

**Marshall County Board of Supervisors
Regular Session January 28, 2014, at 9:00 a.m.**

MINUTES

The Board met in regular session on Tuesday, January 28, 2014, at 9:00 a.m. in the Marshall County Courthouse, 3rd Floor, NE corner, meeting room #2, with all 3 members present.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Grabenbauer, second by Adams, to approve the agenda as printed.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

Consent Agenda:

- 2. Approve Minutes**--from Regular Session of January 14, 2014.
- 3. Accept Treasurer's Semi-Annual Report**—for July 1, 2013 through December 31, 2013. (See pages attached).
- 4. Accept Sheriff's Quarterly Report 12-13**

General Basic-Service Fees	\$17,892.16
General Basic-Interest Checking	\$ 1.38
General Basic-Mileage Fees	\$ 3,879.64
- 5. Approve Personnel Actions:**
 - a.) Hire **Rod Ruff**, Treasurer's Office, Motor Vehicle Supervisor, rate of pay \$20.88/hr., effective February 3, 2014. This hire is a replacement.
 - b.) Change of Status for **Jill Tompkins**, Treasurer's Office, change of status from Universal Clerk to Lead Universal Clerk, change rate of pay from \$15.81 to \$16.21/hr., effective January 28, 2014.
 - c.) Change Rate of Pay for **Deb Akins**, Treasurer's Office, Treasurer Accounting Supervisor, change rate of pay from \$22.62 to \$23.02/hr., effective January 28, 2014.
 - d.) Hire **Valentina V. Kunkel**, Sheriff's Office, Jailer, full time, rate of pay \$17.08/hr., effective February 17, 2014. This hire is a replacement.
 - e.) Hire **Dawn Allison**, County Attorney's office, full time, effective January 28, 2014. This hire is a replacement.
- 6. Manure Management Plan Update**- David Eggers, id 56995, annual update received and placed on file with the following changes made to the MMP; change in crop rotation or optimal yields, using manure analysis for determining application rates when applying manure.
- 7. Manure Management Plan Update**-Kevin Blood, id 60101, annual update received and placed on file with the following changes made to the MMP; change in crop rotation or optimal yields, using manure analysis for determining

application rates when applying manure and updated P-Index.

8. Accept Marshall County Conservation Board Annual Report

9. Approve Transfer of Funds—Transfer #855, quarterly transfer from Rural Services Fund to Secondary Road Fund in the amount of \$465,000.00.

10. Appointment. Commencing January 28, 2014-

a. Deputy County Medical Examiner(DCME) – Leah Bethel D.O.- 1 year

11. Approve Claims—as audited and authorize the County Auditor and Recorder to issue payment of same. The listing of claims paid at this meeting will be included with all claims paid for the month of January; the January list of claims will be a part of the first meeting in February.

Motion by Adams, second by Grabenbauer, to approve the consent agenda as printed above.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

12. Set Hearing on Proposed 2013-2014 Marshall County Budget Amendment—

Motion by Grabenbauer, second by Adams, to set February 25, 2014, at 9:00 a.m. in Courthouse Meeting Room #2, as the time and place to conduct a public hearing on the proposed 2013-14 County Budget Amendment.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

13. Set Hearing on Proposed 2014-15 Marshall County Budget—

Motion by Adams, second by Grabenbauer, to set February 25, 2014 at 9:00 a.m. in Courthouse Meeting Room #2 as the time and place to conduct a public hearing on the proposed 2014-15 County Budget.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

14. Secondary Road Dept.-Right of Way Contract—Discussion and possible action on the approval of the Right of Way contract with Mark and Shirley Loney. This contract is for the purchase of approximately 0.15 acres of permanent right of way easement and approximately 0.195 acres of temporary right of entry needed for the construction of Bridge J-10 on Parker Ave. north of 255th St.

Motion by Adams, second by Grabenbauer, to approve the Right of Way contract with Mark and Shirley Loney and authorize the Chairman to sign.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

15. Secondary Road Dept.-Equipment Purchase Approval—Discussion and possible action on the purchase of a Falcon 4-Ton Hot Patcher trailer from Falcon Road Maintenance Equipment. The purchase price is \$37,347 after a demo discount of \$4,210.

Motion by Adams, second by Grabenbauer, to approve the purchase of a Falcon 4-Ton Hot Patcher trailer from Falcon Road Maintenance Equipment for \$37,347. This unit will be paid from the FY2014 Secondary Road Department Equipment budget.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

16. Amendment to Service Agreement-Discussion and possible action on an amendment to a Service Agreement that was approved by the Board of Supervisors at their regularly scheduled meeting on September 10, 2013. This agreement is between Marshall County Public Health and the MMSC Home Care Plus Services for fiscal year 2014 (July 1, 2013-June 30, 2014). The amendment will be as follows:

Section B.2.e. - shall be deleted.

Section C - shall be amended to read:

The County will pay MMSC for homecare services and public health services provided by MMSC in accordance with this Agreement on a monthly basis, payable in twelve equal monthly installments of \$7,083.33 each, not to exceed \$85,000, for the period of this agreement.

Motion by Grabenbauer, second by Adams, to approve the amendment to the Service Agreement between Marshall County Public Health and the MMSC Home Care Plus Services for fiscal year 2014 as outlined.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

17. Approval of Tentative Union Agreements-Discussion and action on approval of the tentative union agreements for Sheriff's Office Deputies and Jailers, Sheriff's Office Clerical Staff and Secondary Roads and directing the Chairman to execute the contracts when they are finalized.

Motion by Adams, second by Grabenbauer, to approve the Tentative Union Agreements for Sheriff's Office Deputies and Jailers, Sheriff's Office Clerical Staff and Secondary Roads and directing the Chairman to execute the contracts when they are finalized.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

18. Resolution #2014-0009

LOCAL MATCH RESOLUTION FOR THE HAZARD MITIGATION GRANT PROGRAM

Whereas Marshall County (hereinafter called the “Subgrantee”), has made application through the Iowa Homeland Security and Emergency Management Division (IHSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Grant Program, in the amount of \$175,214 for the total project cost, and

Whereas the subgrantee recognizes the fact that this grant is based on a cost share basis with the federal share not exceeding 75%, the state share not exceeding 10%, and the local share being a minimum of 15% of the total project cost, and

Whereas the owner occupants at 2722 Garwin Road, Marshalltown, IA 50158 have requested the subgrantee’s participation in this project, and

Whereas the owner occupants live in the 100-year floodplain and have had repetitive flood damages.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MARSHALL COUNTY, IOWA:

1. The subgrantee agrees to make available \$26,283 of local cash funds to be used to meet the minimum 15% match requirement for this mitigation grant application.
2. The project budget is as follows:

TYPE	TOTAL COST	FEMA & STATE	LOCAL	MARSHALL COUNTY	HOMEOWNER
Property acquisition	\$127,000	\$107,950	\$19,050	\$9,525.00	\$9,525.00
Demolition	\$14,750	\$12,537	\$2,213	\$1,106.50	\$1,106.50
Relocation assistance	\$22,500	\$19,125	\$3,375	\$1,687.50	\$1,687.50
Legal, closing, abstract	\$2,964	\$2,519	\$445	\$222.50	\$222.50
Asbestos inspection	\$1,500	\$1,275	\$225	\$112.50	\$112.50
Region 6 Project Management & Pre-Award	\$6,500	\$5,525	\$975	\$487.50	\$487.50
TOTAL	\$175,214	\$148,931	\$26,283	\$13,141.50	\$13,141.50

3. Marshall County will provide \$13,141.50 of cash for this project which will be used for the following uses listed in the chart above.
4. ~~The homeowner, as part of the land transfer from the homeowner to the county, shall reduce the \$127,000 purchase price by \$_____ (\$26,283 - \$3,375 - \$_____ Marshall County Funds) so that Marshall County can meet the estimated local match for all project components except relocation assistance.~~
5. ~~The homeowner, with the relocation assistance shall reduce that assistance by \$_____ (\$22,500 - \$3,375 - \$_____ Marshall County Funds).~~

Approved this 28th day of January, 2014.

Motion by Adams, second by Grabenbauer, to adopt Resolution #2014-0009-Local Match Resolution for the Hazard Mitigation Grant Program, strike items #4 and #5 from the Resolution and authorize the Chairman to sign.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

Dave Thompson
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder

19. Business Property Tax Credit-Craig Madill, Assessor, made comments on the Business Property Tax Credit

20. Public Forum-No comments from the public.

21. Adjournment--The next regular session is February 11, 2014, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by **Thursday**, February 6, 2014, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 9:30 a.m.

Dave Thompson
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder

SEMI-ANNUAL REPORT OF JARRET P HEIL, TREASURER OF MARSHALL COUNTY, IOWA
SIDE A
FOR THE PERIOD FROM JULY 1, 2013 TO DECEMBER 31, 2013 INCLUSIVE

FUNDS	Balance Jul. 1, 2013	Receipts	Total to be Accounted for	Disbursements	Balance Dec. 31, 2013	Auditor's Outstanding Checks
General Basic	2,008,968.10	4,125,583.86	6,134,551.96	3,818,451.80	2,316,100.16	114,045.69
General Supplemental	2,506,439.06	1,867,799.74	4,374,238.80	1,782,179.33	2,592,059.47	53,659.61
MH-DD Services	2,164,943.78	1,194,207.59	3,359,151.37	639,384.75	2,719,766.62	17,305.50
Rural Services Basic	1,956,714.27	1,715,972.51	3,672,686.78	1,135,547.99	2,537,138.79	11,871.46
Rural Services Supplemental	0.00	0.00	0.00	0.00	0.00	
Secondary Road	1,271,730.74	2,598,835.57	3,870,566.31	3,129,539.98	741,026.33	67,928.31
Special Resource Enhancement	70,515.90	22,769.65	93,285.55	2,852.67	90,432.88	
Co Recorders Records Mgt	3,009.51	3,632.19	6,641.70	0.00	6,641.70	5,368.80
Cons.Land Acquisition Trust	287,322.51	53,162.28	340,484.79	74,272.75	266,212.04	
Co Recorders Eltronic Trans Fund	0.00	0.00	0.00	0.00	0.00	
Co Attorney Forfeiture Fund	2,975.95	1.04	2,976.99	2,908.54	68.45	
Co Attorney Collection Incentive	62,384.09	26,782.91	89,167.00	6,357.46	82,809.54	
DARE	39.07	0.00	39.07	0.00	39.07	
Jail Commissary Profit	244,419.50	38,247.35	282,666.85	47,508.11	235,158.74	1,257.25
Sheriff Investigative Fund	6,519.54	8,896.78	15,416.32	440.00	14,976.32	
Urban Renewal Tax Revenue	0.00	82,125.48	82,125.48	63,355.56	18,769.92	
Low & Moderate Income Housing	421,349.96	0.00	421,349.96	30,625.00	390,724.96	
Drainage Districts	8,072.05	0.00	8,072.05	572.19	7,499.86	
Capital Projects	23,539.79	16,956.27	40,496.06	5,337.00	35,159.06	
Debt Service	68,100.18	337,812.06	405,912.24	87,511.02	318,401.22	
B.Klaunberg-Prairie Exp.Trust	482,129.54	2,765.02	484,894.56	2,671.00	482,223.56	
Local Emergency Management	147,157.72	97,548.87	244,706.59	70,224.42	174,482.17	5,596.33
E911	5,150.27	79,048.67	84,198.94	74,689.66	9,509.28	
County Assessment Expense	275,288.40	227,180.57	502,468.97	175,633.02	326,835.95	6,610.68
County Assessor F.I.C.A.	1,982.89	0.00	1,982.89	0.00	1,982.89	
County Assessor I.P.E.R.S.	932.66	0.00	932.66	0.00	932.66	
County Assessor Sp. Appraiser	0.00	0.00	0.00	0.00	0.00	
Ag Extension	2,196.40	111,264.22	113,460.62	110,464.84	2,995.78	
School Districts	282,659.01	13,116,064.87	13,398,723.88	13,071,284.44	327,439.44	
Merged Area VI	33,811.75	1,491,373.01	1,525,184.76	1,485,291.37	39,893.39	
Merged Area XI	99.48	6,456.64	6,556.12	6,407.23	148.89	
Corporations	180,570.13	7,306,600.39	7,487,170.52	7,385,646.36	101,524.16	
Specials - Other Govts (Cities)	10,020.58	68,870.99	78,891.57	75,595.04	3,296.53	
Specials - Other Govts (Other)	0.00	0.00	0.00	0.00	0.00	
Townships	4,570.91	238,052.40	242,623.31	232,163.76	10,459.55	
Property Tax Agency St. Levy	58.53	2,706.22	2,764.75	2,691.86	72.89	
Green Mtn Lighting Dist Orders	0.00	534.77	534.77	534.77	0.00	
Tax Sale Redemption-Non County	145,292.54	285,411.39	430,703.93	403,316.03	27,387.90	
Auto License	552,574.50	3,171,514.00	3,724,088.50	3,070,688.00	653,400.50	
Auto Use Tax	323,840.91	1,868,489.57	2,192,330.48	1,884,923.01	307,407.47	
Anatomical Gift & Transplant	129.50	969.68	1,099.18	946.59	152.59	
Unclaimed Property Fees	0.00	0.00	0.00	0.00	0.00	
Advance Tax Collections	0.00	0.00	0.00	0.00	0.00	
Miscellaneous Funds	0.00	0.00	0.00	0.00	0.00	
Monies & Credits Tax	0.00	6,108.50	6,108.50	6,108.50	0.00	
Co Recorders Eltronic Fee Fund	0.00	3,629.00	3,629.00	3,629.00	0.00	
Marshall County Wellness	14,548.54	3,899.94	18,448.48	4,920.76	13,527.72	
Marshall Co.Flex Trust Fund	12,140.88	51,510.40	63,651.28	52,463.12	11,188.16	
Marshall County Fireworks	12,537.59	2,956.34	15,493.93	12,185.00	3,308.93	
Employee Events	222.36	530.29	752.65	165.64	587.01	
Early Childhood Program	0.00	0.00	0.00	0.00	0.00	
School Ready Children Services	0.00	0.00	0.00	0.00	0.00	
Solid Waste Disposal Bond	0.00	0.00	0.00	0.00	0.00	
Solid Waste Irrevocable Trust	3,547,993.03	20,678.11	3,568,671.14	0.00	3,568,671.14	
Marshall County Health Fund	1,506,602.54	1,195,550.04	2,702,152.58	1,044,722.33	1,657,430.25	40,925.50
Marshall County Dental Fund	10,285.82	37,669.04	47,954.86	30,846.62	17,108.24	
Net Balance on Hand Dec 31, 2013	18,659,840.48	41,490,168.22	60,150,008.70	40,035,056.52	20,114,952.18	324,569.13

SIDE B
FOR THE PERIOD FROM JULY 1, 2013 TO DECEMBER 31, 2013 INCLUSIVE
RECEIPTS AND DISBURSEMENTS

RECEIPTS	AMOUNT	DISBURSEMENTS	AMOUNT
Balance on Hand July 1, 2013	18,659,840.48	Monies & Credits to State	6,108.50
		State Levy to State	2,691.86
Current 2012 Tax & Utilities	29,601,524.67	County Auditor's Warrants/Checks	10,891,234.05
Current Tax Penalty & Costs	17,988.00		
Delinquent Taxes 2011 & prior years	14,957.00	Area School Orders	1,491,698.60
Delinquent Tax Penalty & Costs	4,318.00	District School Orders	13,071,284.44
Mobile Home Taxes 2013	32,691.00	Township Clerk Orders	232,163.76
Mobile Home Tax Penalty & Costs	85.00	Special Assessment Orders (cities)	75,595.04
Del. Mobile Home Tax 2012 & prior years	6,365.00	Special Assessment Orders (other)	0.00
Del. Mobile Home Penalty & Costs	2,145.00	Agricultural Extension Orders	110,464.84
Specials - Other Gov't (Cities)	68,870.99	Cities Orders	7,385,646.36
Specials - Other Gov't (Other)	0.00	Green Mtn Lighting Dist Orders	534.77
Adm Fees & Costs from Del. Specials	1,310.00	Anatomical Gift & Transplant to State	946.59
Drainage Districts	0.00	Motor Vehicle Fees to State	2,925,731.18
Auto License	3,171,514.00	Motor Vehicle Fees to County	144,956.82
Auto Use Tax	1,868,489.57	Use Tax to State	1,880,435.16
Auto Postage	8,732.50	Use Tax to County	4,487.85
Anatomical Gift	969.68	Recorders Electronic Fees to State	3,629.00
IOP-Credit/Debit Services Fees Collected	3,520.37	Employee Flex Benefits	49,397.42
Tax Sale Redemp-Non County	285,411.39	Marshall County Health Fund	834,260.28
Miscellaneous Receipts	5,932,118.80	Marshall County Dental Fund	30,846.62
		Marshall County Wellness Disbursed	4,920.76
		Marshall County Fireworks Disbursed	12,185.00
		Employee Events	165.64
		Tax Sale Redemp-Non County	403,316.03
		IOP-Credit/Debit Services Fees	3,183.70
		Advance Tax	
		Miscellaneous Funds	
		Treasurer's checks:	
		Solid Waste Disposal Bonds & Interest	
		Shortages on collections:	15.00
Transfers to funds		Transfers from funds	
Treasurer's Transfers	469,157.25	Treasurer's Transfers	469,157.25
		Total Disbursements	40,035,056.52
		Balance on Hand at close Dec 31, 2013	20,114,952.18
Total to be Accounted for	60,150,008.70	Total to be Accounted for	60,150,008.70

Marshalltown, Iowa, January 14th, 2014

I, Jarret P Heil, Treasurer of Marshall County, Iowa, do hereby certify that the report given above is a correct summary of the business transacted by me as said treasurer during the period therein specified.

County Treasurer

SEMI-ANNUAL SETTLEMENT OF THE BOARD OF SUPERVISORS OF MARSHALL COUNTY, IOWA
WITH JARRET P. HEIL TREASURER OF SAID COUNTY FOR THE PERIOD FROM JULY 01, 2013 TO DECEMBER 31, 2013, INCLUSIVE

ASSETS IN HANDS OF COUNTY TREASURER AT CLOSE OF BUSINESS DECEMBER 31, 2013	TOTAL AMOUNT	NAME OF BANK	TOWN	BALANCE IN DEPOSITORIES AT CLOSE OF BUSINESS DECEMBER 31, 2013 DEPOSIT IN TRANSIT	BANK BALANCES	CHECKS OUTSTANDING	INTEREST	TREASURER'S NET BALANCE
VAULT	885.00							
TILL	10,462.50	FARMERS SAVINGS	MARSHALLTOWN		21,241.27	2,715.00		18,526.27
DRAFTS & CHECKS	129,943.97	GREAT WESTERN BK	MARSHALLTOWN		4,140.90		16.23	4,124.67
TIME CERTIFICATES (CD'S)	2,000,000.00	US BANK	MARSHALLTOWN		25,037.51	22,678.17		2,359.34
SAVINGS ACCOUNTS	10,311,825.34	WELLS FARGO	MARSHALLTOWN		109,441.91	12,359.86	15.70	97,066.35
CASH ITEM	0.00	WELLS FARGO AUD.	MARSHALLTOWN		429,190.41			429,190.41
CONSERVATION LAND ACQUISITION	266,212.04	CENTRAL STATE BK	STATE CENTER		250,000.00			250,000.00
FLEX BENEFITS	12,943.14	2ND CENTRAL ST BK	STATE CENTER		1,000.00			1,000.00
KLAUENBERG TRUST SAVINGS	2,686.20							
KLAUENBERG TRUST CD's	479,537.36							
RECORDER'S RECORDS	6,641.70							
SOLID WASTE MGMT IRREVOCABLE TRUST	3,568,671.14							
SPECIAL RESOURCE ENHANCEMENT	90,432.88							
E-911	9,509.28	NET AMT. ON DEPOSIT IN BANKS AT CLOSE OF BUSINESS 12/31/13						802,267.04
SPECIAL EVENTS	587.01							
MARSHALL COUNTY FIREWORKS	3,308.93							
WELLNESS	13,527.72	BALANCE AT CLOSE OF BUSINESS DECEMBER 31, 2013						19,312,685.14
EMPLOYEE DENTAL	17,108.24							
EMPLOYEE HEALTH	1,657,430.25							
D.A.R.E. FUND	39.07							
JAIL COMMISSARY FUND	243,319.28							
SHERIFF INVESTIGATIVE FUND	14,976.32							
ATTORNEY FORFEITURE FUND	2,875.23							
COUNTY CAPITAL BUILDING FUND	35,159.06							
EARLY CHILDHOOD PROGRAM	0.00							
SCHOOL READY CHILDREN SERVICES	0.00							
FARM TO MARKET ACCOUNT	350,248.46							
COUNTY ATTORNEY COLLECTION INCENTIVE	84,355.02							
BALANCE AT CLOSE OF BUSINESS 12/31/13	19,312,685.14	TOTAL ASSETS						20,114,952.18

I, JARRET P. HEIL COUNTY TREASURER OF MARSHALL COUNTY, IOWA DO HEREBY CERTIFY THAT THE FOREGOING STATEMENT CORRECTLY SHOWS THE BALANCE IN DEPOSITORIES AT THE CLOSE OF BUSINESS DECEMBER 31, 2013.

COUNTY TREASURER

MARSHALLTOWN, IOWA, _____, 20____

I, DAWN WILLIAMS, AUDITOR OF MARSHALL COUNTY, IOWA, DO HEREBY CERTIFY THAT THE STATEMENT GIVEN ABOVE CORRECTLY SHOWS THE CONDITION OF THE FUNDS IN THE HANDS OF JARRET P HEIL, TREASURER OF SAID COUNTY, AT THE CLOSE OF BUSINESS DECEMBER 31, 2013 AS SHOWN BY ACCOUNTS IN MY OFFICE.

COUNTY AUDITOR