

**Marshall County Board of Supervisors
Regular Session June 13, 2017 at 9:00 a.m.**

MINUTES

The Board met in regular session on Tuesday, June 13, 2017, at 9:00 a.m. in the Courthouse, meeting room #2, NE corner, 3rd floor with all 3 members present.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Thompson, second by Salasek, to amend agenda item #7b. Change rate of pay from \$22.39 to ~~\$22.49~~ \$23.43.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

Motion by Thompson, second by Salasek to approve the agenda as amended.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

2. Years of Service Recognition- Blake Ihde (Sheriff's Office)- 5 years

Consent Agenda:

3. Approve Minutes--from Regular Session of May 30, 2017

4. File Clerk of District Court Report- 5-17

General Supplemental Fund Surcharge-\$1,551.77

5. Marshall County Compensation Board Appointments—

a.) Board of Supervisor's Board Representatives- Re-Appoint Gary McKibbin and Robert Thomas - 4 year term -7-1-17 through 6-30-21

b.) County Attorney's Board Representative- Re-Appoint Tom McCoy-4 year term - 7-1-17 through 6-30-21

6. Approve Claims—Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month June will be published as part of the first meeting in July.

Motion by Salasek, second by Thompson, to approve the consent agenda as printed.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

7. Approve Personnel Actions:

- a.** Change Rate of Pay, **Susan Umbdenstock**, Auditor and Recorder's Office fulltime, Auditor and Recorder Assistant Passport Supervisor. Change rate of pay from \$14.28/hr. to \$14.75/hr. effective July 1, 2017.

Motion by Thompson, second by Salasek, to approve personnel action, Change Rate of Pay, Susan Umbdenstock, Auditor and Recorder's Office fulltime, Auditor and Recorder Assistant Passport Supervisor. Change rate of pay from \$14.28/hr. to \$14.75/hr. effective July 1, 2017.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

- b.** Change Rate of Pay, **Cynthia Reutzel**, Auditor and Recorder's Office fulltime, Auditor and Recorder Assistant Election Supervisor. Change rate of pay from \$22.39/hr. to ~~\$22.49/hr.~~ \$23.43 effective July 1, 2017.

Motion by Salasek, second by Thompson, to approve personnel action, Change Rate of Pay, Cynthia Reutzel, Auditor and Recorder's Office fulltime, Auditor and Recorder Assistant Election Supervisor. Change rate of pay from \$22.39/hr. to ~~\$22.49/hr.~~ \$23.43 effective July 1, 2017

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

- c.** Hire, **Olivia Tym**, Marshall County Conservation, fulltime, Maintenance Technician, Rate of Pay \$15.38/hour effective July 3, 2017.

Motion by Thompson, second by Salasek, to approve personnel action, Hire, Olivia Tym, Marshall County Conservation, fulltime, Maintenance Technician, Rate of Pay \$15.38/hour effective July 3, 2017.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

- d.** Change Rate of Pay, **Deann Tomlinson**, Treasurer's Office, fulltime, Universal Clerk. Change rate of pay from \$15.09/hr. to \$15.83/hr. effective June 21, 2017.

Motion by Salasek, second by Thompson, to approve personnel action, Change Rate of Pay, Deann Tomlinson, Treasurer's Office, fulltime, Universal Clerk.

Change rate of pay from \$15.09/hr. to \$15.83/hr. effective June 21, 2017.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

8. Marshall County Owned Property-Discussion and possible action on the future plans of the Marshall County owned property at 2722 Garwin Road, Marshalltown, Iowa (formerly owned Wiegand Property). **Discussion Only.**

9. Beacon Web Portal Presentation-Ryan Smith, Business Development Manager with the Schneider Corporation presented the Beacon Web Portal.

10. Resolution #2017-0032

**Appointment of Local Representative
Resolution #2017-0032**

Whereas, the Board of Supervisors received a letter on May 15, 2017 from Matt Rasmussen, City Development Board Administrator of the Iowa Economic Development Authority, and;

Whereas, the letter states the State of Iowa City Development Board examined a petition for involuntary severance from Michael Marquess , the attorney who filed the petition and is representing petitioners Monte & Leisha Eaton, James & Susan Gruening and Greg and Linda Jacobs, and;

Whereas, the next step in the process is the appointment of local representatives to serve as a special committee that will preside at the public hearing, and;

Whereas, Pursuant to Iowa Code 368.14(3) the Board of Supervisors should appoint, by resolution, a qualified representative living within the area proposed to be severed in Case No. A17-02, Marshalltown, IA and; who is registered to vote in Marshall County, IA, and;

Whereas, the City Development Board's rule 263.8—8.11(368) directs that the appointment be made within 45 days of the date of the letter dated May 11, 2017.

Be it Resolved that the Board of Supervisors appoint Robert Duke, 2604 Smith Ave., Marshalltown, IA, Marshall County, IA. to be the County Representative to serve on the special committee presiding at the public hearing.

Be it Further Resolved, that following the selection of a representative, the Board of Supervisors are to notify the City Development Board by sending a copy of this resolution including the appointed individuals full name, local mailing address and social security number;

Motion by Salasek, second by Thompson, to adopt Resolution #2017-0032, Appointment of Local Representative. The Board appointed Robert Duke, 2604 Smith Ave., Marshalltown, IA, Marshall County, IA to serve as the County Representative.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

Passed and approved this 13th day of June, 2017.

Bill Patten
Board of Supervisors, Chairman

Attest:

Deanne Raymond
Marshall County
Auditor and Recorder

11. Resolution #2017-0033-Appropriation of Funds-FY 2017-18 -- Whereas, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2017, in accordance with Section 331.434(6), Code of Iowa; Now Therefore Be It Resolved by the Board of Supervisors of Marshall County, Iowa, as follows:

<u>Department</u>	<u>Appropriation</u>
#01 Supervisors	173,805
#02 Auditor and Recorder	992,510
#03 Treasurer	668,850
#04 County Attorney	1,232,170
#05 Sheriff	5,779,720
#08 Buildings and Grounds	1,292,030
#09 Zoning	66,820
#15 Information Systems	737,790
#16 GIS	191,555
#19 General Assistance	30,840
#20 County Engineer	7,411,900
#21 Veteran Affairs	90,000
#22 County Conservation	1,653,293
#23 Local Health Board	294,070
#24 Weed Eradication	93,805
#25 Dept. of Human Services	167,028
#28 Medical Examiner	99,850

#31 District Court	268,933
#33 County Library Contract	69,442
#40 Harvester TIF	214,000
#42 Gateway TIF	36,000
#60 Mental Health Administration	1,092,810
#70 Local Emergency Management	22,296
#84 County Capital Building	0
#99 Nondepartment	1,830,611
Total	24,510,128

Section 1. The amounts itemized by department are hereby appropriated from the resources of the County to the department or officer listed.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, these appropriations shall constitute authorization for the department or officer listed to make expenditures or incur obligations effective July 1, 2017.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2017-18 budget year the Auditor and Recorder shall ascertain that the available resources of a fund or department for that year will be less than said fund's or departments total appropriations, the Auditor and Recorder shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor and Recorder shall establish separate accounts for the appropriations, each of which shall indicate the amount of appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor and Recorder shall report the status to the applicable departments and officers monthly during the 2017-18 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2018.

Dated at Marshalltown, Iowa, this 13th day of June, 2017.

Motion by Thompson second by Salasek, to adopt Resolution #2017-0033, Appropriation of Funds-FY2017-18.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

Bill Patten
Board of Supervisors, Chairman

Attest:

Deanne Raymond
Marshall County
Auditor and Recorder

12. Resolution #2017-0034-Advance Issuance of Payments- --

The Board of Supervisors, pursuant to Section 331.506 (3a and b), Code of Iowa, may authorize the County Auditor and Recorder to issue payment when said Board is not in session for the following purposes:

1. Fixed charges including but not limited to, freight, express, postage, water, light, and telephone service or contracted services, after a bill is filed with the Auditor and Recorder.

2. Salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

Therefore Be It Resolved to authorize the County Auditor and Recorder to issue payments for the aforementioned when said Board is not in session.

Be it further resolved, all bills paid under provisions of Section 331.506 (3a and 3b), Code of Iowa, shall be submitted to the board for review and approval following the payment.

Dated at Marshalltown, Iowa, this 13th day of June, 2017.

Motion by Salasek, second by Thompson, to adopt Resolution #2017-0034, Advanced Issuance of Payments for FY2017-18.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

Attest:

Bill Patten
Board of Supervisors, Chairman

Deanne Raymond
Marshall County
Auditor and Recorder

13. Public Events Held on County Property—Discussion and possible action on a request from Gerry Best for permission to use the Courthouse grounds for the Nationwide Public Square Rosary event, Saturday, October 14th from 12:00-1:00 p.m. on the Marshall County Courthouse grounds. In the event of rain they request to use the Courthouse steps. This rally will be one of many rallies where people will be praying for peace and protection and blessings on our country and the world and an end to all of the violence we hear about daily.

Motion by Thompson, second by Salasek, to approve this request.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

14. Sheriff's Department- Extension to 28E Agreement between Marshall County and the City of Albion for Law Enforcement Protection--Discussion and possible action on an extension to a 28E Agreement between Marshall County and the City of Albion for law enforcement protection within the corporate limits of the City of Albion. The agreement is effective July 1, 2017 - June 30, 2018. The City of Albion agrees to pay Marshall County the sum of \$11,940.00.

Motion by Salasek, second by Thompson to approve the extension to 28E Agreement between Marshall County and the City of Albion effective July 1, 2017 - June 30, 2018. The City of Albion agrees to pay Marshall County the sum of \$11,940.00.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

15. Cigarette/Tobacco/Nicotine/Vapor Permit Application—A request from Pandori Petroleum Inc. /Randhawa Travel Center for a Cigarette/Tobacco/Nicotine/Vapor Permit effective July 1, 2017 through June 30, 2018.

Motion by Thompson, second by Salasek, to approve this request.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

16. Authorize Lease-Purchase Agreement—Discussion and possible action on the authorization of a lease purchase agreement for two Dodge RAM 1500 SSV Trucks and two Dodge Charger Pursuit Vehicles for the Sheriff's Office. The public hearing was held on February 7, 2017.

Motion by Thompson, second by Salasek, to approve the lease-purchase agreement and authorize the chairman to sign.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

17. Approval of Final Union Agreements -Discussion and action on approval of the final union agreements for Sheriff's Office Deputies and Jailers, Sheriff's Office Clerical Staff and authorize the Chairman to sign. These contracts are effective July 1, 2017-June 30, 2020.

Motion by Salasek, second by Thompson, to approve the final union Agreements for Sheriff's Office Deputies and Jailers, Sheriff's Office Clerical Staff and authorize the Chairman to sign.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

18. Public Forum— Lucas Baedke, Buildings and Grounds Director, announced there will be a public auction on Marshall County grounds July 8, 2017, auctioneer will be Doug West.

19. Adjournment--The next regular session is June 27, 2017, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, June 22, 2017, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 10:26 a.m.

Bill Patten
Board of Supervisors, Chairman

Attest:

Deanne Raymond
Marshall County
Auditor and Recorder

The Board of Supervisors' calendar can be viewed at: <http://goo.gl/yubHzV>