



Marshall County Emergency Management Agency

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Kim Elder, Coordinator

The Marshall County Emergency Management Commission met February 10th, 2022 (Thursday) at 6:15 p.m. at 2369 Jessup Avenue, EOC/Training Room – 3rd Floor, Marshalltown Iowa 50158 with 12 members present.

Minutes of the Local Emergency Management Meeting

Call to Order – 6:15 p.m. Chair Bill Patten

Present were: Kim Elder, EMA; Wendy Eldridge, Rhodes (online); John Lauer, Racom (online); Phil Summers, Gilman; Shane Andrews, 911; Tiff Eibs, 911; Marie Thoms, Green Mountain; Mike Ladehoff, Marshalltown; Brad Pfantz, State Center; Cynthia Mansager, Melbourne; Maddie Welton, Haverhill; Glenda Thompson, Ferguson; Dale Thompson, Ferguson; Bill Patten, Marshall County BOS; Evan Folk, Laurel; Joel Phillips, MC Sheriff's Office; Rhonda Braudis, 911.

Approval of the Agenda for the February 10, 2022 meeting

Motion by Summers seconded by Thompson for approval of the agenda as written. All in favor, motion carried.

Approval of minutes for January 13, 2021 meeting

Thompson motioned to approve minutes with corrections of spelling of names and addition of C Pfantz to vote (to show it was not Brad Pfantz voting on budget).

Seconded by Phillips. All in favor, motion carried.

Open discussion-

No open discussion

Old Business

Coordinator Elder continues to work on updating more policies. CERT training starting this month with 5 in attendance, another class will be held in late May. Entering and picking up test kits for LTC facilities, will not end with Feb 15 disaster declaration ending at state level. Stop the Bleed class for MCC and IVCE January 17 Rescue Taskforce Training for EMS /FD in county 3 sessions. Elder spoke to high school students for leadership/medical futures Feb 9 (STB). Elder is presenting to Public Health Leadership Academy March 28th on COOP during tornado and derecho and at U of O (IEMA conference) May 2022 (virtually). The pagers received for CERT, dispatch/EM program on hold until the dical system computer program is finished by Racom.

New Business

Delayed from last meeting due to new members not familiar with the items. Recovery Support Functions finalized and need adoption. RSFs were e-mailed out to members. Motion by Summers to adopt the RSFs as written. Seconded by Ladehoff. All in favor, motion carried.

Policies and needs adoption was also delayed. The updated open records policy and procedures, updated Incident Notification Criteria, and updated Hazardous Weather Operations Plan were e-mailed out to members. Motion to adopt the open records policy by Thompson, seconded by Welton. All in favor, motion carried. Motion to adopt the notification criteria policy by Welton, seconded by Folk. All in favor, motion carried. Motion by Folk to adopt the hazardous weather plan by Folk, seconded by Ladehoff. All in favor, motion carried.

The Vaccination, Testing and Face Covering Policy was repealed by the county due to law changes. No action needed.

Elder stated that she and the auditor's office noticed blank lines across all three fiscal years in the FY 23 budget. The lines were missing after entered into the state system. These lines were Line #41 missing \$2400 Maint. Office and Data Proc Equipment Line # 48 Missing \$550 Dues and Memberships. Auditor's office stated it is okay to absorb into other lines this year since there is funding to do so, Elder will add to next year's budget.

Elder's vacation this year: April 27 through May 11, 2022 and June 8 through June 20, 2022.

Conference – National Homeland Security Conference Cleveland July 11 through 15th, 2022.

Other Business

SF2072 did not forward to committee. It was proposing changes to 29C.

Meetings on the EOC and backup communications center will happen tomorrow with buildings and grounds and IT departments.

Siren committee will meet next week and discuss the possible actions needed to move forward with the mitigation grant.

Public Forum

No public comment.

Adjournment- Motion to adjourn by Thompson and seconded by Folk. There being no further business to come before the Commission, the meeting is adjourned at 6:57 p.m.