

**Marshall County Board of Supervisors Proceedings  
Special Session April 2, 2015, 9:00a.m.**

**MINUTES**

The Board met in special session on Thursday, April 2, 2015, at 9:00a.m., in meeting room #2, 3<sup>rd</sup> floor, northeast corner of the courthouse with all 3 members present.

**1. Approval or Amendment of Agenda—**

Motion by Thompson, second by Patten, to approve the agenda as printed.

|                 |            |                 |               |
|-----------------|------------|-----------------|---------------|
| Roll call vote: | Patten-Aye | Grabenbauer-Aye | Thompson-Aye  |
|                 | Member     | Chairman        | Vice Chairman |

**2. Resolution #2015-0020**

**Marshall County  
GIS/IT Consolidation  
Resolution#2015-0020**

Whereas, the Board of Supervisors at their regularly scheduled proceedings on August 26, 2014 approved a contract with Iowa Counties Information Technology (ICIT) to assess the needs of the IT Department and;

Whereas, the Board of Supervisors at their regularly scheduled proceedings on October 21, 2014 accepted the I.T. Dept. and GIS General Assessment Report-Marshall County (the “Report”) dated September 25-26, 2014. This report was based on ICIT’s findings after meeting with all Department Heads and included their recommendations for the I.T. Dept and;

Whereas, pursuant to the Report, under the heading IT/GIS Consolidation, the ICIT team was asked to look at the feasibility of combining the IT and GIS Departments in an effort to maximize available resources and funding while providing an improved level of service. After speaking with the County’s management team, as well as members of the IT and GIS Departments, the concept of this consolidation was well supported. The overall belief is that by combining these departments under a single manager and maintaining open communication with other departments, Marshall County would see an increase in effective communication and utilization of these departments and;

Whereas, pursuant to the Report, the County has assessed the possibility of combining the IT and GIS Departments;

Whereas, pursuant to the Report under the heading of Chief Information Officer(CIO), looking at the County's existing needs, and planning for potential known factors in the future, it is believed that Marshall County would be best served by the creation of a Chief Information Officer position. This new position would replace the existing IT Director and GIS Coordinator, and consolidate the management of these departments and;

Whereas, pursuant to the Report, it was recommended that the department organizational chart shall include a CIO serving as the department head of two (2) independent divisions (IT and GIS). Under each division staff are classified (I, II, or III) based on their skillsets and job duties and;

Whereas, at the regularly scheduled proceedings on October 21, 2014 the new CIO position was created to replace the existing IT Director position that was vacant and the GIS Coordinator position, and consolidate the management of these departments effective immediately and;

Whereas, the Board of Supervisors at special session proceedings on December 29, 2014, conducted interviews to fill the position of Marshall County CIO listed in the Report and;

Whereas, the Board of Supervisors at a regularly scheduled proceeding approved the hire of James R Nehring as CIO, effective January 30, 2015;

Be It Resolved, the Marshall County I.T. Director and GIS Coordinator positions are eliminated;

Be It Further Resolved, that Wayne Chizek, GIS Coordinator, shall be laid off effective April 10, 2015.

Dated at Marshalltown, Iowa this 2nd day of April, 2015.

Motion by Patten, second by Thompson, to adopt Resolution #2015-0020, Marshall County GIS/IT Consolidation. Wayne will be paid through April 10, 2015 with payment of his vacation conversion and longevity as per personnel policy, his duties will cease immediately April 2, 2015.

|                 |            |                 |               |
|-----------------|------------|-----------------|---------------|
| Roll call vote: | Patten-Aye | Grabenbauer-Aye | Thompson-Aye  |
|                 | Member     | Chairman        | Vice Chairman |

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Denny Grabenbauer  
Board of Supervisors, Chairman

Attest:

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Deanne Raymond  
Marshall County  
Auditor and Recorder

**3. Adjournment**--The next special session is April 14, 2015, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by **Thursday** April 9, 2015, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 9:15 a.m.

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Denny Grabenbauer  
Board of Supervisors, Chairman

Attest:

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Deanne Raymond  
Marshall County  
Auditor and Recorder