

**Marshall County Board of Supervisors
Regular Session February 7, 2017 at 9:00 a.m.**

MINUTES

The Board met in regular session on Tuesday, February 7, 2017, at 9:00 a.m. in the Courthouse, meeting room #2, NE corner, 3rd floor with 2 members present. Supervisor Salasek was present by phone.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Thompson, second by Salasek, to approve the agenda as printed.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

2. Lease-Purchase of Vehicles, Public Hearing--

At the public hearing, any resident may present objections to or arguments in favor of the lease-purchase of three patrol vehicles and one patrol SUV for the Marshall County Sheriff's Office.

There were no written comments, questions, or objections on file in the County Auditor's Office. Of the 8 individuals attending the public hearing, no individual(s) presented oral comments, questions or objections.

Motion by Salasek, second by Thompson, to close the public hearing at 9:04 a.m.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

3. Resolution #2017-0009-Lease-Purchase Agreement and Certification of Debt—

Whereas, the Marshall County Sheriff has determined three patrol vehicles and one patrol SUV are in need of replacement to allow for inmate transport, proper response to county emergencies and routine patrol, and

Whereas the Marshall County Board of Supervisors desires to enter into lease-purchase agreements for the vehicles, and

Whereas, pursuant to Iowa Code Section 331.402 and in lieu of calling an election, a notice of a public hearing regarding the lease-purchase of vehicles was published on January 26, 2017 in the State Center Mid-Iowa Enterprise and on January 27, 2017 in the Marshalltown Times Republican, and

Whereas this notice referred to the right to petition for an election on the proposal to contract indebtedness and enter into lease-purchase agreement for the general county purpose of acquiring vehicles for the Sheriff's Office, and

Whereas, a public hearing was held on February 7, 2017 regarding the purchasing of new law enforcement rated vehicles in FY18 for the Sheriff's Office in an amount not to exceed \$120,000.

Now, Therefore Be It Resolved by the Board of Supervisors of Marshall County, Iowa, that Marshall County authorizes and approves entering into lease-purchase agreements in an amount not to exceed \$120,000 and for the levy of taxes into the debt service fund to pay the same, contingent upon the approval of the lease-purchase agreement at a later date.

A certified copy of this resolution shall be filed with the County Auditor, and the Auditor is hereby instructed to enter for collection and assess the tax hereby authorized. When annually entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the County and set aside therein to be used solely and only for the payment of the principal of and interest on the lease-purchase agreement hereby authorized and for no other purpose whatsoever. The interest or principal and both of them falling due in any year or years shall, if necessary, be paid promptly from current available funds of the County in advance of taxes levied and when the taxes shall have been collected, reimbursement shall be made to such current funds in the sum thus advanced. The County hereby pledges the faith, credit, revenues and resources and all of the real and personal property of the County for the full and prompt payment of the principal of and interest on the lease-purchase agreement.

Passed and approved this 7th day of February 2017, Marshall County, Iowa.

Motion by Thompson, second by Salasek, to adopt Resolution #2017-0009, Lease-Purchase Agreement and Certification of Debt.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

Bill Patten
Board of Supervisors, Chairman

Attest:

Deanne Raymond
Marshall County
Auditor and Recorder

Consent Agenda:

- 4. Approve Minutes--from Regular Session of January 24, 2017**
- 5. Appointments Commencing Jan 1, 2017**
 - a. Marshall County Board of Health –Appoint Dr. Kerri Metzger – 3 year term
- 6. Accept Region VI Planning Commission Financial Statements and Independent Auditor's Report for the year ended June 30, 2016**

7. File Clerk of District Court Report—

General Supplemental Fund 10% Surcharge-\$620.04

- 8. Accept Annual Manure Management Plan Update-** Edler Brothers Farm, id no. 58296, annual update report received and placed on file with no changes made to the MMP.
- 9. Accept Annual Manure Management Plan Update-** Eggers Farms, id no. 56995, annual update report received and placed on file with the following changes made to the MMP: Using manure analysis for determining application rates when applying manure and updated RUSLE2/P-Index.
- 10. Accept Annual Manure Management Plan Update-** Kevin Blood Dairy, id no. 60101, annual update report received and placed on file with the following changes made to MMP: added acres, changed crop rotation or optimum yields, using manure analysis for determining application rates when applying manure and updated phosphorus index calculations.
- 11. Utility Permits-**The following utility permits were approved in the calendar year 2016 by the County Engineer's Office.

