

**Marshall County Board of Supervisors
Regular Session August 16, 2022, at 9:05 a.m.
Marshall County Election Center, 107 S 1st Avenue, Marshalltown, Iowa
AGENDA**

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting at the Marshall County Election Center, 107 S 1st Avenue. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings:

- Attend in person at the Marshall County Election Center, 107 S 1st Avenue, Marshalltown, Iowa.
- View on YouTube. View live or replay later. [MARSHALL COUNTY YOUTUBE](#)
- Call in by Phone: 1-312-626-6799, Meeting ID 871 3622 1316 Passcode 526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?PWD=Q0LDEXVVEHPLSVROA3LVRDVTcxHAQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0LDEXVVEHPLSVROA3LVRDVTcxHAQT09)

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Pledge of Allegiance

3. Roll Call.

Present ___ / Absent ___ / By ZOOM ___	Present ___ / Absent ___ / By ZOOM ___	Present ___ / Absent ___ / By ZOOM ___
THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

4. Approve Agenda.

Motion by _____, second by _____.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

5. Service Awards - July and August

10 Years:

- Roxanne Bach, Auditor & Recorder's Office, Assistant & Records Supervisor
- Debra Cornwell, Information Services, Business Liason
- Tera Moore, Assessor's Office, Deputy Assessor
- Sarah Tupper, Attorney's Office, First Assistant County Attorney

5 Years:

- Breanne Maddick, Treasurer's Office, Universal Clerk

6. Consent Agenda:

6.A. Approve Regular Session Minutes, August 2, 2022.

Documents:

[2022-08-02_MINUTES.PDF](#)

6.A.i. File July 2022 Claims List, published with August 2, 2022 Regular Session Minutes.

Documents:

[2022-07 JULY 22 RPT_CLAIMSPUB-1.PDF](#)

6.B. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

6.C. File Receipt of Marshall Ridge Renewable Natural Gas Project Topsoil Survey report 8-8-2022

Documents:

[MARSHALL RIDGE RENEWABLE NATURAL GAS PROJECT TOPSOIL SURVEY REPORT 8-8-2022.PDF](#)

6.D. File Manure Management Plans

- AB Facilities, LLC ID71745, 2518 Binford Ave, State Center, with changes.

Documents:

[AB FACILITIES, LLC ID71745, 2518 BINFORD AVE, STATE CENTER.PDF](#)

6.E. File Civil Service Commission Certified Hire List, Deputy Sheriffs, dated August 9, 2022.

Documents:

[2022-08-09_CS NEW HIRE CERTIFICATION LISTING.PDF](#)
[2022-08-09_CS MINUTES - SIGNED.PDF](#)

6.F. Approve 2021 Property Tax Rates Payable 2022-2023

Documents:

[2021 TAXES PAYABLE 2022_2023 FINAL - PRECURSOR FILE FOR STATEMENT PRINTING.PDF](#)

6.G. End of Consent Agenda. Roll call vote:

Motion by _____, second by _____.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

7. Accept Resignation of Julie Miller, Commissioner, Veteran's Affairs Commission.

Motion by _____, second by _____ to ____
Accept resignation of Julie Miller from the Veterans' Affairs Commission, effective July 19, 2022.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

8. Appoint Laurel Degelau as Commissioner, to Veteran's Affairs Commission.

Motion by _____, second by _____ to appoint Laurel Degelau to serve as Commissioner of the Veterans' Affairs Commission, replacing Julie Miller, to fill vacancy through 12/31/2022, and reappoint for 3 years, ending 12/31/2025.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

9. Personnel Changes:

9.A. Approve New Hire, Julie Miller, Veteran's Affairs Administrative Assistant, Permanent Part Time,

Motion by _____, second by _____ to ____ New Hire, Veteran's Affairs, Julie Miller, Administrative Assistant, Permanent Part Time, \$17.47/hr., with a start date on or after August 16, 2022.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[EE MILLER.PDF](#)

9.B. Approve extension of unused vacation for Kim Elder through September 1, 2023.

Motion by _____, second by _____ to ____ extension of unused vacation for Kim Elder through September 1, 2023.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

9.C. Approve New Hire, Sheriff Department, Deputy Sheriff, Ian Winfield, Permanent Full Time, \$28.37/hr., with a start date on or after August 16, 2022.

Motion by _____, second by _____ to ____ New Hire, Sheriff Department, Deputy Sheriff, Ian Winfield, Permanent Full Time, \$28.37/hr., with a start date on or after August 16, 2022.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[EE WINFIELD DEPUTY SHERIFF.PDF](#)

9.D. Approve New Hire, Sheriff Department, Jailer, Justice Dannen, Permanent Full Time, \$20.41/hr., with a start date on or after August 22, 2022.

