

**Marshall County Board of Supervisors
Regular Session June 30, 2014, at 9:00 a.m.**

MINUTES

The Board met in regular session on Monday, June 30, 2014, at 9:00 a.m. in the Marshall County Courthouse, 3rd Floor, NE corner, meeting room #2, with all 3 members present.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Grabenbauer, second by Adams, to approve the agenda as printed.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

Consent Agenda:

- 2. Approve Minutes**--from Regular Session of June 17, 2014.
- 3. Approve Band Shell Rental Agreement** – Marshalltown Fireworks Committee has submitted a rental agreement for the Mobile Band Shell to be placed at the Central Iowa Fairgrounds for the Friday, July 4th, 2014 celebration.
- 4. Manure Management Plan Update**—David Reinberg, Blue Valley Pork, id #59449, manure management plan update received and placed on file. No changes have been made to MMP.
- 5. Approve Transfer of Funds**—Transfer #857, a quarterly transfer from Rural Services Fund to Secondary Road Fund in the amount of \$465,000.00, but not to exceed the maximum transfer and above the minimum transfer amount required by Iowa Code 331.429(b).
Transfer #858, an annual transfer from LOST revenue in the Rural Services Fund to the Secondary Road Fund in the amount of \$115,786.51.
Transfer #859, an annual transfer totaling \$30,303.63 from Urban Renewal Tax Revenue to Low to Moderate Income Housing Fund.
- 6. Approve Claims**—as audited and authorize the County Auditor and Recorder to issue payment of same. The listing of claims paid at this meeting will be included with all claims paid for the month of June; the FY15 list of claims will be paid at the first meeting in July(July 15, 2014).

Motion by Adams, second by Grabenbauer to approve the consent agenda as printed above.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

7. Approve Personnel Hire:

a.) Hire, **Kent Hayes**, Buildings and Grounds Dept, Mechanic II, fulltime, \$13.00/hr, effective July 1, 2014

Motion by Grabenbauer, second by Adams, to approve personnel hire.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

b.) Hire, Universal Clerk, Treasurer's office, fulltime, at \$14.50/hr., effective July 7, 2014.

Motion by Adams, second by Grabenbauer, to approve personnel hire.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

c.) Change of Status and Change of Rate of Pay, **Ashlee Stupp**, Marshall County Treasurer's Office from Universal Clerk/Assistant to Motor Vehicle Supervisor to Motor Vehicle Supervisor, full time, change of pay from \$16.21/hr. to \$21.29, effective July 3, 2014.

Motion by Adams, second by Grabenbauer, to approve personnel hire.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

8. Resolution #2014-0040

Appropriation of Funds-FY 2014-15 Resolution-- Whereas, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2014, in accordance with Section 331.434(6), Code of Iowa; Now Therefore Be It Resolved by the Board of Supervisors of Marshall County, Iowa, as follows:

<u>Department</u>	<u>Appropriation</u>
#01 Supervisors	207,520
#02 Auditor and Recorder	966,500
#03 Treasurer	632,817
#04 County Attorney	1,167,920
#05 Sheriff	5,563,300
#08-Buildings and Grounds	1,124,190
#09 Zoning	57,510
#15 Information Systems	791,758
#16 GIS	189,885
#19 General Assistance	22,550

#20 County Engineer	6,492,750
#21 Veteran Affairs	89,020
#22 County Conservation	881,246
#23 Local Health Board	346,870
#24 Weed Eradication	75,210
#25 Dept of Human Services	170,244
#28 Medical Examiner	109,250
#31 District Court	427,200
#33 County Library Contract	69,442
#40 Harvester TIF	166,000
#42 Gateway TIF	36,000
#60 Mental Health Administration	1,959,519
#70 Local Emergency Management	20,808
#84 County Capital Building	820,000
#99 Nondepartment	1,746,178
Total	24,133,687

Section 1. The amounts itemized by department are hereby appropriated from the resources of the County to the department or officer listed.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, these appropriations shall constitute authorization for the department or officer listed to make expenditures or incur obligations effective July 1, 2014.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2014-15 budget year the Auditor and Recorder shall ascertain that the available resources of a fund or department for that year will be less than said fund's or department's total appropriations, the Auditor and Recorder shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor and Recorder shall establish separate accounts for the appropriations, each of which shall indicate the amount of appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor and Recorder shall report the status to the applicable departments and officers monthly during the 2014-15 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2015.

Dated at Marshalltown, Iowa, this 30th day of June, 2014.

Motion by Adams, second by Grabenbauer, to adopt Resolution #2014-0040, Appropriation of Funds-FY2014-15.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

Dave Thompson
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder

9. Resolution #2014-0041

Advance Issuance of Payments-Resolution--

The Board of Supervisors, pursuant to Section 331.506 (3a and b), Code of Iowa, may authorize the County Auditor and Recorder to issue payment when said Board is not in session for the following purposes:

1. Fixed charges including but not limited to, freight, express, postage, water, light, and telephone service or contracted services, after a bill is filed with the Auditor and Recorder.
2. Salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

Therefore Be It Resolved to authorize the County Auditor and Recorder to issue payments for the aforementioned when said Board is not in session.

Be it further resolved, all bills paid under provisions of Section 331.506 (3a and 3b), Code of Iowa, shall be submitted to the board for review and approval following the payment. Dated at Marshalltown, Iowa, this 30th day June, 2014.

Motion by Grabenbauer, second by Adams, to adopt Resolution #2014-0041, Advanced Issuance of Payments for FY2014-15.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

Dave Thompson
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder

10. Checks outstanding for over one year - pursuant to Section 331.554(7), Code of Iowa, checks outstanding for more than one year shall be canceled by the Auditor and the amount of the checks shall be credited to the fund upon which the checks were drawn. Said checks are as follows:

<u>Checks</u>	<u>Fund</u>	<u>Name</u>	<u>Amount</u>	<u>Issued</u>
232002	Mental Health	Mercy Franklin Medical Center	\$850.00	12/18/2012
233250	General Basic	Iowa State Sheriffs/Deputies Assn	\$125.00	3/18/2013
233259	General Basic	Destiny Kernes	\$5.00	3/21/2013

Motion by Grabenbauer, second by Adams, to approve the County Auditor and Recorder to cancel these checks.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

LOCAL MATCH RESOLUTION # 2014-0042

FOR THE

HAZARD MITIGATION GRANT PROGRAM

WHEREAS, Marshall County (hereinafter called "the Subgrantee"), County of Marshall County, has made application through the Iowa Homeland Security and Emergency Management Department (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Pre-Disaster Mitigation Grant Program, in the amount of \$32,500.00 for the total project cost,

and

WHEREAS, the Subgrantee recognizes the fact that this grant is based on a cost share basis with the federal share not exceeding 75% and the local share being a minimum of 25% of the total project cost. The minimum 25% local share can be either cash or in-kind match.

and

THEREFORE, the Subgrantee agrees to provide and make available up to \$4,875.00 (four thousand eight hundred seventy five dollars) of local monies to be used to meet the minimum 25% match requirement for this mitigation grant application.

The resolution was passed and approved this _____ day of _____, 2014

Signatures of Council or Board Members:

_____ Council or Board Member	_____ Council or Board Member
_____ Council or Board Member	_____ Council or Board Member
_____ Council or Board Member	_____ Council or Board Member
_____ Council or Board Member	_____ Council or Board Member
_____ Council or Board Member	_____ Council or Board Member

I submit this form for inclusion with the PDM Planning Application.

Kim Elder
Print Name of Authorized Representative

Authorized Representative's Signature and Date

Tab H

Local Match Resolution

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

Dawn Williams
Marshall County
Auditor and Recorder

12. Resolution #2014-0043 - State of Iowa Designation of Applicant's Authorized Representative

STATE OF IOWA
DESIGNATION OF APPLICANT'S AUTHORIZED REPRESENTATIVE
RESOLUTION # 2014-0043

Be It resolved by Marshall County that Kim Elder

Coordinator, Marshall County Emergency Management, is hereby authorized to execute on behalf of

Marshall County, this mitigation project and to file it with Iowa Homeland

Security and Emergency Management (HSEMD) for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (PL 93-288, as amended) and the Code of Iowa, Chapter 29c.

Passed and Approved this _____ Day Of _____, 2014.

Dave Thompson, Chair, Board of Supervisors

Kim Elder, Coordinator
Marshall County Emergency Management

Date

Date

Attested:

Signature

Print Name and Title

Date

Motion by Adams, second by Grabenbauer, to adopt Resolution #2014-0043.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

Dave Thompson
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder

13. Dee Koch Retirement-Discussion and possible action on a request from Dee Koch, retiring June 30, 2014 from Marshall County, for a sick leave payout equivalent to that of the sick leave payout that union covered employees are currently entitled to.

Comments from Dee Koch:

- Dee summarized current benefits of Sec. Rd, S.O., and hourly employees and they are different.
- Supervisor Thompson pointed out the costs to the County if approved and the need to stick to the personnel policy.
- Supervisor Adams commented they need to work toward equality, but right now we need to stick to personnel policy.
- Supervisor Grabenbauer commented we need to stick to personnel policy.

Motion by Grabenbauer, second by Adams, to deny this request from Dee Koch for a sick leave payout equivalent to that of the sick leave payout that union covered employees are currently entitled to.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

14. To Evaluate the Performance of the Engineer- Discussion and possible action to go into closed session pursuant to Iowa Code “21.5(1)(i)”

Motion by Grabenbauer, second by Adams, to go into closed session pursuant to Iowa Code Chapter 21.5(1)(i) at 9:24 a.m.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

Motion by Adams, second by Grabenbauer, to come out of closed session at 10:02 a.m.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

Motion by Grabenbauer, second by Adams, to adopt revisions to Engineer's Contract.

Roll call vote:	Grabenbauer-Aye	Thompson-Aye	Adams-Aye
	Member	Chairman	Vice Chairman

15. Public Forum—There were no comments from the public.

16. Adjournment--The next regular session is July 15, 2014, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by **Thursday**, July 10, 2014, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 10:07 a.m.

Dave Thompson
Board of Supervisors, Chairman

Attest:

Dawn Williams
Marshall County
Auditor and Recorder