

**Marshall County Board of Supervisors
Regular Session September 11, 2012, at 9:00 a.m.**

MINUTES

The Board met in regular session on Tuesday, September 11, 2012, at 9:00 a.m. in the Marshall County Courthouse, 3rd Floor, NE corner, meeting room #2, with all 3 members present.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Thompson, second by Adams to approve the agenda as printed.

Roll call vote:	Adams-Aye	Thompson-Aye	Grabenbauer-Aye
	Vice Chairman	Member	Chairman

Consent Agenda:

2. **Approve Minutes**--from Regular Session of August 28, 2012.
3. **Accept Official Report of County Highway Engineer FY2012**
4. **Manure Management Plan Annual Update**- Mead Family Farms, LLC, id no. 61407, manure management plan update has been received and placed on file. No changes have been made to the MMP.
5. **Manure Management Plan Annual Update** – South Hardin Farms, LLC, id no. 65416, manure management plan update has been received and placed on file. A minor change to MMP, adding the use of manure analysis for determining application rates when applying manure.
6. **Manure Management Plan Annual Update** – Mike Hotopp, id no. 62120, manure management plan update received and placed on file. A minor change to MMP, adding the use of manure analysis for determining application rates when applying manure.
7. **Approve Personnel Actions:**
 - a) Hire, **Bonnie Ray**, Auditor/Real Estate, Real Estate Clerk, temporary, at \$15.01/hr., effective September 11, 2012-December 31, 2012. This job will be less than 80hrs/month.
 - b) Hire, **Laura Jefferson**, Temporary Election Clerk, Auditor/Election, at \$9.00/hr., effective September 11, 2012-December 31, 2012. This job will be approximately 40 hrs/week.
 - c) Hire, Temporary Election Worker, Auditor/Election, at \$8.00/hr., effective September 11, 2012-December 31, 2012. This job will be approximately 10 hrs/week.
 - d) Hire, Temporary Election Worker, Auditor/Election, at \$8.00/hr., effective September 11, 2012-December 31, 2012. This job will be approximately 10 hrs/week.

e) Change of Status for **Pete Hutzel**, change rate of pay and status, Secondary Road Dept., full time, change status from Truck Driver 2 to Truck Driver 3, change rate of pay from \$20.78 to \$21.07 effective September 12, 2012.

f) Hire, **John Patrick Shaver**, Sheriff's Office, Deputy Sheriff, fulltime, at \$18.99/hr., effective September 24, 2012.

8. Accept Independent Auditor's Report—Center Associates. Years ending June 30, 2012 and 2011.

9. Approve Claims—as audited and authorize the County Auditor and Recorder to issue payment of same. The listing of claims paid at this meeting will be included with all claims paid for the month of September; the September list of claims will be a part of the first meeting in October.

Motion by Adams, second by Thompson to approve the consent agenda as printed above.

Roll call vote:	Adams-Aye	Thompson-Aye	Grabenbauer-Aye
	Vice Chairman	Member	Chairman

10. Certification of Marshall County Employee Health and Dental Plan—Discussion and possible action on the requirement of Iowa Code, Section 509A.15, to complete and file within 90 days of the end of the plan year, a certificate of compliance with the Iowa Department of Commerce, Insurance Division, an actuarial opinion, an annual financial report and a \$100.00 filing fee for the plan year ending June 30, 2012.

Motion by Thompson, second by Adams to accept the report.

Roll call vote:	Adams-Aye	Thompson-Aye	Grabenbauer-Aye
	Vice Chairman	Member	Chairman

11. Request for Use of Courthouse Square-Holiday Light Display by Noon Optimists—Discussion and possible action to approve the request from the Noon Optimist Club to use the Courthouse square for the holiday light display.

Motion by Grabenbauer, second by Adams to approve the use of the courthouse square for a holiday light display by the Noon Optimist Club from the Holiday Stroll on November 17, 2012 through December 31, 2012.

Roll call vote:	Adams-Aye	Thompson-Aye	Grabenbauer-Aye
	Vice Chairman	Member	Chairman

12. Secondary Road –Award of FM-C064(116)—55-64 Contract—Discussion and possible action on the award of the contract with OMG Midwest, Inc. D/B/A Cessford Construction Co. of Des Moines, IA in the amount of \$230,455.78. This project consists of HMA Resurfacing of Underwood Ave. from E-63, 0.85 miles north to Green Castle Rd. This

project is funded with Farm to Market Funds. This project was let at the DOT in Ames, Iowa on August 21, 2012.

Motion by Thompson, second by Adams to award this contract and authorize the Chairman to sign the contracts and bond after submittal of approved documents.

Roll call vote:	Adams-Aye	Thompson-Aye	Grabenbauer-Aye
	Vice Chairman	Member	Chairman

13. Secondary Road-“STP” Funding Agreement--Discussion and action on the agreement with the Iowa DOT titled “Federal-Aid Agreement for a Surface Transportation Program Project, Project No. STP-S-C064 (117)—5E-64, Iowa DOT Agreement No. 1-12-STPS-027. This covers the resurfacing of 290th St. (E-63) from Iowa Highway 14 to Iowa Highway 146. This work is scheduled for fiscal year 2013 construction.

Motion by Thompson, second by Grabenbauer to approve entering into this agreement with the IDOT, Project No. STP-S-C064 (117)—5E-64, Iowa DOT Agreement No. 1-12-STPS-027.

Roll call vote:	Adams-Aye	Thompson-Aye	Grabenbauer-Aye
	Vice Chairman	Member	Chairman

14. Public Forum—Harold Lanning, commented on Secondary Road Dept. doing a good job grading his road. Todd Kelley, Building and Grounds Superintendent, gave update to repair clock to get bell working again. Todd is requesting to have this as a discussion and action item on the Sept. 25th, 2012 regularly scheduled Board of Supervisor meeting.

15. Adjournment--The next regular meeting is September 25, 2012, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder’s Office or the Board of Supervisors’ Office by Thursday, September 20, 2012, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 9:21a.m.

Denny Grabenbauer
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder