 14, 2021 at 12:00 p.m.** There being no further business to come before the Board, the meeting is adjourned at \_\_\_\_ a.m.

Attest:

\_\_\_\_\_  
Dave Thompson  
Board of Supervisors, Chairman

\_\_\_\_\_  
Nan Benson, Auditor and Recorder

See [Supervisor's Calendar](#) for upcoming scheduled meetings.

# MARSHALL COUNTY

OFFICE OF  
COUNTY BOARD OF SUPERVISORS  
COURTHOUSE  
MARSHALLTOWN, IOWA 50158

TELEPHONE 641-754-6330

BOARD OF SUPERVISORS  
**Dave Thompson**  
**Bill Patten**  
**Steve Salasek**

July \_\_\_\_, 2021

MARSHALLTOWN ARTS AND CIVIC CENTER  
709 S Center Street  
Marshalltown, IA 50158

## DRAFT LETTER

### **RE: Marshall County Commitment Letter and Support**

The Marshall County Board of Supervisors are pleased to announce support of and commit funding for the **Marshalltown Arts and Civic Center**, in the amount of \$ \_\_\_\_\_.00, as the project will draw national tourism and economic development to the Marshall County area.

The **Marshalltown Arts and Civic Center** complex will enhance both economic development and tourism, with installation of a permanent state of the art “Fisher Art Museum” to house the internationally known art collection donated to the community by the Fisher family, improvement of the Martha Ellen Tye Theater, as well as providing conference rooms for the benefit of the area community.

The project improvements also include renaming of the facility, from the Fisher Community Center to **Marshalltown Arts and Civic Center**, which will enhance the image of the City of Marshalltown, with the Fisher Art Museum being a part of the improvement.

These improvements are expected to draw national tourism, as well as economic development to the Marshall County.

The County has received guidance that American Rescue Plan Act (ARPA) funds may be used to increase area Tourism, and the Marshall County American Rescue Plan Act committee recommended funding for this shovel-ready project.

The Board of Supervisors have agreed during the July \_\_\_\_, 2021, Supervisor Board meeting, that it is in the best interest of the residents of Marshall County to contribute to the **Marshalltown Arts and Civic Center** project for the purpose of enhancing Tourism in the Marshall County area, using American Rescue Plan Act funds.

Sincerely,

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David E Thompson, Chair

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Bill Patten, Vice Chair

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Steve Salasek, Member

# MARSHALL COUNTY

OFFICE OF  
COUNTY BOARD OF SUPERVISORS  
COURTHOUSE  
MARSHALLTOWN, IOWA 50158

TELEPHONE 641-754-6330

BOARD OF SUPERVISORS  
**Dave Thompson**  
**Bill Patten**  
**Steve Salasek**

July \_\_, 2021

The Honorable Pete Buttigieg  
Office of the Secretary of Transportation  
US Department of Transportation  
1200 New Jersey Ave, SE  
Washington, DC 20590

## DRAFT LETTER

RE: RAISE Grant Application – Marshalltown Iowa –  
“Puerta de Marshalltown” the Highway 14 Corridor Project

Dear Secretary Buttigieg:

On behalf of the Marshall County Board of Supervisors, please accept this letter to show our support of the RAISE Transportation Grant application being submitted by the City of Marshalltown. Marshalltown is located in Marshall County and Highway 14 is a primary corridor extending through our County. We are very familiar with the needs Marshalltown has and the proposed improvements to the Highway 14 Corridor will have a significant impact on this community as well as our entire County by improving the transportation network.

As the northern gateway or door to Marshalltown, the naming of this project, Puerta de Marshalltown, symbolizes the strong, diverse community that lies ahead. A community that has persevered through an EF-3 tornado in 2018, COVID-19 and a 2020 Derecho wind event, with the goal of rebuilding and strengthening the community. The Highway 14 Corridor serves as one of the primary gateways into the City of Marshalltown. This major arterial roadway provides a key connection to the City’s downtown and runs directly through the heart of the community reaching residential, commercial and industrial properties.

This project not only improves transportation safety for the residents, employees, and visitors by providing the appropriate driving lanes and sidewalks, it also enhances the quality of life attributes that excite people about living in a community such as aesthetic streetscape improvements and improved access to amenities and services. Marshalltown is a designated Iowa Great Place community and projects such as this one, contribute to providing economic development opportunities which rely on quality infrastructure. Marshalltown is dedicated to improving the corridor with a focus on sustainability and resiliency. A recent EPA Brownfields Assessment grant was awarded to the City which will include an assessment and planning focus on this corridor. The coordination of State and Federal programs to improve the community is something that Marshalltown excels at and supporting this RAISE application will aid in the ongoing recovery efforts.

As the City of Marshalltown continues to rebuild from multiple disasters in a three-year period, we are proud to recommend that this project be selected for RAISE funding.

If you have questions, please contact Dave Thompson, Chair of the Board of Supervisors.

Sincerely,

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David E Thompson, Chair

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Bill Patten, Vice Chair

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Steve Salasek, Member