

Marshall County Board of Supervisors
Regular Session Wednesday, September 27th, 2023, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa

AGENDA

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE
https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNXf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode
526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?](HTTPS://US02WEB.ZOOM.US/J/87136221316?PWD=Q0LDEXVVEHPLSVROA3LVRDVTCXHAQT09)
PWD=Q0LDEXVVEHPLSVROA3LVRDVTCXHAQT09

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the podium and use the microphone, state your name and address for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call. Chair Heil, Vice Chair Salasek, Member Hibbs.

- Present:
- Absent:
- Attended By Zoom:

3. Pledge of Allegiance.

4. Approve Agenda.

Motion by _____, second by _____ to _____ agenda.

Roll call vote: Heil, Salasek, Hibbs.

5. Service Awards-September 2023

Robert Crandon, 10 years of service, Truck Driver, Secondary Roads.

6. Consent Agenda:

6.a. Approve Regular Session Minutes, September 13, 2023, and receipt of August 2023 Claims.

Documents:

[2023-09-13_REG BOS MEETING MINUTES FINAL.PDF](#)
[AUGUST 2023 CLAIMS REPORT.PDF](#)

6.b. Approve Special Session Minutes, August 28, 2023, September 6, 2023, and September 18, 2023.

Documents:

[2023-08-28_BOS MINUTES SPECIAL - SIGNED.PDF](#)
[2023-09-06_BOS MINUTES - SPECIAL - SIGNED.PDF](#)
[2023-09-18 BOS SPECIAL MEETING - MINUTES - OKTEMBERFEST.PDF](#)

6.c. Approve Special Session Minutes, September 19, 2023, Election Canvass for the City of Marshalltown Special Election dated September 12, 2023

Documents:

[2023-09-19_MINUTES FOR MARSHALLTOWN CITY SPECIAL ELECTION CANVASS.DOCX.PDF](#)

6.d. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

6.e. Personnel Changes:

6.e.i. Approve Status Change, Attorney's Office, Autumn Canny, Assistant County Attorney, full time, from \$76,299.84 to \$80,000, effective October 1, 2023. VAWA/VOCA Grant Contract.

Documents:

[23.NEW-CHG EMPLOYEE APPROVAL AUTUMN INTO FELONY VAWA POSITION.PDF](#)

6.e.ii. Approve new hires, Marshall County Engineer for Secondary Roads Department:

- Isaiah Moore, full time Truck Driver 1, \$28.60 per hour, to start on or after 9/28/2023.
- Connor Reyes, full time Truck Driver 1, \$28.60 per hour, to start on or after 9/28/2023.
- Nicholas Ruhnke, full time Truck Driver 1, \$28.60 per hour, to start on or after 9/28/2023.
- Douglas Zobrosky, full time Truck Driver 1, \$28.60 per hour, to start on or after 9/28/2023.

Documents:

MOORE ISAAH.PDF
REYES CONNOR.PDF
RUHNKE NICHOLAS.PDF
ZOBROSKY DOUGLAS.PDF

6.e.iii. Approve Status Change for Eric Devig, from TD3 (truck driver 3) \$29.69/hr to a PT2 (Patrolman 2) \$29.79/hr effective on 9/30/2023.

Documents:

DEVIG ERIC STATUS CHANGE.PDF

6.f. End of Consent Agenda. Roll call vote:

Motion by _____, second by _____ to _____ consent agenda.

Roll call vote: Heil, Salasek, Hibbs.

7. Discussion and possible action on approval of EMC Property, Casualty, and Worker Compensation Insurance Coverages effective 10/01/23-09/30/24.

Motion by _____ second by _____ to [approve] EMC Property, Casualty, and Worker Compensation Insurance Coverages effective 10/01/23-09/30/24.

Roll call vote: Heil, Salasek, Hibbs.

8. Zoning Variance No. 2023-VAR-6018

Motion by ___, second by ___, to [approve] Zoning Variance 2023-6018 requested by Joseph Diers and James Wolken, to waive the requirements of Article III, Section 3 of the Marshall County Platting and Subdivision Ordinance to allow the applicant to file a plat of survey in lieu of a subdivision plat for the property legally described as: 04-82-17 N 1/2 SE S OF RR EX PARCEL B, PIN #8217-04-400-007, Marshall County, Iowa, after recommendation from the Marshall County Zoning Commission to approve said Variance, and after this deliberation at a regular meeting on September 27, 2023, and to authorize the Board of Supervisor Chair to sign the variance.

Roll call vote: Heil, Hibbs, Salasek

Documents:

VAR 6018 PACKET_BOS ZONING VARIANCE 2023-VAR-0618.PDF

9. Zoning Variance No. 2023-VAR-6019

Motion by ___, second by ___, to approve Zoning Variance 2023-6019 requested by Robin Weidner, to waive the requirements of Article III, Section 3 of the Marshall County Platting and Subdivision Ordinance to allow the applicant to file a plat of survey in lieu of a subdivision plat for the property legally described as: 22-83-18 LOT 1 NE NE EX COMM AT NE COR OF SEC 22 THENCE S 4 DEG 21 MIN 53 SEC E 400.67' ALONG THE E LINE OF

NE SEC 22 TO POB S 88 DEG 15 MIN 10 SEC W 317.43' S 66 DEG 37 MIN 21 SEC W 148' S 4 DEG 21 MIN 53 SEC E 239.69' THENCE N 88 DEG 15 MIN 10 SEC E 457.50' TO E LINE OF SAID SEC 22 N 4 DEG 21 MIN 53 SEC W 294.30' ALONG SAID E LINE TO POB & EX PARCEL A, PIN #8318-22-200-010, Marshall County, Iowa, after recommendation from the Marshall County Zoning Commission to approve said Variance, and after this deliberation at a regular meeting on September 27, 2023, and to authorize the Board of Supervisor Chair to sign the variance.

Roll call vote: Heil, Hibbs, Salasek

Documents:

[VAR 6019 PACKET_BOS ZONING VARIANCE 2023-VAR-0619.PDF](#)

10. [placeholder for final contract] Construction Services Agreement, Storm Siren Project

Motion by __, second by __, to [approve] Construction Services Agreement with ____ [vendor]_____, in connection with the Storm Siren System Upgrade, Siren Equipment Procurement & Site Construction Work Project, in the amount of \$ _____, and authorize Chair to sign.

Roll call vote: Heil, Hibbs, Salasek

Documents:

[SIMPLE CONSTRUCTION CONTRACT - WORKING DRAFT 9-8-23.PDF](#)
[TABLEROCKBID REPORT.PDF](#)
[FEDERALSIGNALBID REPORT.PDF](#)

11. Renew Lease at Marshalltown Mall, September 2023- March 2024, re: storage

Motion by __ second by __ to [approve] lease with MARSHALLTOWN DEVELOPMENT GROUP, LLC for storage space, approximately 3390 square feet, from September 1, 2023 through March 30, 2024, monthly cost \$1,433.75, and authorize Chair to sign License Agreement.

Roll call vote: Heil, Hibbs, Salasek

Documents:

[DRAFT MALL LEASE 9-20-2023.PDF](#)

12. Courthouse Change Orders. Discussion, possible action.

Discussion and possible action to approve the following Change Order Requests from Breiholz Construction:

- COR 115 North Door Threshold addition \$234.89
- COR 116 Frost Security Film \$3866.99
- COR 126 4th 5th Floor Elevator Hardware \$2207.95

Motion by ___, second by ___ to [approve] courthouse change orders in the amount of _____ and authorize Chair to sign.

Roll call vote: Heil, Hibbs, Salasek.

Documents:

[COR 115 ADD DOOR THRESHOLD TO E259A.PDF](#)

[COR 116 FROSTED SECURITY FILM LEVEL 3 EAST AND WEST WINDOWS.PDF](#)

[COR 126 PR24 ELEVATOR DOOR HARDWARE.PDF](#)

13. EMC Insurance Renewal. Discussion, possible action.

Motion by ___ second by ___ to [approve] Insurance renewal from Shomo Madsen effective 10/01/2023, authorize Chair or Vice Chair to sign agreements.

Roll call vote: Heil, Hibbs, Salasek.

14. Official Notice to Agencies Considering Requesting County Funding for Fiscal Year 2024-2025

The Board of Supervisors requires that all funding requests are submitted to the Marshall County Auditor/Recorders' Office by December 13, 2023, at 4:30 p.m. Applications must be accompanied by documentation to substantiate the request. You may request a budget packet from the County Auditor and Recorder's Office or download it at this link: <HTTPS://WWW.MARSHALLCOUNTYIA.GOV/DOCUMENTCENTER/VIEW/1804/OUTSIDE-AGENCY-FUNDING-APPLICATION---FILLABLE-PDF?BIDID=>

15. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

16. Adjournment.

The next regular session is Wednesday, October 11th, 2023, at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, October 4th, 2023, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

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