

**Marshall County Board of Supervisors
Regular Session January 14, 2014, at 9:00 a.m.**

MINUTES

The Board will meet in regular session on Tuesday, January 14, 2014, at 9:00 a.m. in the Marshall County Courthouse, 3rd Floor, NE corner, meeting room #2, with all 3 members present.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Grabenbauer, second by Adams, to approve the agenda as printed.

Roll call vote:	Adams-Aye	Grabenbauer-Aye	Thompson-Aye
	Vice Chairman	Member	Chairman

2. Years of Service Recognition-Denny Grabenbauer (Board of Supervisor)-5 years

3. Lease-County Farm Ground-Bid Letting—lease of 230.0 acres more or less, in Section 9 & 10 Township 83N, Range 19W, Washington Township, beginning March 1, 2014. Additional terms of the sale were contained in requested bid packets, as advertised in the Times Republican and Mid Iowa Enterprise Newspapers published on December 26, 2013, or as announced at the bid letting.

Two written bids were opened and recorded to start the public bidding. An option was presented to bidders to farm 58 acres in Section 10 in alfalfa. There were no bids, written or public, to farm 58 acres in alfalfa which moved the bidding to a lease for all 230 ac. Lee Smith was the high bidder at \$380.00 per acre for 230 acres for a total annual lease of \$87,400.00.

Motion by Grabenbauer, second by Adams, to award the lease to Lee E. Smith, Marshalltown, Iowa. The annual cash rent will be \$87,400.00, with one-half payable the 1st of March and one-half payable the 1st of September of each year of the lease term.

Roll call vote:	Adams-Aye	Grabenbauer-Aye	Thompson-Aye
	Vice Chairman	Member	Chairman

Consent Agenda:

4. Approve Minutes--from Regular Session of January 2, 2014.

5. Accept Recorder's Quarterly Report-9-13

Records Management Fund	\$1,818.00
E-Commerce Fund	\$1,818.00
General Basic Fund	\$59,681.40

Accept Recorder's Quarterly Report-12-13

Records Management Fund \$1,655.00
E-Commerce Fund \$1,655.00
General Basic Fund \$54,914.46

6. File Clerk of District Court Report-12-13

General Supplemental Fund 10% Surcharge - \$588.52

7. Annual Manure Management Plan Update- Edler Brothers Farm, id no. 58297, annual update report received and placed on file with no changes made to the MMP.

8. Approve Claims—as audited and authorize the County Auditor and Recorder to issue payment of same. The listing of claims paid at this meeting will be included with all claims paid for the month of January; the January list of claims will be a part of the first meeting in February.

Motion by Adams, second by Grabenbauer, to approve the consent agenda as printed above.

Roll call vote:	Adams-Aye	Grabenbauer-Aye	Thompson-Aye
	Vice Chairman	Member	Chairman

9. Compensation Board Recommendation--Discussion and action on the Compensation Board salary recommendations. Pursuant to §331.907, Code of Iowa, the Marshall County Compensation Board shall annually review and make recommendations for the annual salary of the elected county officials. Salary recommendations for the 2014-2015 fiscal year, commencing on July 1, 2014, are as follows:

<u>Elected Officials</u>	<u>Current</u>	<u>% Increase</u>	<u>Recommended</u>
Board of Supervisors	\$33,927.30	3%	\$34,945.12
Attorney	\$86,365.98	3%	\$88,956.96
Auditor and Recorder	\$55,337.40	3%	\$56,997.52
Sheriff	\$75,397.33	3%	\$77,659.25
Treasurer	\$53,360.60	3%	\$54,961.42

Motion by Adams to accept Compensation's Board recommendation of 3% increase.
Motion died for lack of a second.

Motion by Grabenbauer, second by Thompson, to receive the salary recommendations of the Compensation Board and reduce Compensation Board recommendation by 33 1/3%.

Roll call vote:	Adams-Aye	Grabenbauer-Aye	Thompson-Nay
	Vice Chairman	Member	Chairman

Therefore the salaries for elected officials as approved by the Board of Supervisors for the 2014-2015 fiscal year will be as follows:

<u>Elected Officials</u>	<u>Approved FY15 Salary</u>
Board of Supervisors	\$34,605.85
Attorney	\$88,093.30
Auditor and Recorder	\$56,444.15
Sheriff	\$76,905.28
Treasurer	\$54,427.81

10. Voting Equipment Purchase- Discussion and possible action to approve the purchase of new election equipment and authorize the Auditor and Recorder to sign the documents with RBM Consulting and Unisyn Voting Systems with the purchase amount not to exceed \$275,000 payable over FY14 and FY15.

Motion by Grabenbauer, second by Adams, to approve the purchase of new election equipment and authorize the Auditor and Recorder to sign the documents with RBM Consulting and Unisyn Voting Systems with the purchase amount not to exceed \$275,000 payable over FY 14 and FY15.

