

**Marshall County Board of Supervisors  
Regular Session April 12, 2022, at 9:05 a.m.  
Marshall County Election Center, 107 S 1st Avenue, Marshalltown, Iowa  
AGENDA**

**1. Call to Order.**

**How to Participate in the meeting**

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting at the Marshall County Election Center, 107 S 1st Avenue. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings:

- Attend in person at the Marshall County Election Center, 107 S 1st Avenue, Marshalltown, Iowa.
- View on YouTube. View live or replay later. [MARSHALL COUNTY YOUTUBE](#)
- Call in by Phone: 1-312-626-6799, Meeting ID 871 3622 1316 Passcode 526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?PWD=Q0LDEXVVEHPLSVROA3LVRDVTcxHAQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0LDEXVVEHPLSVROA3LVRDVTcxHAQT09)

**Notice to the Public**

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

**2. Pledge of Allegiance**

**3. Roll Call.**

Present ___ / Absent ___ / By ZOOM ___	Present ___ / Absent ___ / By ZOOM ___	Present ___ / Absent ___ / By ZOOM ___
THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**4. Approve Agenda.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**5. Proclamation of April as Sexual Assault Awareness Month in Marshall County.**

- WHEREAS, according to the National Intimate Partner and Sexual Violence Survey, 1 in 5 women and 1 in 14 men experience rape or attempted rape in their lifetime; and
- WHEREAS, according to the National Intimate Partner and Sexual Violence Survey, more than 43 percent of women and 24 percent of men have experienced some form of contact sexual violence in their lifetime; and
- WHEREAS, Sexual Assault Awareness Month draws attention to the fact that sexual violence is widespread and has implications for every community member; and
- WHEREAS, there is compelling evidence that we can be successful in reducing sexual violence through prevention

- education, increased awareness, and holding perpetrators who commit acts of violence responsible for their actions; and
- WHEREAS, we must work together to educate our community about what can be done to prevent sexual assault and how to support survivors; and
  - WHEREAS, anyone can be a leader in preventing and ending sexual violence. As community members, parents, family members, and friends, we all have an obligation to uphold the basic principle that every individual should be free from violence and fear; and
  - WHEREAS, it is important to recognize the importance of the compassion and dedication of individuals who serve survivors of sexual abuse and their families, including local programs, state coalitions, national organizations, criminal and juvenile justice agencies, health care providers, law enforcement, allied professionals, and survivor services organizations; and
  - WHEREAS, we, as a county, encourage survivors and their families to see assistance from appropriate survivor services organizations, including ACCESS, LUNA, and other local programs and state coalitions; and
  - WHEREAS, the ACCESS Sexual Abuse Crisis Hotline is 1-800-203-3488; and
  - WHEREAS, we encourage every person to start conversations about what sexual violence is, how to prevent it, and how to help survivors connect with services, and to speak out against harmful attitudes and actions.
  - NOW, THEREFORE, BE IT RESOLVED THAT, we, the Marshall County Board of Supervisors, do hereby proclaim April 2022 as Sexual Assault Awareness Month in Marshall County, to keep our community members safe from this crime and to stand with survivors and victims of sexual assault.

Documents:

[SA AWARENESS MONTH.PDF](#)

## 6. Consent Agenda:

### 6.A. Approve Minutes, March 29, 2022 and March 2022 listing of claims.

Documents:

[2022-03-29 MINUTES.PDF](#)  
[2022-03 MAR 2022 RPT\\_CLAIMSPUB.PDF](#)

### 6.B. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

### 6.C. File Auditor/Recorder's Quarterly Report Jan - March 2022

**Total: \$66,877.97** Records Management Fees: \$1,475.00; E-commerce Fees: \$1,1475.00; General Basic: \$63,927.97.

Documents:

[TREASURER QUARTERLY 1-3 2022.PDF](#)

### 6.D. Approve Transfer of Funds.

- Transfer #924, a quarterly transfer of \$700,000.00 from Rural Services Fund to Secondary Road Fund.
- Transfer # 925, One time transfer from ARPA to General Fund for Covid Time in FY21 in the amount of \$3,374.24.
- Transfer # 926, One time transfer from ARPA to Secondary Road Fund for Covid Time in FY21 in the amount of \$1,852.90.
- Transfer # 927, One time transfer from ARPA to Capital Projects for expenses paid with Capital Projects that are ARPA approved expenses in the amount of \$302,681.34.

### 6.E. File Manure Management Plans

- Bangor Finisher Farm ID59034, 1326 Hopkins Ave, Union. with changes
- JT Farms East Site ID63208 2348 290th St Haverhill, no changes
- Larsen Site ID 67141 73890 160th St St Anthony with changes

Documents:

[BANGOR FINISHER FARM ID59034, 1326 HOPKINS AVE, UNION. WITH CHANGES.PDF](#)  
[JT FARMS EAST SITE ID63208 2348 290TH ST HAVERHILL, NO CHANGES.PDF](#)  
[LARSEN SITE ID 67141 73890 160TH ST ST ANTHONY WITH CHANGES.PDF](#)

**6.F. End of Consent Agenda. Roll call vote:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**7. Issue Letter of Support for City of Marshalltown RAISE Grant, Highway 14 Corridor. Discussion, possible action.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to issue letter of support for the City of Marshalltown' RAISE Grant application for the Highway 14 Corridor.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[2022 COUNTY SUPPORT MTWN CITY RAISE GRANT APPLICATION HIGHWAY 14 CORRIDOR.PDF](#)

**8. Personnel Changes:**

**8.A. Approve New Hire, Treasurer’s Office, Universal Clerk, Rachel King, permanent full time, 40 hours per week, \$17.05/hour, start date on or after April 12, 2022.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**9. Secondary Roads - FY2022 Iowa DOT Budget Amendment**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**10. Secondary Roads - FY2023 Iowa DOT Budget**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**11. Secondary Roads - Marshall County FY2023 Secondary Roads Construction Program**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**12. Sheriffs Office ARPA Projects, OPN Proposal for Sheriff Office and Jail Schematic Design. Discussion, possible action.**

OPN Architect proposal to provide professional schematic design to the sheriff office complex and jail buildings. Potential improvements include replacement of HVAC systems, updated control capabilities, associated electrical and plumbing work. See the attachment for complete project scope. OPN Architect Lump sum fee for Schematic Design Services \$49,030.00, total fees, including reimbursable expenses estimated at \$54,945.00.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve OPN Architect proposal, estimated at \$54,945.00, to deliver Building Facility Analysis Study, Opinion of Probable Cost, Schematic Design Documents, and authorize Chair to sign the proposal.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[2022-04-06 PROPOSAL FOR SCHEMATIC DESIGN SERVICES.PDF](#)

**13. Approve Engagement Letter with Ahlers & Cooney. Discussion, possible action.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve Engagement Letter with Ahlers & Cooney and authorize Board Chair to sign.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**14. Modify CICS Statement of Understanding for FY2022, regarding salary allocation for CICS employees. Discussion, possible motion**

**CICS Statement of Understanding for FY2022**, regarding salary allocation for CICS employees, Lisa Soder, Service Coordinator, 100% of wages and benefits to be paid with regional funds held by Marshall County in their County Fund 10, and for Kelly Gerke, Administrative Support, 90% of wages and benefits to be paid with regional funds held by Marshall County in their County Fund 10. Original agreement approved June 8, 2021.

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**15. Marshall County Hazard Mitigation Grant Application, Siren project. Discussion, possible action.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**16. Items previously tabled:**

**16.A. Tabled: Review and possible Approval of selected project expenditures recommended by the Marshall County ARPA Committee, to be paid from the AMERICAN RESCUE PLAN ACT (ARPA) FUND**

PROJECTS recommended by ARPA Committee at their meeting 2/1/2022:

Tabled "without specific date":

- Mental Health Court, \$229,000.00
- Assist LeGrand for radio equipment acquisition, 50% of purchase price, \$16,099.26
- Assist Timber Creek Township for radio equipment acquisition, 50% of purchase price, \$17,154.76.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to remove item from table for discussion and possible action.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

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**17. Public Forum. Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.**

**18. Adjournment.**

The next regular session is April 29, 2022, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, April 20, 2022, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at \_\_\_\_\_ a.m.

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