

**Marshall County Board of Supervisors
Regular Session August 13, 2013, at 9:00 a.m.**

MINUTES

The Board met in regular session on Tuesday, August 13, 2013, at 9:00 a.m. in meeting room #2, Courthouse, 3rd Floor, NE corner with all 3 members present.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Grabenbauer, second by Adams, to approve the agenda as printed.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

Consent Agenda:

- 2. Approve Minutes--**from Regular Session of July 16, 2013.
- 3. File Clerk of District Court Report—07-13**
General Supplemental Fund 10% Surcharge - \$878.68
- 4. Approve Personnel Actions:**
 - a. Hire **Shannon Wegner**, Auditor/Real Estate, Auditor's Assistant, full-time, at \$14.50/hr., effective August 21, 2013.
 - b. Change of Status for **Armando Estrada**, change rate of pay and status, Secondary Roads, full time, change status from TD2 to TD3, change rate of pay from \$21.10/hr. to \$21.39/hr., effective August 14, 2013.
 - c. Change of Status for **Tom Sawyer**, change rate of pay and status, Secondary Roads, full time, completed probationary period and change status from TD1 to TD2, change rate of pay from \$20.80/hr. to \$21.10/hr., effective August 14, 2013.
- 5. Manure Management Plan Annual Update-** Bill Havelka, Site 1, id no. 61559, annual update report received and placed on file with no changes made to the MMP.
- 6. Manure Management Plan Annual Update-**Timber Creek Pork, id no. 58019, annual update report received and placed on file with no changes made to the MMP.
- 7. Manure Management Plan Annual Update-**Jeff Breja, id no. 65417, annual update report received and placed on file with no changes made to the MMP.
- 8. Manure Management Plan Annual Update-** Burt Farm & Livestock, id no. 65507, annual update report received and placed on file with no changes made to the MMP.
- 9. Management Plan Annual Update-**Edler Brothers, Nuese Site, id no. 64799, annual update report received and placed on file with no changes made to the MMP.
- 10. Manure Management Plan Annual Update-** Eric Edler, id no. 61858, annual update report received and placed on file with the following change to the MMP: use of manure analysis for determining application rates when applying manure.

- 11. Approve Claims**—as audited and authorize the County Auditor and Recorder to issue payment of same. The listing of claims paid at this meeting will be included with all claims paid for the month of August; the August list of claims will be a part of the first meeting in September.

Motion by Adams, second by Grabenbauer, to approve the consent agenda as printed above.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

12. Resolution 2013-0028

RESOLUTION NO. 2013-0028

A RESOLUTION TO APPROVE THE REGION 6 HOUSING TRUST FUND

MARSHALL COUNTY REQUIRED CASH CONTRIBUTION

Whereas the Region 6 Housing Trust Fund can annually apply for \$341,010 of Iowa Finance Authority State Housing Trust Funds if the trust fund secures \$85,253 of local contributions, and

Whereas the per capita state share for Marshall County is \$146,120 if \$36,530 of local assistance is secured, and

Whereas the fund can be used for qualified rental and owner occupied housing improvement activities for income qualified people across Marshall County, and

Whereas all the applicants must have annual incomes under 80% of the county median as determined by HUD – the same as the County/state TIF requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MARSHALL COUNTY:

Section 1: Marshall County will provide \$36,530 of cash assistance in FY 2014/2015.

Approved this 13th day of August, 2013.

Motion by Grabenbauer, second by Adams, to adopt Resolution #2013-0028,

Region VI Housing Trust Fund Marshall County Required Cash Contribution

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

Attest:

Dave Thompson
Board of Supervisors, Chairman

Dawn Williams
Marshall County
Auditor and Recorder

13. Sheriff's Department-Extension to 28E Agreement Between Marshall County and the City of St. Anthony for Law Enforcement Protection--Discussion and action on the Extension Agreement regarding the 28E Agreement between Marshall County and the City of St. Anthony for law enforcement protection within the corporate limits of the City of St. Anthony. The agreement is effective July 1, 2013 - June 30, 2014. The City of St. Anthony agrees to pay Marshall County the sum of \$2,695.00.

Motion by Adams, second by Thompson, to approve the extension to 28E Agreement between Marshall County and the City of St. Anthony effective July 1, 2013 - June 30, 2014. The City of St. Anthony agrees to pay Marshall County the sum of \$2,695.00.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

14. Resolution #2013-0029

Resolution Authorizing the Execution and Delivery of US Bank Lease Purchase Agreement to Finance the Purchase of Microsoft Licenses and Software Assurance to be Purchased from Softchoice, Inc.

Now, Therefore Be It Resolved by the Board of Supervisors of Marshall County, Iowa, that Marshall County authorizes and approves entering into a 3 year lease purchase agreement with U.S. Bank Equipment Finance, a division of U.S. Bank National Association to finance the purchase of licenses and software assurance and authorize the chairman to sign.

Motion by Grabenbauer, second by Thompson, to adopt Resolution #2013-0029, Authorizing the Execution and Delivery of US Bank Lease Purchase Agreement #1748493 to Finance the Purchase of Microsoft Licenses and Software Assurance to be Purchased from Softchoice, Inc. Full details of the agreement are on file in the Board of Supervisor's office.

Passed and approved this 13th day of August, 2013 Marshall County, IA.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

Dave Thompson
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder

15. Lease-Between Marshall County and FAMI, LLC--discussion and action on the Lease between Marshall County and FAMI, LLC for the Department of Human Services located at 206 W. State St. Marshalltown. The lease is for 5,668 square feet on the first floor, and 5,000 square feet on the second floor commencing on August 1, 2013, and ending on July 31, 2019. Total monthly rent is currently \$6,223.00. The rates in the new lease are as follows:

Time Period	Office Space of 10,668 Sq. Ft	Total Monthly Payment
8/1/13 – 7/31/16	\$8.00/sq. ft.	\$7,112.00
8/1/16 – 7/31/19	\$8.20/sq. ft.	\$7,289.80

Motion by Grabenbauer, second by Adams, to approve the lease between Marshall County and FAMI, LLC for the Department of Human Services located at 206 W. State St. Marshalltown commencing on August 1, 2013, and ending on July 31, 2019.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

16. Alliant Energy Update- David Vollmar, Key Accountant from Alliant Energy, presented an update on cost savings of new HVAC(east side), windows and doors.

17. Public Forum—There were no comments from the public.

18. Adjournment--The next regular session is August 27, 2013, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by **Thursday**, August 22, 2013, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 9:22 a.m.

Dave Thompson
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder

