

**Marshall County Board of Supervisors  
Regular Session April 12, 2022, at 9:05 a.m.  
Marshall County Election Center, 107 S 1st Avenue, Marshalltown, Iowa  
AGENDA**

**1. Call to Order.**

**How to Participate in the meeting**

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting at the Marshall County Election Center, 107 S 1st Avenue. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings:

- Attend in person at the Marshall County Election Center, 107 S 1st Avenue, Marshalltown, Iowa.
- View on YouTube. View live or replay later. [MARSHALL COUNTY YOUTUBE](#)
- Call in by Phone: 1-312-626-6799, Meeting ID 871 3622 1316 Passcode 526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?PWD=Q0LDEXVVEHPLSVROA3LVRDVTcxHAQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0LDEXVVEHPLSVROA3LVRDVTcxHAQT09)

**Notice to the Public**

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

**2. Pledge of Allegiance**

**3. Roll Call.**

Present ___ / Absent ___ / By ZOOM ___	Present ___ / Absent ___ / By ZOOM ___	Present ___ / Absent ___ / By ZOOM ___
THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**4. Approve Agenda.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**5. Proclamation of April as Sexual Assault Awareness Month in Marshall County.**

- WHEREAS, according to the National Intimate Partner and Sexual Violence Survey, 1 in 5 women and 1 in 14 men experience rape or attempted rape in their lifetime; and
- WHEREAS, according to the National Intimate Partner and Sexual Violence Survey, more than 43 percent of women and 24 percent of men have experienced some form of contact sexual violence in their lifetime; and
- WHEREAS, Sexual Assault Awareness Month draws attention to the fact that sexual violence is widespread and has implications for every community member; and
- WHEREAS, there is compelling evidence that we can be successful in reducing sexual violence through prevention

- education, increased awareness, and holding perpetrators who commit acts of violence responsible for their actions; and
- WHEREAS, we must work together to educate our community about what can be done to prevent sexual assault and how to support survivors; and
  - WHEREAS, anyone can be a leader in preventing and ending sexual violence. As community members, parents, family members, and friends, we all have an obligation to uphold the basic principle that every individual should be free from violence and fear; and
  - WHEREAS, it is important to recognize the importance of the compassion and dedication of individuals who serve survivors of sexual abuse and their families, including local programs, state coalitions, national organizations, criminal and juvenile justice agencies, health care providers, law enforcement, allied professionals, and survivor services organizations; and
  - WHEREAS, we, as a county, encourage survivors and their families to see assistance from appropriate survivor services organizations, including ACCESS, LUNA, and other local programs and state coalitions; and
  - WHEREAS, the ACCESS Sexual Abuse Crisis Hotline is 1-800-203-3488; and
  - WHEREAS, we encourage every person to start conversations about what sexual violence is, how to prevent it, and how to help survivors connect with services, and to speak out against harmful attitudes and actions.
  - NOW, THEREFORE, BE IT RESOLVED THAT, we, the Marshall County Board of Supervisors, do hereby proclaim April 2022 as Sexual Assault Awareness Month in Marshall County, to keep our community members safe from this crime and to stand with survivors and victims of sexual assault.

Documents:

[SA AWARENESS MONTH.PDF](#)

## 6. Consent Agenda:

### 6.A. Approve Minutes, March 29, 2022 and March 2022 listing of claims.

Documents:

[2022-03-29 MINUTES.PDF](#)  
[2022-03 MAR 2022 RPT\\_CLAIMSPUB.PDF](#)

### 6.B. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

### 6.C. File Auditor/Recorder's Quarterly Report Jan - March 2022

**Total: \$66,877.97** Records Management Fees: \$1,475.00; E-commerce Fees: \$1,1475.00; General Basic: \$63,927.97.

Documents:

[TREASURER QUARTERLY 1-3 2022.PDF](#)

### 6.D. Approve Transfer of Funds.

- Transfer #924, a quarterly transfer of \$700,000.00 from Rural Services Fund to Secondary Road Fund.
- Transfer # 925, One time transfer from ARPA to General Fund for Covid Time in FY21 in the amount of \$3,374.24.
- Transfer # 926, One time transfer from ARPA to Secondary Road Fund for Covid Time in FY21 in the amount of \$1,852.90.
- Transfer # 927, One time transfer from ARPA to Capital Projects for expenses paid with Capital Projects that are ARPA approved expenses in the amount of \$302,681.34.

### 6.E. File Manure Management Plans

- Bangor Finisher Farm ID59034, 1326 Hopkins Ave, Union. with changes
- JT Farms East Site ID63208 2348 290th St Haverhill, no changes
- Larsen Site ID 67141 73890 160th St St Anthony with changes

Documents:

[BANGOR FINISHER FARM ID59034, 1326 HOPKINS AVE, UNION. WITH CHANGES.PDF](#)  
[JT FARMS EAST SITE ID63208 2348 290TH ST HAVERHILL, NO CHANGES.PDF](#)  
[LARSEN SITE ID 67141 73890 160TH ST ST ANTHONY WITH CHANGES.PDF](#)

**6.F. End of Consent Agenda. Roll call vote:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**7. Issue Letter of Support for City of Marshalltown RAISE Grant, Highway 14 Corridor. Discussion, possible action.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to issue letter of support for the City of Marshalltown' RAISE Grant application for the Highway 14 Corridor.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[2022 COUNTY SUPPORT MTWN CITY RAISE GRANT APPLICATION HIGHWAY 14 CORRIDOR.PDF](#)

**8. Personnel Changes:**

**8.A. Approve New Hire, Treasurer’s Office, Universal Clerk, Rachel King, permanent full time, 40 hours per week, \$17.05/hour, start date on or after April 12, 2022.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**9. Secondary Roads - FY2022 Iowa DOT Budget Amendment**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**10. Secondary Roads - FY2023 Iowa DOT Budget**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**11. Secondary Roads - Marshall County FY2023 Secondary Roads Construction Program**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**12. Sheriffs Office ARPA Projects, OPN Proposal for Sheriff Office and Jail Schematic Design. Discussion, possible action.**

OPN Architect proposal to provide professional schematic design to the sheriff office complex and jail buildings. Potential improvements include replacement of HVAC systems, updated control capabilities, associated electrical and plumbing work. See the attachment for complete project scope. OPN Architect Lump sum fee for Schematic Design Services \$49,030.00, total fees, including reimbursable expenses estimated at \$54,945.00.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve OPN Architect proposal, estimated at \$54,945.00, to deliver Building Facility Analysis Study, Opinion of Probable Cost, Schematic Design Documents, and authorize Chair to sign the proposal.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Documents:

[2022-04-06 PROPOSAL FOR SCHEMATIC DESIGN SERVICES.PDF](#)

**13. Approve Engagement Letter with Ahlers & Cooney. Discussion, possible action.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve Engagement Letter with Ahlers & Cooney and authorize Board Chair to sign.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**14. Modify CICS Statement of Understanding for FY2022, regarding salary allocation for CICS employees. Discussion, possible motion**

**CICS Statement of Understanding for FY2022**, regarding salary allocation for CICS employees, Lisa Soder, Service Coordinator, 100% of wages and benefits to be paid with regional funds held by Marshall County in their County Fund 10, and for Kelly Gerke, Administrative Support, 90% of wages and benefits to be paid with regional funds held by Marshall County in their County Fund 10. Original agreement approved June 8, 2021.

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**15. Marshall County Hazard Mitigation Grant Application, Siren project. Discussion, possible action.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

**16. Items previously tabled:**

**16.A. Tabled: Review and possible Approval of selected project expenditures recommended by the Marshall County ARPA Committee, to be paid from the AMERICAN RESCUE PLAN ACT (ARPA) FUND**

PROJECTS recommended by ARPA Committee at their meeting 2/1/2022:  
 Tabled "without specific date":

- Mental Health Court, \$229,000.00
- Assist LeGrand for radio equipment acquisition, 50% of purchase price, \$16,099.26
- Assist Timber Creek Township for radio equipment acquisition, 50% of purchase price, \$17,154.76.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to remove item from table for discussion and possible action.

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to

THOMPSON, Chair	SALASEK, Vice Chair	PATTEN, Member

o

**17. Public Forum. Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.**

**18. Adjournment.**

The next regular session is April 29, 2022, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, April 20, 2022, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at \_\_\_\_\_ a.m.

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MARSHALL COUNTY, IOWA  
PROCLAMATION OF THE BOARD OF SUPERVISORS

Proclamation of April as Sexual Assault Awareness Month in Marshall County

WHEREAS, according to the National Intimate Partner and Sexual Violence Survey, 1 in 5 women and 1 in 14 men experience rape or attempted rape in their lifetime; and

WHEREAS, according to the National Intimate Partner and Sexual Violence Survey, more than 43 percent of women and 24 percent of men have experienced some form of contact sexual violence in their lifetime; and

WHEREAS, Sexual Assault Awareness Month draws attention to the fact that sexual violence is widespread and has implications for every community member; and

WHEREAS, there is compelling evidence that we can be successful in reducing sexual violence through prevention education, increased awareness, and holding perpetrators who commit acts of violence responsible for their actions; and

WHEREAS, we must work together to educate our community about what can be done to prevent sexual assault and how to support survivors; and

WHEREAS, anyone can be a leader in preventing and ending sexual violence. As community members, parents, family members, and friends, we all have an obligation to uphold the basic principle that every individual should be free from violence and fear; and

WHEREAS, it is important to recognize the importance of the compassion and dedication of individuals who serve survivors of sexual abuse and their families, including local programs, state coalitions, national organizations, criminal and juvenile justice agencies, health care providers, law enforcement, allied professionals, and survivor services organizations; and

WHEREAS, we, as a county, encourage survivors and their families to see assistance from appropriate survivor services organizations, including ACCESS, LUNA, and other local programs and state coalitions; and

WHEREAS, the ACCESS Sexual Abuse Crisis Hotline is 1-800-203-3488; and

WHEREAS, we encourage every person to start conversations about what sexual violence is, how to prevent it, and how to help survivors connect with services, and to speak out against harmful attitudes and actions.

NOW, THEREFORE, BE IT RESOLVED THAT, we, the Marshall County Board of Supervisors, do hereby proclaim April 2022 as Sexual Assault Awareness Month in Marshall County, to keep our community members safe from this crime and to stand with survivors and victims of sexual assault.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Chair, Board of Supervisors

**Marshall County Board of Supervisors  
Regular Session March 29, 2022, at 9:05 a.m.  
Election Center, 107 S 1<sup>st</sup> Avenue and via ZOOM  
MINUTES**

The Marshall County Board of Supervisors met in regular session according to the posted notices in the Election Center, 107 S 1<sup>st</sup> Avenue, Marshalltown, Iowa, and via online ZOOM. Chair Thompson called the meeting to order on March 29, 2022, at 9:05 a.m. and led the Pledge of Allegiance. Present: Chair David E Thompson, Vice Chair Steve Salasek, Member Bill Patten. Patten moved to approve the agenda, second by Salasek. Motion carried 3-0.

**PUBLIC HEARING 2022-2023 BUDGET**

Motion by Salasek, second by Patten to open the public hearing at 9:06 am, to consider the Budget Adoption and Certification for Fiscal Year 2022-2023. Motion carried 3-0. There were no public or written comments. There were 16 members of the public in attendance and 4 public members attended by zoom.

**Supervisor Comments:**

1) The supervisors discussed the County Treasurer request to budget increases after the January department budget meetings. Treasurer Jarret Heil renegotiated the DevNet contract for the Receivables Rewrite, reduction from \$25K to \$0. The \$25K was initially included in the IT department budget, with a \$15K increase to the Software Line Item. Heil asked to transfer the \$15K from the IT budget to Treasurer budget. Thompson noted software is a one-time purchase and wages are an ongoing expense. The supervisors also discussed the reasons for persons leaving the Treasurer's office in the past few months, having interviewed a few persons, and found the reasons for leaving were not monetary. Benson suggested engaging Ahlers and Cooney to determine if there are personnel issues to be addressed. Heil asked about the grading structure within the county. Benson noted the grading structure was established in the 1990's and needs to be updated, noting at least one discrepancy exists with another department having a position in a higher grade than a Treasurer department position, with that other department having lower pay. Thompson suggested engaging Ahlers and Cooney to review the outdated grading structure prior to next year's budget season. Thompson received information from some area bankers, who shared their beginning salaries, retirement contribution, holiday pay and health insurance premiums paid by employees. County employees receive single health insurance coverage for just under \$6.00 per month. Private sector employees pay much more for single health insurance policy. Banking employees receive one more banking holiday due to the federal reserve schedule. The overall county compensation package exceeds private employer bank employee packages. Salasek suggested adding an additional 3% to the Treasurer universal clerk positions, over the previously established 3% increase for all employees, to help bridge the gap between other positions. Salasek moved to pay 5 universal clerks an additional 3%, second by Patten. Thompson said he is struggling with the county comparison to private sector overall compensation, given that all department employees received 3%, and the board turned down several other department requests for additional wage increases. Motion failed 1-2, Thompson and Patten dissenting.

2) Conservation budget. Expecting the director to retire in FY23, preparing for an overlap and vacation payout, cost estimated at \$15,900. Patten moved to approve the \$15,900 possible payout for Stegmann retirement, second by Salasek. Motion carried 3-0. Unutilized funds will be kept in the fund balance.

3) Salasek moved to make the software line \$85,000, relating to the DevNet rewrite for receivables, reduction of \$15K, second by Patten. Motion carried 3-0.

Thompson reviewed the significant budget changes include debt service increases for radio tower loan and 27<sup>th</sup> payroll. Benson added the county only gained \$97,000 in valuation.

Patten moved to close the public hearing, second by Salasek, at 9:36 am. Motion carried 3-0.

Motion by Salasek, second by Patten, to adopt Resolution 2022-0016 Adopt Budget and Certify Taxes for Fiscal Year 2022-2023. Resolution adopted 3-0.

**RESOLUTION 2022-0016 Adopt Budget and Certify Taxes for Fiscal Year 2022-2023**

Pursuant to Section 331.434(5)a, counties are required to adopt the county budget and certify taxes; and

The proposed 2022-2023 County Budget was published in the Marshalltown Times Republican and State Center Mid Iowa Enterprise, on March 17, 2022; and

There were no written comments, questions, or objections on file in the County Auditor and Recorder's Office, and no individual(s) presented oral comments, questions, or objections at the hearing.

Now, Therefore, Be It Resolved that the County Budget for fiscal year 2022-2023 be adopted and the County Auditor and Recorder be authorized to certify and file the budget and certificate of taxes as adopted.

Dated at Marshalltown, Iowa this 29<sup>th</sup> day of March, 2022.

Passed this 29<sup>th</sup> day of March, 2022.

Attest:

\_\_\_\_\_  
Dave Thompson  
Board of Supervisors, Chairman

\_\_\_\_\_  
Nan Benson  
Marshall County Auditor / Recorder

**Service Awards** Lisa Soder, General Assistance Director, 20 Years and Richard Amendt, Engineering Tech 4, Secondary Roads, 5 Years.

Linda Havelka was present and read the **Proclamation for Child Abuse Prevention Month** of April:

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and

WHEREAS, our children are our most valuable resources and will shape the future of the county; and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community-and faith-based organizations, businesses, law enforcement agencies, and families; and

WHEREAS, communities must make every effort to promote programs and activities that create strong and thriving children and families; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and

WHEREAS, prevention remains the best defense for our children and families.



NOW, THEREFORE, the Marshall County Supervisors do hereby proclaim April as CHILD ABUSE PREVENTION MONTH in Marshall County and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

Patten moved to adopt the Consent Agenda, second by Salasek. Motion carried 3-0. Items:

- 1) Approve Minutes, March 15, 2022.
- 2) Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
- 3) File Clerk of District Court Report: February 2022. General Supplemental Fund Surcharge-\$269.07.
- 4) File Manure Management Plans
  - a) Dennis Anderson, ID62848 1832 Main St Rd, Marshalltown, annual update
  - b) Aaron Borton, ID65862 1359 140th St, Clemons, annual update
  - c) Bill Havelka, Site 3 ID64515, 2833 Garwin Rd, Marshalltown, annual update
  - d) JT EAST, ID63208 2349 290th Street, Haverhill, annual update
  - e) Marco Pork LP, ID61016, 1131 140th St, St Anthony, with changes
  - f) Prestage Farms, P341 ID67142 1422 Davidson Ave, St Anthony, with changes

Personnel Changes: Salasek moved to **Approve New Hire, Sheriff Department, Jailer, Daniel McCready**, Permanent Full Time, \$19.88/hr., with a start date on or after March 29, 2022, second by Patten. Phillips explained this is a replacement for Tom Heil. Motion carried 3-0.

Motion by Patten, second by Salasek to **Adopt First Reading of Ordinance, of Proposed Amendment 2022-01 to Marshall County Ordinance No. 21, “ESTABLISHING THE VARIOUS VOTING PRECINCTS IN MARSHALL COUNTY, IOWA, AND DEFINING THE BOUNDARIES”** Motion carried 3-0 to adopt first reading. The City of Marshalltown made changes to their precincts after the county last amended Ordinance Number 21 on January 4, 2022, requiring the county to amend Ordinance Number 21, by referencing the City of Marshalltown's Code of Ordinance Chapter 11 regulating precinct boundaries. There are no changes to the physical boundaries. The Secretary of State has advise the county an additional public hearing is not required.

Amendment 2022-01 Marshall County Ordinance #21: AN ORDINANCE REPEALING AND REPLACING ORDINANCE #21 “ESTABLISHING THE VARIOUS VOTING PRECINCTS IN MARSHALL COUNTY, IOWA, AND DEFINING THE BOUNDARIES”

Whereas pursuant to Chapter 49 of the Code of Iowa, 2021, Marshall County is required to establish new voting precincts in Marshall County, due to the required reprecincting following the 2020 decennial census; and

Whereas the Marshall County Board of Supervisors has established new election precincts following census block lines, comprised of one or more whole townships and contained wholly within an existing legislative district that will best serve the convenience of the voters while promoting electoral efficiency pursuant to Chapter 49, Code of Iowa, 2021; and

Whereas Ordinance Number 21, having been passed by the Marshall County Board of Supervisors on January 4, 2022, following a public hearing held on December 21, 2021, is being repealed and replaced by this new Ordinance #21, dated **March 29, 2022**; and

Whereas there are no physical boundary changes following the adoption of Ordinance Number 21 on January 4, 2022, the public hearing held on December 21, 2021, is sufficient for adoption of this Amendment; and

Whereas the City of Marshalltown, Iowa, passed Ordinances establishing city election precincts following census block lines, promoting electoral efficiency pursuant to Chapter 49, Code of Iowa, 2021; and

Whereas Marshall County Board of Supervisors will reference the “City of Marshalltown Code of Ordinances Chapter 11: Boundaries” in defining the City of Marshalltown ’s election precincts; and

Whereas the Marshall County Board of Supervisors finds this action to be in the best interest of the public.

**THEREFORE, BE IT ORDAINED BY THE MARSHALL COUNTY BOARD OF SUPERVISORS, AS FOLLOWS:**

**SECTION 1. Repeal Ordinance Number 21, dated January 4, 2022, “ ESTABLISHING THE VARIOUS VOTING PRECINCTS IN MARSHALL COUNTY, IOWA, NOT INCLUDING THE CITY OF MARSHALLTOWN AND DEFINING THE BOUNDARIES” in the Marshall County, Iowa, Code of Ordinances.**

**SECTION 2. Replace Ordinance Number 21, January 4, 2022, “ ESTABLISHING THE VARIOUS VOTING PRECINCTS IN**

**MARSHALL COUNTY, IOWA, AND DEFINING THE BOUNDARIES ” in the Marshall County, Iowa, Code of Ordinances with the following:**

**“ ORDINANCE No. 21 ESTABLISHING THE VARIOUS VOTING PRECINCTS IN MARSHALL COUNTY, IOWA, AND DEFINING THE BOUNDARIES.**

Marshall County, Iowa, is hereby divided into 7 voting precincts that do not include the City of Marshalltown, and 8 voting precincts within the City of Marshalltown. The precincts from the 2020 census are as follows:

1. **BANGOR/LISCOMB/TAYLOR:** Bangor Township including the part of the incorporated City of Liscomb, Liscomb Township including the part of the incorporated City of Liscomb, and Taylor Township including the incorporated city of Albion, Marshall County, Iowa.
2. **EDEN/LOGAN/WASHINGTON:** Eden Township including the incorporated city of Rhodes, Logan Township including the incorporated city of Melbourne, and Washington Township, Marshall County, Iowa.
3. **GREEN CASTLE/LEGRAND:** Green Castle Township including the incorporated cities of Ferguson and Gilman, and LeGrand Township including the incorporated city of LeGrand, Marshall County, Iowa.
4. **JEFFERSON/TIMBER CREEK:** Jefferson Township including the incorporated cities of Haverhill and Laurel, and Timber Creek Township, Marshall County, Iowa.
5. **LIBERTY/MARIETTA/MINERVA:** Liberty Township including part of the incorporated city of St. Anthony, Marietta Township, and Minerva Township including the incorporated city of Clemons and part of the incorporated city of St. Anthony, Marshall County, Iowa.

6. MARION/VIENNA: Marion Township and Vienna Township, Marshall County, Iowa.
7. STATE CENTER: State Center Township including the incorporated city of State Center, Marshall County, Iowa.
8. CITY OF MARSHALLTOWN: The City of Marshalltown Code of Ordinances Chapter 11: Boundaries” regulates eight City of Marshalltown voting precincts, and is adopted by reference. ”

SECTION 3. REPEALER . All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE . If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE. This ordinance shall be in full force and effect after its final passage, approval and publication as provided by law.

Passed this 29<sup>th</sup> day of March, 2022.

Attest:

\_\_\_\_\_  
Dave Thompson  
Board of Supervisors, Chairman

\_\_\_\_\_  
Nan Benson  
Marshall County Auditor / Recorder

Benson recommended waiving the additional readings, as it is an administrative change only for the City of Marshalltown Precincts 1-1 and 1-2. Motion by Salasek, second by Patten to waive second and third readings and adopt Ordinance Amendment 2022-01 to Chapter 21, Marshall County Ordinance “ESTABLISHING THE VARIOUS VOTING PRECINCTS IN MARSHALL COUNTY, IOWA, AND DEFINING THE BOUNDARIES.” Motion carried 3-0, second and third reading waived, Ordinance adopted.

Ordinance Adopted and Passed this 29<sup>th</sup> day of March, 2022.

Attest:

\_\_\_\_\_  
Dave Thompson  
Board of Supervisors, Chairman

\_\_\_\_\_  
Nan Benson  
Marshall County Auditor / Recorder

Motion by Patten, second by Salasek, to adopt Resolution 2022-0017, Abatement of Real Estate Taxes, as printed. Resolution adopted 3-0.

**Resolution 2022-0017, Abatement of Real Estate Taxes**

Whereas, pursuant to Chapter 657A.10B, Code of Iowa, If the court determines that the property has been abandoned or that subsection 5 applies, the court shall enter judgment and order awarding title to the city or county. The title awarded to the city or county shall be free and clear of any claims, liens, or encumbrances held by the respondents.

Whereas, the county treasurer shall make an entry in the county system canceling the sale of the property and shall refund the purchase money to the tax sale certificate holder

Whereas, pursuant to Chapter 445.16, Code of Iowa, the County Treasurer has the authority to determine when it is impractical to pursue collection of property taxes through the tax sale or lawsuit remedies;

Whereas, upon making this determination the County Treasurer shall provide a recommendation of abatement to the Board of Supervisors, and the Board shall abate the following Real Estate taxes:

204 N 1st Ave, Marshalltown, Iowa, Parcel 8418-26-451-018 for delinquent taxes in the amount of \$860.00, which includes penalty and interest.

606 E Boone St, Marshalltown, Iowa, Parcel 8418-36-103-014 for delinquent taxes in the amount of \$1,463.00, which includes penalty and interest.

21 W Main St, Marshalltown, Iowa, Parcel 8418-26-381-010 for delinquent taxes in the amount of \$378.00, which includes penalty and interest.

105 W Webster, Marshalltown, Iowa, Parcel 8418-26-332-018 for delinquent taxes in the amount of \$4,001.00, which includes refunded tax sale, penalty, and interest.

108-110 W Main St, Marshalltown, Iowa, Parcel 8418-35-127-029 for delinquent taxes in the amount of \$233.00, which includes penalty and interest.

308 S 7th Ave, Marshalltown, Iowa, Parcel 8418-36-152-009 for delinquent taxes in the amount of \$4,451.99, which includes refunded tax sale, penalty, and interest.

310 N 5th St, Marshalltown, Iowa, Parcel 8418-26-308-008 for delinquent taxes in the amount of \$8,582.85, which includes refunded tax sale, penalty, and interest.

Passed and Adopted this 29<sup>th</sup> day of March, 2022.

Attest:

\_\_\_\_\_  
Dave Thompson  
Board of Supervisors, Chairman

\_\_\_\_\_  
Nan Benson  
Marshall County Auditor / Recorder

Motion by Salasek, second by Patten, to approve Johnson Controls Service agreement for Marshall County, for extension of a one-year continuation of the current agreement for the annual sum of \$8,696.00, to be paid annually. The scope will remain the same and the term of this contract will be 08/01/2022 to 07/31/2023. Future annual service cost to be negotiated. Motion carried 3-0. Baedke explained the software system is available via computer.

Hazard Mitigation Grant - Siren project for incorporated and unincorporated areas. Kim Elder explained the VHF repeaters for existing towers are somewhat complicating the grant application due to the old VHF system being at end-of-life and phasing out to go to the new system of P25. The proposed new sirens work with a VHF repeater to utilize one of the Marshall County VHF frequencies. The new sirens could possibly use VHF using the old towers and adding 2-3 digipeaters/repeaters allowing redundancies to the warning system. The committee is studying the P25 and the VHF option in the sirens while also looking at longevity of the proposed warning sirens along with being cost effective. Proposed sirens can be built to include P25 for about \$5K per tower, as an option, but P25 is not built for data transmission, rather voice transmission, and an additional \$100,000 would have to be spent on the communications center radio system to allow data to work over the P25 system to 'talk' to the new sirens. The full siren committee meets 3/30/22 and will discuss details and options. The cities of Marshalltown and LeGrand utilize VHF sirens but chose not to join the joint warning siren grant application. Kim has compared population densities with a map from GIS, current working sirens, cities proposing new sirens, and proposed unincorporated areas needing sirens to map out where the proposed siren coverage would fall throughout the county, along with committee members and vendor input. All grant applicants plus the communications commission will have to agree on which system, P25 or VHF is used while considering longevity and cost. The grant should be submitted shortly, hopefully in the next week.

No action is required by the board at this time. Grant award is expected after July 1, with approximately 56 weeks after award is received from FEMA to complete the project. Note, current existing sirens will have to be looked at even if the new siren project is not completed, as the current system is end-of-life and upgrades will be needed to continue use of these existing sirens.

Tabled: Review and possible approval of selected project expenditures recommended by the Marshall County ARPA Committee, to be paid from the AMERICAN RESCUE PLAN ACT (ARPA) FUND, PROJECTS recommended by ARPA Committee at their meeting 2/1/2022: "without specific date": Mental Health Court, \$229,000.00; Assist LeGrand for radio equipment acquisition, 50% of purchase price, \$16,099.26; Assist Timber Creek Township for radio equipment acquisition, 50% of purchase price, \$17,154.76.

Public Forum: Benson will be reaching out to school district regarding county use of Orpheum for court services until the Courthouse renovation is complete.

CLOSED SESSION-PENDING LITIGATION. Salasek left the meeting at 10:13 a.m. and returned at 10:15 am. Motion by Patten, second by Thompson, to go into closed session pursuant to Section 21.5, subsection 1, paragraph c, of the Code of Iowa, to discuss strategy with counsel in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the county in that litigation. Marshall County has an attorney-client relationship with the Office of the Marshall County Attorney and Ahlers & Cooney P.C., at 10:14 am. Motion carried 2-0. Roll call vote in closed session at 10:16 am: All present. Motion by Salasek, second by Patten, to end closed session at 10:45 am and return to open session. Motion carried 3-0. Roll call vote in open session at 10:46 am: All present. Motion by Patten, second by Salasek, to proceed as discussed at 10:47 am, directing staff or attorney's action.

Adjournment. The next regular session is April 12, 2022, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, April 6, 2022, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 10:47 a.m.

Attest:

\_\_\_\_\_  
Dave Thompson  
Board of Supervisors, Chairman

\_\_\_\_\_  
Nan Benson, Auditor and Recorder

**Advertising**

Mid IA Enterprise/2	592.70
Sign Creation/1	94.00
TimesRepublican/4	1,419.07
U S Bank/17	854.19

**Building Improvement**

All Makes Office Eq/3	3,137.49
Anderson,S/2	4,369.40
Bertini Tile/1	7,935.00
Bjelland Plumbing/2	2,389.65
Breiholz Constr Co/6	849,702.80
Central IA Machine/1	215.00
Communication Innov/1	4,135.00
Cooley Pumping/7	2,989.38
Ethington Htng/2	4,782.35
FurnitureMedic/1	1,284.00
Grainger/2	716.32
Henkel Constr/1	102,551.42
Home RentalCenter/1	125.00
Hotsy Cleaning Sys/1	92.10
Marshall Glass/1	26.00
Marshall Landfill/1	58.60
Menards/12	1,715.61
OPN ArchitectsInc/3	30,485.00
Plumb Supply Co/2	277.37
Sunbelt Rentals Inc/2	7,178.08
Synbc/amazon/2	92.97
The Triplett Co/1	90.00
U S Bank/9	1,668.42
United Rentals/2	6,012.00

**CommunityRelief**

Grant Park Llc/1	300.00
Lutheran Services/2	279.90
Manship,W/1	100.00
Minde,M/1	350.00
Reed,T/1	300.00
TimberWolf/1	300.00
YouthShelter Care/2	1,065.54
YouthShelter Serv/1	46.65

**Court Services**

Bickham,T/2	31.80
Central IA Detent/31	25,671.20
Culligan of Boone/1	46.37
Davis,S/2	45.30
Fitzgerald,J/2	301.00

Flohers,M/2	47.55
Frye,T/2	35.40
Hellman,T/2	43.50
Hilleman,A/2	43.50
Holl,D/2	41.70
HyVee Inc/1	43.04
Kacmarynski,A/2	31.35
Lemker,D/2	31.80
Maas,L/2	30.90
Marquez,E/2	31.80
Quaife,K/2	30.90
Quist,C/2	30.45
Rasmusson,M/2	30.90
Smith,M/2	32.70
State HygienicLab/1	25.00
Stonewall,R/2	31.35
TR Court Report/5	1,332.20
U S Bank/2	697.50
Veal,J/2	47.55
Vollers,N/2	31.80
WeberShively,L/2	31.80

**EmpBenefits**

TASC/29	9,872.97
Tasc Client Inv/1	3.50

**EmploymentPhysical**

Center Associates/1	273.00
Mcfarland Clinic/1	130.00
Unitypoint Health/2	493.11
Wolfe Clinic/1	35.00

**Equipment**

Banleaco Inc/1	133.86
Business Card/3	381.92
Cdw Government/1	1,064.16
Centralsquare Tech/1	35,264.24
Convergeone Inc/1	191.60
Grainger/1	1,334.13
GreatAmerica Fin Sr/2	368.11
IA Dpt PubSafety/2	626.00
JohnDeereTheisen/1	46.97
Menards/8	1,067.70
Racom Corp/2	210.00
RK Dixon/1	113.56
Stone Sanitation/2	202.30
U S Bank EquipFin/3	1,307.48
U S Cellular/5	2,060.23

Uline/1	927.02	Bjelland Plumbing/2	541.67
<b>Equipment Lease</b>		Blackstrap Inc/1	5,675.63
Pitney Bowes Inc/1	229.17	Business Card/4	866.24
<b>Furniture Fixture</b>		Calhoun-Burns/1	1,875.00
All Makes Office Eq/1	152.00	Central IA Distrib/2	3,544.00
IA Prison Indust/1	437.80	Central IA Machine/2	604.15
Menards/1	9.97	City Laundering/10	805.78
<b>insurance</b>		CJ Cooper Assoc Inc/1	105.00
Shomo-Madsen/1	26,014.00	Clapsaddle-Garber/3	14,170.00
<b>Lease</b>		Consolidated Mgmt/2	21,051.98
Alliant Energy/1	705.81	Consumers Energy/9	452.59
GreatWesternBank/4	1,764.51	ContinentalResrch/1	803.86
HeartofIA Commun/3	3,780.54	Culligan of Boone/2	133.39
Marshall Co Treas/1	1,800.00	Diamond Vogel/1	38.78
Masonic Holding/1	1,303.00	Eastern IA Tire/3	5,332.00
Mtwn Mall Realty/1	1,433.75	Ecolab Inc/1	99.95
Racom Prop/1	5,145.00	Farm Home Pub/1	250.00
Servicemaster/2	636.00	Fastenal Co/5	536.75
<b>Legal Compensation</b>		FirehouseAquatics/1	23.69
Emc Insurance/1	5,000.00	Fisher,T/1	120.00
<b>Licenses, Fees</b>		Fouch,D/1	17.40
Cuellar,T/1	270.00	Freese Notis/2	150.00
Danielson,D/8	291.25	Galls Llc/20	2,325.26
IACoConservSyst/1	40.00	Glock.Professionl/1	386.00
Kieffer,K/1	270.00	Graphic Edge/1	439.44
Linn Co Sheriff/1	58.40	GreatAmerica Fin Sr/3	941.42
Nelson,B/1	270.00	GreatWesternBank/1	96.12
Region 6/1	3,591.00	Grundy Co R E C/2	374.30
Stevenson,K/13	520.00	HawkeyeTruck Eq/3	2,000.21
<b>LongTermDebt</b>		HeartofIA Commun/3	906.85
UMB Bank NA/1	600.00	Heil,J/2	160.47
<b>Parts, Supplies, Repairs</b>		Henderson Pro/2	2,876.47
A J Body Shop Inc/1	500.00	Herring,E/1	69.02
Access Systems/1	284.62	Home RentalCenter/1	90.00
AcmeTools DesMoines/1	329.00	HQI/3	3,665.00
Airgas Usa LLC/2	539.49	Hy-Vee Pharmacy/1	3,086.06
Alley Automotive/5	2,544.83	IA Cancer Consort/1	20.00
Alliant Energy/15	7,710.54	IA Division Labor/1	300.00
Amazon Capital Serv/5	27.95	IA LTAP/1	150.00
ArnoldMotorSpplly/76	3,121.09	IA Prison Indust/4	4,749.29
Aspen Equipment/1	1,441.37	IA Reg Utilities/4	171.95
Aureon Commun/1	90.93	IA Water Mgmt/1	100.00
Baker Group/1	380.00	Imaging Spectrum/1	561.49
Balvanz Electric/5	1,374.89	Iron Mountn Recor/1	89.25
		Jackson-hirsh Inc/1	38.75
		JohnDeereTheisen/42	3,521.87

JohnDeereVanWall/1	35.98	Shredder/1	48.00
Johnson Control/2	5,121.40	Shred-it Usa Llc/1	42.18
Jorpeland,S/1	150.00	Sign Creation/1	380.00
Keltek Inc/1	3,131.56	Stone Sanitation/1	98.30
Kieslers Police/3	6,122.28	Storey Kenworthy/2	264.42
Krough,T/1	41.97	Synbc/amazon/2	273.00
Language LineServ/1	109.53	Syn-tech Systems/1	48.00
Lawson Products/2	107.62	Terminal SupplyCo/1	77.66
Ledford Tree Lawn/1	3,500.00	ThompsonTrueValue/1	12.38
LoganContractors/1	1,626.93	Thomson Reuters/6	8,069.94
Lube-tech Partnr/1	573.40	TimesRepublican/1	199.34
M2m Wireless/2	39.98	Tompkins,K/1	400.00
Martin Marietta/8	11,921.55	Tri-State LockSer/2	26.00
Mcatee Tire Serv/3	1,223.76	Tri-tech Forensics/1	97.50
Mckesson Med-Surg/1	68.12	Tuttle Plumbing/2	446.72
Menards/28	1,575.15	U S Bank/31	2,239.65
Metal CulvertsInc/7	88,988.30	U S Bank EquipFin/3	1,306.79
Mid IA Fasteners/2	1,932.75	Unitypoint Health/1	303.96
MidIA PetroleumEq/4	2,051.90	Van Diest Supply/1	3,161.25
Minute ManCopy/5	1,341.04	Verizon Wireless/2	128.88
Mittera Group/1	315.03	WalmartCapitalOne/3	183.00
Mtwn Water Works/3	1,711.98	Xerox Corp/1	214.73
Mustaines/1	95.00	XeroxFinan Serv/1	119.80
NASSCO/2	487.13	Ziegler Inc/13	11,088.81
NelsonFabrication/1	66.10	<b>Postage</b>	
Nessa Inc/1	5.00	Cardmember Serv/3	26.85
New Century FS/2	1,704.17	FedEx/1	33.62
Northland Product/1	125.95	Mail Services Lc/16	6,762.76
Nutrien Ag Solut/5	27,421.82	Postmaster/2	530.00
O'Halloran Intern/3	1,352.80	U S Bank/8	2,812.55
OReilly Auto/4	147.54	<b>PublicHealthAdmin</b>	
Partner Commun/1	55.63	Trending Media/1	3,900.00
Pennington,B/1	500.00	<b>Services</b>	
Pentz Appliance/1	69.99	Ahlers Cooney Pc/1	1,700.00
Petty Cash Mrshll/1	100.00	Albion Library/1	6,463.05
Powerplan/5	2,437.81	Anderson Funeral/1	695.00
Quill Corporation/7	893.38	Benson,N/2	73.80
RBMConsultingLLC/1	1,039.08	Buck,T/1	1,000.00
Ricoh Usa Inc/1	70.34	Business Card/9	6,876.86
RK Dixon/4	1,171.29	Calhoun-Burns/1	1,792.66
Rockmount Res/1	1,166.77	CentrallAFair/3	20,000.00
Schendel PestCont/3	245.25	City of Mtwn/4	77,712.58
Schumacher Elev/1	1,235.12	Gilman Library/1	5,519.92
Scooter.Tire.Auto/1	20.00	Gutkunst Library/1	8,545.15
Secondary Rd/6	10,303.01	GWB/Visa/6	4,812.68
Secretary State IA/1	30.00		



HeartofIA Commun/3	2,369.77	Fleur De Lis Inns/6	772.92
Hunt,W/2	73.80	Gnb Visa/9	1,086.59
IA Division Labor/1	20.00	Heil,J/3	183.21
IA Employmt Conf/1	750.00	McMillen,J/1	73.96
IA Public Health/1	345.00	Moore,T/2	149.11
IACCVSO/2	120.00	Secondary Rd/1	24.45
IALawEnfrmntAcadmy/2	200.00	Tompkins,J/2	101.75
InstIA CertAssessr/1	110.00	U S Bank/5	646.24
Isac-reliance Stand/1	190.00	Wurr,B/1	119.02
Johnson Co Med Exam/1	283.04	<b>Utilities</b>	
Legrand Library/1	7,312.55	Alliant Energy/28	42,473.99
Linn Co Auditor/1	436.83	ATT Mobility/1	55.90
Marshall Co Treas/2	90.08	Consumers Energy/7	802.25
Marshalltwn Library/1	35,957.59	Grp Associates/1	49.00
Melbourne Library/1	5,643.74	HeartofIA Commun/2	132.01
Ohrt,R/1	500.00	IA Reg Utilities/8	4,838.82
Polk Co Treasurer/1	1,581.43	IVCCD/2	1,420.87
Prowest Associates/1	566.80	Koch LP Gas/1	412.40
RBMConsultingLLC/1	4,650.00	Mtwn Water Works/3	650.26
Renze,T/1	14.64	Servicemaster/1	330.00
Schneider Geospatl/1	1,080.00	Stone Sanitation/1	605.80
Scurr,Steve,DO/1	1,800.00	U S Bank/2	103.00
Seat Treasurer/5	250.00	U S Cellular/2	445.94
Shomo-Madsen/1	18.00	Verizon Wireless/9	3,298.83
Sign Creation/1	1,000.00	<b>Total</b>	<b>1,795,764.84</b>
StateMedicalExam/4	8,151.00		
Stratus Video LLC/3	74.01		
Tama Co Sheriff/2	7,431.95		
Terrell,R/1	1,000.00		
U S Bank/4	915.00		
Umbdenstock,S/1	63.80		
Vanguard Apprais/1	1,120.00		
Willson Pechacek/2	726.00		
<b>Software Maint</b>			
Business Card/2	761.47		
Convergeone Inc/2	3,719.19		
Imagetek Inc/3	3,044.60		
Inteconnex/1	1,809.60		
Liftoff Llc/1	200.00		
Verus Corporation/1	575.00		
<b>Travel Expense</b>			
Braudis,R/1	367.72		
Cardmember Serv/6	826.40		
Cecak,C/1	29.86		
Chizek,J/4	83.80		
Fisher,G/2	184.43		

## Memo

To: Jarret Heil, Marshall County Treasurer  
 From: Jarret Heil, Marshall County Auditor/Recorder  
 Date: April 5, 2022  
 Re: Previous Quarter Fees Payment for the months of **January-March**

Attached is a copy of the recorder's Quarterly Report that itemizes the fees collected for that period. When the total collected is divided between County and State, The respective amounts are listed

I am submitting two checks totaling **\$66,877.97** for the quarterly payment:

Check # **306** in the amount of **\$ 65,402.97** . This includes document recording related fees, passports, county's portion of vitals, conservation, etc.

Check # **307** in the amount of **\$ 1,475.00** for the Records Management Fee Account.  
 The amounts per budget code are as follows:

0001-1-07-8110-400000	Recording Fees	\$29,830.00	
0001-1-07-8110-404000	RE Transfer Tax	\$10,344.61	
0001-1-07-8110-408000	Conservation Co. Fees (except boat titles)	\$1,545.00	
0001-1-07-8110-410000	Auditor's Transfer Fee	\$2,375.00	
0001-1-07-8110-413000	Vitals	\$4,985.00	
0001-1-07-8110-415000	Passports	\$12,565.00	
0001-1-07-8110-419000	Non-Standard Format Fee	\$0.00	
0001-1-07-8110-550000	Photocopies, Plat Books, Misc	\$2,128.88	
0001-1-07-8110-559000	Postage Fees	\$52.09	
0001-4-07-8110-600000	Interest/Checking	\$1.39	
0001-1-07-8110-822000	Overage Fees	\$31.00	
0001-1-22-6100-412000	Conservation Fund/Boat Titles	\$70.00	
5300-1-00-0500-416000	E-Commerce Fees	\$1,475.00	
	Subtotal		
	Passports, Co. Fees, Conservation, Docs.	<b>\$65,402.97</b>	
0024-1-07-8110-414000	Records Management Fees		\$1,475.00
	<b>Total</b>	<b>\$66,877.97</b>	

Note:

Records Management Fees:	\$1,475.00
E-Commerce Fees:	\$1,475.00
Passports, Co. Fees, Conservation, Docs:	<b>\$63,927.97</b>
<b>Total:</b>	<b>\$66,877.97</b>



2022 MMP Short Form for Annual Update

**Facility**

Bangor Finisher Farm # 59034  
1326 Hopkins Avenue  
Union, IA 50258

**Date Due:**  
04/01/2022

**Date Received:**  
03/22/2022

**Date Approved:**  
03/30/2022

**Owner**

Keno Farms VIII LLC

**Contact**

Keith Kratchmer

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

- I have made no changes to my MMP
- I have added acres
- Change Crop Rotation or Optimum Yields
- Changed Application Method
- Used manure analysis
- I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed
- I have made other changes to my MMP Describe :

- I sell all manure with a Chapter 200A license through the Iowa Department of Agriculture and Land Stewardship.
- In addition to selling manure as indicated above, I also apply manure to fields using a manure management plan.

**County Notifications**

The following counties have been notified:

Butler

Marshall

**Animal Unit Capacity / Payment Summary**

Animal Type	Head	AUC	Amount (AUC * 0.15)
Swine Grow to Finish	3600	1440.00	\$216.00
<b>Total</b>	<b>3600</b>	<b>1440.00</b>	<b>\$216.00</b>

I, Sarah Hockemeyer, attest that the information indicated above is accurate and complete.

**Comments**



**Facility**

J.T. Farms East Site # 63208  
2348 290th Street  
Haverhill, IA 50120

**Date Due:**  
04/01/2022

**Date Received:**  
04/01/2022

**Date Approved:**  
04/01/2022

**Owner**

Jim & Tom Stalzer

**Contact**

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

- I have made no changes to my MMP
- I have added acres
- Change Crop Rotation or Optimum Yields
- Changed Application Method
- Used manure analysis
- I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed
- I have made other changes to my MMP Describe :

- I sell all manure with a Chapter 200A license through the Iowa Department of Agriculture and Land Stewardship.
- In addition to selling manure as indicated above, I also apply manure to fields using a manure management plan.

**County Notifications**

The following counties have been notified:

Marshall

**Animal Unit Capacity / Payment Summary**

Animal Type	Head	AUC	Amount (AUC * 0.15)
Swine Wean to Finish	2488	995.20	\$149.28
<b>Total</b>	<b>2488</b>	<b>995.20</b>	<b>\$149.28</b>

I, Jim Stalzer, attest that the information indicated above is accurate and complete.

**Comments**



2022 MMP Short Form for Annual Update

**Facility**

Larsen Site # 67141  
73890 160th St.  
Saint Anthony, IA 50239-8708

**Date Due:**  
04/01/2022

**Date Received:**  
03/24/2022

**Date Approved:**  
03/25/2022

**Owner**

BL Farms Inc.

**Contact**

Brian Ritland- Pinnacle Group

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

- I have made no changes to my MMP
- I have added acres
- Change Crop Rotation or Optimum Yields
- Changed Application Method
- Used manure analysis
- I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed
- I have made other changes to my MMP Describe :

- I sell all manure with a Chapter 200A license through the Iowa Department of Agriculture and Land Stewardship.
- In addition to selling manure as indicated above, I also apply manure to fields using a manure management plan.

**County Notifications**

The following counties have been notified:

Marshall

Story

**Animal Unit Capacity / Payment Summary**

Animal Type	Head	AUC	Amount (AUC * 0.15)
Swine Wean to Finish	2480	992.00	\$148.80
<b>Total</b>	<b>2480</b>	<b>992.00</b>	<b>\$148.80</b>

I, Brian Ritland, attest that the information indicated above is accurate and complete.

**Comments**

# MARSHALL COUNTY

OFFICE OF  
COUNTY BOARD OF SUPERVISORS  
COURTHOUSE  
MARSHALLTOWN, IOWA 50158

TELEPHONE 641-754-6330

BOARD OF SUPERVISORS

**Dave Thompson**  
**Steve Salasek**  
**Bill Patten**

April 5, 2022

The Honorable Pete Buttigieg  
Office of the Secretary of Transportation  
US Department of Transportation  
1200 New Jersey Ave, SE  
Washington, DC 20590

RE: RAISE Grant Application – Marshalltown Iowa –  
“Puerta de Marshalltown” the Highway 14 Corridor Project

Dear Secretary Buttigieg:

On behalf of the Marshall County Board of Supervisors, please accept this letter to show our support of the RAISE Transportation Grant application being submitted by the City of Marshalltown. Marshalltown is located in Marshall County and Highway 14 is a primary corridor extending through our County. We are very familiar with the needs Marshalltown has and the proposed improvements to the Highway 14 Corridor will have a significant impact on this community as well as our entire County by improving the transportation network.

As the northern gateway or door to Marshalltown, the naming of this project, Puerta de Marshalltown, symbolizes the strong, diverse community that lies ahead. A community that has persevered through an EF-3 tornado in 2018, COVID-19 and a 2020 Derecho wind event, with the goal of rebuilding and strengthening the community. The Highway 14 Corridor serves as one of the primary gateways into the City of Marshalltown. This major arterial roadway provides a key connection to the City’s downtown and runs directly through the heart of the community reaching residential, commercial and industrial properties.

This project not only improves transportation safety for the residents, employees, and visitors by providing the appropriate driving lanes and sidewalks, it also enhances the quality of life attributes that excite people about living in a community such as aesthetic streetscape improvements and improved access to amenities and services. Marshalltown is a designated Iowa Great Place community and projects such as this one, contribute to providing economic development opportunities which rely on quality infrastructure. Marshalltown is dedicated to improving the corridor with a focus on sustainability and resiliency. A recent EPA Brownfields Assessment grant was awarded to the City which will include an assessment and planning focus on this corridor. The coordination of State and Federal programs to improve the community is something that Marshalltown excels at and supporting this RAISE application will aid in the ongoing recovery efforts.

As the City of Marshalltown continues to rebuild from multiple disasters in a three-year period, we are proud to recommend that this project be selected for RAISE funding.

