

**Marshall County Board of Supervisors**  
**Regular Session January 17, 2023 at 9:00 a.m.**  
**Election Center, 107 S 1st Avenue, Marshalltown, Iowa**  
**AGENDA**

**1. Call to Order.**

**How to Participate in the meeting**

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE  
[https://www.youtube.com/channel/UC2SRE\\_isBm8PyHrZNXf3nsA](https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNXf3nsA)
- Call in by Phone: 1 - 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode 526957
- Zoom. Participate Live. <HTTPS://US02WEB.ZOOM.US/J/87136221316?PWD=Q0LDEXVVEHPLSVROA3LVRDVTCTXHAQT09>

**Notice to the Public**

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

**2. Roll Call. Chair Heil, Vice Chair Salasek, Member Hibbs.**

- Present:
- Absent:
- Attended By Zoom:

**3. Pledge of Allegiance.**

**4. Proclamation for Slavery and Human Trafficking Prevention Month**

Documents:

[JAN 2023 PROCLAMATION SLAVERY HUMAN TRAFFICKING.PDF](#)

**5. Consent Agenda:**

- 5.a. Approve Organizational Meeting Minutes, January 3, 2023, Regular Meeting Minutes, January 3, 2023, and approve December**

## **2022 claims list publication.**

Documents:

[2023-01-03\\_MINUTES-ORG MEETING.PDF](#)  
[2023-01-03\\_MINUTES REG MTG.PDF](#)  
[2022-12 DECEMBER CLAIMS RPT\\_CLAIMSPUB.PDF](#)

### **5.b. Approve claims as audited**

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

### **5.c. File Receipt of Cost Allocation Plan report, and authorize Chair to sign.**

The fiscal year 2022 cost allocation plan will result in a total reimbursement of approximately \$36,385 for indirect cost recoveries regarding the local Department of Human Services office in FY23-24.

### **5.d. File Manure Management Plan**

- Edler Brothers Farm Section 36 ID58297 - no changes
- Pickard Brothers ID57598 1777 300th St Melbourne- with changes

Documents:

[EDLER BROTHERS FARM SECTION 36 ID58297 - NO CHANGES.PDF](#)  
[PICKARD BROTHERS ID57598 1777 300TH ST MELBOURNE- WITH CHANGES.PDF](#)

### **5.e. Personnel Changes:**

#### **5.e.i. Approve New Hire, Marshall County Conservation Director**

Motion by \_\_\_\_ second by \_\_\_\_ to (approve) New Hire, Emily Herring, as Marshall County Conservation Director, full time, at \$63,716.29 annually, effective date January 22, 2023.

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[NEW-CHG EMPLOYEE APPROVAL \(2\) EMILY HERRING.PDF](#)

#### **5.e.ii. Approve New Hire, County Veterans Service Officer**

Motion by \_\_\_\_ second by \_\_\_\_ to (approve) New Hire, Shari Coughenour, as County Veterans Service Officer, part time 28 hours per week, at \$21.06/hr., effective January 17, 2023.

Roll call vote: Heil, Salasek, Hibbs.

Documents:

[VETERANS AFFAIRS EE CHANGE COUGHENOUR CVSO.PDF](#)

**5.e.iii. Approve New Hire, Jailers**

Approve New Hire, Brian Thompson, Sheriff's Office, Jailer, permanent full time, 41.25 hours per week, \$20.41 / hr, to start on or after January 23, 2023.

Approve New Hire, James Hall, Sheriff's Office, Jailer, permanent full time, 41.25 hours per week, \$20.41 / hr, to start on or after January 23, 2023.

Documents:

[NEW JAILER HIRES - THOMPSON AND HALL.TXT](#)

**5.f. End of Consent Agenda. Roll call vote:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_ consent agenda.

Roll call vote: Heil, Salasek, Hibbs.

**6. Approve Transfer of Funds**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to (approve) Transfer #940, a quarterly transfer of \$700,000.00 from Rural Services Fund to Secondary Road Fund.

Roll call vote: Heil, Salasek, Hibbs.

**7. Marshall County Emergency Siren Project. Discussion and Possible Action.**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to (approve) Retainage of Attorney for Marshall County Emergency Siren Project procurement and installation, and authorize Chair to Sign necessary contracts, if necessary, and file Quarterly report on Siren Project (Oct- Dec 2022).

RCV: Heil, Salasek, Hibbs.

Documents:

[SIREN PROJECT REPORT FFY2023 Q1 OCT-DEC 2022.PDF](#)

**8. Courthouse Change Orders. Discussion, possible action.**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to (approve) Change Order Requests, Breiholz Construction for Court House, in the amount of \$\_\_\_\_\_, and authorize the Chair to sign the change order contract documents

Roll call vote: Heil, Salasek, Hibbs.

Change	Description	Owner	Storm	Code	Damages	SOV
COR 86	Attic Demo and Repair				\$54,497.00	Interior Owner
COR 87	Fire Alarm Flow Switches			\$13,359.55		Interior Code
COR 93	Historic Chair & Bench Repair				\$12,402.68	Interior Owner
COR 95	Tower Stair Repair				\$30,148.38	Interior Owner
COR 96	Lighting Change 3rd Floor		\$1,329.00			
<b>Subtotal</b>			<b>\$1,329.00</b>	<b>\$13,359.55</b>	<b>\$97,048.06</b>	
				<b>Total</b>	<b>\$ 111,736.61</b>	

Documents:

[COR 87 FIRE ALARM FLOW SWITCHES\\_OPN.PDF](#)  
[COR 95 TOWER STAIR REPAIR REVISED - TIME AND MATERIALS TO NOT EXCEED.PDF](#)  
[COR 96 RFI 102 LIGHTING CHANGE 3RD FLOOR.PDF](#)  
[BOS PCO APPROVALS .XLSX](#)

#### 9. Radio Access Fees. Discussion, possible action.

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

Roll call vote: Heil, Salasek, Hibbs.

#### 10. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

#### 11. Adjournment.

The next regular session is January 31, 2023, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, January 25, 2023, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at \_\_\_\_\_ a.m.

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