

**Marshall County Board of Supervisors
Regular Session March 1, 2022, at 9:05 a.m.
Marshall County Election Center, 107 S 1st Avenue, Marshalltown, Iowa**

AGENDA

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting at the Marshall County Election Center, 107 S 1st Avenue. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings:

- Attend in person at the Marshall County Election Center, 107 S 1st Avenue, Marshalltown, Iowa.
- View on YouTube. View live or replay later. [MARSHALL COUNTY YOUTUBE](#)
- Call in by Phone: 1-312-626-6799, Meeting ID 871 3622 1316 Passcode 526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?PWD=Q0lDZXVVeHPLSVROA3LVrdVTCXHAQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0lDZXVVeHPLSVROA3LVrdVTCXHAQT09)

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Pledge of Allegiance

3. Approve Agenda.

Motion by _____, second by _____.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

4. PUBLIC HEARING. Proposed Property Tax Levy, Fiscal year July 1, 2022 thru June 30, 2023.

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy.

Motion by _____, second by _____ to open the public hearing.

Time: _____

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

There were ____ written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the ____ individuals attending the public hearing, ____ individual(s) presented oral comments, questions, or objections.

Motion by _____, second by _____ to close the public hearing.
Time: _____

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

4.A. Adopt Resolution 2022-0012 Approval of FY2023 Maximum Property Tax Dollars

Motion by _____, second by _____ to adopt Resolution 2022-0012.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

Resolution 2022-0012 Approval of FY2023 Maximum Property Tax Dollars

Whereas, the Marshall County Board of Supervisors has considered the proposed FY2023 county maximum property tax dollars for both General County Services and Rural County Services, and

Whereas, a notice concerning the proposed county maximum property tax dollars was published as required and posted on county web site and/or applicable social media accounts, and

Whereas, a public hearing concerning the proposed county maximum property tax dollars was held on March 1, 2022,

Now Therefore Be It resolved by the Board of Supervisors of Marshall County that the maximum property tax dollars for General County Services and Rural County Services for FY2023 shall not exceed the following:

General County Services: \$11,974,241

Rural County Services: \$3,015,200

The Maximum Property Tax dollars requested in either General County Services or Rural County Services for FY2023 represents an increase of greater than 102% from the Maximum Property Tax dollars requested for FY2022.

Documents:

[RES 2022-0012_2022-03-01_FY2023 MAXIMUM PROPERTY TAX DOLLARS.PDF](#)

5. PUBLIC HEARING. 2021-2022 Decrease in Appropriations.

At the public hearing, any resident may present objections to or arguments in favor of any part of the decrease in appropriations in the current 2021-2022 county budget.

Motion by _____, second by _____ to open the public hearing.

Time: _____

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

There were _____ written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the _____ individuals attending the public hearing, _____ individual(s) presented oral comments, questions, or objections.

Motion by _____, second by _____ to close the public hearing.

Time: _____

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

5.A. Adopt Resolution 2022-0013 Budget Decrease in Appropriation 2021-2022.

Motion by _____, second by _____ to adopt Resolution 2022-0013.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

Resolution #2021-0013, Budget Decrease in Appropriation 2021-2022

Pursuant to Section 331.434(6) Code of Iowa, an Amendment to the 2021-2022 County Budget proposes decreases in departmental appropriations of more than 10%, or \$5,000, whichever is greater; and

The proposed decrease in appropriations for District Court and E-911 Towers was published in the Marshalltown Times Republican, Marshalltown, Iowa, and the Mid Iowa Enterprise, State Center, Iowa, on February 17, 2022; and

Whereas a public hearing concerning the Budget Decrease in Appropriations 2021-2022 was held on March 1, 2022,

Now, Therefore, Be It Resolved by the Marshall County Board of Supervisors that the budget decrease in appropriations be approved as published.

Documents:

[RES 2022-0013_2022-03-01_BUDGET DECREASE IN APPROPRIATION 2021-2022.PDF](#)

5.B. Adopt Resolution 2022-0014 Re-Appropriation of Funds for FY 2021-2022.

Motion by _____, second by _____ to adopt Resolution 2022-0014.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

Resolution #2022-0014, Re-Appropriation of Funds for FY 2021-2022

Pursuant to Section 331.434(6) Code of Iowa, a re-appropriation of funds is necessary following resolutions for the 2021-2022 decrease in appropriations and budget amendment.

Be It Resolved that the estimated appropriations approved by the Board for the various departments in the County be adjusted as follows:

| <u>Department</u> | <u>Current Appropriation</u> | <u>Re-Appropriation</u> |
|-------------------------------|------------------------------|-------------------------|
| #01 – Supervisors | 179,420 | 181,100 |
| #02 – Auditor and Recorder | 1,118,470 | 1,118,470 |
| #03 – Treasurer | 664,750 | 664,750 |
| #04 - County Attorney | 1,467,020 | 1467,020 |
| #05 – Sheriff | 6,196,520 | 6,257,020 |
| #08 – Buildings & Grounds | 1,137,640 | 1,137,640 |
| #09 – Zoning | 18,400 | 18,400 |
| #15 - Information Systems | 804,130 | 751,430 |
| #16 – GIS | 214,675 | 214,675 |
| #19 - General Assistance | 36,980 | 36,980 |
| #20 - County Engineer | 9,011,100 | 9,147,100 |
| #21 - Veteran Affairs | 100,980 | 100,980 |
| #22 - County Conservation | 1,302,118 | 1,691,277 |
| #23 - Local Health Board | 233,401 | 233,401 |
| #24 - Weed Eradication | 78,250 | 78,250 |
| #25 - Dept. of Human Services | 114,950 | 114,950 |

| | | |
|-------------------------------|------------|------------|
| #28 - Medical Examiner | 149,600 | 149,600 |
| #31 - District Court | 362,700 | 212,700 |
| #33 - County Library Contract | 69,442 | 69,442 |
| #40 – Harvester TIF | 0 | 0 |
| #42 – Gateway TIF | 56,000 | 56,000 |
| #60 - Mental Health Admin | 840,536 | 1,040,536 |
| #70 - Local Emergency Mgmt. | 1,352,328 | 1,352,328 |
| #84 - County Capital Building | 3,041,998 | 13,974,137 |
| #87 –E-911 Towers | 2,000,000 | 1,325,000 |
| #99 – Nondepartmental | 1,415,432 | 3,258,279 |
| Total | 31,966,840 | 44,651,465 |

Documents:

[RES 2022-0014_2022-03-01_RE-APPROPRIATION OF FUNDS FOR FY 2021-2022.PDF](#)

6. Set Public Hearing on Proposed 2022-2023 Marshall County Budget.

Motion by _____, second by _____ to set March 29, 2022, at 9:05 a.m., in the Marshall County Election Center 107 S 1st Avenue, Marshalltown, Iowa, as the time and place to conduct the Proposed 2022-2023 Marshall County Budget Public Hearing and authorize the Marshall County Auditor and Recorder to publish notice of public hearing.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

7. Consent Agenda:

7.A. Approve Minutes, February 15, 2022.

Documents:

[02-15-2022 MINUTES.PDF](#)

7.B. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

7.C. File Clerk of District Court Report: January 2022. General Supplemental Fund Surcharge: \$322.67

Documents:

[2022 JANUARY CLERK OF COURT REPORT.PDF](#)

7.D. File Manure Management Plans

- J.T. Farms West Site ID 63207, 2236 292nd St, Haverhill, no changes
- Eric Finisher Farm ID 65770 1144 120th Street Saint Anthony, IA 50239, with changes.

Documents:

[ERIC FINISHER FARM ID 65770, 1144 120TH ST, ST ANTHONY, WITH CHANGES.PDF](#)
[J.T. FARMS WEST SITE ID 63207, 2236 292ND ST, HAVERHILL, NO CHANGES.PDF](#)

7.E. End of Consent Agenda. Roll call vote:

Motion by _____, second by _____.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

8. Approve Property Tax Abatement for Youth and Shelter Services of Marshall County, 22 N Center Street, Marshalltown, Iowa, for prior tax years 2020 and 2021. Discussion, possible action.

Youth and Shelter Services of Marshall County owns 22 Center Street, Marshalltown, Iowa. YSS is a 501c(3) organization and has filed the charitable tax exemption with the Assessor's office and it has been approved starting with tax year 2022. YSS is requesting tax abatement for prior tax years 2020 and 2021. Attached are letters of support from the City of Marshalltown, Iowa Valley Community College and Marshalltown Community School District.

Motion by _____, second by _____.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

Documents:

[CITY OF MARSHALLTOWN-YSS LETTER OF SUPPORT.PDF](#)
[IA VALLEY COMM COLLEGE-YSS EMAIL OF SUPPORT.PDF](#)
[MARSHALLTOWN COMMUNITY SCHOOLS-YSS LETTER OF SUPPORT.PDF](#)

9. Authorize and Approve FCC Licensing Application for NPSPAC 700 MHz frequencies, St. Anthony and LeGrand site towers. Discussion, possible action.

Motion by _____, second by _____.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

Documents:

[MARSHALL CO 40DBU SERVICE CONTOURS - ST ANTHONY LEGRAND SITES.PDF](#)
[BOS MARSHALL COUNTY 700 MHZ APP COVER LETTER.PDF](#)

10. Establishment of Radio Governance Board. Discussion , possible action.

Motion by _____, second by _____.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

11. Approve Service agreement with Johnson Controls for the fire alarm and fire extinguishers at the jail and courthouse.

Motion by _____, second by _____.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

Documents:

[MSO JOHNSON CONTROLS 2022 RENEWAL FIRE ALARM AND EXTINGUISHERS.PDF](#)

12. Approve Intergovernmental Agreement for Combined Law Enforcement Operations between the City of Marshalltown and Marshall County.

Discussion, possible action.

Motion by _____, second by _____.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

Documents:

[2021-12-27_2021-367_SIGNED MARSHALLTOWN 28E RE MUTUAL AID W MARSHALL COUNTY LE SERVICES.PDF](#)

- 13. Approve Renewal Class Class E Liquor License LE0001781, Pandori Petroleum, Inc., DBA: Randhawa's Travel Center, one year, beginning 3/8/2022.**

Motion by _____, second by _____.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

- 14. Approve Renewal Class C Beer Permit BC0027644, Pandori Petroleum, Inc., DBA: Randhawa's Travel Center, one year, beginning 3/16/2022.**

Motion by _____, second by _____.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

- 15. Personnel Changes:**

- 15.A. Approve Memorandum of Understanding, Teamster Local 238, regarding hours of work and overtime/compensatory time classified as Sergeant employees for the collective bargaining agreement that includes deputies and jailers of the Sheriff's Office. Discussion and possible action.**

Motion by _____, second by _____.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

Documents:

[MCSO MOU RECORDABLE FORMAT-SGT SCHEDULES.PDF](#)

- 15.B. Approve Change of Rate of Pay, Danielle Fleming, Assistant Supervisor, Marshall County Treasurer's Office. Change of pay from \$21.12/hr. to \$21.63/hr., effective March 7, 2022.**

Motion by _____, second by _____.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

- 15.C. Approve Change of Rate of Pay, Breanne Maddick, Universal Clerk, Marshall County Treasurer's Office. Change of pay from \$18.17/hr. to**

\$18.67/hr., effective March 7, 2022.

Motion by _____, second by _____.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

16. Approve Observance of National Holiday Juneteenth on Monday, June 20, 2022.

Great Western Bank will be closed Monday, June 20, 2022, in observance of the National Holiday Juneteenth, county offices in the bank will not be able to service customers.

Motion by _____, second by _____.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

17. Siren project for unincorporated areas. Discussion, possible action.

Motion by _____, second by _____.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

18. Tabled: Review and possible Approval of selected project expenditures recommended by the Marshall County ARPA Committee, to be paid from the AMERICAN RESCUE PLAN ACT (ARPA) FUND

PROJECTS recommended by ARPA Committee at their meeting 2/1/2022:

Tabled "without specific date":

- Mental Health Court, \$229,000.00
- Assist LeGrand for radio equipment acquisition, 50% of purchase price, \$16,099.26
- Assist Timber Creek Township for radio equipment acquisition, 50% of purchase price, \$17,154.76.

Motion by _____, second by _____, to remove item from table for discussion and possible action.

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

Motion by _____, second by _____, to

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| THOMPSON, Chair | SALASEK, Vice Chair | PATTEN, Member |

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19. Public Forum. Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

20. Adjournment. The next regular session is March 15, 2022, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by

Wednesday, March 9, 2022, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

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