Motion by _____, second by _____ to ____ New Hire, Sheriff Department, Jailer, Justice Dannen, Permanent Full Time, \$20.41/hr., with a start date on or after August 22, 2022.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[EE DANNEN JAILER.PDF](#)

9.E. Approve Status Change, Engineer Department, Rob Crandon, change of position from TD2 to TD3, from \$27.41/hr., to \$27.75/hr., beginning on or after August 20, 2022.

Motion by _____, second by _____ to ____ Status Change, Engineer Department, Rob Crandon, change of position from TD2 to TD3, from \$27.41/hr., to \$27.75/hr., beginning on or after August 20, 2022.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[EE CHANGE ROB CRANDON.PDF](#)

9.F. Approve Status Change, Engineer Department, Wesley Spencer, change of position from Mech1 to Mech2, from \$27.72/hr., to \$27.88/hr., beginning on or after August 20, 2022.

Motion by _____, second by _____ to ____ Status Change, Engineer Department, Wesley Spencer, change of position from Mech1 to Mech2, from \$27.72/hr., to \$27.88/hr., beginning on or after August 20, 2022.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[EE CHANGE WES SPENCER.PDF](#)

10. Approve Band Shell rental, Emerson, Sept 12, 2022, employee event

Motion by _____, second by _____ to ____ Band Shell rental, Emerson, Sept 12, 2022, employee event.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[EMERSON 09-12-2022 MOBILE BAND SHELL RENTAL AGREEMENT-WITH INS CERT.PDF](#)

11. ADOPT RESOLUTION 2022-0029 TO APPROVE THE REGION 6 HOUSING TRUST FUND MARSHALL COUNTY CASH CONTRIBUTION, PROVIDING CASH ASSISTANCE FUNDING OF \$37,581.00 IN FISCAL YEAR 2023-2024.

- Whereas the Region 6 Housing Trust Fund can annually apply for approximately \$414,009 of Iowa Finance Authority State Housing Trust Funds if the trust fund secures \$86,942 of local contributions; and
- Whereas the per capita state share for Marshall County is \$178,959 if \$37,581 of local assistance is secured; and
- Whereas the housing trust fund continues to seek applications for owner occupied housing improvements across the region which will be prioritized based upon housing needs and we currently have 13 applications from Marshall County on file; and
- Whereas the housing trust fund has expended \$859,657 in Marshall County from 2015 to 2021 which is slightly ahead of the per capita level - \$840,623; and
- Whereas all the applicants must have annual incomes under 80% of the county median as determined by HUD.
- NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MARSHALL COUNTY:
- Section 1: Marshall County will provide \$37,581 of cash assistance to support the 2023 Region 6 Housing Trust Fund application. This funding will be provided in FY 23/24.

Motion by _____, second by _____ to _____ **RESOLUTION 2022-0029 TO APPROVE THE REGION 6 HOUSING TRUST FUND MARSHALL COUNTY CASH CONTRIBUTION, PROVIDING CASH ASSISTANCE FUNDING OF \$37,581.00 IN FISCAL YEAR 2023-2024.**

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[2022-0029_2022-08-16_RESOLUTION TO APPROVE THE REGION 6 HOUSING TRUST FUND.PDF](#)

12. Approve Lease with First Interstate Bank, for Court House temporary office space at 11 N 1st Avenue.

Motion by _____, second by _____ to _____ Lease with First Interstate Bank, for Court House temporary office space at 11 N 1st Avenue, from September 1, 2022, through December 31, 2022, with option to continue month to month, if necessary. Monthly rent through 12/31/2022, \$2,346.10. Month to month, if necessary \$2,932.63.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[FIRST INTERSTATE 4809_MARSHALLTOWN DOWNTOWN_MARSHALL COUNTY IOWA LEASE AGREEMENT EXECUTION COPY 8.10.22.PDF](#)

13. Approve Copier Lease with XEROX Financial Services for Veterans Affairs and Public Health

Motion by _____, second by _____ to _____ Copier Lease with XEROX Financial Services for Veterans Affairs and Public Health, 5 year lease.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[XEROX LEASE VA AND PH.PDF](#)

14. Approve application for SARA system relating to Emergency Communications System.

Motion by _____, second by _____ to _____ application for SARA system relating to Emergency Communication System.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

15. Items previously tabled:

15.A. Tabled: MCCC request for County funding. Tabled 8/2/2022 until 8/16/2022.

Consider Marshall County Communication Commission (MCCC) request for county funding relating to Public Safety tower and radio equipment. Discussion, possible action. Motion by _____, second by _____, to remove item from table for discussion and possible action.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Motion by _____, second by _____, to _____.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

16. Public Forum. Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

17. Adjournment.

The next regular session is August 30, 2022, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, August 24, 2022, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

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