

**Marshall County Board of Supervisors
Regular Session March 1, 2022, at 9:05 a.m.
Election Center, 107 S 1st Avenue and via ZOOM
AMENDED MINUTES**

The Marshall County Board of Supervisors met in regular session according to the posted notices in the Election Center, 107 S 1st Avenue, Marshalltown, Iowa, and via online ZOOM. Chair Thompson called the meeting to order on March 1, 2022, at 9:05 a.m. and led the Pledge of Allegiance. Present: Chair David E Thompson, Vice Chair Steve Salasek, Member Bill Patten.

Salasek moved to approve the agenda, second by Patten. Motion carried 3-0.

PUBLIC HEARING. Proposed Property Tax Levy, Fiscal year July 1, 2022, thru June 30, 2023.

Motion by Patten, second by Salasek to open the public hearing for any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. Motion carried 3-0. Time: 9:07 am.

There were no written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the 15 individuals attending the public hearing, three individuals presented oral comments, questions, or objections. Treasurer Heil asked the Board to consider increasing entry level wages for the Treasurer, as the department has lost four employees since July 19, 2018, to other entities. There is currently a 13% wage gap between positions in the same job grade. Heil proposed a budget neutral shift to increase some wages this coming year, and reduced \$15,000 Information Technology fees for collections with a DevNet program rewrite. Auditor/Recorder Benson noted Marshall County has the lowest percentage wage increase of other counties. Supervisors discussed possibly changing the employee contribution to the county's health plan. The published tax levy budget is a not to exceed amount, with changes downward allowed. Supervisor Thompson encouraged department heads to continue to reduce costs where possible. The supervisors discussed the complexity of competing with private employers, as governmental budgets are set months in advance, restricting the ability of governments to quickly react to employment issues. Auditor/Recorder Benson noted EMC paid Conservation for Tree Damage, with trees not being planted / completed by June 30. Monies could be restricted by Resolution or held in trust to make funds available in the future fiscal year for the purchase of the trees. Maria Vargas-Gonzales stated the Conservation budget includes an overlap for training the replacement for the anticipated retirement of the Conservation Director, estimated at \$15,861.88 for a three month overlap for training a new person and paying out vacation. Motion by Salasek, second by Patten, to close the public hearing. Motion carried 3-0. Time: 9:26 am.

Motion by Patten, second by Salasek, to **Adopt Resolution 2022-0012 Approval of FY2023 Maximum Property Tax Dollars**. Resolution adopted 3-0.

Resolution 2022 - 0012 Approval of FY2023 Maximum Property Tax Dollars

Whereas, the Marshall County Board of Supervisors has considered the proposed FY2023 county maximum property tax dollars for both General County Services and Rural County Services; and

Whereas, a notice concerning the proposed county maximum property tax dollars was published as required and posted on county web site and/or applicable social media accounts; and

Whereas, a public hearing concerning the proposed county maximum property tax dollars was held on March 1, 2022.

Now Therefore Be It Resolved by the Board of Supervisors of Marshall County that the maximum property tax dollars for General County Services and Rural County Services for FY2023 shall not exceed the following: General County Services: \$11,974,241, Rural County Services: \$3,015,200.

The Maximum Property Tax dollars requested in either General County Services or Rural County Services for FY2023 represents an increase of greater than 102% from the Maximum Property Tax dollars requested for FY2022.

Passed this 1st day of March, 2022.

_____ Dave Thompson Board of Supervisors, Chairman	Attest: _____ Nan Benson Marshall County Auditor / Recorder
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PUBLIC HEARING. 2021-2022 Decrease in Appropriations.

Motion by Salasek, second by Patten, to open the public hearing for any resident may present objections to or arguments in favor of any part of the decrease in appropriations in the current 2021-2022 county budget. Motion carried 3-0. Time: 9:29 am

There were no written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the 15 individuals attending the public hearing, no individual(s) presented oral comments, questions, or objections. Motion by Patten, second by Salasek, to close the public hearing. Motion carried 3-0. Time: 9:30 am.

Motion by Salasek, second by Patten, to **Adopt Resolution 2022-0013 Budget Decrease in Appropriation 2021-2022**. Resolution adopted 3-0.

Resolution #2021- 0013, Budget Decrease in Appropriation 2021 - 2022

Pursuant to Section 331.434(6) Code of Iowa, an Amendment to the 2021- 2022 County Budget proposes decreases in departmental appropriations of more than 10%, or \$5,000, whichever is greater; and

The proposed decrease in appropriations for District Court and E- 911 Towers was published in the Marshalltown Times Republican, Marshalltown, Iowa, and the Mid Iowa Enterprise, State Center, Iowa, on February 17, 2022; and

Whereas a public hearing concerning the Budget Decrease in Appropriations 2021- 2022 was held on March 1, 2022,

Now, Therefore, Be It Resolved by the Marshall County Board of Supervisors that the budget decrease in appropriations be approved as published.

Passed this 1st day of March, 2022.

_____ Dave Thompson Board of Supervisors, Chairman	Attest: _____ Nan Benson Marshall County Auditor / Recorder
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Motion by Patten, second by Salasek, to **Adopt Resolution 2022-0014 Re-Appropriation of Funds for FY 2021-2022**. Resolution adopted 3-0. Auditor/Benson explained the increases in insurance and ARPA proceeds require expenses to be adjusted. Thompson noted the increases are not property tax dollars.

Resolution #2022- 0014, Re- Appropriation of Funds for FY 2021 - 2022

Pursuant to Section 331.434(6) Code of Iowa, a re-appropriation of funds is necessary following resolutions for the 2021- 2022 decrease in appropriations and budget amendment.

Be It Resolved that the estimated appropriations approved by the Board for the various departments in the County be adjusted as follows:

Department	Current Appropriation	Re-Appropriation			
			#24 Weed Eradication	78,250	78,250
#01 Supervisors	179,420	181,100	#25 Dept Human Services	114,950	114,950
#02 Auditor and Recorder	1,118,470	1,118,470	#28 Medical Examiner	149,600	149,600
#03 Treasurer	664,750	664,750	#31 District Court	362,700	212,700
#04 County Attorney	1,467,020	1,467,020	#33 County Library Contract	69,442	69,442
#05 Sheriff	6,196,520	6,257,020	#40 Harvester TIF	-	-
#08 Buildings & Grounds	1,137,640	1,137,640	#42 Gateway TIF	56,000	56,000
#09 Zoning	18,400	18,400	#60 Mental Health Admin	840,536	1,040,536
#15 Information Systems	804,130	751,430	#70 Local Emergency Mgmt	1,352,328	1,352,328
#16 GIS	214,675	214,675	#84 County Capital Building	3,041,998	13,974,137
#19 General Assistance	36,980	36,980	#87 -E-911 Towers	2,000,000	1,325,000
#20 County Engineer	9,011,100	9,147,100	#99 Nondepartmental	1,415,432	3,258,279
#21 Veteran Affairs	100,980	100,980	Total	31,966,840	44,651,465
#22 County Conservation	1,302,118	1,691,277			
#23 Local Health Board	233,401	233,401			

Passed this 1st day of March, 2022.

Attest:

Dave Thompson
Board of Supervisors, Chairman

Nan Benson
Marshall County Auditor / Recorder

Salasek moved, second by Patten, to set March 29, 2022, at 9:05 am in the Marshall County Election Center, 107 S 1st Avenue, Marshalltown, Iowa, as the time and place to conduct the Proposed 2022-2023 Marshall County Budget Public Hearing and authorize the Marshall County Auditor and Recorder to publish notice of public hearing. Motion carried 3-0.

Patten moved to adopt the **Consent Agenda**, second by Salasek. Motion carried 3-0. Items:

1. Approve Minutes, February 15, 2022.
2. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
3. File Clerk of District Court Report: January 2022. General Supplemental Fund Surcharge: \$322.67
4. File Manure Management Plans
 - a. J.T. Farms West Site ID 63207, 2236 292nd St, Haverhill, no changes
 - b. Eric Finisher Farm ID 65770 1144 120th Street Saint Anthony, IA 50239, with changes.

Property Tax Abatement for Youth and Shelter Services of Marshall County, 22 N Center Street, Marshalltown, Iowa, for prior tax years 2020 and 2021. YSS Director David Hicks was present to explain the request. Youth and Shelter Services of Marshall County took possession of 22 Center Street, Marshalltown, Iowa, in 2019. YSS is a 501c(3) organization and has filed the charitable tax exemption with the Assessor's office and it has been approved starting with tax year 2022. YSS is requesting tax abatement for prior tax years 2020 and 2021. YSS has presented letters of support from the City of Marshalltown, Iowa Valley Community College and Marshalltown Community School District. The tax amounts for 2020 are as follows:

School \$2526
City \$2102
City TIF \$1241

College \$256
County \$845

Marshall County Assessor Wurr explained the deadlines for charitable organizations are fixed and recommended the board not allow abatement in preference of consistency for all taxing entities. The Assessor's office had sent an email in November 2019, asking YSS to apply for a charitable tax reduction. Hicks explained the building was previously not on the tax role, and the organization didn't realize the application was necessary. Patten recommended not approving. Salasek asked if there could be 50% abatement. Auditor/Recorder personnel Hunt relayed the board had recently approved a reduction of 38.9% for another charitable organization. **Salasek moved to authorize a 38.9% tax abatement for 22 N Center Street, for taxable years 2020 and 2021, second by Patten.** Motion carried 3-0. Treasurer Heil will adjust the 2021 tax bill by 38.9% when it is computed.

Patten moved to Authorize and Approve **FCC Licensing Application for NPSPAC 700 MHz frequencies, St. Anthony and LeGrand site towers**, second by Salasek. Motion carried 3-0.

The board discussed to necessity of establishing a **Radio Governance Board**. The Marshall County Communications Commission (MCCC) utilizes a Technical Oversight Board (TOB) to provide recommendations to the MCCC regarding technical issues. The MCCC, with the TOB, are established by a 28E Agreement. The members of the TOB are not members of the MCCC, not members of the E911 Commission, Rhonda Braudis, Director of the MCCC and Evan Folk, technical advisor, shall attend the TOB to ensure continuity between the TOB and the MCCC. Other counties are not set up with MCCC/TOB committees, and as Marshall County enjoys the benefits of these committees, the Board agreed that there is no need to set up a separate Radio Governance Board to govern mutual aid for outlying counties. **Supervisor Thompson asked that the MCCC/TOB, Technical Advisor Evan Folk, and 911 Director Rhonda Braudis process inquiries from agencies requesting use of the communication systems and appointed representative Evan Folk will present recommendations to the Board of Supervisors for final decision.** The Board did not take any action. Items to be considered/decided: neighboring counties / mutual aid; allow access to Marshalltown Hospital, currently at \$33.15 per radio per month; make sure all connections on the system have maintenance agreement and fully updated equipment; sign off as project steps are completed. The Board briefly discussed an overlap issue in Vienna Township with EMS.

Salasek moved to approve **Service agreement with Johnson Controls for the fire alarm and fire extinguishers** at the jail and courthouse, second by Patten. Motion carried 3-0. Baedke explained the five year renewal agreement covers proprietary equipment and was \$200 more than a competitive bid response, and recommended renewal of the five year service agreement with Johnson Controls, due to a 10% decrease of replacement parts purchased from Johnson Controls during the renewal term.

Patten moved to approve **Intergovernmental Agreement for Combined Law Enforcement Operations** between the City of Marshalltown and Marshall County, authorizing Chair Thompson to sign the agreement, second by Salasek. Motion carried 3-0. Thompson encouraged the city and county to continue working together. Police Chief Tupper and Chief Deputy Sheriff Veren were present to answer questions and agreed the Intergovernmental Agreement was needed and met each agency's needs.

Salasek moved to approve **Renewal Class E Liquor License LE0001781, Pandori Petroleum, Inc., DBA: Randhawa's Travel Center**, one year, beginning 3/8/2022, second by Thompson. Motion carried 3-0.

Salasek moved to approve **Renewal Class C Beer Permit BC0027644, Pandori Petroleum, Inc., DBA: Randhawa's Travel Center**, one year, beginning 3/16/2022, second by Thompson. Motion carried 3-0.

Personnel Changes:

Patten moved to approve **Memorandum of Understanding, Teamster Local 238**, regarding hours of work and overtime/compensatory time classified as Sergeant employees for the collective bargaining agreement that includes deputies and jailers of the Sheriff's Office, second by Salasek. Motion carried 3-

0. Chief Deputy Sheriff Veren recommended approval of the MOU, which allows the Sheriff to set working hours of Sergeants.

Salasek moved to approve **Change of Rate of Pay, Danielle Fleming**, Assistant Supervisor, Marshall County Treasurer's Office. Change of pay from \$21.12/hr. to \$21.63/hr., effective March 7, 2022, second by Patten. Motion carried 3-0. Treasurer Heil answered questions from the Board, informing the change is budget neutral for the current year due to unforeseen staff reductions. The additional pay closes the 13% gap to about 8%. Heil would like to close the gap between positions in the same job grade. Current year entry level new hires will be hired at \$17.05/hr, which is lower than other new hire entry levels, \$18.50 and \$19.25 /hr.

Patten moved to Approve **Change of Rate of Pay, Breanne Maddick**, Universal Clerk, Marshall County Treasurer's Office. Change of pay from \$18.17/hr. to 18.67/hr., effective March 7, 2022, second by Salasek. Motion carried 3-0.

Observance of National Holiday Juneteenth on Monday, June 20, 2022. Great Western Bank will be closed Monday, June 20, 2022, in observance of the National Holiday Juneteenth. County offices in the bank will not be able to service customers. The supervisors are not amenable to adding Juneteenth to the county's list of official holidays. Salasek moved to close the offices and approve a Holiday on June 20, 2022, for staff working in the Great Western Bank only, second by Patten. Motion carried 3-0. Treasurer Heil informed the board the third Monday in June is set by code for the Property Tax Sale. He is able to conduct the tax sale at any location due to technology.

The board discussed the progress on the county-wide **unincorporated siren project**. Installation of the poles are estimated to cost \$7k each. Supervisors will contact Consumers Energy, Mid American Energy, Grundy REC and Alliant to see if those companies will install siren poles in their areas at no or low cost to the county for public safety.

Tabled: Review and possible Approval of selected project expenditures recommended by the Marshall County ARPA Committee, to be paid from the AMERICAN RESCUE PLAN ACT (ARPA) FUND, PROJECTS recommended by ARPA Committee at their meeting 2/1/2022: "without specific date": Mental Health Court, \$229,000.00; Assist LeGrand for radio equipment acquisition, 50% of purchase price, \$16,099.26; Assist Timber Creek Township for radio equipment acquisition, 50% of purchase price, \$17,154.76.

Public Forum. Auditor/Recorder Benson informed she will be working with Public Health to order Fall 2022 flu vaccine, and asked Deputy Chief Sheriff Veren to check with the Sheriff office nurses for quantity needed.

Adjournment. The next regular session is March 15, 2022, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, March 9, 2022, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 10:41 a.m.

Attest:

Dave Thompson
Board of Supervisors, Chairman

Nan Benson, Auditor and Recorder