

**Marshall County Board of Supervisors
Regular Session September 27, 2022, at 9:05 a.m.
Marshall County Election Center, 107 S 1st Avenue, Marshalltown, Iowa
AGENDA**

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting at the Marshall County Election Center, 107 S 1st Avenue. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings:

- Attend in person at the Marshall County Election Center, 107 S 1st Avenue, Marshalltown, Iowa.
- View on YouTube. View live or replay later. [MARSHALL COUNTY YOUTUBE](#)
- Call in by Phone: 1-312-626-6799, Meeting ID 871 3622 1316 Passcode 526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?PWD=Q0LDEXVVEHPLSVROA3LVRDVTCXHAQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0lDZXVVEHPLSVROA3LVRDVTCXHAQT09)

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Pledge of Allegiance

3. Roll Call.

Present ___ / Absent ___ / By ZOOM ___	Present ___ / Absent ___ / By ZOOM ___	Present ___ / Absent ___ / By ZOOM ___
THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

4. Approve Agenda.

Motion by _____, second by _____.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

5. Service Awards - September

20 Years:

- Demorris Dean, Sheriff's Office, Patrol Deputy

6. Consent Agenda:

6.A. Approve Minutes, Regular Session, September 13, 2022

Documents:

[2022-09-13_MINUTES.PDF](#)

6.B. Approve Special Session Minutes, September 20, 2022

Documents:

[2022-09-20_MINUTES.PDF](#)

6.C. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

6.D. File Clerk of District Court Report: August 2022. General Supplemental Fund Surcharge \$237.32

Documents:

[2022-09-01_DISTRICT COURT FEES AUGUST 2022.PDF](#)

6.E. File Manure Management Plans

PAG LC ID59611, 1699 148th St, Clemons -no changes

Documents:

[PAG LC ID59611, 1699 148TH ST, CLEMONS -NO CHANGES.PDF](#)

6.F. End of Consent Agenda. Roll call vote:

Motion by _____, second by _____.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

7. PUBLIC HEARING Decrease in Appropriations FY 22-23. Discussion, possible action.

Motion by _____, second by _____ to open the public hearing at _____ a.m.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

At the public hearing, any resident may present objections to or arguments in favor of any part of the decrease in appropriations in the current 2022-2023 county budget. There were _____ written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the _____ individuals attending the public hearing, _____ individual(s) presented oral comments, questions, or objections.

Motion by _____, second by _____ to close the public hearing at _____ a.m.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

7.A. Adopt Resolution 2022-0031, Budget Decrease in Appropriation 2022-2023

- Pursuant to Section 331.434(6) Code of Iowa, the 2022-2023 County Budget proposes decreases in departmental appropriations of more than 10%, or \$5,000, whichever is greater; and
- The proposed decrease in appropriations for Non-departmental departments was published in the Marshalltown Times Republican, Marshalltown, Iowa, and the Mid Iowa Enterprise, State Center, Iowa, on September 15, 2022; and
- There were _____ written comments, questions, or objections on file in the County Auditor and Recorder's Office. There were _____ individuals attending the public hearing, and _____ individual(s) presented oral comments, questions, or objections at the hearing.
- Now, Therefore, Be It Resolved by the Marshall County Board of Supervisors that the budget decrease in appropriations be approved as published.
- Dated at Marshalltown, Iowa this 27th day of September, 2022.

Motion by _____, second by _____ to _____ Resolution #2022-0031, Budget Decrease in Appropriation 2022-2023.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[RES 2022-0031 BUDGET DECREASE.PDF](#)

7.B. Adopt Resolution 2022-0032, Re-Appropriation of Funds for FY 2022-2023

- Pursuant to Section 331.434(6) Code of Iowa, a re-appropriation of funds is necessary following resolutions for the 2022-2023 decrease in appropriations.
- Be It Resolved that the estimated appropriations approved by the Board for the various departments in the County be adjusted as follows:

Department	Current Appropriation	Re-Appropriation
01 Supervisors	193,010	193,010
02 Auditor and Recorder	1,190,971	1,190,971
03 Treasurer	786,472	786,472
04 County Attorney	1,536,510	1,536,510
05 Sheriff	6,640,650	6,640,650
08 Buildings & Grounds	1,125,670	1,125,670
09 Zoning	18,900	18,900
15 Information Systems	861,540	861,540
16 GIS	274,985	274,985
19 General Assistance	30,980	30,980
20 County Engineer	9,173,400	9,173,400
21 Veteran Affairs	101,180	101,180
22 County Conservation	2,669,925	2,669,925
23 Local Health Board	217,541	217,541
24 Weed Eradication	78,450	78,450
25 Dept. of Human Services	69,450	69,450
28 Medical Examiner	163,350	163,350
31 District Court	232,250	323,250

33 County Library Contract	69,442	69,442
42 Gateway TIF	60,000	60,000
60 Mental Health Admin	6,000	6,000
70 Local Emergency Mgmt.	1,460,956	1,460,956
84 County Capital Building	4,827,561	4,827,561
87 E 911 Towers	677,500	1,380,000
99 Nondepartmental	6,992,216	6,198,716
Total	39,458,909	39,458,909

Motion by _____, second by _____ to ____ Resolution #2022-0032, Re appropriation of Funds for FY 2022-2023.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[RES 2022-0032 REAPPROPRIATION.PDF](#)

8. ADOPT RESOLUTION 2022-0033 APPROVING ABATEMENT OF REAL ESTATE, 115 1ST ST, FERGUSON, IOWA

Whereas, pursuant to Chapter 445.16, Code of Iowa, the County Treasurer has the authority to determine when it is impractical to pursue collection of property taxes through the tax sale or lawsuit remedies;

Whereas, upon making this determination the County Treasurer shall provide a recommendation of abatement to the Board of Supervisors, and the Board shall abate the following taxes, which totals include penalty and interest:

- 115 1st St, Ferguson, Iowa, Parcel number 8217-06-430-005 of \$62.00.

Now, Therefore, Be it Resolved, by the Marshall County Board of Supervisors that the amount due be abated and the County Treasurer is directed to strike the amounts due from the county system.

Motion by _____, second by _____ to ____ RESOLUTION 2022-0033 APPROVING ABATEMENT OF REAL ESTATE, 115 1ST ST, FERGUSON, IOWA.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[RES 2022-0033 FERGUSON.PDF](#)

9. ADOPT RESOLUTION 2022-0034 APPROVING THE ASSIGNMENTS OF CERTIFICATES OF PURCHASE TO THE CITY OF LISCOMB, IOWA.

Whereas, the City of Liscomb, Iowa, requests to obtain the following certificates of tax sale:

- Tax Sale Certificate # 20221320, Parcel Number 8519-12-283-001, Property Address: 111 Dubuque St, Liscomb Iowa.

Whereas, Marshall County therefore avoids the expense of tax redemption procedure, and

Whereas, the transfer of said certificates of tax purchase to The City of Liscomb, Iowa, is in the better interest of the County and is in the better interest of the City of Liscomb, Iowa to eliminate any form of liability to Marshall County.

Therefore, it is hereby resolved that the Chairman of the Board of Supervisors is authorized and directed to execute the assignment of certificates of tax purchases of this real estate upon receipt of \$10.00 per each assignment of tax sale certificates fee payment.

Motion by _____, second by _____ to _____ RESOLUTION 2022-0034 APPROVING THE ASSIGNMENTS OF CERTIFICATES OF PURCHASE TO THE CITY OF LISCOMB, IOWA..

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[RES 2022-0034 LISCOMB.PDF](#)

10. Approve EMC Insurance Renewal. Discussion, possible action.

Motion by _____, second by _____ to _____ Insurance renewal from Shomo Madison effective 10/01/22, authorize Chair or Vice Chair to sign agreements.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[MARSHALL COUNTY PREMIUM SUMMARY 22.PDF](#)
[MARSHALL COUNTY UPDATED RENEWAL.PDF](#)
[BUSINESS AUTO LOSS RUNS.PDF](#)
[PROPERTY LOSS RUNS.PDF](#)

11. Request by Marshall County Homeowner Selling 2436 Cooper Ave, State Center IA 50247. Discussion, possible action.

Homeowner request to cover 1/2 of the invoice from Schoppe Excavating relating to septic tank work at 2436 Cooper Avenue, State Center, IA. Kristina Reece, Realtor with Re/Max Precision will attend the meeting as owner representative.

Motion by _____, second by _____ to _____

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[SCHOPPE INVOICE 2436 COOPER AVENUE.PDF](#)

12. Courthouse Dedication / Open House on November 19, 2022. Discussion, possible action.

Motion by _____, second by _____.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[2022 HOLIDAY STROLL_COURTHOUSE REDEDICATION PRESS RELEASE.PDF](#)

13. Approve Change Orders, Court House renovations \$65,800.97.

The original Contract Sum was

\$8,476,753.00

The net change by previously authorized Change Orders	\$3,025,197.32
The Contract Sum prior to this Change Order was	\$11,501,950.32
The Contract Sum will be increased by this Change Order in the amount of	\$65,800.97
The new Contract Sum including this Change order will be	\$11,567,751.29
The new Contract Time will be unchanged by zero (0) days.	
The new date of Substantial Completion will be December 20, 2022.	

Change	Description	Owner	Storm	Code	Damages
PCO 38	Courtroom AV Pathways	\$ 5,955.37			
PCO 47	Storage Rooms Flooring	\$ 3,632.43			
PCO 51	Rotunda Plaster Repairs	\$ 3,209.41	\$ 9,628.24		
PCO 52	Ceiling Grid Changes	\$ 9,943.75			
PCO 53	Asphalt Paving Increase		\$ 8,727.66		
PCO 54	Glazing Changes	\$ 6,110.30	\$ 4,283.88	\$ 14,309.93	
Total		\$ 28,851.26	\$ 22,639.78	\$ 14,309.93	\$ -
					\$ 65,800.97

Motion by _____, second by _____ to approve Change Orders in the amount of \$_____.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[CH G701-2017_CHANGE ORDER-005 - FINAL \(VM 08-31-2002\).PDF](#)
[CH BOS PCO APPROVALS SUMMARY AND RECAPS.PDF](#)

14. Approve Compliance Filing of Actuary Report, Marshall County Employee Health and Dental Plan, Year ending June 30, 2022. Discussion and possible action.

Iowa code, Section 509A.15, requirement to complete and file a certificate of compliance with the Iowa Department of Commerce Insurance Division, and actuarial opinion, an annual financial report and a filing fee for the plan year ending June 30, 2022.

Motion by _____, second by _____ to _____ the compliance filing of the State of Iowa 509A Certificate of Compliance Actuary Report and receipt of the Actuary Report for the Marshall County Employee Health and Dental Plan, Year ending June 30, 2022, and direct the County Auditor and Recorder to file with the Iowa Department of Commerce, Insurance Division,

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

15. Approve the application deadline for Outside Agencies requesting County Funding for FY 2023-2024.

The application for outside agencies requesting funding has been added to the County's website. New this year - requiring a proposed formal agreement as per State Auditor

recommendation to be included as part of the application packet.

[HTTPS://WWW.MARSHALLCOUNTYIA.GOV/DOCUMENTCENTER/VIEW/1804/OUTSIDE-AGENCY-FUNDING-APPLICATION---FILLABLE-PDF](https://www.marshallcountyia.gov/documentcenter/view/1804/outside-agency-funding-application---fillable-pdf)

Motion by _____, second by _____ to _____ December 1, 2022, as the application deadline for agencies requesting county funding for FY 2023-2024.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[OUTSIDE AGENCY FUNDING APPLICATION - FILLABLE PDF.PDF](#)
[2020-05_AUDITOR_SAND_PUBLIC_PURPOSE_ADVICE_.PDF](#)
[2021-11_AUDITOR_SAND_OFFERS_BEST_PRACTICES_PAYMENTS TO NONPROFITS ETC.PDF](#)

16. Approve Closing Statement and Authorize Payment for and Acceptance of Quit Claim Deed, 901 E Boone St. Discussion, possible action.

Motion by _____, second by _____ to _____ Closing Statement and Authorize Payment for and Acceptance of Quit Claim Deed, 901 E Boone St, \$18,363.45 includes purchase price, survey, attorney fees and transfer, authorize creation of abstract and/or title opinion, authorize Chair or Vice Chair to sign Closing Statement.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[901 E BOONE - CLOSING STATEMENT PARCELS J AND K.PDF](#)
[901 E BOONE - DOV.PDF](#)
[901 E BOONE - QCD AND EXHIBIT A - PLAT SURVEY.PDF](#)
[2022-04-25_2022-114_SIGNED COUNTY AGREEMENT FOR PAYMENT OF SURVEY.PDF](#)

17. Approve Building and Grounds Policy for Courthouse. Discussion, possible action.

Motion by _____, second by _____ to _____ Building & Grounds Policy, and authorize Chair or Vice Chair to sign.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[BUILDINGS AND GROUNDS POLICIES AND PROCEDURES_FINAL.PDF](#)

18. Approve Personnel Actions: November 8, 2022 General Election

1. Hire, Precinct Election Officials, Elections, rate of pay \$10/hour, effective November 8, 2022, only, all Polling Locations.
2. Hire, Precinct Election Official Chairs, Elections, rate of pay \$12/hour, effective November 8, only, all Polling Locations.
3. Hire, up to 15 additional full-time equivalent people, Election Absentee Voting Worker, rate of pay \$10/hour, effective October 11, through November 15, 2022.
4. Hire, Election Special Precinct Board, Up to 21 people, Elections, rate of pay \$10/hour, effective November 7, through November 14, 2022.
5. Hire, Health Care Facility Officials, Up to 21 people, Elections, rate of pay \$10/hour, effective October 25, 2022, through November 8, 2022.
6. Change Rate of Pay for Carol Slifer, Election Office Staff effective October 1, 2022, to \$15/hour

7. Hire, Phyllis Eygabroad, Election Office Staff on or after October 1, 2022, at \$13/hour

Motion by _____, second by _____.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

19. Items previously tabled:

19.A. Tabled: Marshall County Communication Commission/Technical Oversight Board request for County funding relating to Public Safety Tower Usage and Equipment replacement by EMS participants.

MCCC request for County funding. Tabled 8/2/2022. Consider Marshall County Commission Commission (MCCC) request for county funding relating to Public Safety Tower and radio equipment, as recommended to the MCCC by the Technical Oversight Board..

Motion by _____, second by _____, to remove item from table for discussion and possible action.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Motion by _____, second by _____, to

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

20. Public Forum. Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

21. Adjournment.

The next regular session is October 11, 2022, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, October 5, 2022, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

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