

**Marshall County Board of Supervisors
Regular Session July 25, 2017 at 9:00 a.m.**

MINUTES

The Board met in regular session on Tuesday, July 25, 2017, at 9:00 a.m. in the Courthouse, meeting room #2, NE corner, 3rd floor with 2 members present. Supervisor Thompson was present through video conference.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Thompson, second by Salasek, to amend the agenda by striking Tax Certificate Number 2017N005 from agenda item #20, Resolution #2017-0037.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

2. Years of Service Recognition-Wade Ruopp (Sheriff's Office)- 40 yrs., Tera Moore (Treasurer's Office) - 5 years

3. Proposed Vacation of a Portion of Road in Marshall County, IA (Petition #843)-Public Hearing

There were 3 interested persons present for the public hearing on the vacation of the following:

All of 310th Street lying between Sections 18 & 19, Township 82 North, Range 17 West of the 5th P.M. Marshall County, IA EXCEPT the east 514.50' thereof.

Notice of this public hearing was published in the Marshalltown Times-Republican on July 12, 2017 and in the Mid Iowa Enterprise newspaper on July 13, 2017.

Notices of this hearing were sent to the following by certified mail: Steven D. Runner, Deloris P and Lynn A Zesch, Alfred D Runners First Family Trust, Annette and Jerry Angle, Bob Butin, Central Iowa Power Coop, Qwest Corporation, Partner Communications Coop, Heart of Iowa Communications, Union Pacific Railroad Co, Consumers Energy Coop, Interstate Power and Light Co., ITC Midwest LLC.

There were no individuals presenting written comments, there were no questions or objections on file in the County Auditor's office and the Board of Supervisors' office and 1 individual presented oral comments at the hearing.

Motion by Salasek, second by Thompson, to close the hearing at 9:16 a.m.

No action can be taken at this time since claims for damages can be filed until 4:30 p.m. on this date. A decision will be made at the Regular Session held on August 8, 2017.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

Bill Patten
Board of Supervisors, Chairman

Attest: _____
Deanne Raymond
Marshall County
Auditor and Recorder

Consent Agenda:

- 4. Approve Minutes**-from Regular Session of July 11, 2017
- 5. File Clerk of District Court Report- 6-17**
General Supplemental Fund Surcharge-\$971.93
- 6. Accept Recorder's Quarterly Report-6-17**
Records Management Fund \$1,812.00
E-Commerce Fund \$1,812.00
General Basic Fund \$71,258.91
- 7. Accept Sheriff's Quarterly Report- 4-1-17 through 6-30-17**
General Basic – Service Fees \$14,434.59
General Basic – Interest Checking \$ 15.52
General Basic – Mileage Fees \$ 5,426.31
- 8. Accept Annual Manure Management Plan Annual Update-** Edler Brothers, id no. 64799, Nuese Site, manure management plan received and placed on file. No changes to MMP.
- 9. Accept Annual Manure Management Plan Annual Update-** Bill Havelka-Site 1, id no. 61559, manure management plan received and placed on file. No changes to MMP.
- 10. Accept Annual Manure Management Plan Annual Update-** Burt Farm & Livestock, Inc., id no. 65507, Seminole Site, manure management plan received and placed on file. No changes to MMP.
- 11. Accept Annual Manure Management Plan Annual Update-** Timber Creek Pork, id no. 58019, manure management plan received and placed on file. No changes to MMP.
- 12. Accept Annual Manure Management Plan Annual Update-** Jeff Breja, id no. 65417, manure management plan received and placed on file. No changes to MMP.
- 13. Accept Annual Manure Management Plan Annual Update-** 4 Leaf Clover, id no. 66427, manure management plan received and placed on file with the following changes: added acres and changed crop rotation or optimum yields. MMP located in Story County, IA.

- 14. Approve Claims**—Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month July will be published as part of the first meeting in August.

Motion by Thompson, second by Salasek, to approve the consent agenda as printed.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

- a.) Hire, Stephanie Coulter**, Treasurer's Office, full-time, Property Tax Assistant Supervisor, rate of pay \$19.10 hr., effective July 31, 2017.

Motion by Salasek, second by Thompson, to approve the personnel action to hire **Stephanie Coulter**, Treasurer's Office, full-time, Property Tax Assistant Supervisor, rate of pay \$19.10 hr., effective July 31, 2017.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

- b.) Change of Status and Change of Rate of Pay, Mike Malloy**, change of status from TD2 to TD3 and change rate of pay from \$24.30 to \$24.60 effective 7-25-17.

Motion by Thompson, second by Salasek, to approve the personnel action, Change of Status and Change of Rate of Pay, **Mike Malloy**, change of status from TD2 to TD3 and change rate of pay from \$24.30 to \$24.60 effective 7-25-17.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

- 15. Warrants Outstanding for Over One Year** - Pursuant to Section 331.554(7), Code of Iowa, warrants outstanding for more than one year shall be canceled by the auditor and the amount of the warrants shall be credited to the fund upon which the warrants were drawn. Said warrants are as follows:

<u>Warrant</u>	<u>Fund</u>	<u>Name</u>	<u>Amount</u>	<u>Issued</u>
248615	Rural Services	Katie Stoll	35.00	7/12/2016

Motion by Salasek, second by Thompson, to approve the County Auditor and Recorder to cancel these warrants.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

17. Sheriff's Department-Extension to 28E Agreement between Marshall County and the City of Liscomb for Law Enforcement Protection--Discussion and possible action on the Extension Agreement regarding the 28E Agreement between Marshall County and the City of Liscomb for law enforcement protection within the corporate limits of the City of Liscomb. The agreement is effective July 1, 2017 - June 30, 2018. The City of Liscomb agrees to pay Marshall County the sum of \$7,320.00.

Motion by Salasek, second by Thompson, to approve the extension to 28E Agreement between Marshall County and the City of Liscomb effective July 1, 2017 - June 30, 2018. The City of Liscomb agrees to pay Marshall County the sum of \$7,320.00.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

18. Central Iowa Community Services Region Statement of Understanding(SOU) Renewal- Discussion and possible action to approve renewal of the Central Iowa Community Services Employee Statement of Understanding between Marshall County, IA and the Central Iowa Community Services Governing Board. The statement identifies the individual employees, the position filled, and portion of the employee's wages and benefits that will be the responsibility of the region. Included in the renewal this year is the Regional Reimbursement rates with each SOU.

Motion by Thompson, second by Salasek, to approve the Central Iowa Community Services Employee Statement of Understanding for Marshall County Community Services employees.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

19. Information Services Department-Business Associate Agreement-Discussion and possible action to approve the Business Associate Agreement between Warren County, IA (the "Covered Entity" and Marshall County, IA(the "Business Associate")to appropriately safeguard all Public Health Information(PHI) and Electronic Public Health Information (PHI) disclosed by, or created or received by Marshall County, IA on behalf of, Warren County, IA.

Passed and Approved this 25th day of July, 2017.

Motion by Salasek, second by Thompson, to approve the Business Associate Agreement between Marshall County, IA and Warren County, IA and authorize the Board Chairman to sign agreement.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

20. Resolution #2017-0037

Approving the Assignment of Certificates of Purchase at Tax Sale to the Following:

Whereas, the City of Marshalltown, Marshalltown, Iowa, requests to obtain the following tax sale certificates:

Tax Certificate Number 2017N003, Parcel Number 8418-26-253-001, Property Address: 519 N Center St, Marshalltown, Iowa – with the taxable description of: 26-84-18 W 1/2 N 55' W 1/2 LOT 4 SW NE

Tax Certificate Number 2017N004, Parcel Number 8418-26-430-003, Property Address: 405 Union St, Marshalltown, Iowa—with the taxable description of: SWAYZE'S ADD LOT 14 BLK 3

~~Tax Certificate Number 2017N005, Parcel Number 8418-34-279-009, Property Address: 616 W Nevada St, Marshalltown, Iowa—with the taxable description of: KIRBY'S ADD LOT 8 BLK 2~~

Tax Certificate Number 2017N006, Parcel Number 8418-36-331-018, Property Address: 902 E Anson St, Marshalltown, Iowa – with the taxable description of: 36-84-18 S 55' OF W 100' OF LOT 5/2/7/4 NE SW

Whereas, Marshall County therefore avoids the expense of tax redemption procedure, and

Whereas, the transfer of said certificate of tax purchase to The City of Marshalltown, Iowa, is in the better interest of the County and is in the better interest of the City of Marshalltown, Iowa to eliminate any form of liability to Marshall County, now

Therefore, it is hereby resolved that the Chairman of the Board of Supervisors is authorized and directed to execute the assignment of certificates of tax purchases of this real estate upon receipt of \$10.00 for each tax sale certificate assignment fee.

Motion by Salasek, second by Thompson, to adopt Resolution #2017-0037, Approving the Assignment of Certificates of Purchase at Tax Sale.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

Bill Patten
Board of Supervisors, Chairman

Attest:

Deanne Raymond
Marshall County
Auditor and Recorder

21. Public Forum— Ethan Rubenbauer, Member of Boy Scout Troop 329, attended the B.O.S. meeting today to fulfill the requirements of the badge-How Communities Work. He will give a report on an item on the agenda to earn this badge.

22. Adjournment--The next regular session is August 8, 2017, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, August 3, 2017, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 9:39 a.m.

Bill Patten
Board of Supervisors, Chairman

Attest:

Deanne Raymond
Marshall County
Auditor and Recorder

The Board of Supervisors' calendar can be viewed at: <http://goo.gl/yubHzV>