Marshall County Board of Supervisors
Regular Session September 11, 2012, at 9:00 a.m.

AGENDA

The Board is meeting in regular session on Tuesday, September 11, 2012, at 9:00 a.m. in the Marshall County Courthouse, 3rd Floor, NE corner, meeting room #2, with ___ members present.

Pledge of Allegiance

Notice to the public**--**The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

1. **Approval or Amendment of Agenda—**

   Motion by _____________, second by ______________ to ______________ the agenda as printed.

Roll call vote:	Adams-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

Consent Agenda:

2. **Approve Minutes--**from Regular Session of August 28, 2012.
3. **Accept Official Report of County Highway Engineer FY2012**
4. **Manure Management Plan Annual Update-** Mead Family Farms, LLC, id no. 61407, manure management plan update has been received and placed on file. No changes have been made to the MMP.
5. **Manure Management Plan Annual Update –** South Hardin Farms, LLC, id no. 65416, manure management plan update has been received and placed on file. A minor change to MMP, adding the use of manure analysis for determining application rates when applying manure.
6. **Manure Management Plan Annual Update –** Mike Hotopp, id no. 62120, manure management plan update received and placed on file. A minor change to MMP, adding the use of manure analysis for determining application rates when applying manure.

7. **Approve Personnel Actions:**
   a) Hire, **Bonnie Ray,** Auditor/Real Estate, Real Estate Clerk, temporary, at $15.01/hr., effective September 11, 2012-December 31, 2012. This job will be less than 80hrs/month.
   b) Hire, Temporary Election Clerk**,** Auditor/Election, at $9.00/hr., effective September 11, 2012-December 31, 2012. This job will be approximately 40 hrs/week.
   c) Hire, Temporary Election Worker, Auditor/Election, at $8.00/hr., effective September 11, 2012-December 31, 2012. This job will be approximately 10 hrs/week.
   d) Hire, Temporary Election Worker, Auditor/Election, at $8.00/hr., effective September 11, 2012-December 31, 2012. This job will be approximately 10 hrs/week.
   e) Change of Status for **Pete Hutzel,** change rate of pay and status, Secondary Road Dept., full time, change status from Truck Driver 2 to Truck Driver 3, change rate of pay from $20.78 to $21.07 effective September 12, 2012.
   f) Hire, **John Patrick Shaver,** Sheriff's Office, Deputy Sheriff, fulltime, at $18.99/hr., effective September 24, 2012.
8. **Accept Independent Auditor's Report**-Center Associates. Years ending June 30, 2012 and 2011.
9. **Approve Claims—**as audited and authorize the County Auditor and Recorder to issue payment of same. The listing of claims paid at this meeting will be included with all claims paid for the month of September; the September list of claims will be a part of the first meeting in October.

Motion by __________, second by ___________, to ___________ the consent agenda as printed above**.**

Roll call vote:	Adams-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

10. Certification of Marshall County Employee Health and Dental Plan—Discussion and possible action on the requirement of Iowa Code, Section 509A.15, to complete and file within 90 days of the end of the plan year, a certificate of compliance with the Iowa Department of Commerce, Insurance Division, an actuarial opinion, an annual financial report and a $100.00 filing fee for the plan year ending June 30, 2012.

Motion by ___________, second by ___________, to ___________ the report.

Roll call vote:	Adams-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

11. Request for Use of Courthouse Square-Holiday Light Display by Noon Optimists- Discussion and possible action to approve the request from the Noon Optimist Club to use the Courthouse square for the holiday light display.

Motion by _________, second by _________ to __________the use of the courthouse square for a holiday light display by the Noon Optimist Club from the Holiday Stroll on November 17, 2012 through December 31, 2012.

Roll call vote:	Adams-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

12. Secondary Road –Award of FM-C064(116)—55-64 Contract—Discussion and possible action on the award of the contract with OMG Midwest, Inc. D/B/A Cessford Construction Co. of Des Moines, IA in the amount of $230,455.78. This project consists of HMA Resurfacing of Underwood Ave. from E-63, 0.85 miles north to Green Castle Rd. This project is funded with Farm to Market Funds. This project was let at the DOT in Ames, Iowa on August 21, 2012.

Motion by ___________, second by _________ to award this contract and authorize the Chairman to sign the contracts and bond after submittal of approved documents.

Roll call vote:	Adams-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

13. Secondary Road-"STP" Funding Agreement--Discussion and action on the agreement with the Iowa DOT titled "Federal-Aid Agreement for a Surface Transportation Program Project, Project No. STP-S-C064 (117)—5E-64, Iowa DOT Agreement No. 1-12-STPS-027. This covers the resurfacing of 290th St. (E-63) from Iowa Highway 14 to Iowa Highway 146. This work is scheduled for fiscal year 2013 construction.

Motion by ____________, second by ___________, to ____________ entering into this agreement with the IDOT, Project No. STP-S-C064 (117)—5E-64, Iowa DOT Agreement No. 1-12-STPS-027.

Roll call vote:	Adams-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

14. Public Forum--is a time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

15. Adjournment--The next regular meeting is September 25, 2012, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, September 20, 2012, at 1:00 p.m. There being no further business to come before the Board, the meeting is adjourned at ____ a.m.

______________________________	Attest:	______________________________
Denny Grabenbauer Board of Supervisors, Chairman		Dawn Williams Marshall County Auditor and Recorder