

**MARSHALL COUNTY CIVIL SERVICE COMMISSION**  
**Tuesday, August 9, 2022 @ 9:00 AM**  
**At the Marshall County Sheriff Office - 3rd Floor**  
**Conference Room**

Join Zoom Meeting: [https://us02web.zoom.us/j/82489125248?](https://us02web.zoom.us/j/82489125248?pwd=VWIOVGRYWlhqdmgyYkhHWE1HM05SUT09)

[pwd=VWIOVGRYWlhqdmgyYkhHWE1HM05SUT09](https://us02web.zoom.us/j/82489125248?pwd=VWIOVGRYWlhqdmgyYkhHWE1HM05SUT09)

Meeting ID: 824 8912 5248 Passcode: 126991

**1. Roll Call**

- Templeton, Commission Chair
- Braga, Commissioner
- Lyons, Commissioner

**2. Approve Agenda**

**3. Approve Minutes From September 7, 2021**

[9/7/2021 MEETING POSTING LINK](#)

Documents:

[2021-09-07\\_CSC MINUTES - SIGNED.PDF](#)

**4. Review 2022 Testing Results And Possibly Approve New Certified Deputy Sheriff Eligibility List**

[TESTING NOTICE POSTING](#)

**5. Set Date For Next Meeting**

**6. Adjourn**

## Civil Service Commission Meeting

Chair Rock Templeton called the meeting to order on September 7, 2021, at 9:00 AM. The meeting was held as per posted notices in the 3<sup>rd</sup> Floor Conference room at the Sheriff's Complex, 2369 Jessup Avenue, Marshalltown, Iowa, and via ZOOM. The following were in attendance: Civil Service Commission Members Darrell (Rock) Templeton, Maureen Lyons, and Mark Braga; Sheriff Joel Phillips; Chief Deputy Ben Veren, County Attorney Jordan Gaffney; Board of Supervisors Administrative Assistant Shari Coughenour, acting as Secretary for the Commission. Mark Braga actively participated via Zoom.

1. Motion by Braga, second by Lyons to approve the minutes from the February 10, 2021, meeting. Motion carried 3-0.

2. The commission reviewed and discussed the status of the five individuals certified by the Commission, on February 10, 2021, that comprised the Certified Deputy Sheriff Eligibility List. Sheriff Phillips announced he has three current vacancies. Eggleston and Cecak were hired. Emmons resigned. Riedell accepted employment elsewhere, leaving Gunsaulus the sole certified individual. Two more individuals have passed testing requirement, Tanner Hunt and Joshua Zeiser. Phillips asked that these two be added to the list and the other three be removed. Braga moved to certify an amended Certified Deputy Sheriff Eligibility List, with three names, being Gunsaulus, Hunt and Zeiser, seconded by Lyons. Motion carried 3-0.

3. Lyons moved to authorize delegation of the Commission's testing duties to county officers and employees, as authorized by Iowa Code Section 341A.19, second by Braga. Sheriff Phillips will keep the Commission members apprised of testing events and invited them to feel free to attend to view or participate. Motion carried 3-0.

4. The Commission discussed the Commission's Rules, last adopted in 2019, regarding Part I, Section 2. Organization. The County Auditor and Recorder will remain the personnel director, however, may designate a member of their staff to serve as secretary of the Commission. There were no other necessary changes, as the Commission felt the Rules, as a whole, covered current procedures. Lyons moved, second by Braga, to amend the Commission Rules, Part 1, Section 2, to read:

"Section 2. Organization

The commissioners shall elect one of their members as Chairperson. That selection shall be made annually. The Commission shall appoint the County Auditor and Recorder to be its personnel director. The County Auditor and Recorder, or their designee, shall act as its secretary. The County Attorney shall act as legal counsel for the Commission."

Motion carried 3-0.

5. Open Discussion: Sheriff Phillips explained the Cooper Testing procedure and invited the Commission members to attend, scheduled for 3:30 PM on September 29, 2021.

6. The next meeting will be determined by the Sheriff, Chief Deputy Sheriff and the Civil Service Commission.

7. Meeting adjourned without further discussion.

Respectfully submitted

*Shari Coughenour*

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Shari Coughenour, Secretary

*D.P. Templeton*

D.P. Templeton (Sep 17, 2021 04:49 CDT)

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Darrell "Rock" Templeton, Chair

*Maureen Lyons*

Maureen Lyons (Sep 16, 2021 21:46 CDT)

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Maureen Lyons, Commissioner

*Mark Braga*

Mark Braga (Sep 16, 2021 11:32 CDT)

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Mark Braga, Commissioner












# 2021-09-07\_CSC Minutes


Final Audit Report

2021-09-17

Created:	2021-09-16
By:	Shari Coughenour (scoughenour@marshallcountya.gov)
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