

**Marshall County Board of Supervisors
Special Session October 4, 2011, at 9:00 a.m.**

MINUTES

The Board met in special session on Tuesday, October 4, 2011, at 9:00 a.m. in Meeting Room #2, Courthouse, 3rd Floor, NE corner with all 3 members present.

1. Approval or Amendment of Agenda—

Motion by Adams, second by Thompson to approve the agenda as printed.

Roll call vote:	Thompson-Aye	Grabenbauer-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

2. Janitorial Service Agreement with ABM Janitorial Service-Discussion and possible action on renewing agreement between Department of Human Services and ABM Janitorial Service-North Central, Inc. for contracted janitorial and other related services.

Motion by Grabenbauer, second by Thompson to approve the agreement between Department of Human Services and ABM Janitorial Service-North Central, Inc. for contracted janitorial and other related services located at 206 West State Street in the amount of \$769.67/month for 3 days/week and authorize the Chairman to sign. This agreement is effective September 7, 2011 and is a one year contract.

Roll call vote:	Thompson-Aye	Grabenbauer-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

3. Benefits Committee-Stroke Screening-A request from the Marshall County Benefits Committee to discuss Stroke Screening for Marshall County Employees--

Motion by Adams, second by Grabenbauer to go ahead and do Stroke Screenings and pay for it out of health funds.

Roll call vote:	Thompson-Aye	Grabenbauer-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

4. Planning and Zoning, Public Environmental Health, Weed Commissioner -John Kunc presented a department update on the following items:

- Reported \$409,355.00 fees collected in Building/Septic/Well Permits so far.
- Wind Storm Repair part of above fees collected
- New GPS unit, trading in old unit
- Flood Plain Ordinance update
- Weed Spraying Pros and Cons

5. Secondary Road Department-Paul Geilenfeldt presented a department update on the following items:

- John Deere grader was liked by Sec. Rd and price is competitive
- Asst. Engineer interviews will take place soon
- Centerline painting-all roads in County
- Annual Report was approved by DOT
- FEMA update-repair of sign damage and debris removal
- Preparing Snow Equipment
- Wind Farm have been responding favorably to maintenance requests
- Paul will be attending meeting to discuss scope of projects for Iowa Hwy 146 culvert and bridge repair
- Promoting employee from temp fulltime to fulltime truck driver at future Bd. mtg.
- New truck should be delivered by end of December
- Checking on pickups for fleet.

6. Buildings and Grounds Department-Todd Kelley presented a department update on the following items:

- Check on soft floor in North elevator
- BOS will explore unloading zone sign in half circle lot.
- Fresh air economizer in I.T. department operating properly?
- Storage building plans at jail
- Tree update on CH grounds
- FEMA mtg.
- Roof damage at Annex building
- HVAC contracts completed. Preliminary work has started.
- Motor Vehicle move is on schedule
- I.T. requested cable installed upon completion of Mobile Band Shell season. Looking at rates vs. costs of MBS rental
- Use of Courthouse grounds damage deposit?
- Upgrade of electrical at Courthouse to proceed
- Crops are out of field at County Farm
- Tile work is ongoing

Supervisor Grabenbauer advised Todd that a personnel issue needs to be discussed and gave Todd Kelley the opportunity to ask for a closed session which he did.

Motion by Adams, second by Grabenbauer to go into closed session.

Roll call vote:	Thompson-Aye	Grabenbauer-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

Closed session

Motion by Adams, second by Grabenbauer to come out of closed session.

Roll call vote:	Thompson-Aye	Grabenbauer-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

7. Public Forum—There were no comments from the public.

8. Adjournment--The next special session is October 18, 2011, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, October 13, 2011, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 11:16 a.m.

Denny Grabenbauer
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder