

**Marshall County Board of Supervisors  
Regular Session September 13, 2022, at 9:05 a.m.  
Marshall County Election Center, 107 S 1st Avenue, Marshalltown, Iowa  
AGENDA**

**1. Call to Order.**

**How to Participate in the meeting**

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting at the Marshall County Election Center, 107 S 1st Avenue. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings:

- Attend in person at the Marshall County Election Center, 107 S 1st Avenue, Marshalltown, Iowa.
- View on YouTube. View live or replay later. [MARSHALL COUNTY YOUTUBE](#)
- Call in by Phone: 1-312-626-6799, Meeting ID 871 3622 1316 Passcode 526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?PWD=Q0LDEXVVEHPLSVROA3LVRDVTcxHAQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0LDEXVVEHPLSVROA3LVRDVTcxHAQT09)

**Notice to the Public**

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

**2. Pledge of Allegiance**

**3. Roll Call.**

Present ___ / Absent ___ / By ZOOM ___	Present ___ / Absent ___ / By ZOOM ___	Present ___ / Absent ___ / By ZOOM ___
THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**4. Approve Agenda.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**5. Consent Agenda:**

**5.A. Approve Minutes, August 30, 2022, Regular Session.**

Documents:

[2022-08-30\\_MINUTES.PDF](#)

**5.B. Approve Claims List, August 2022, to be published with September 13, 2022, minutes.**

Documents:

[2022-08\\_AUGUST\\_RPT\\_CLAIMSPUB.PDF](#)

**5.C. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.**

**5.D. Set Canvass Meeting on September 20, 2022, at 9:05 am, for BCLUW School Election Canvass (Election date 9/13/2022).**

**5.E. File Manure Management Plans**

- Burt Farm Livestock Co. Seminole Site ID 65507, 2368 140th St, Marshalltown, no changes
- Burt Farm Livestock, Home Site ID 60557, 2747 170th St, Marshalltown, no changes
- Edler Bros Section 13 Schaffer Site ID 62427, 1568 180th St, Clemons, with changes
- MDH Finishers ID 62120, 1671 140th St Union with changes
- Mead Family Farms ID 61407, 2234 Summit Rd, Mtwn, with changes
- Norman Pork LLC ID 59367, 1105 Fairman Ave, Union, no changes
- South Hardin Farms ID 65416, 33857 O Ave, New Providence - with changes
- TAMCO PORK II ID 58267 3079 310th St, Gilman - with changes
- Timber Creek Pork ID 58019, 2541 280th Street, Marshalltown, no changes

Documents:

[BURT FARM LIVESTOCK CO. - SEMINOLE SITE ID 65507.PDF](#)  
[BURT HOME ID 60557, 2747 170TH ST, MTWN, NO CHANGES.PDF](#)  
[EDLER BRO SECTION 13 SCHAFFER SITE ID 62427, 1568 180TH ST, CLEMONS, WITH CHANGES.PDF](#)  
[MDH FINNISHERS ID62120, 1671 140TH ST UNION, WITH CHANGES.PDF](#)  
[MEAD FAMILY FARMS ID 61407, 2234 SUMMIT RD, MTWN, WITH CHANGES.PDF](#)  
[NORMAN PORK LLC ID 59367 - NO CHANGES.PDF](#)  
[SOUTH HARDIN FARMS ID 65416, 33857 O AVE, NEW PROVIDENCE - WITH CHANGES.PDF](#)  
[TAMCO PORK II 22702 MMP PACKET.PDF](#)  
[TIMBER CREEK PORK ID 58019, 2541 280TH STREET, NO CHANGES.PDF](#)

**5.F. End of Consent Agenda. Roll call vote:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**6. Approve Renewal Class C Native Wine Permit License WCN000167 for Buzzed Bee Meadery, Inc., effective 10/1/2022.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_ Approve Renewal Class C Native Wine Permit License# WCN000167 for Buzzed Bee Meadery, Inc., effective 10/1/2022.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[BUZZED BEE MEADERY APPLICATION.PDF](#)

**7. Approve Contracts, Permanent, and/or Temporary Easements for F-4 Bridge Replacement Project on Jessup Avenue. Discussion, possible action**

**7.A. Permanent and Temporary Easement for F-4 Bridge Replacement Project - Discussion and possible action on approval for land acquisition contract with Royal F. Young.**

This agreement is for permanent right of way of approximately 0.38 acres and temporary right of entry for approximately 0.59 acres needed for the construction of Bridge F-4 on Jessup Avenue. This contract is for a total of \$350.00 which includes right of way, allowance to update abstract, and temporary right of entry.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_ Right of Way contracts and Right of Entry agreement, Royal F. Young, Bridge F-4, Project BROS-SWAP-C064(115)—SE-64, and authorize Chair or Vice Chair to Sign contract for a total of \$350.00 which includes right of way, allowance to update abstract, and temporary right of entry.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[YOUNG AGREEMENT.PDF](#)

**7.B. Permanent and Temporary Easement for F-4 Bridge Replacement Project - Discussion and possible action on approval for land acquisition contract with Melissa M. Ream.**

This agreement is for permanent right of way of approximately 0.41 acres and temporary right of entry for approximately 0.57 acres needed for the construction of Bridge F-4 on Jessup Ave. This contract is for a total of \$2,760.00 which includes right of way, allowance to update abstract, CRP penalty, and temporary right of entry.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_ Right of Way contracts and Right of Entry agreement, Melissa M. Ream, Bridge F-4, Project BROS-SWAP-C064(115)—SE-64, and authorize Chair or Vice Chair to Sign contract for a total of \$2,760.00 which includes right of way, allowance to update abstract, CRP penalty and temporary right of entry.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[REAM AGREEMENT.PDF](#)

**8. Approve Marshall County Purchasing Policy. Discussion, possible action.**

The policy was last adopted April 2, 2019, following guidance from FEMA for participation in federal grants. Minor modifications have been made as per request of another federal program. The attached document shows the changes.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_ the Marshall County Purchasing Policy, dated 9-13-2022.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[2022-09-13\\_DR-4392 MARSHALL COUNTY PROCUREMENT POLICY - TRACK CHANGES 9-09-2022.PDF](#)

**9. Engine Break Ordinance. Discussion, possible action.**

Sample ordinances attached, could not find where Marshall County has an ordinance in effect.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

- [2022-09-06\\_JAKE BRAKE EMAIL FROM SHERIFF PHILLIPS.PDF](#)
- [JAKE\\_BRAKE\\_ORDINANCE\\_EXAMPLE FROM BUTLER COUNTY.PDF](#)
- [JAKE\\_BRAKE\\_ORDINANCE\\_EXAMPLE FROM IDA COUNTY.PDF](#)

**10. ARPA Items to review due to possible scope changes. Discussion and possible action.**

**10.A. 911 Communications - Recording Radio / Phone System, ARPA funding. Discussion and possible action.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**10.B. 911 Communications - Backup Site Mitigation /Resiliency & ESF Configuring of EOC, ARPA funding. Discussion and possible action.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**11. Items previously tabled:**

**11.A. Tabled: Marshall County Communication Commission/Technical Oversight Board request for County funding relating to Public Safety Tower Usage and Equipment replacement by EMS participants.**

MCCC request for County funding. Tabled 8/2/2022. Consider Marshall County Commission Commission (MCCC) request for county funding relating to Public Safety Tower and radio equipment, as recommended to the MCCC by the Technical Oversight Board..

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to remove item from table for discussion and possible action.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**12. Public Forum. Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be**

**taken on any of these topics brought up in the public forum.**

**13. Adjournment.**

The next regular session is September 27, 2022, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, September 21, 2022, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at \_\_\_\_\_a.m.

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