Marshall County Board of Supervisors
Regular Session July 26, 2016 at 9:00 a.m.

AGENDA

The Board will meet in regular session on Tuesday, July 26, 2016, at 9:00 a.m. in the Courthouse, meeting room #2, NE corner, 3rd floor with ______members present.

Pledge of Allegiance

Notice to the public--The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

1. **Approval or Amendment of Agenda—**

Motion by __________, second by ________, to ________ the agenda as printed.

Roll call vote:	Patten-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

2. **Years of Service Recognition-** Deb Akins (Treasurer's Office) – 35 years

3. **Proposed Vacation of a Portion of Road in Marshall County, IA (Petition #842)- Public Hearing**

There was ________ interested persons present for the public hearing on the vacation of the following:

All of Underwood Avenue Right-of-Way (ROW) between the South ROW line of Merle Hibbs Blvd and the North ROW line of Highway 30 in Section 7 & 8, Township 83 North, Range 17 West of the 5th P.M., Marshall County, Iowa.

Notice of this public hearing was published in the Marshalltown Times-Republican on July 16, 2016 and in the Mid Iowa Enterprise newspaper on July 21, 2016.

Notices of this hearing were sent to the following by certified mail: Norman Johnson, Steven Johnson, Maynard Johnson, Searle Inc, Jack Youngblood, Hectares Hilltop, Inc c/o Ray Mitchem, Consumers Energy Coop, Interstate Power and Light Co., ITC Midwest LLC.

There were _______ individuals presenting written comments, there were ________ questions or objections on file in the County Auditor's office and the Board of

Supervisors' office and __________ individual(s) presented oral comments at the hearing.

Motion by _______, second by __________, to close the hearing at ____a.m.
No action can be taken at this time since claims for damages can be filed until 4:30 p.m. on this date. A decision will be made at the Regular Session held on August 9, 2016.

Roll call vote:	Patten-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

_____________________________ Attest: _____________________________
Denny Grabenbauer
Board of Supervisors, Chairman

Deanne Raymond
Marshall County
Auditor and Recorder

Consent Agenda:

4. **Approve Minutes--**from Regular Session of July 14, 2016.
5. **Accept Recorder's Quarterly Report-6-16**
   Records Management Fund $1,649.00
   E-Commerce Fund $1,649.00
   General Basic Fund $62,750.87

6. Accept Annual Manure Management Plan Annual Update- Burt Farm & Livestock, Inc., id no. 65507, manure management plan received and placed on file. No changes to MMP.

7. Accept Manure Management Plan Annual Update- Burt Farm & Livestock, Inc., id no. 60557, Site #5, manure management plan received and placed on file. No changes to MMP.

8. Accept Manure Management Plan Annual Update-Jeff Breja, id no. 65417, and annual update report received and placed on file with no changes made to the MMP.

9. Accept Manure Management Plan Annual Update – Bill Havelka- id #61559, manure management plan update received and placed on file. No changes have been made to MMP.

10. Accept Manure Management Plan Annual Update -Edler Brothers, Nuese Site, id no. 64799, annual update report received and placed on file with no changes made to the MMP.

11. **Accept Manure Management Plan Annual Update-**Timber Creek Pork, id no. 58019, manure management plan update has been received and placed on file with no changes made to the MMP.

12. **Accept Manure Management Plan Annual Update-** Eric Edler, id no. 61858, annual update report received and placed on file with the following change to the MMP: changed crop rotation or optimum yields and use of manure analysis for determining application rates when applying manure and updated RUSLE 2 & P-Index.

13. **Accept the Independent Auditor's Report-**Central Iowa Juvenile Detention Services Commission-year ended June 30, 2015.

14. Appointment-Commencing August 1, 2016

a. Veteran's Affairs Commission- Appoint Dierdre Taylor (to fulfill the unexpired term of Leslie Graham) **–** Term 8-1-16 through 12-31-17.

15. Accept Sheriff's Quarterly Report-6-16

General Basic – Service Fees	$12,770.01
General Basic – Interest Checking	$ 10.58
General Basic – Mileage Fees	$ 3,920.49

16. Approve Claims—as audited and authorize the County Auditor and Recorder to issue payment of same. The listing of claims paid at this meeting will be included with all claims paid for the month of July; the July list of claims will be a part of the first meeting in August.

Motion by _________, second by _________, to _________ the consent agenda as printed.

Roll call vote:	Patten-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

17. Approve Personnel Actions:

a. Hire, **Branden Hassett**, Sheriff's Office, Jailer, full time, rate of pay $17.42/hr. effective August 1, 2016.

Motion by _________, second by ___________, to ___________ personnel action.

Roll call vote:	Patten-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

b. Hire, **Jonathan VanHorn**, Sheriff's Office, Jailer, full time, rate of pay $17.42/hr. effective August 8, 2016.

Motion by _________, second by ___________, to ___________ personnel action.

Roll call vote:	Patten-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

c. Change Rate of Pay, Community Services Dept., **Lisa Soder**, Social Worker, full time, Change rate of pay from $20.88/hr.to $22.85/hr., effective August 1, 2016.

Motion by _________, second by ___________, to ___________ personnel action.

Roll call vote:	Patten-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

d. Hire**,** Community Services Assistant, Marshall County Community Services, full time, rate of pay $15.00/hr., effective August 8, 2016.

Motion by____________, second by____________, to_____________ personnel hire.

Roll call vote:	Patten-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

18. Alliant Energy Project Update-Kenn Vinson will give a brief project update on the progress of the new Alliant Energy Plant.

Resolution #2016-0031

19. Information Services Dept.- Discussion and possible action on a Memorandum of Understanding between Marshall County Information Technology and Marshalltown Community College / Iowa Valley Community College--

1. **<u>Parties</u>.** This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into and by and between Marshall County Information Technology (MCIT) and the Marshalltown Community College / Iowa Valley Community College (MCC)/(IVCC).

2. **<u>Purpose</u>**. The purpose of the MOU is to outline what will be provided by MCIT for MCC/IVCC.

3. **<u>Term of MOU</u>.** This MOU shall commence upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU, and shall remain in full force and effect until terminated. *This MOU may be terminated, without cause, by either party upon ninety (90) days written notice.*

4. **<u>Payment</u>.** MCC/IVCC will pay no fee for the provisions given to MCC/IVCC, for the term of the agreement unless there is a cost accrued by MCIT for installation, consultation, or removal. At which time there will be a charge, by hour at the current rate set for the year set by the CIO of MCIT.

5. **<u>Provided by MCIT</u>.**

A. Building space outside to mount a panel antenna on the second attic floor North window.

B. Space to run Ethernet cable to the First attic floor patch panel.

C. A conduit path and patch panel location for terminated fiber From the First floor server room to the First attic floor.
D. A.C. power to run a fiber converter and wireless unit provided by MCC/IVCC.

6. Provided by MCC/IVCC.
A. Panel antenna and mount, mounting hardware and power supply.
B. Lightning protection approved by MCIT.
C. Outdoor UV rated Ethernet cable to the outside panel antenna.
D. Indoor Ethernet cable from the lightning protector to the First attic floor patch panel.
E. Fiber converter and associated mounting and power supply.
F. Non armored fiber with a minimum of (four) 4 strands, no more than (six) 6 strands, long enough to be properly ran through the provided conduit and terminated at their cost on both ends.
G. Qualified labor to install the above listed items in their respective locations.

7. Signatures. In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

Motion by______________, second by___________, to ______________Resolution #2016-0031, Memorandum of Understanding between Marshall County Information Technology and Marshalltown Community College / Iowa Valley Community College--

Roll call vote:	Patten-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

______________________________ Attest: ______________________________
Denny Grabenbauer
Board of Supervisors, Chairman

Deanne Raymond
Marshall County
Auditor and Recorder

Marshall County Information Technology

____
[Name and Title]

Marshalltown Community College / Iowa valley Community College

____
[Name and Title]

20. Sheriff's Department-Extension to 28E Agreement between Marshall County and the City of St. Anthony for Law Enforcement Protection--Discussion and action on the Extension Agreement regarding the 28E Agreement between Marshall County and the City of St. Anthony for law enforcement protection within the corporate limits of the City of St. Anthony. The agreement is effective July 1, 2016 - June 30, 2017. The City of St. Anthony agrees to pay Marshall County the sum of $2,280.00.

Motion by ___________, second by ____________to ____________ the extension to 28E Agreement between Marshall County and the City of St. Anthony effective July 1, 2016 - June 30, 2017. The City of St. Anthony agrees to pay Marshall County the sum of $2,280.00.

Roll call vote:	Patten-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

21. 2016 Laurel Ween-11.75K Run- Discussion and possible action on the use of utilizing 330th St in southern Marshall County for a 11.75K run and community celebration Laurel-Ween Parade and Party held on Saturday, October 29, 2016.

Motion by________, second by_________, to___________ use of Marshall County road 330th St. for a 11.75K run on Saturday, October 29. 2016.

Roll call vote:	Patten-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

22. Buildings and Grounds Dept.—Discussion and possible action to purchase H & H, 14 ft., 6 ton dump trailer for Buildings and Grounds use in the amount of $6,095.00.

Motion by_________, second by___________, to_____________ the purchase H & H, 14 ft., 6 ton dump trailer for Buildings and Grounds use in the amount of $6,095.00.

Roll call vote:	Patten-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

23. Buildings and Grounds Dept.—Discussion and possible action to approve asphalt paving at the Marshall County Sheriff's Office with an additional expense of equipment mobilization in the amount of $3,650.00.

Thickness of Asphalt	Square Yards	Price per Yard	Total
2"	562 square yards	$22.50	$12,645.00

4”	562 square yards	$36.00	$20,232.00

Motion by__________, second by___________, to___________, $___________ and the additional expense of equipment mobilization in the amount of $3,650.00. For a total amount of $________________.

Roll call vote:	Patten-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

24. Approval of Placement of Cross at County Home Cemetery—Discussion and possible to approve the placement of a plastic cross at the Marshall County Home Cemetery.

Motion by_________, second by___________, to___________ placement of a cross at Marshall County Home Cemetery.

Roll call vote:	Patten-	Thompson-	Grabenbauer-
	Vice Chairman	Member	Chairman

25. Public Forum— is a time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

26. Adjournment--The next regular session is August 9, 2016, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder’s Office or the Board of Supervisors’ Office by **Thursday,** August 4, 2016, at 1:00 p.m. There being no further business to come before the Board, the meeting is adjourned at ____a.m.

_____________________________ Attest: ______________________________

Denny Grabenbauer
Board of Supervisors, Chairman

Deanne Raymond
Marshall County
Auditor and Recorder