

Marshall County Board of Health

Marshall County: Becoming the healthiest county in the State of Iowa

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AGENDA

Marshall County Board of Health
September 14, 2021, 10:00 a.m.
ZOOM Meeting Information Below

STATEMENT BY CHAIR REGARDING ELECTRONIC MEETING PURSUANT TO IOWA CODE 21.8

This open meeting is being held electronically pursuant to Iowa Code section 21.8 due to the current circumstances of the COVID-19 pandemic and social distancing where an in-person meeting is impossible or impractical for committee members and for the safety of the public.

1. Call to Order
2. Roll Call
3. Recognition of guests
Kylie Mitchell, American Lung Association
4. Approval of minutes
5. Reports
 - a. Environmental Health Report – Todd Apfel
 - b. Public Health Report – Pat Thompson
 - 1) Public Health Disease Report
 - 2) Public Health Activities Report
 - 3) Public Health Preparedness
 - 4) Public Health COVID-19 Response
 - a. COVID-19 Vaccination
 - 5) Financial Report
 - 6) Immunization Grant
6. Unfinished Business
7. New Business
 - a. Public Health Compliance Report
 - b. Policy: Delegation of Authority Approval
8. Next meeting date: December 14, 2021, at 10:00 a.m.
9. Adjournment

Marshall County
Becoming the healthiest county in the State of Iowa

ZOOM Information is below:

Topic: Marshall County Board of Health regular meeting

Time: Sep 14, 2021 10:00 AM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/85204946409?pwd=azNQ2NLVFNhWHdZS0JyQ2UxcDNHQOT09>

Meeting ID: 852 0494 6409

Passcode: 202565

One tap mobile

+12532158782,,85204946409# US (Tacoma)

+13462487799,,85204946409# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 852 0494 6409

Find your local number: <https://us06web.zoom.us/j/kcvvb3tQbX>

**Marshall County Board of Health
June 8, 2021, 10:00 a.m.
ZOOM Meeting**

**STATEMENT BY CHAIR REGARDING ELECTRONIC MEETING PURSUANT TO IOWA
CODE 21.8**

This open meeting is being held electronically pursuant to Iowa Code section 21.8 due to the current circumstances of the COVID-19 pandemic and social distancing where an in-person meeting is impossible or impractical for committee members and for the safety of the public.

Present: Dr. Lyons, Dr. K. Metzger, Rita Riskedahl, Jim Goodman

Excused: Kim Elder

Staff: Pat Thompson

Guests: Heather Bombei

Topic:	Discussion:	Action:
Call to Order	The Marshall County Board of Health meeting was called to order at 10:04 a.m. by Dr. Lyons	
Introduction of guests	Dr. Lyons welcomed all guests.	
Minutes	Minutes of May 11 2021, approved. Jim/Dr. Metzger/No abstentions/Unanimous	Filed.
Reports		
Environmental Health	Report for May, 2021, emailed.	Filed with minutes.
Emergency Management Agency	No report.	
Public Health Activities		
Communicable Disease	Pat reported on communicable disease activities.	Informational.
Public Health Activities Report	Pat reported on Public Health activities.	Informational.
Community Health Needs Assessment & Health Improvement Plan	Promote Healthy Living: B/P clinics in county, education on healthy living, flu vaccine, etc., utilizing various media. Prevent Injuries & Violence, Crisis Care: Mental health services in ED through telehealth, work of CICS (Central Iowa Community Services) in assisting clients, 24 hours crisis line and mobile crisis services. MCSD implementing new social emotional learning system with focus on mental health.	New dates for Community Health Needs Assessment discussed. Due: 2023.

	<p>Protect Against Environmental Hazards: American Lung Association – tobacco use prevention. Environmental health inspects tanning, tattoo parlors and pools.</p> <p>Prevent Epidemics & the Spread of Disease: Adolescent Sexual Health (ASH) meeting, CAPS has grant to educate in schools. PH investigates communicable disease as directed by IDPH. TB Control by PH.</p> <p>Prepare for, Respond to, & Recover from Public Health Emergencies: Strengthen the Health Infrastructure, PHEP and EMA representation at Service Area meetings. Stop the Bleed program education and supplies. Point of Distribution (POD) capability. 24/7 coverage by PH.</p> <p>Strengthen the Health Infrastructure: Access to care all populations. Interpreter services through PH, patient financial coordinators, certified application counselors through local hospital.</p>	
Preparedness Report	Pat reported on preparedness activities, including funding for COVID-19 response.	Informational.
Public Health COVID-19 Response	Pat reported on COVID-19 response in Marshall County, including public education, and vaccine distribution activities.	Informational.
Financial Report		
	Pat reported on funding sources for COVID-19 response.	Filed with minutes.
Unfinished Business		
New Business		
Meeting location	Dr. Lyons discussed September meeting will be in person.	Pat will set-up September meeting in available space. Board of Health packet will continue to be emailed.

Next Meeting		
	Tuesday, September 14, 2021, at 10:00 a.m. Location to be determined.	
Adjournment		
	Meeting adjourned at 10:45. Jim moved to adjourn meeting.	

Respectfully submitted,
Kimberly Elder, Secretary

Prepared by:
Pat Thompson, BSN, R.N.
Marshall County Public Health Director



Grant/Project Details

Grant/Project: 5881CO64 - FY21 LPHS Marshall - 2021

Status: Underway
Program Area: Local Public Health Services
Grantee Organization: Marshall County Board of Health
Program Officer: Diane M Anderson
Awarded Amount: \$101,356.00

Grant/Project: 5881CO64 - FY21 LPHS Marshall - 2021

Status: Underway
Program Area: Local Public Health Services
Grantee Organization: Marshall County Board of Health
Program Officer: Diane M Anderson
Awarded Amount: \$101,356.00

Claims

ID	Status	Submitted	Paid	From-To	Claim Amount
5881CO64 - 001	Paid	08/24/2020	09/21/2020	07/01/2020 - 07/31/2020	\$11,748.16
5881CO64 - 002	Paid	09/02/2020	10/16/2020	08/01/2020 - 08/31/2020	\$10,609.15
5881CO64 - 003	Paid	10/03/2020	11/12/2020	09/01/2020 - 09/30/2020	\$11,510.95
5881CO64 - 004	Paid	11/11/2020	12/16/2020	10/01/2020 - 10/31/2020	\$18,552.38
5881CO64 - 005	Paid	12/15/2020	01/14/2021	11/01/2020 - 11/30/2020	\$974.90
5881CO64 - 006	Paid	01/10/2021	01/14/2021	12/01/2020 - 12/31/2020	\$10,898.21
5881CO64 - 007	Paid	02/20/2021	02/25/2021	01/01/2021 - 01/31/2021	\$17,126.50
5881CO64 - 008	Paid	03/14/2021	03/26/2021	02/01/2021 - 02/28/2021	\$14,862.27
5881CO64 - 009	Withdrawn			03/01/2021 - 03/31/2021	-
5881CO64 - 010	Paid	05/04/2021	05/20/2021	03/01/2021 - 03/31/2021	\$5,073.48
				Submitted Amount	\$0.00
				Approved Amount	\$0.00
				Paid Total	\$101,356.00
				Total	\$101,356.00



Grant/Project Details

Grant/Project: 5881CO64E - FY22 LPHS Marshall - 2022

Status: Underway
Program Area: Local Public Health Services
Grantee Organization: Marshall County Board of Health
Program Officer: Diane M Anderson
Awarded Amount: \$100,138.00

Grant/Project: 5881CO64E - FY22 LPHS Marshall - 2022

Status: Underway
Program Area: Local Public Health Services
Grantee Organization: Marshall County Board of Health
Program Officer: Diane M Anderson
Awarded Amount: \$100,138.00

Claims

ID	Status	Submitted	Paid	From-To	Claim Amount
5881CO64E - 001	Submitted	08/08/2021		07/01/2021 - 07/31/2021	\$7,975.19
				Submitted Amount	\$7,975.19
				Approved Amount	\$0.00
				Paid Total	\$0.00
				Total	\$7,975.19

Compliance Module Follow Up Action

Contractor	Marshall County Board of Health	Agency Name	Marshall County Public Health
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RCHC performing compliance review	Heather Bombei	Review Dates	7/23/2021
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Name of Person Follow-up requests provided to:	Pat Thompson	Date Informed	7/23/2021 (verbal) 7/28/21 (written)
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During the compliance review, the following variance(s) were identified to have not been in compliance with the LPHSC. Follow-up action is required to correct the variance. Please complete the follow-up action described and submit evidence of that completion to the RCHC by the due date listed.

Module	Follow-up Action Required	Due Date	Completion Date
Administration	New Table of Organization needs printed & placed in Policy Book	08/28/21	9/9/21
Administration	Delegation of authority and responsibility for agency administration policy needs developed and approved by BOH. Heather will provide example to Pat.	09/28/21	To BOH 9-14-21 for approval
Administration	Pat is developing an Orientation Form specific to Public Health Director Position and a PRN PH nurses position. Heather will provide examples to Pat.	09/28/21	
Administration	An annual performance evaluation hasn't been completed for Pat since she became a county employee in July 2019. The BOH needs to complete a performance evaluation on Pat and she needs to complete performance evaluations on Tina and Paula. Heather will provide examples to Pat.	09/28/21	
Administration	Pat needs to complete Mandatory Reporter Training.	08/28/21	9/9/21
Administration	The most current copies of the Standing Orders for immunizations need put into Policy Book. A policy for conducting CHNA/HIP needs developed.	09/28/21	9/10/21
Personnel	The BOH needs to adopt Personnel Policies. This can be done either as an adoption (with adaptations) of County Employee Policies or the BOH can make their own. Policy on background checks for criminal and abuse registry needs identified.	09/28/21	

Additional Comments	Due to the COVID-19 pandemic, this compliance review is being completed in FY22 rather than FY21.
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**Marshall County Public Health Department
Policy and Procedure**

Subject: Delegation of Authority
Effective Date: 9/14/21

Regulatory: Chapter 80.3 (3) e (1)

The Marshall County Board of Health has voted and agreed to delegation to the Director, Patricia Thompson, for signatory authority. Hired 7/1/19

The Board of Health has voted and agreed to delegation to the Director for the authority and responsibility for the agency administration and operations.

In the absence of director, the Board of Health chair will serve as backup.