1601 To Interstate Power and Light to install aerial power lines in Sections 18 & 19, T-85N, R-20W - Liberty Township.

1602 To Interstate Power and Light to install aerial power lines in multiple sections of T-84N, R-18W - Taylor Township, T-84N, R-19W - Marietta Township and T-85N, R-19W - Bangor Township.

1603 To Bratney Companies to install underground sewer lines in Section 14, T-83N, R-19W - Washington Township.

1604 To Windstream Communications to install underground communications lines in Section 21, T-83N, R-17W - Le Grand Township.

1605 To Central Iowa Water Association to install underground water lines in Sections 24 & 25, T-83N, R-18W - Timber Creek Township and in Sections 19 & 30, T-83N, R-17W - Le Grand Township.

1606 To Minerva Valley Telephone Company to install underground communications lines in Section 33 & 34, T-85N, R-20W - Liberty Township, Section 3, T-84N, R-20W - Minerva Township.

1607 To Grundy County REC to install aerial power lines in Sections 17 and 20, T-85N, R-17W - Vienna Township.

1608 To Central Iowa Water Association to install underground water lines in Sections 29, T-83N, R-18W - Timber Creek Township.

1609 To Interstate Power and Light to install aerial power lines in Section 6, T-82N, R-19W - Logan Township.

1610 To Communication Data Link to install underground communications lines in Section 24, T-84N, R-18W - Taylor Township.

1611 To Consumers Energy to install aerial power lines in Section 12, T-83N, R-20W - State Center Township.

1612 To Interstate Power and Light to install aerial power lines in Section 14, T-84N, R-19W -Marietta Township.

1613 To Heart of Iowa Communications to install underground communications lines in Section 11, T-82N, R-18W - Jefferson Township.

1614 To Alliant Energy to install underground power lines in Section 22 & 23, T-83N, R-17W - Le Grand Township.

1615 To Interstate Power and Light to install underground power lines in Section 29, T-84N, R-19W - Marietta Township.

1616 To Heart of Iowa Ventures to install underground communications lines in Section 22, T-84N, R-18W - Taylor Township.

1617 To Interstate Power and Light to install aerial and underground power lines in Section 24, T-84N, R-18W - Taylor Township.

1618 To Grundy County REC to install aerial power lines in Section 21, T-85N, R-17W - Vienna Township.

1619 To Heart of Iowa Ventures to install underground communications lines in Section 3, T-83N, R-19W - Washington Township.

12. Approve Claims—as audited and authorize the County Auditor and Recorder to issue the month of February; the February list of claims will be a part of the first meeting in March.

Motion by Salasek, second by Thompson, to approve the consent agenda as printed.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

13. Approve Personnel Action:

- a. Hire, Douglas Bausman, Sheriff's Office, part-time, Courthouse Security Deputy, rate of pay \$16.10 hr., effective February 8, 2017.

Motion by Thompson, second by Salasek, to approve personnel action to hire, **Douglas Bausman**, Sheriff's Office, part-time, Courthouse Security Deputy, rate of pay \$16.10 hr., effective February 8, 2017.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

14. Set Hearing on Proposed 2016-2017 Marshall County Budget Amendment—

Motion by Thompson, second by Salasek, to set February 21, 2017, at 9:00 a.m. in Courthouse Meeting Room #2, as the time and place to conduct a public hearing on the proposed 2016-2017 County Budget Amendment.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

15. Set Hearing on Proposed 2017-2018 Marshall County Budget—

Motion by Salasek, second by Thompson, to set February 21, 2017 at 9:00 a.m. in Courthouse Meeting Room #2 as the time and place to conduct a public hearing on the proposed 2017-2018 County Budget.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

16. Resolution #2017-0010

**2016 Homestead and Military Service Tax Exemptions
Resolution #2017-0010**

Whereas, pursuant to Iowa Code 425.3, 425A.3, 426A.14 and 426C.6 (1) the Marshall County Board of Supervisors has received the Homestead Tax Credit Claims and Military Service Tax Exemption claims from the County Auditor for the 2016 taxes, payable 2017-2018.

Be It Resolved, that all claims filed are allowed except those recommended for disallowance by the County Assessor, a list of which is on file in the County Auditor's Office.

Be It Further Resolved that the Chairman of the Board is hereby authorized to sign notices of disallowance to claimants whose applications for Homestead Tax Credits and Military Service Tax Exemptions have been disallowed.

Dated at Marshalltown, Iowa this 7th day of February, 2017.

Motion by Thompson, second by Salasek, to adopt Resolution #2017-0010, 2016 Homestead and Military Service Tax Exemptions.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

Attest:

Bill Patten
Board of Supervisors, Chairman

Deanne Raymond
Marshall County
Auditor and Recorder

17. Marshall County Audit Report—Bowman and Miller, P.C. has completed the Marshall County Audit for fiscal year ending June 30, 2016.

Motion by Salasek, second by Thompson, to accept the report and place it on file.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

18. Submitted to Local Authority-Class C Beer Permit (BC) with Sunday Sales Privilege, Class E Liquor License—Application for renewal license (one year) for a Class “C” Beer Permit with Sunday Sales Privilege #BC0027644 and Class E Liquor license #LE0001781 from Randhawa’s Travel Center, 1659-D Marshalltown Blvd., Melbourne, Iowa. The current licenses expire March 15, 2017 and March 7, 2017 respectively.

Motion by Thompson, second by Salasek, to approve the renewal of Randhawa’s Travel Center beer permit #BC0027644 and liquor license #LE0001781.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

19. Resolution No. #2017-0011

Secondary Road – Resolution – Weight Limit Bridge Postings

WHEREAS, Marshall County has inspected and replaced bridges causing the bridge load limit posting list to change,

NOW, THEREFORE BE IT RESOLVED by the Marshall County Board of Supervisors on this 7th day of February, 2017 as provided in Sections 321.471, 321.472 and 321.473, Code of Iowa, to erect and/or maintain weight limit signs in advance of the following bridges located on the Federal Aid, Farm to Market, and Local Secondary Road Systems as follows:

County Bridge ID	Location (Sec-Twp-Rng)	Weight Limit (tons)	Multiple Posting (tons)
A6	12-85-17	1 Truck at a time	
A7	12-85-17	Closed	
A11	31-85-17		20-33-34
A13	33-85-17	1 Truck at a time	
B6	23-85-18	22	
B9	31-85-18	1 Truck at a time	
B10	33-85-18	15	
C1	1-85-19	10	
C2	1-85-19	15	
C6	6-85-19	1 Truck at a time	20-30-30
D11	16-85-20	10	
D12	18-85-20	22	
D16	27-85-20	24	
D20	35-85-20	8	
E13	18-84-20	18	
E15	25-84-20	20	
E19	30-84-20		18-30-30
F4	3-84-19	20	
F9	6-84-19	1 Truck at a time	
G9	23-84-18	18	
G10	26-84-18	10	
G11	26-84-18	20	
G13	26-84-18	20	

H2	1-84-17	15	
H7	4-84-17	16	
H14	14-84-17	20	
H20	22-84-17	17	
H23	27-84-17	20	
I4	3-83-17	Closed	
I5	7-83-17	24	
I6	8-83-17	24	
I11	11-83-17	9	
I12	11-83-17		20-31-36
I14	13-83-17	Closed	
I19	25-83-17	24	
I24	32-83-17	15	
J2	8-83-18	11	
J3	8-83-18	15	
J15	23-83-18		10-15-15
J16	24-83-16	15	
J17	26-83-18	10	
J18	32-83-18	1 Truck at a time	
J21	34-83-18	22	
K7	5-83-19	18	
K9	5-83-19	12	
K10	6-83-19	15	
K17	26-83-19	20	
L14	31-83-20	15	
M11	24-82-19	1 Truck at a time	
M13	27-82-20	1 Truck at a time	
M14	29-82-20	15	
M20	36-82-20	20	
N6	16-82-19	1 Truck at a time	
N12	28-82-19		25-37-40