If you have questions, please contact:

Sincerely,

MARSHALL COUNTY BOARD OF SUPERVISORS

---

David E Thompson, Chair

---

Steve Salasek, Vice Chair

---

Bill Patten, Member



**Cedar Rapids**

200 Fifth Avenue SE Ste. 201  
Cedar Rapids, Iowa 52401  
(319) 363-6018

**Des Moines**

100 Court Avenue Ste. 100  
Des Moines, Iowa 50309  
(515) 309-0722

**Iowa City**

24 ½ S. Clinton Street  
Iowa City, Iowa 52240  
(319) 363-6018

**Madison**

301 N. Broom Street Ste. 100  
Madison, Wisconsin 53703  
(608) 819-0260

[opnarchitects.com](http://opnarchitects.com)

April 6, 2022

Marshall County  
Attn: Lucas Baedke  
Marshall County Buildings & Grounds Director  
[lbaedke@marshallcountya.gov](mailto:lbaedke@marshallcountya.gov)  
(641) 485-2584

RE: Sherriff Office and Jail Schematic Design at:  
2369 Jessup Avenue  
Marshalltown, IA 50158

We are pleased to offer our proposal to provide professional schematic design services and an opinion of cost regarding upgrades to the existing administration office and jail buildings. This proposal is based on an initial meeting with Lucas Baedke and a Site Visit including the M/E/P Consultant chosen for this job, Corey Metzger with RCE (Resource Consulting Engineers LLC).

### **Project Approach**

The motivation behind this schematic design is to develop final scope of improvements to these existing facilities. Potential improvements include replacement of HVAC systems or select components, updated control capabilities, associated electrical and plumbing work to support HVAC improvements, and electrical power and low-voltage system modifications to accommodate architectural revisions to the space. Factors that will be considered as part of the schematic design process will include potential impacts to building ceilings or walls, review of impact of potential building envelope improvements (windows, roof, walls) to sizing of mechanical equipment and energy performance of facility, and potential building code implications of proposed changes. Based on developed options, Resource Consulting Engineers, LLC (RCE) will work with OPN Architects to develop an opinion of cost document for review by the Owner in selecting the final project scope to be implemented. We understand that the Owner has a project budget of approximately \$4,000,000.

As part of this study, RCE will complete preliminary heating and cooling load calculations along with ventilation calculations for the facility. These calculations will be completed for the existing building envelope, along with any proposed modifications to determine the potential impact of improvements being considered. Based on these preliminary calculations, several options will be developed to consider improvements from cost and feasibility perspectives. These options will be included in a final schematic design document, with information on expected cost, potential strengths and weaknesses of each option, implementation phasing and timelines, and other important factors highlighted for each option.

### **Schematic Design - Architectural Services**

- Generating current and updated electronic versions of the Floor Plans, Ceiling Plans, Roof Plans, & Exterior Elevations for use in the project's study and Schematic Design Drawings
- Building Envelope Performance Study
  - Outline of existing wall types and performance values
  - Outline of existing window types and performance values
  - Outline of existing roofing types and performance values
  - Recommendations coordinated with M/E/P approaches
- Building Code Analysis
- ADA Compliance Study for the Admin. Building (Jail Excluded)
- Programming Study for the following Items:
  - Emergency 911 Center (switchboard) – Meet with County 911 Board
  - Remote Courtroom (revise current client/atty conference space) - Meet with Jail Administration Staff & Sheriff
- 3D-Scanning Scope:
  - Admin Building Interior (All Levels)
  - Exterior of the Admin & Jail Building
  - Rooftop of the Admin & Jail Building
- On Site Investigation of Existing Conditions pertinent to the project – Timing will need to be coordinated with Sheriff Office & Jail for access to sensitive areas.
- Development of phased approach to work based on the Jail & Sherriff Office needs
- Opinion of construction cost based on the construction type and size of the building.

### **Schematic Design – M/E/P Services**

- Analysis of existing building and mechanical system components to include:
  - Review of existing building HVAC system components, configurations, and capacities
  - Review of existing building structural and architectural construction to understand options for pathways for new ductwork, piping, etc. in the building.
- Development of options to improve building temperature control, humidity control, and indoor air quality:
  - Options will consider various system types and configurations
    - Ground-coupled systems are expected to be reviewed, along with air-source heat pumps, boiler(s) and chiller(s), various air handling and ventilation systems, etc.
  - Consideration of options with preliminary analysis completed to determine feasibility, based on:
    - Building structural capacity
    - Impact on building architecture, particularly historic portions of building
    - Duct routing options



- Consideration of integration with existing building systems and equipment
- Analysis of existing building electrical system components, with consideration of proposed changes to architectural and HVAC systems
- Site visit(s) to validate options with OPN Architects and Marshall County Personnel
- Review of developed options will be completed with respect to following criteria:
  - Potential for implementation within operating facility while maintaining systems serving other building areas
  - Potential phasing of work
  - Expected cost of considered options
- Development of schematic design documenting considered options, strengths, and weaknesses of each option, expected cost for each option, and implementation options and expected schedules/phasing for each option

#### **Deliverables**

- Building Facility Analysis Study based on services outlined above
- Opinion of Probable Project Cost
- Schematic Design Documents
  - Architectural Documents include description of replacement work for exterior elevations, roof plans, and reflected ceiling plans.
  - M/E/P Documents including system descriptions, general configuration of key components, flow diagrams, schematic drawings, potential phasing, and expected costs for proposed options

#### **Exclusions (available upon request)**

- No structural Engineering required for the schematic design phase. This can be added as required at a future phase of the work.
- Detailed construction cost estimating services
- Detailed energy modeling services
- Detailed life cycle cost analysis (related to state LCA submittals)
- Participation in Commissioning Activities
- Support for LEED or other third party certification processes
- Architectural Visualization and Rendering



**Proposal Summary**

A. Schedule: OPN will meet a mutually agreed upon schedule for schematic design phase. Once given a notice to proceed, we expect to be able to begin work immediately.

B. Compensation:  
We estimate our time for services will require 263 hours. Accordingly, we are proposing a **Lump Sum Fee for Schematic Design Services of \$49,030.00** excluding reimbursable expenses & 3D-Scanning. 3D-Scanning Fee is 5,000 and travel for this work is included in the Reimbursable expenses. Reimbursable expenses including travel & printing, are in addition to the proposed fee.

Architectural Schematic Design	<u>\$ 27,530</u>
M/E/P Schematic Design	<u>\$ 21,500</u>
3D-Scanning (done by OPN)	<u>\$ 5,000</u>
Reimbursable expenses	<u>\$ 915</u>
	<b>\$ 54,945.00</b>

D. Reimbursable Expenses: Reimbursable expenses are in addition to the above fee and will be invoiced at 1.1 times actual cost. Reimbursable expenses include authorized out-of-town travel, courier services, express mail, plan review fees, reproduction of project documents, photography, out-of-house digital processing, and mileage at the government standard rate.

E. Owner - Architect Agreement: Should this proposal be acceptable OPN is prepared to begin work immediately with you and your team. Please sign and return this Proposal at your convenience or direct us to your preferred form of Agreement.

We are pleased you are considering OPN Architects to assist you and we look forward to hearing back from you. Please don't hesitate to reach out if you need additional information or have any questions regarding this proposal.

OPN ARCHITECTS, INC.

Scott Allen, AIA

Proposal Accepted By:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date