Roll call vote:	Adams-Aye	Grabenbauer-Aye	Thompson-Aye
	Vice Chairman	Member	Chairman

11. Resolution #2014-0007

**Region VI Planning Commission
Contract for Acquisition Services with Marshall County**

Whereas the Marshall County is interested in assisting the property owners at 2722 Garwin Road move out of the 100-year floodplain, and

Whereas the budget for the application will include \$1,500 for pre-award costs and \$5,000 for Region 6 Planning services during the acquisition and demolition, and

Whereas if the project is funded the program will provide 85% reimbursement and the other 15% will need to come from the county or homeowner, and

Whereas Marshall County will need a grant administrator for this project.

NOW, THEREFORE, THE PARTIES DO HEREBY MUTUALLY AGREE AS FOLLOWS:

The Region 6 Planning Commission will assist with the following project management tasks:

1. Obtain duplication of benefits documentation from households.
2. Procure and obtain approval for legal and abstracting services.

3. Develop contracts for all professional services.
4. Coordinate abstracting and closings.
5. Request funds from funding sources – IHSEMD.
6. Comply with all NEPA provisions.
7. Coordinate information with homeowners.
8. Inspect current homeowner property and determine purchase amounts.
9. Coordinate duplication of benefits information.
10. Provide model deed restrictions for execution.
11. Monitor project for compliance.
12. Maintain project checking accounts and obtain required signatures.
13. Complete quarterly reports.
14. Coordinate work with IHSEMD.
15. Procure asbestos inspection and demolition contractors.
16. Prepare contracts with asbestos and demolition removal contractors.
17. Monitor the demolition work as needed.
18. Other work as needed to complete the project.

The Region 6 Planning Commission will be compensated a lump sum of not to exceed \$1,500 for pre-award costs.

The Region 6 Planning Commission will be compensated a lump sum of not to exceed \$5,000 for acquisition and demolition services for the property if the project is funded.

Region 6 Planning Commission will comply with all provisions contained in Attachments A, and B of this contract.

Passed and Adopted on this 14th day of January, 2014, by the Parties Listed Below.

Marshall County

Region 6 Planning
Commission

Name	Name
Date	Date

Motion by Grabenbauer, second by Adams, to adopt Resolution #2014-0007- Region VI Planning Commission Contract for Acquisition Services with Marshall County and authorize the chairman to sign the contract.

Roll call vote:	Adams-Aye	Grabenbauer-Aye	Thompson-Aye
	Vice Chairman	Member	Chairman

12. Resolution #2014-0008

Contract for HMGP/FMA Appraisal Services with Marshall County

Whereas Marshall County is interested in assisting James & Jody Wiegand, 2722 Garwin Road, Marshalltown, Iowa buyout the home using FEMA, State, and local assistance, and

Whereas Marshall County will need residential real estate appraisal services for this project.

NOW, THEREFORE, THE PARTIES DO HEREBY MUTUALLY AGREE AS FOLLOWS:

Swenson Appraisal will assist with the following appraisal services:

1. Prepare a pre-flood appraisal – date to be used 5/26/2013.
2. Provide that appraised value by no later than 2/28/2014.
3. Contact the homeowners to inspect the property.

The appraisal shall meet the following expectations:

1. The appraisal shall follow nationally recognized appraisal standards.
2. The appraisal must contain sufficient documentation, including valuation data and the appraiser's analysis of that date, to support his or her opinion of value.
3. The appraisal shall indicate the purpose, definition of property appraised, and a statement of assumptions and limiting conditions affecting the appraisal.
4. An adequate description of the physical characteristics of the property being appraised.
5. There shall be an analysis of approaches to value that are sufficient to support the opinion of value.
6. The effective date of valuation, date of appraisal, signature, and certification of appraiser.
7. A description of comparable sales, including a description of relevant factors.
8. A statement of value of the real property to be acquired.

Swenson Appraisal will follow all provisions in Attachments A, B, and C. This service will be provided for a lump sum of not to exceed \$425.

Passed and Adopted on this 14th day of January, 2014, by the Parties Listed Below.

Marshall County

Swenson Appraisal

Name

Name

Date

Date

Motion by Adams, second by Grabenbauer, to adopt Resolution #2014-0008- Contract for HMGP/FMA Appraisal Acquisition Services with Marshall County and authorize the chairman to sign the contract.

Roll call vote:	Adams-Aye	Grabenbauer-Aye	Thompson-Aye
	Vice Chairman	Member	Chairman

13. Public Forum—Jarret Heil, County Treasurer, spoke on Commercial Tax Credit.

14. Adjournment--The next regular session is January 28, 2014, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by **Thursday**, January 23, 2014, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 9:40 a.m.

Dave Thompson
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder