



Marshall County Emergency Management Agency

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Kim Elder, Coordinator

The Marshall County Emergency Management Commission met October 13, 2022 (Thursday) at 6:04 p.m. (following the 911 Board and Communications Commission) at 2369 Jessup Avenue, EOC/Training Room – 3rd Floor, Marshalltown Iowa 50158 with 6 members present.

Minutes for the LEMS meeting:

Call to Order by Chair Patton at 6:04 p.m.

Members present: Bill Patton, BOS; Kim Elder, EMA; Marie Thoms, Marion Township; Ellen McKay, Ferguson; Shari King, UPH Marshalltown; Boo Mansager, Melbourne; Brad Pfantz, State Center; John Lauer, RACOM; Joel Phillips, MCSO; Shane Andrews, 911; Rhonda Braudis, 911; Phil Summers, Gilman; Tiff Eibs (Zoom), 911; Wendy Eldridge (Zoom) Rhodes.

Approval of the Agenda for the October 13, 2022 meeting

Motion by Phillips to approve the agenda as printed. Seconded by Summers. Motion passed.

Approval of minutes for August 4, 2022 meeting

Motion by Summers to approve the minutes as printed, seconded by Pfantz. Motion passed unanimously.

Open discussion

Discussion on EM paging to fire and other 911 calls, EM stated there is a EM call out policy and this is going to be discussed further with 911 as they implement the run card type system. Phil Summers stated there are times that the IC is too busy to call EM out and that it should be done through 911 dispatch. Kim agreed there are times that the delay to get EM there causes issues. 911 dispatch is also very busy. Hoping that the new

automated paging will work for EM call out list items and then other calls that are not on the call out list it would be up to the IC to request EM.

Old Business

None.

Unfinished Business

Pagers for CERT team still waiting for DiCal program to use, Kim discussed paging capabilities still on hold due to RACOM not getting programming done, RACOM stated it should be ready by the end of the year. EMA voiced her concern with this delay.

Unincorporated siren committee/project is proceeding. The application made it through another step (EHP), waiting to hear from FEMA (10-10-22).

EM is researching into hiring ¼ to ½ time administrative assistant. There are funds in the EM budget for about a ¼ time person. EM commission needs to decide if they want someone shared with another department or EM only. EM would like to have someone 2 days a week for administrative duties only, not assistant coordinator at this point, by the end of this fiscal year or beginning of next fiscal year.

New Business

Updating Plans for new Federal fiscal year, ESF 10 (annual), 14, 11 and 12.

Education and conferences attended last month: IEMA, IEMSA, HazMat Symposium, 911 PSAP leadership training, NWS Des Moines.

CERT classes and conferences (Don Hampton, IDHRC). EM was added to Statewide CERT advisory group

School Assessments/radios are moving forward. EM is responsible to be at all school safety assessments and will be performing the Marshalltown Christian Schools assessment without Tetra Tech (state contractor).

Working with Paul Daniel on mental health of first responders (grant from state to Center Associates). Paul reaches out to responders and EM to make sure if anything is needed especially after large impacting events.

Assisted with County Continuing Education Day (Stop the Bleed and Hands Only CPR)

Other Business

Kim out of state Tuesday, Oct 18 through Friday October 21 and she has alerted all on the leave policy line of succession.

Public Forum- is a time set aside for the public to make comments on topics of MCEM business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum. – None.

Adjournment- There being no further business to come before the Commission, motion by Phillips and seconded by McKay to adjourn, the meeting is adjourned at 6:26 p.m.

Next meeting November 10, 2022

