

**Marshall County Board of Supervisors
Special Session August 21, 2012, at 9:00 a.m.**

MINUTES

The Board met in special session on Tuesday, August 21, 2012, at 9:00 a.m. in meeting room #2, Courthouse, 3rd Floor, NE corner with all 3 members present.

1. Approval or Amendment of Agenda—

Motion by Thompson, second by Adams to approve the agenda as printed.

Roll call vote:	Adams-Aye	Thompson-Aye	Grabenbauer-Aye
	Vice Chairman	Member	Chairman

Consent Agenda:

2. Approve Minutes--from Special Session of August 7, 2012.

Motion by Adams, second by Grabenbauer to approve the consent agenda as printed above.

Roll call vote:	Adams-Aye	Thompson-Aye	Grabenbauer-Aye
	Vice Chairman	Member	Chairman

3. I.T. Department – Scott Williams presented a department update—

- New employee, Deb Cornwell, has began employment in I.T. department.
- Finish work on the mobile app for locating a voter's precinct.
- Several departments have purchased printers to utilize more capabilities and save per page costs
- In process of migration of county(employee)users to newer Microsoft products and total migration is about half done. Migration provides support for new products, is easier and more secure.
- I.T. supports 128 law enforcement City and County users. County has 175 users total.

4. Buildings and Grounds Dept. - Todd Kelley presented a department update—

- Request a change of status for Lucas Baedke from part time to full time to be placed on the next B.O.S. meeting. Todd expressed this request due to an upcoming large project at jail and backlog of other projects, including preventative maintenance.
- Request from the supervisors that the department think about contracting out certain services. Supervisor Adams requested that Todd get quotes from several lawn services at Courthouse. Todd thought a past quote for contracting mowing services at Courthouse was approximately \$425.00.
- Supervisors asked of any department retirements in the near future?
- Could the Courthouse bell be put on a timer? New switches are being obtained.
- Wear and tear on Courthouse clock hands make it difficult to keep clock faces in sync with each other. Supervisors requested that Todd get quotes for clock repair.
- Tom Swartz encouraged the County to solicit several bids and look to specialists to

do work. Historical society offered to assist with locating craftsmen.

- Supervisors asked Tom if historical society would spearhead fundraiser? Tom disagreed and felt the County should pay.
- Todd reminded the Board of HVAC project not completed on west side of Courthouse and consideration is needed of all capital needs when establishing priorities with projects.
- DHS weekly cleaning schedule. Supervisor Adams will investigate differing cleaning schedules throughout county.
- Bandshell-Reviewed how costs are paid.

5. Public Forum— There were no comments from the public.

6. Adjournment--The next special session is September 4, 2012, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, August 30, 2012, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 10:12 a.m.

Denny Grabenbauer
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder