

**Marshall County Board of Supervisors
Regular Session January 17, at 9:00 a.m.
Election Center, 107 S 1st Avenue, Marshalltown, Iowa**

MINUTES

The Marshall County Board of Supervisors met in regular session according to the posted notices in the Election Center, 107 S 1st Avenue, Marshalltown, Iowa, and online via ZOOM. Chair Heil called the meeting to order on January 17, 2023, at 9:00 a.m. Present: Chair Jarret Heil, Vice Chair Steve Salasek, Member Carol Hibbs. Hibbs moved to approve the agenda moving the radio access fees discussion to follow consent agenda, second by Salasek. Motion carried 3-0.

Chair Heil read the Proclamation for Slavery and Human Trafficking Prevention.

Salasek moved to adopt the **Consent Agenda**, second by Hibbs. Motion carried 3-0. Items:

1. Approve January 3, 2023, Organizational Meeting Minutes, Regular Session Minutes of January 3, 2023, 2022, and file receipt of December 2022 claims list.
2. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
3. File Receipt of Cost Allocation Plan report and authorize Chair to sign.
4. File Manure Management Plans: Edler Brothers Farm Section 36 ID58297, no changes and Pickard Brothers ID57598, 1777 300th St Melbourne, with changes.
5. Personnel Changes:
 - a. Approve new hire, Emily Herring, as Marshall County Conservation Director, Full time, at \$63,716.29 annually, effective date January 22, 2023.
 - b. Approve new hire, Shari Coughenour, as County Veterans Service Officer, part time 28 hours per week, at \$21.06/hr. effective January 17, 2023.
 - c. Approve new hire, Sheriff Department, Jailer, Brian Thompson, Permanent Full Time, \$20.41/hour, effective on or after January 23, 2023.
 - d. Approve new hire, Sheriff Department, Jailer, James Hall, Permanent Full Time, \$20.41/hour, effective on or after January 18, 2023.

The Supervisors previously set the Radio Access fee per radio at \$10 at the October 25, 2022. Brad Pfantz, Chair of the area firefighters' association reviewed the history of radio access fees, noting many rural agencies have determined the number of radios for efficient operational coverage. There are potentially 549 radios: Fire/EMS 439, Secondary Roads 80, Unity Point 30. The Technical Oversight Board recommends there be no radio access fees as the system benefits the entire county and the taxpayers paid for the system. Fixed costs for the system, insurance, annual maintenance upkeep and rent for tower sites are estimated at \$59k annually, and perhaps additional \$29k starting in the third year for third party needs for the system. Benson asked for the estimated cost spreadsheet to assist in budget preparation. The \$10 radio access fee was to recover future equipment expense. Members of the rural services indicated the \$10 cost is crippling to their budget. Patrick Cornwell and Mayor Greer suggested the radios should be considered part of E911 service and cost be allocated county-wide. Braudis encouraged the group to consider long term needs of the system and determine what works locally for the volunteer agencies. Sherry King, Unity Point, asked that UP be included in the county-wide service. Chair Heil asked to consider the future needs of the system. Hibbs thanked Pfantz for his information. Benson said township budgets are due soon and the board decision will impact

township budgets. Salasek moved to rescind the radio access fees, for all service providers including Unity Point, second by Hibbs. Motion carried 3-0.

Motion by Hibbs, second by Salasek to approve Transfer of Funds #940, quarterly transfer of \$700,000.00 from Rural Services Fund to Secondary Road fund. Motion carried 3-0.

Marshall County Emergency Siren Project. Motion by Salasek, second by Hibbs to approve retainage of attorney for Marshall County Project procurement and installation, and authorize Chair to sign necessary contracts, if necessary, and file Quarterly report for Siren Project, Oct-Dec 2022. Benson and Elder discussed the project needs legal assistance to complete the project by October 2023. Supply chain issues could require an extension. Motion carried 3-0.

Motion by Hibbs, second by Salasek to approve Change Order Requests, Breiholz Construction in the amount of \$111,736.61 and authorize Chair to sign the contract change order documents. Motion carried 3-0.

Change	Description	Owner	Storm	Code	Damages	SOV
COR 86	Attic Demo and Repair				\$54,497.00	Interior Owner
				\$13,359.5		
COR 87	Fire Alarm Flow Switches			5		Interior Code
	Historic Chair & Bench					
COR 93	Repair				\$12,402.68	Interior Owner
COR 95	Tower Stair Repair				\$30,148.38	Interior Owner
COR 96	Lighting Change 3rd Floor		\$1,329.00			
	<u>Subtotal</u>				<u>\$13,359.5</u>	
1			<u>\$1,329.00</u>		<u>5</u>	<u>\$97,048.06</u>
				Total		\$ 111,736.61

Public Forum: Benson announced the upcoming meetings will be held at the Sheriff’s office due to the need of the Court System to use the Election Center for courts until the Courthouse is completed. The next regular meetings of January 31, February 15, and March 1 will be held at the Sheriff’s office. Board meetings will be held on Wednesday at 9 am instead of Tuesdays beginning in February. There is a special meeting on January 23, 2023, at 1 PM that will also be held at the Sheriff’s office. Elder noted financing of the project is being reviewed.

Adjournment. The next regular session is, January 31, 2023, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder’s Office or the Board of Supervisors’ Office by Wednesday, January 25, 2023, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 10:03 a.m.

Attest:

Jarret P Heil
Board of Supervisors, Chairman

Nan Benson, Auditor and Recorder