N18	33-82-19	25	
N19	33-82-19	10	
N20	34-82-19	15	
N21	35-82-19	1 Truck at a time	
N24	36-82-19	20	
O2	1-82-18	15	
O6	9-82-18	20	
O9	13-82-18	25	
O17	32-82-18	5	
O18	33-82-18	20	
P1	1-82-17	1 Truck at a time	
P5	6-82-17	24	
P6	6-82-17	15	
P8	7-82-17	22	
P9	7-82-17	18	
P13	13-82-17	20	
P14	14-82-17	Closed	
P15	16-82-17	20	
P21	22-82-17	22	

Motion by Thompson, second by Salasek, to adopt Resolution #2017-0011, Weight Limit Bridge Postings.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

Bill Patten
Board of Supervisors, Chairman

Attest:

Deanne Raymond
Marshall County
Auditor and Recorder

20. Resolution #2017-0012

Secondary Road - Resolutions – One Lane Bridge Postings

WHEREAS, Marshall County has replaced bridges causing the one lane bridge posting list change, and/or in order to allow vehicles of the posted weight (if any) limitation to safely cross the bridge.

NOW THEREFORE BE IT RESOLVED by the Marshall County Board of Supervisors of Marshall County, Iowa on this 7th day of February, 2017 to erect and/or maintain ONE LANE SIGNS in advance of the following bridges located on the Farm to Market and Local Secondary Road System as follows:

County Bridge ID	Location (Sec-Twp-Rng)
C1	1-85-19
C2	1-85-19
C3	3-85-19
C6	6-85-19
D1	5-85-20
D2	8-85-20
D11	16-85-20
D16	27-85-20
D18	32-85-20
D20	35-85-20
E10	15-84-20
F4	3-84-19
F12	13-84-19
G5	9-84-18
H5	3-84-17
H7	4-84-17
H21	25-84-17
J2	8-83-18
J15	24-83-18
J17	26-83-18
K17	26-83-19
M14	29-82-20
N6	16-82-19
N7	18-82-19
N12	28-82-19

N18	33-82-19
N19	33-82-19
N20	34-82-19
N21	35-82-19
N24	36-82-19
P5	6-82-17
P15	16-82-17
P21	22-82-17
P23	24-82-17

Motion by Salasek, second by Thompson, to adopt Resolution #2017-0012, One Lane Bridge Postings.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

Passed and approved this 7th day of February, 2017.

Bill Patten
Board of Supervisors, Chairman

Attest:

Deanne Raymond
Marshall County
Auditor and Recorder

21. Secondary Road-Janitorial Contract—Discussion and action on a contract with Hank Bradbury, Marshalltown, Iowa, for janitorial services at the County Engineer's Office, 101 E. Church St., in the amount of \$500.00/month. This lease will commence February 1, 2017, and shall continue for a period of 12 months, after which time it shall continue on a month to month basis.

Motion by Salasek, second by Thompson, to approve the janitorial contract and authorize the Chairman to sign.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

22. Resolution

Resolution #2017-0013

WHEREAS, the Marshall County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Marshall County Compensation Board met on January 9, 2017 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2017:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor and Recorder	\$58,724.49	\$7000.00	\$65,724.49
County Attorney	\$91,652.27	5%	\$96,234.88
Sheriff	\$80,012.26	5 %	\$84,012.87
Supervisors	\$35,297.97	5%	\$37,062.87
Treasurer	\$56,626.70	5%	\$59,458.04

THEREFORE, BE IT RESOLVED that the Marshall County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2017:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor and Recorder	\$61,174.49	\$2,450.00
County Attorney	\$93,256.18	1.75%
Sheriff	\$81,412.47	1.75%
Supervisors	\$35,915.68	1.75%
Treasurer	\$57,617.67	1.75 %

Motion by Thompson, second by Salasek, to receive the salary recommendations of the Compensation Board and reduce the above recommendation by 65%, resulting in a 1.75% increase for all elected officials, with the exception of the Auditor and Recorder resulting in a 4.165% increase.

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Nay
	Chairman	Vice Chairman	Member

Motion by Thompson, second by Salasek, to adopt Resolution #2017-0013.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

Bill Patten
Board of Supervisors, Chairman

Attest:

Deanne Raymond
Marshall County
Auditor and Recorder

23. Public Forum— There were no comments from the public.

24. Adjournment--The next regular session is February 21, 2017, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, February 16, 2017, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 9:30 a.m.

Bill Patten
Board of Supervisors, Chairman

Attest:

Deanne Raymond
Marshall County
Auditor and Recorder