

**Marshall County Board of Supervisors  
Regular Session June 21, 2022, at 9:05 a.m.  
Election Center  
107 S 1<sup>st</sup> Avenue, Marshalltown, Iowa and via ZOOM**

**MINUTES**

The Marshall County Board of Supervisors met in regular session according to the posted notices in the Marshall County Election Center, 107 S 1<sup>st</sup> Avenue, Marshalltown, Iowa. There were internet issues and it was not possible to connect via online ZOOM. There were several members of the public present physically. Chair Thompson called the meeting to order on June 21, 2022, at 9:05 a.m. and led the Pledge of Allegiance. Present: Chair David E Thompson, Vice Chair Steve Salasek, Member Bill Patten. Patten moved to approve the agenda, second by Salasek. Motion carried 3-0.

Service Award Recognition: **10 Years, Blake Ihde**, Deputy Sheriff, Sheriff's Office

Salasek moved to adopt the **Consent Agenda**, second by Patten. Motion carried 3-0. Items:

1. Approve Regular Session Minutes, June 7, 2022, and Emergency Special Session Minutes, June 8, 2022.
2. May 2022 Claims List, to be published with Minutes of June 7, 2022
3. Approve Minutes, Special Session for Election Canvass, June 14, 2022.
4. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
5. File Clerk of District Court Report: May 2022. General Supplemental Fund Surcharge: \$ 89.96.

**Personnel Changes:**

Motion by Patten, second by Salasek to approve Status Change from MECH3 to TD2, Secondary Roads, **Rob Crandon**, Permanent Full Time, \$26.72/hr., effective June 25, 2022. Motion carried 3-0.

Motion by Salasek, second by Patten to approve **Pat Thompson**, Marshall County Public Health Director, request to extend vacation use through July 1, 2023. Motion carried 3-0.

Motion by Patten, second by Salasek to approve New Hire, Auditor / Recorder Department, **Cassandra Gerstandt**, Permanent Full Time, \$19.25 /hr., with a start date on or after July 11, 2022, to fill position of Auditor/Recorder Assistant-Accounting/Human Resources. Motion carried 3-0.

Motion by Salasek, second by Patten to approve Status Change, Veterans Affairs Director, **Kevin Huseboe**, permanent part time, from \$18.50/hr to \$20.09/hr, effective 7/1/2022. Change request due to completion of certification requirement. Motion carried 3-0. Veterans affairs staff will also pick up General Assistance inquiries due to migration of CICS staff to Franklin County.

Motion by Patten, second by Salasek to approve Employee Status Change, Veterans Affairs Assistant Director, **Joan Watson**, permanent part time, from \$16.47/hr to \$17.47/hr, effective 7/1/2022. Change request due to completion of certification requirement. Motion carried 3-0. Thompson asked for individuals interested in helping with veteran transportation to contact the VA department.

Motion by Salasek, second by Patten to approve City of Marshalltown's Appointment of **Non-Resident Marshalltown Public Library Board of Trustee Member, Judy Lindholm**, a resident of rural Marshall County, to fill term dates: term 7/1/22-6/30/28. Motion carried 3-0.

Update, acquisition of **901 E Boone Street for Secondary Road use**. The Board of Supervisors approved an agreement with the City of Marshalltown to pay for survey expense, agreement signed in April 2022. The survey is in the works. Geilenfeldt is working with Marshalltown's Public Works Director. Utility easement is required. The adjacent land value will be used to calculate land value. Some fence will be relocated.

The current lease with **Mid Iowa Antique Power Association** expires June 30, 2024, for 51 tillable acres, \$ 6,375.00 / year. Motion by Patten, second by Salasek to approve renewal of Mid Iowa Antique Power Association lease at \$6,375 per year for ten years, through 6-30-2034, and authorize Chair to sign. Motion carried 3-0. MIAPA mows around the sheriff's office complex, saving the county several hours per week. There are roughly 30 tillable acres located west, with remainder located north of the sheriff's complex, planted in alfalfa, utilized for parking during their events.

Motion by Salasek, second by Patten to approve the **MOU Between Central Iowa Community Services and Marshall County**, Iowa, and authorize Chair to sign. Motion carried 3-0. There was no action on the lease agreement between CICS and Marshall County for space in the Annex effective 7/01/22, the board would like this on the next meeting. There was no action on the Business Associate Agreement with Central Iowa Community Services relating to safeguarding public health information. The board would like this on the next meeting.

**Resolution 2022- 0021 Appropriation of Funds-FY 2022-23**

Whereas, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2022, in accordance with Section 331.434(6), Code of Iowa; Now Therefore Be It Resolved by the Board of Supervisors of Marshall County, Iowa, as follows: Section 1. The amounts itemized by department are hereby appropriated from the resources of the County to the department or officer listed.

Department	Appropriation
#01 Supervisors	193,010.00
#02 Auditor and Recorder	1,190,971.00
#03 Treasurer	786,472.00
#04 County Attorney	1,536,510.00
#05 Sheriff	6,640,650.00
#08 Buildings and Grounds	1,125,670.00
#09 Zoning	18,900.00
#15 Information Systems	861,540.00
#16 GIS	274,985.00
#19 General Assistance	30,980.00
#20 County Engineer	9,173,400.00
#21 Veteran Affairs	101,180.00
#22 County Conservation	2,669,925.00
#23 Local Health Board	217,541.00
#24 Weed Eradication	78,450.00
#25 Dept. of Human Services	69,450.00

#28 Medical Examiner	163,350.00
#31 District Court	232,250.00
#33 County Library Contract	69,442.00
#42 Gateway TIF	60,000.00
#60 Mental Health Administration	6,000.00
#70 Local Emergency Mgmt	1,460,956.00
#84 County Capital Building	4,827,561.00
#87 E-911 Towers	677,500.00
#99 Nondepartmental	6,992,215.55
Total	39,458,908.55

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, these appropriations shall constitute authorization for the department or officer listed to make expenditures or incur obligations effective July 1, 2022.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2022 - 23 budget year the Auditor and Recorder shall ascertain that the available resources of a department for that year will be less than said department 's total appropriation, the Auditor and Recorder shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor and Recorder shall establish separate accounts for the appropriations, each of which shall indicate the amount of appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor and Recorder shall report the status to the applicable departments and officers monthly during the 2022 - 23 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2023.

Dated at Marshalltown, Iowa, this 21st day of June, 2022.

Motion by Patten, second by Salasek to adopt Resolution 2022- 0021 Appropriation of Funds - FY 2022-2023. Motion carried 3-0.

  
Dave Thompson  
Board of Supervisors, Chairman

Attest:   
Nan Benson  
Marshall County Auditor / Recorder

**Resolution 2022-0022-Advance Issuance of Payments FY 2022-23**

The Board of Supervisors, pursuant to Section 331.506 (3a and b), Code of Iowa, may authorize the County Auditor and Recorder to issue payment when said Board is not in session for the following purposes:

1. Fixed charges including but not limited to, freight, express, postage, water, light, and telephone service or contracted services, after a bill is filed with the Auditor and Recorder.

2. Salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

Therefore Be It Resolved to authorize the County Auditor and Recorder to issue payments for the aforementioned when said Board is not in session.

Be it further resolved, all bills paid under provisions of Section 331.506 (3a and 3b), Code of Iowa, shall be submitted to the board for review and approval following the payment.

Dated at Marshalltown, Iowa, this 21st day of June, 2022.

Motion by Salasek, second by Patten to adopt Resolution 2022- 0022 Advance Issuance of Payments - FY 2022-2023. Motion carried 3-0.

  
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Dave Thompson  
Board of Supervisors, Chairman

Attest:

  
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Nan Benson  
Marshall County Auditor / Recorder

**Resolution 2022-0023 Abatement of Real Estate and Mobile Home Taxes.**

Whereas, pursuant to Chapter 445.16, Code of Iowa, the County Treasurer has the authority to determine when it is impractical to pursue collection of property taxes through the tax sale or lawsuit remedies;

Whereas, upon making this determination the County Treasurer shall provide a recommendation of abatement to the Board of Supervisors, and the Board shall abate the following taxes, which totals include penalty and interest:

**Real Estate:**

- 20 E Main St, Marshalltown, Iowa, Parcel 8418 - 26- 456 - 021 of \$1,416.00.
- 606 E Boone St, Marshalltown, Iowa, Parcel 8418 - 36- 103 - 014 of \$1,520.00.
- 918 N 5th Ave, Marshalltown, Iowa, Parcel 8418 - 26- 228 - 020 of \$888.00.
- 920 N 5th Ave, Marshalltown, Iowa, Parcel 8418 - 26- 228 - 019 of \$737.00.
- 503 Woodbury St, Marshalltown, Iowa, Parcel 8418- 26 - 478 - 002 of \$2,268.00.
- 506 N 2nd St, Marshalltown, Iowa, Parcel 8418- 26 - 326- 018 of \$1,157.00.

**Mobile Homes:**

- 3202 S 12th St Lot 188, Marshalltown IA 50158. A mobile home described as a 1983 Shon VIN# N035756X, of \$260.00. This mobile home has been removed from the lot.
- 2552 Smith Ave #50, Marshalltown IA 50158. A mobile home described as a 1994 Cham VIN# 05945758215, of \$936.00. This mobile home has been demolished.
- 3202 S 12th St Lot 160, Marshalltown IA 50158. A mobile home described as a 2018 ART VIN# INADJA09168MJ13, of \$190.00. This mobile home has been moved out of Marshall County.
- 312 W High St #10, Marshalltown IA 50158. A mobile home described as a 1964 HLT. VIN# 5643879, of \$151.00. This mobile home has been junked.
- 3202 S 12th St #29, Marshalltown IA 50158. A mobile home described as a 1981 Cham. VIN# 0510766835, \$595.00. This mobile home has been junked.

3202 S 12th St #178, Marshalltown IA 50158. A mobile home described as a 1992 Mare. VIN# 064326, of \$165.00. This mobile home moved out of county.

Now, Therefore, Be it Resolved, by the Marshall County Board of Supervisors that the amount due be abated and the County Treasurer is directed to strike the amounts due from the county system.

Dated at Marshalltown, Iowa, this 21st day of June, 2022.

Motion by Patten, second by Salasek to adopt Resolution 2022-0023 Abatement of Real Estate and Mobile Home Taxes. Motion carried 3-0.

  
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Dave Thompson  
Board of Supervisors, Chairman

Attest:   
\_\_\_\_\_  
Nan Benson  
Marshall County Auditor / Recorder

Motion by Salasek, second by Patten to approve **Transfers #929, #930, #931, #932, #933, #934**. Motion carried 3-0.

1. Transfer #929, a quarterly transfer of no more than \$700,000.00 from Rural Services Fund to Secondary Road Fund, but not to exceed the maximum transfer yet be above the minimum transfer amount required by Iowa code 331.429(b).
2. Transfer #930, an annual transfer from LOST revenue in the Rural Services Fund to the Secondary Road Fund in the amount of \$785,993.43.
3. Transfer #931, an annual transfer totaling no more than \$3,477.46 from County Attorney Collection Incentive Fund to General Basic Fund for County Attorney office cleaning expense.
4. Transfer #932, a one- time transfer from Capital Projects Fund to Conservation Land Acquisition Trust Fund in the amount of \$251,095.38. Insurance Money for Trees
5. Transfer #933, a one- time transfer from Capital Projects Fund to Conservation Basic Fund, in the amount of 2,113.38. Insurance Money for Signs
6. Transfer #934, a one- time transfer from Conservation Basic Fund to Conservation Land Acquisition Trust Fund in the amount of 176,818.81 for Insurance Money on Canoes, Sculpture, Trees & FEMA funds for Three Bridges.

**Hazard Mitigation Grant Application for Siren Project, Phase One**, Kim Elder updated the board, quotes have been issued for the project.

**Tabled:** Review and possible approval of selected project expenditures recommended by the Marshall County ARPA Committee, to be paid from the AMERICAN RESCUE PLAN ACT (ARPA) FUND, PROJECTS recommended by ARPA Committee at their meeting 2/1/2022: "without specific date": Mental Health Court, \$229,000.00; Assist LeGrand for radio equipment acquisition, 50% of purchase price, \$16,099.26; Assist Timber Creek Township for radio equipment acquisition, 50% of purchase price, \$17,154.76.

**Public Forum:** Pat Thompson and Kim Elder announced the advertising grant for busses targets individuals that may not access traditional media, providing information regarding COVID and influenza vaccination.

County Engineer Geilenfeldt announced the Wolf Lake road improvement project is seeking funding from ARPA. Benson said the ARPA funding was pending bids from a Sheriff's Office project, with the remainder of those budgeted funds are earmarked for the road improvement project. The project, if fully funded, could be scheduled for summer 2023.

Sheriff Joel Phillips discussed the new state legislation for UTV use of county roads, stating concern that speed differences between utility vehicles and trucks may cause accidents where there are intersection sight limitations and dust clouds.

**Adjournment.** The next regular session is July 5, 2022, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, June 29, 2022, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:57 a.m.



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Dave Thompson  
Board of Supervisors, Chairman

Attest:



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Nan Benson, Auditor and Recorder