

**Marshall County Board of Supervisors
Regular Session June 21, 2011, at 9:00 a.m.**

(PLEASE NOTE NEW MEETING LOCATION)

AGENDA

The Board is meeting in regular session on Tuesday, June 21, 2011, at 9:00 a.m. in Council Chambers, 10 West State Street (Parks and Rec. Entrance), 2nd Floor, with ____ members present.

Notice to the public--The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

1. Approval or Amendment of Agenda—

Motion by _____, second by _____ to _____ the agenda as printed.

Roll call vote:	Thompson-	Grabenbauer-	Adams-
	Member	Chairman	Vice Chairman

2. Building and Grounds Dept. - HVAC Retrofit System Letting-Accepting bids to replace existing HVAC system at the Marshall County Courthouse-9:00 a.m.

Company Name	Base Bid Amount	Alternative #1	Alternative #2	Alternative #3	Bid Bond Yes/No	Total Bid Amount
Sheet Metal Engineering, Inc.						
Baker Group						
Wolin, Inc.						
B&G HVAC, Inc.						
Proctor Mechanical						
Waldinger						

Motion by _____, second by _____ to award HVAC Retrofit project to _____ in the amount of _____ and authorize the Chairman to sign contracts.

Roll call vote:	Thompson-	Grabenbauer-	Adams-
	Member	Chairman	Vice Chairman

Consent Agenda:

3. **Approve Minutes**--from Regular Session of June 7, 2011
4. **File District Court Report-5-11** General Supplemental Surcharge-\$921.18
5. **Approve Band Shell Rental Agreement** –Marshalltown Fireworks
Committee has submitted a rental agreement for the Mobile Band Shell to be placed at the Central Iowa Fairgrounds for the Fourth of July Celebration on Friday, July 1, 2011.
6. **Approve Public Event Held on County Property and Band Shell Rental Agreement**—Oktemberfest Inc. requests permission to hold “Oktemberfest” activities on the Courthouse grounds Thursday, September 22nd, 2011 through Sunday, September 25th, 2011. A mobile band shell rental agreement has also been submitted. An agreement was made between MCBF Farmer’s Market and Oktemberfest Inc. that the Farmer’s Market will continue to operate on Center St. between Main St. and Church St. on Thursday, Sept. 22nd, 2011, 4:30 to 7:00 p.m.
7. **Manure Management Plan Annual Update** - Blue Valley Pork, David Reinberg, id #59449, has made no changes to their MMP. The update has been received and placed on file.
8. **Manure Management Plan Annual Update**- Tom Butters, id #59927, has made no changes to their MMP. The update has been received and placed on file.
9. **Manure Management Plan Annual Update**- PLA, LLC, PLA Site, id #63758, has made the following changes to their MMP: added acres, changed crop rotation or optimum yields, using manure analysis for determining application rates when applying manure. The update has been received and placed on file.
10. **Manure Management Plan Annual Update**- MTM Farms, LLC, id #61010, has made no changes to their MMP. P- Index added. Update has been received and placed on file.
11. **Approve Claims**—as audited and authorize the County Auditor and Recorder to issue payment of same. The listing of claims paid at this meeting will be included with all claims paid for the month of June; the June list of claims will be a part of the first meeting in July.

Motion by _____, second by _____, to _____ the consent agenda as printed above.

Roll call vote:	Thompson-	Grabenbauer-	Adams-
	Member	Chairman	Vice Chairman

Resolution 2011-0022

12. Appropriation of Funds-FY 2011-12 Resolution-- Whereas, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2011, in accordance with Section 331.434(6), Code of Iowa; Now Therefore Be It Resolved by the Board of Supervisors of Marshall County, Iowa, as follows:

#01 Supervisors	171,840
#02 Auditor	625,525
#03 Treasurer	625,672
#04 County Attorney	1,013,470
#05 Sheriff	5,101,710
#07 Recorder	330,204
#08-Buildings and Grounds	1,111,680
#09 Zoning	54,710
#15 Information Systems	596,131
#16 GIS	178,320
#19 General Assistance	21,100
#20 County Engineer	6,262,700
#21 Veteran Affairs	78,010
#22 County Conservation	1,054,108
#23 Local Health Board	378,820
#24 Weed Eradication	85,810
#25 Dept of Human Services	164,876
#28 Medical Examiner	67,900
#31 District Court	338,200
#33 County Library Contract	69,442
#40 Harvester TIF	386,300
#42 Gateway TIF	43,000
#60 Mental Health Administration	4,060,215
#70 Local Emergency Management	19,300
#84 County Capital Building	510,000
#99 Nondepartment	1,220,575
Total	\$24,569,618

Section 1. The amounts itemized by department are hereby appropriated from the resources of the County to the department or officer listed.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, these appropriations shall constitute authorization for the department or officer listed to make expenditures or incur obligations effective July 1, 2011.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2011-12 budget year the Auditor shall ascertain that the available resources of a fund or department for that year will be less than said fund's or department's total appropriations, the Auditor shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations, each of which shall indicate the amount of appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status to the applicable departments and officers monthly during the 2011-12 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2012.

Dated at Marshalltown, Iowa, this 21st day of June, 2011.

Motion by _____, second by _____, to _____ the resolution set out above.

Roll call vote:	Thompson-	Grabenbauer-	Adams-
	Member	Chairman	Vice Chairman

Attest:

Denny Grabenbauer
Board of Supervisors, Chairman

Dawn Williams
Marshall County
Auditor and Recorder

Resolution 2011-0023

13. Advance Issuance of Payments-Resolution--

The Board of Supervisors, pursuant to Section 331.506 (3a and b), Code of Iowa, may authorize the County Auditor to issue payment when said Board is not in session for the following purposes:

1. Fixed charges including but not limited to, freight, express, postage, water, light, and telephone service or contracted services, after a bill is filed with the auditor.
2. Salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

Therefore Be It Resolved to authorize the County Auditor to issue payments for the aforementioned when said Board is not in session.

Be it further resolved, all bills paid under provisions of Section 331.506 (3a and 3b), Code of Iowa, shall be submitted to the board for review and approval following the payment.

Dated at Marshalltown, Iowa, this 21st day June, 2011.

Motion by _____, second by _____, to _____ this Resolution.

Roll call vote:	Thompson-	Grabenbauer-	Adams-
	Member	Chairman	Vice Chairman

Denny Grabenbauer
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder

14. Liquor License-Class C Liquor License with Sunday Sales Privilege and Outdoor Service—request from West Marshall Golf Course Association, d/b/a Lincoln Valley Golf, for renewal of their Class “C” Liquor License including Sunday Sales Privilege and Outdoor Service, effective 6-30-2011 to 6-29-2012.

Motion by _____, second by _____, to _____ the renewal request.

Roll call vote:	Thompson-	Grabenbauer-	Adams-
	Member	Chairman	Vice Chairman

15. Agreement for Mail Services – Agreement between Marshall County Department of Human Services and Mail Services, LLC, to provide postage and mail pickup services, effective July 1, 2011 and remain in effect for 36 months with a 12 month renewal thereafter.

Motion by _____, second by _____ to _____ this agreement.

Roll call vote:	Thompson-	Grabenbauer-	Adams-
	Member	Chairman	Vice Chairman

16. Public Forum--is a time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

17. Adjournment--The next regular meeting is June 30, 2011, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by June 27, 2011, at 1:00 p.m. At the following meeting on July 5, 2011, all business to be should be submitted to the offices listed above by June 30, 2011 at 1:00 p.m. There being no further business to come before the Board, the meeting is adjourned at ____ a.m.

Denny Grabenbauer
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder