

**Marshall County Board of Supervisors  
Regular Session September 28, 2021 at 9:05 a.m.  
1 E MAIN ST, GRAND COURT ROOM AND VIA ZOOM  
MINUTES**

The Marshall County Board of Supervisors met in regular session according to the posted notices in the Grand Courtroom, 1 E Main Street, and via online ZOOM. Due to active construction in the courthouse area and the concern for the safety of all residents of Marshall County, the Board of Supervisors' Public Meetings will be available LIVE online, as previously established on March 31, 2020, through the COVID-19 Virus pandemic, to continue until the courthouse area, including the grounds, courthouse building and the Grand Courtroom, is no longer an official construction site. The Board passed "Resolution 2021-0030 Restricting Public Access to Courthouse During Active Construction" at their meeting of July 20, 2021, per advisement of legal counsel. The Board encourages the public to remain engaged and actively participate via the ZOOM process. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM.

Chair Thompson called the meeting to order on September 28, 2021, at 9:05 a.m. and led the Pledge of Allegiance. Present: Chair David E Thompson, Vice Chair Bill Patten, Member Steve Salasek. Patten moved to approve the agenda as printed, second by Salasek. Roll call vote, motion carried 3-0.

**Consent Agenda:** Salasek moved to approve the **Consent Agenda** items, second by Patten. Roll call vote, motion carried 3-0, items:

- a. **Approve Minutes.** Approve Regular Session Minutes of September 14, 2021.
- b. **Approve Claims.** Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
- c. **Reappoint Marshall County Compensation Board Members:**
  - i. Gary McKibbin, Supervisor representative, four-year term, thru 6/30/25
  - ii. Robert Thomas, Supervisor representative, four-year term, thru 6/30/25
  - iii. Tom McCoy, County Attorney representative, (Supervisors do not select elected officials' representation on this committee) four year term, thru 6/30/25
- d. **Approve** closure of County Offices at Great Western Bank on October 11, 2021, as the bank is closed for the Federal Holiday, Columbus Day/Indigenous Peoples' Day
- e. **File Manure Management Plans**
  - i. PAG LC 59611, 1699 148th St, Clemons, IA. No Changes.
  - ii. Edler Brothers Farm-Sec 13 #62427, 1568 180<sup>th</sup> St, Clemons. No Changes.

Patten moved, Salasek seconded, to approve the **application for and acceptance of Grant #19-CAMP-08, Methamphetamine Drug Hot Spots Grant Program, July 1, 2021 – June 30, 2022.** Roll call vote, motion carried 3-0. Sheriff Phillips answered questions, stating the grant amount to fund overtime investigation has decreased, although more funds may be available. The grant has been expanded to include heroin investigation.

Salasek moved to approve, second by Patten, the **28E Agreement between the Iowa Department of Natural Resources and Marshall County**. The purpose of the agreement is to establish the terms and conditions for delegation of permit-issuing authority with respect to private water well construction and reconstruction. The renewal agreement has one addition, relating to location of certain wells within 1,000 feet of a previous or known contaminated site or leaking underground storage tank. All requirements of the agreement are included in existing procedures. Roll call vote, motion carried 3-0. Zoning Administrator Apfel noted this is a renewal of a five year agreement with the DNR.

Patten moved, Salasek seconded, to approve the **Preconstruction Agreement with Iowa Department of Transportation for Primary Road Project, in accordance with Iowa Code Chapters 28E, 306, 306A and 313.4, Hot Mix Asphalt (HMA) resurfacing on Iowa 14 from the Iowa River Bridge to County Road E18**. Roll call vote, motion carried 3-0.

Salasek moved to approve, second by Patten, the **new hire for the Auditor/Recorder Department, Phyllis Eygabroad, as a Temporary Election Clerk, \$11.50/hr, up to 40 hours per week, ending 11/19/2021, with a start date on or after October 4, 2021**. Roll call vote, motion carried 3-0.

Patten moved, Salasek seconded, to approve the **two additional Election Temporary Workers at \$9.00/hr, as needed**. Roll call vote, motion carried 3-0.

Salasek moved to approve, second by Patten, the **new hire for the Sheriff's Office, Joshua Zeiser, as a Deputy Sheriff full time at \$25.93 per hour, full time permanent, with a start date on or after 10/17/2021**. Zeiser fills a vacancy due to staff reorganization after Sheriff Hoffman resigned. The department has one vacant maximum authorized deputy position remaining after this hire. Roll call vote, motion carried 3-0.

Patten moved, Salasek seconded, to approve the **employee status change, Sheriff's Office, Jonathan Van Horn, from Jailer to Jail Supervisor 1 at \$23.32 /hr, full time permanent, effective on or after 10/3/2021**. Additional \$0.95/hr per the Bargaining Unit Contract. Roll call vote, motion carried 3-0.

Salasek moved to approve, second by Patten, the **employee status change, Marshall County Engineer, Justin Childs, from TD3 at \$27.05/hr to PTM2 at \$27.13/hr, effective on or after 10/2/2021**. Roll call vote, motion carried 3-0.

Patten moved, Salasek seconded, to approve the **Rental of Band Shell, State Center Historical Christmas, Dec 2-4, 2021**. Complete application, insurance and payment have been received. Roll call vote, motion carried 3-0.

**Public Forum.** Auditor and Recorder updated the Board regarding insurance renewals with EMC, prices have increased overall about 16%, with an increase in the number of vehicles. There will be some corrections to the list of coverages, as the county will be utilizing Gov Deals to sell surplus assets. Courthouse contracts are being negotiated and should be finalized in the next couple of weeks. The new plumber has accepted all previous work. The install of the HVAC will be rescheduled for cost/labor efficiencies, not by Phases, but completed by floors. When the 1<sup>st</sup> floor is completed, the servers will move to their 1<sup>st</sup> floor location. The attorneys will move in after the 3<sup>rd</sup> floor HVAC is installed. The work on the Election Center is progressing, the center will be utilized for the November City/School election, with early voting starting October 13. The county discussed the EDA grant sponsored by the City of Marshalltown. The grant

application needs to enumerate the number of employees being relocated in a specific downtown area, and if the county is contemplating hiring new positions in the next five years. There are several “new” departments to the downtown area, relocated to the Annex, that were previously housed outside of the downtown prior to the 2018 tornado, including Veterans Affairs, Public Health, DHS. There may be openings in the GIS and IT departments within five years. Emergency Management Director Elder spoke about “Bridge Home” in Story County, and that the Duane Arnold Nuclear facility ceased operations in June, 2021.

**Adjournment.** The next regular session is **October 12, 2021, at 9:05 a.m.** All business to be acted upon at that session should be submitted to the County Auditor and Recorder’s Office or the Board of Supervisors’ Office by **Wednesday, October 6, 2021 at 12:00 p.m.** There being no further business to come before the Board, the meeting is adjourned at 9:39 a.m.

Attest:

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Dave Thompson  
Board of Supervisors, Chairman

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Nan Benson, Auditor and Recorder