

**Marshall County Board of Supervisors
Regular Session June 28, 2013, at 9:00 a.m.**

MINUTES

The Board will meet in regular session on Friday, June 28, 2013, at 9:00 a.m. in meeting room #2, Courthouse, 3rd Floor, NE corner with all 3 members present.

Pledge of Allegiance

Notice to the public--The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

1. Approval or Amendment of Agenda—

Motion by Grabenbauer, second by Adams, to approve the agenda as printed.

Roll call vote:	Thompson-Aye	Adams-Aye	Grabenbauer-Aye
	Chairman	Vice Chairman	Member

Consent Agenda:

- 2. Approve Minutes**--from Regular Session of June 18, 2013.
- 3. Approve Transfer of Funds**—Transfer #849, quarterly transfer from Rural Services Fund to Secondary Road Fund in the amount of \$444,500.00, but not to exceed the maximum transfer and above the minimum transfer amount required by Iowa Code 331.429(b).
Transfer #850, an annual transfer from LOST revenue in the Rural Services Fund to the Secondary Road Fund in the amount of \$399,104.35.
Transfer #851, an annual transfer totaling \$52,995.94 from Urban Renewal Tax Revenue to Low to Moderate Income Housing Fund.
- 4. Approve Personnel Action**-- Hire, **Thomas E. Sawyer**, Secondary Road Department, Truck Driver 1, full time, at \$20.80/hr, effective July 15, 2013
- 5. Manure Management Plan Update**—David Reinberg, Blue Valley Pork, id #59449, manure management plan update received and placed on file. No changes have been made to MMP.
- 6. Manure Management Plan Update**—Tom Butters, id #59927, manure management plan update received and placed on file. P-Index added.
- 7. Approve Band Shell Rental Agreement**—American Legion Post 46 has submitted a rental agreement for the Mobile Band Shell to be placed at the American Legion for Saturday, July 27, 2013” T up for Troops” concert.
- 8. Approve Band Shell Rental Agreement** – Marshalltown Fireworks

Committee has submitted a rental agreement for the Mobile Band Shell to be placed at the Central Iowa Fairgrounds for Thursday, July 4th, 2013 celebration.

9. **Approve Claims**—as audited and authorize the County Auditor and Recorder to issue payment of same. The listing of claims paid at this meeting will be included with all claims paid for the month of June; the June list of claims will be a part of the first meeting in July.

Motion by Adams, second by Grabenbauer to approve the consent agenda as printed above.

Roll call vote:	Thompson-Aye	Adams-Aye	Grabenbauer-Aye
	Chairman	Vice Chairman	Member

10. Approve Personnel Actions:

- a.) Change of Status, **Paul Zobel**, Buildings and Grounds Dept., change rate of status and rate of pay, fulltime, change status from Supervisory Maintenance Technician to Director of Buildings and Grounds (former job title Maintenance Engineer) change rate of pay from \$22.92/hr to \$52,000 annually, effective July 1, 2013.

Motion by Adams, second by Grabenbauer, to approve change of status for Paul Zobel from Supervisory Maintenance Technician to Director of Buildings and Grounds(former job title Maintenance Engineer) and change rate of pay from \$22.92/hr to \$52,000 annually, effective July 1, 2013

Roll call vote:	Thompson-Aye	Adams-Aye	Grabenbauer-Aye
	Chairman	Vice Chairman	Member

- b.) Change Rate of Pay, **Lucas Baedke**, Buildings and Grounds Dept., change rate of pay, fulltime, change rate of pay from \$11.70/hr to 13.50/hr, effective July 1, 2013.

Motion by Grabenbauer, second by Thompson, to approve rate of pay change for Lucas Baedke from \$11.70/hr to 13.50/hr, effective July 1, 2013.

Roll call vote:	Thompson-Aye	Adams-Aye	Grabenbauer-Aye
	Chairman	Vice Chairman	Member

- c.) Hire, Buildings and Grounds Dept, Maintenance Mechanic II, full time, at \$12.50/hr, effective July 1, 2013.

Motion by Grabenbauer, second by Adams, to approve the hire of a Buildings and Grounds Dept Maintenance Mechanic II, full time, at \$12.50/hr, effective July 1, 2013.

Roll call vote:	Thompson-Aye	Adams-Aye	Grabenbauer-Aye
	Chairman	Vice Chairman	Member

11. Personnel Policy Sub-Committee—Discussion and possible action regarding the recommendation from the Personnel Policy Sub-Committee pertaining to the Community Services Director job classification.

Motion by Grabenbauer, second by Adams, to accept the recommendation from the Personnel Policy Sub-Committee for the job description and classification of Community Services Director moving it from the top of pay grade 9 to midpoint of pay grade 12.

Roll call vote:	Thompson-Aye	Adams-Aye	Grabenbauer-Aye
	Chairman	Vice Chairman	Member

12. Approve Personnel Actions:

- a) Change of Status for **Jill Eaton**, Community Services Director, full time. Change job description and classification from pay grade 9 to pay grade 12. This is currently and will continue to be an exempt position.

Motion by Adams, second by Grabenbauer, to approve the job description and classification change for the position of the Community Services Director from pay grade 9 to pay grade 12 and set the annual salary of this position at \$63,000.

Roll call vote:	Thompson-Nay	Adams-Aye	Grabenbauer-Aye
	Chairman	Vice Chairman	Member

13. Checks Outstanding—Pursuant to Section 331.554(7), Code of Iowa, checks outstanding for more than one year shall be canceled by the Auditor and Recorder and the amount of the checks shall be credited to the fund upon which the checks were drawn.

<u>Check</u>	<u>Fund</u>	<u>Name</u>	<u>Amount</u>	<u>Issued</u>
226891	General Basic	Colton Kinney	\$ 5.00	1/3/2012
227930	General Basic	Madison Metals	75.00	3/13/2012

Motion by Grabenbauer, second by Adams, to approve the County Auditor and Recorder to cancel these checks.

Roll call vote:	Thompson-Aye	Adams-Aye	Grabenbauer-Aye
	Chairman	Vice Chairman	Member

14. Authorize Lease-Purchase Agreement—Discussion and possible action on the authorization of lease purchase agreements for two vehicles for the Sheriff's Department. The public hearing was held on February 14, 2012 regarding this purchase.

Motion by Adams, second by Grabenbauer, to approve the lease purchase agreements for two vehicles for the Sheriff's Department and authorize the chairman to sign.

Roll call vote:	Thompson-Aye	Adams-Aye	Grabenbauer-Aye
	Chairman	Vice Chairman	Member

15. Tabled from June 18, 2013 agenda
Resolution #2013-0024

**RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN THE 28E AGREEMENT
FOR CENTRAL IOWA COMMUNITY SERVICES FOR THE NEW MH/DS REGION**

WHEREAS, this agreement is between Marshall, Franklin, Hardin, Hamilton, Jasper, Story, Boone and Madison Counties,

WHEREAS, the purpose of the agreement is to provide mental health/disability services as a requirement of SF2315,

NOW, THEREFORE, BE IT RESOLVED by the Marshall County Board of Supervisors to authorize the Chairman to sign the 28E Agreement for Central Iowa Community Services for the new MH/DS Region

Resolution adopted this 28th day of June 2013.

Motion by Thompson, second by Adams to adopt Resolution #2013-0024, authorizing the Chairman to sign the 28E Agreement for Central Iowa Community Services for the new MH/DS Region.

Roll call vote:	Thompson-Aye	Adams-Aye	Grabenbauer-Aye
	Chairman	Vice Chairman	Member

Dave Thompson
Marshall County
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder

16. Tabled from June 18, 2013 agenda

Appoint Board Representative for 28E Agreement Board-Discussion and possible action to appoint a Board Representative and alternate for the 28E Board for Central Iowa Community Services.

Motion by Grabenbauer, second by Thompson, to appoint Deane Adams as a Board Representative and Dave Thompson as an alternate Board Representative to the 28E Board for Central Iowa Community Services.

Roll call vote:	Thompson-Aye	Adams-Aye	Grabenbauer-Aye
	Chairman	Vice Chairman	Member

17. Tabled from June 18, 2013 agenda

Marshall County Community Services-Program Provider Agreement—Discussion and possible action on a program provider agreement with Central Iowa Residential Services(CIRSI). Effective July 1, 2013 through June 30, 2014.

Motion by Adams, second by Grabenbauer, to approve this program provider agreement with Central Iowa Residential Services(CIRSI) effective July 1, 2013 through June 30, 2014.

Roll call vote:	Thompson-Aye	Adams-Aye	Grabenbauer-Aye
	Chairman	Vice Chairman	Member

18. Resolution #2013-0025

Appropriation of Funds-FY 2013-14 Resolution-- Whereas, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2013, in accordance with Section 331.434(6), Code of Iowa; Now Therefore Be It Resolved by the Board of Supervisors of Marshall County, Iowa, as follows:

<u>Department</u>	<u>Appropriation</u>
#01 Supervisors	179,400
#02 Auditor	684,310
#03 Treasurer	596,375
#04 County Attorney	1,103,410
#05 Sheriff	5,181,510
#07 Recorder	236,510
#08-Buildings and Grounds	1,550,050
#09 Zoning	55,310
#15 Information Systems	636,660
#16 GIS	185,045
#19 General Assistance	26,885
#20 County Engineer	6,637,600
#21 Veteran Affairs	87,740
#22 County Conservation	805,586
#23 Local Health Board	353,770
#24 Weed Eradication	74,810
#25 Dept of Human Services	162,176
#28 Medical Examiner	69,650
#31 District Court	412,200
#33 County Library Contract	69,442
#40 Harvester TIF	190,000
#42 Gateway TIF	38,000

#60 Mental Health Administration	1,966,715
#70 Local Emergency Management	20,202
#84 County Capital Building	50,000
#99 Nondepartment	1,555,828
Total	\$22,929,184

Section 1. The amounts itemized by department are hereby appropriated from the resources of the County to the department or officer listed.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, these appropriations shall constitute authorization for the department or officer listed to make expenditures or incur obligations effective July 1, 2013.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2013-14 budget year the Auditor and Recorder shall ascertain that the available resources of a fund or department for that year will be less than said fund's or department's total appropriations, the Auditor and Recorder shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor and Recorder shall establish separate accounts for the appropriations, each of which shall indicate the amount of appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor and Recorder shall report the status to the applicable departments and officers monthly during the 2013-14 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2014.

Dated at Marshalltown, Iowa, this 28th day of June, 2013.

Motion by Grabenbauer, second by Thompson, to adopt Resolution #2013-0025, Appropriation of Funds-FY2013-14.

Roll call vote:	Thompson-Aye	Adams-Aye	Grabenbauer-Aye
	Chairman	Vice Chairman	Member

Dave Thompson
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder

19. Resolution #2013-0026
Advance Issuance of Payments-Resolution--

The Board of Supervisors, pursuant to Section 331.506 (3a and b), Code of Iowa, may authorize the County Auditor and Recorder to issue payment when said Board is not in session for the following purposes:

1. Fixed charges including but not limited to, freight, express, postage, water, light, and telephone service or contracted services, after a bill is filed with the Auditor and Recorder.
2. Salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

Therefore Be It Resolved to authorize the County Auditor and Recorder to issue payments for the aforementioned when said Board is not in session.

Be it further resolved, all bills paid under provisions of Section 331.506 (3a and 3b), Code of Iowa, shall be submitted to the board for review and approval following the payment.

Dated at Marshalltown, Iowa, this 28th day June, 2013.

Motion by Grabenbauer, second by Adams, to adopt Resolution #2013-0026, Advanced Issuance of Payments for FY2013-14.

Roll call vote:	Thompson-Aye	Adams-Aye	Grabenbauer-Aye
	Chairman	Vice Chairman	Member

Dave Thompson
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder

20. Public Forum— Jill Eaton, Director of Community Services, gave update on effect of the Governor's veto on specific funding.

21. Adjournment--The next regular session is July 16, 2013, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by **Thursday**, July 11, 2013, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 9:46 a.m.

Dave Thompson
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder