



AIA®

Document G701® – 2017

Change Order

PROJECT: *(Name and address)*

Sheriff Office & Jail Project - Phase 1
2369 Jessup Avenue
Marshalltown, IA 50158

CONTRACT INFORMATION:

Contract For: Renovation
Date: 10/09/2025

CHANGE ORDER INFORMATION:

Change Order Number: 004
Date: 08/10/2026

OWNER: *(Name and address)*

Marshall County
1 East Main Street
Marshalltown, IA 50158

ARCHITECT: *(Name and address)*

OPN Architects, Inc.
100 Court Ave. Ste. 100
Des Moines, IA 50309

CONTRACTOR: *(Name and address)*

Garling Construction
1120 11th Street
Belle Plaine, IA 52208

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COR 010 – Added roller shades at north facing offices per ITC 008 \$12,684.92

COR 011 – Deleted window sill scope per ITC 007 (\$4,466.98)

The original Contract Sum	was	\$	1,663,000.00
The net change by previously authorized Change Orders		\$	71,660.21
The Contract Sum	prior to this Change Order was	\$	1,734,660.21
The Contract Sum	will be increased by this Change Order in the amount of	\$	8,217.94
The new Contract Sum	including this Change Order will be	\$	1,742,878.15

The Contract Time will be unchanged by zero (0) days.

The new date of Substantial Completion will be unchanged.

NOTE:

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.



ARCHITECT *(Signature)*

BY: OPN Architects, Inc

(Printed name, title, and license number if required)



Date



CONTRACTOR *(Signature)*

Troy Pins, President

(Printed name and title)

8-17-26

Date

OWNER *(Signature)*

(Printed name and title)

Date



General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: 319-444-3409 • Fax: 319-444-2437

COR #. **0010**

Date Friday, May 29, 2026	
Project: Marshall County Sheriff & Jail Renovation Phase 1	
Project #: 54272	cc: Superintendent
Cost to add window shades per ITC 008	

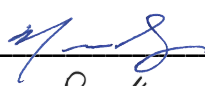
#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00010	Premier Edge	Subcontractor Expense			11844.000	5.0000	\$12,436.20
00010	Bond 2%	Other Expense		0.000	248.720	0.0000	\$248.72

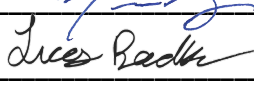
PROPOSAL SUMMARY

Subcontractor Expense	\$12,436.20
Other Expense	\$248.72
Net Costs	\$12,684.92

Proposal Total **\$12,684.92**

✍ PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER ✍

Architect: x  Date: 6/3/2026

Owner: x  OPN ARCHITECTS Date: 6/24/2026

PM: x  Date: 5/29/2026
Anthony Payne, Project Manager



3400 SE Miehle Dr #6
Grimes, IA 50111
515.986.0975 ph
515.986.0979 fx

REQUEST FOR PROPOSAL

DATE: 5/26/2026

TO: Tony Payne - Garling Construction

FROM: Matt Spaulding

RE: Marshall Co Sheriff's Office & Jail Renovatoin Phase 1

DESCRIPTION OF POTENTIAL CHANGE IN YOUR CONTRACTUAL SCOPE OF WORK:

Per ITC 08 add additional roller shades to the rooms listed.

CHANGE IN WORK SUBCONTRACTOR COST BREAKDOWN

TOTALS

MATERIAL:

Description: Add (30) additional window shades. 13 on Level 1, 6 on Level 2, 11 on Level 3.

\$10,938.00
\$0.00

LABOR:

Description: Installation of (30) roller shades.

Description:

\$906.00
\$0.00

TOTAL COST CHANGE (If no cost change indicate \$0): **\$11,844.00**

Will this change affect the Schedule? (Check One)

No: ☒

Yes ☐ # of Days _____

cc: Project File



General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: 319-444-3409 • Fax: 319-444-2437

COR #. **0011**

Date Tuesday, June 16, 2026	
Project: Marshall County Sheriff & Jail Renovation Phase 1	
Project #: 54272	cc: Superintendent
ITC 007 Pricing-Deduct for window sills	

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00011	Horizon Group	Material Expense			-4466.980	0.0000	(\$4,466.98)

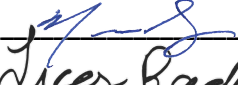
PROPOSAL SUMMARY

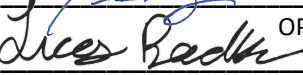
Material Expense (\$4,466.98)

Net Costs (\$4,466.98)

Proposal Total (\$4,466.98)

✍ PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER ✍

Architect: x  Date: 6/18/2026

Owner: x  Date: 6/24/2026

PM: x  Date: 6/16/2026
Anthony Payne, Project Manager



Change Request

Date 06/16/26

To: Garling Construction
1120 - 11th St.
Belle Plaine, IA 52208

Ship To: Job Site
2369 Jessup Ave
Marshalltown, IA

Phone (319) 444-3409

Attention : Tony Payne
Project Desc. : Sheriff's Office
Terms : n/a
Architect : n/a

Project Id : 2025-8-25BH
Ship Via : Our Truck
P.O. Number : n/a
Salesperson : Brian Hedburg

Qty	UOM	Description	Architectural Reference
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Change Request

CR-1 Sill Credit

-120 lin ft Solid Surface Sill

1 CR-1 Sill Credit

TOTAL \$ -4,466.98

If the above items and pricing are satisfactory, please sign, date, and return this form as soon as possible. Lead time for change orders will not begin until The Horizon Group, Inc. has received written approval. By signing this Change Order, you authorize The Horizon Group, Inc. to collect payment for these items.

ACCEPTED BY:

(Print Name) _____

(Signature) _____

(Date) _____