

**Marshall County Board of Supervisors
Regular Session, August 22, 2017, 9:00 AM**

MINUTES

The Board met in regular session on Tuesday, August 22, 2017, at 9:00 a.m. in the Courthouse, meeting room #2, NE corner, 3rd floor with Supervisors' Patten and Salasek present. Supervisor Thompson present by video conference.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Thompson, second by Salasek, to approve the agenda as printed

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Aye
	Chairman	Vice Chairman	Member

- 2. Years of Service Recognition**-Dave Overstake(Buildings and Grounds Dept.) 15 years, Shane Sweitzer(Sheriff's Office) – 10 years, Roxanne Bach(Auditor and Recorder's Office) – 5 years, Sarah Tupper (County Attorney's Office) -5 years, Debra Cornwell (I.S. Department) – 5 years

Consent Agenda:

3. Approve Minutes--from Regular Session of August 8, 2017

4. Accept Manure Management Plan- The Board has received and placed on file an original permitted manure management plan and animal confinement and feeding operation from Bart Halvorson, located in Section 29, Township 86 , Range 20, Providence Township, Hardin County, IA, id no. 66700. The proposed operation will place manure in Marshall County, IA

5. Approve Claims—Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of August will be published as part of the first meeting in September.

Motion by Salasek, second by Thompson, to approve the consent agenda as printed

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Aye
	Chairman	Vice Chairman	Member

6. Approve Personnel Action:

a.) Hire, **Jennifer Raska**, Sheriff's Office, Nurse, fulltime, \$25.82/hr. effective August 23, 2017.

Motion by Thompson, second by Salasek, to approve personnel action, hire, Jennifer Raska, Sheriff's Office, Nurse, fulltime, \$25.82/hr. effective August 23, 2017.

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Aye
	Chairman	Vice Chairman	Member

b.) Change of Status and Change of Rate of Pay, **Deann Tomlinson**, Marshall County Treasurer's Office, Change of Status from Universal Clerk to Assistant Property Tax Supervisor, full time, change of pay from \$16.11/hr. to \$19.10/hr., effective August 22, 2017

Motion by Salasek, second by Thompson, to approve personnel action, Change of Status and Change of Rate of Pay, Deann Tomlinson, Marshall County Treasurer's Office, Change of Status from Universal Clerk to Assistant Property Tax Supervisor, full time, change of pay from \$16.11/hr. to \$19.10/hr., effective August 22, 2017 .

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Aye
	Chairman	Vice Chairman	Member

c.) Change of Rate of Pay, **Danielle Fleming**, Marshall County Treasurer's Office, Universal Clerk, full time, change of pay from \$15.50/hr. to \$16.11/hr., effective August 22, 2017.

Motion by Thompson, second by Salasek, to approve personnel action Change of Rate of Pay, Danielle Fleming, Marshall County Treasurer's Office, Universal Clerk, full time, change of pay from \$15.50/hr. to \$16.11/hr., effective August 22, 2017.

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Aye
	Chairman	Vice Chairman	Member

d.) Hire, **Breanne Maddick**, Treasurer's Office, full-time, Universal Clerk, rate of pay \$15.50/hr., effective August 28, 2017.

Motion by Salasek, second by Thompson, to approve personnel action, Hire, Breanne Maddick, Treasurer's Office, full-time, Universal Clerk, rate of pay \$15.50/hr., effective August 28, 2017.

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Aye
	Chairman	Vice Chairman	Member

7. Resolution 2017-0039

A RESOLUTION TO APPROVE THE REGION 6 HOUSING TRUST FUND MARSHALL COUNTY REQUIRED CASH CONTRIBUTION

Whereas the Region 6 Housing Trust Fund in 2017 can apply for \$292,295 of Iowa Finance Authority State Housing Trust Funds if the R6HTF secures at least \$73,074 of local contributions, and

Whereas the funds are allocated by the R6HTF to each county on a per capita basis, and

Whereas R6HTF is requesting a match from Marshall County of \$36,530 for a share of the state grant in the amount of \$125,248, and

Whereas the fund can be used for qualified rental and owner occupied housing improvement activities for income qualified people across Marshall County, and

Whereas all the applicants must have annual incomes under 80% of the county median as determined by HUD, with at least 30% being reserved for households under 30% of the county median

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MARSHALL COUNTY:

Section 1: Marshall County will provide \$36,530 of cash assistance in FY 2018/2019.

Approved and dated this 22nd day of August, 2017.

Motion by Thompson, second by Salasek, to adopt Resolution #2017-0039, Resolution to Approve the Region 6 Housing Trust Fund

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Aye
	Chairman	Vice Chairman	Member

Bill Patten
Board of Supervisors, Chairman

Attest: _____
Deanne Raymond
Marshall County
Auditor and Recorder

8. Resolution #2017-0040

**Proposed Sale of County Owned Real Estate
Setting Date and Time of the Public Hearing
Resolution #2017-0040**

Whereas, the Marshall County Board of Supervisors desires to sell, at auction, the following described property acquired through condemnation proceedings; and

The North 310 feet of the East 368 feet of the Northeast Quarter of the Northwest Quarter of the Northeast Quarter of Section Six, Township Eighty-five North, Range Eighteen West of the 5th P.M., Marshall County, Iowa.

Whereas, the following shall constitute the Bidding and Purchasing Procedures for this property:

- 1) All bidders must submit a letter of credit from a financial institution to the County Auditor prior to the auction in the amount of at least \$50,000
- 2) The auction will be an open bid.
- 3) There will be a minimum bid of \$6,700.
- 4) Marshall County will transfer a deed to the winning bidder after the bidder has completed cleanup of the solid waste and the structures on the site, subject to the requirements of the Marshall County Public Environmental Health Department
- 5) The winning bidder must complete the clean up by December 15, 2017. Completion of cleanup will be determined by the Marshall County Public Environmental Health Department
- 6) A failure to complete the clean up by December 15, 2017 will cause the County to rescind the winning bid and place the property back up for auction. Extensions to this clean up period will not be granted under any conditions.

Whereas, it has been determined by Marshall County Planning & Zoning, that this land is not needed for County government purposes and should therefore be sold, and;

Whereas, The Marshall County Board of Supervisors proposes to sell this property at public auction in accordance with Sections 331.302 and 331.361, and 569.8, Code of Iowa.

Now, Therefore, Be It Resolved that the Marshall County Board of Supervisors proposes to sell this property at public auction and will hold a public hearing to hear comments on the proposed sale. The public hearing will be held September 5, 2017, at 9:00 A.M., in Meeting Room #2, third floor, N.E. corner of the Courthouse, Marshalltown, Iowa. Should the Board determine at the public hearing that this property should be sold at public auction, the Public Auction will take place on September 5, 2017, following the Public Hearing. Sealed bids will be accepted in the County Auditor's Office, prior to the sale, with the right to raise the bid at the auction. The Board reserves the right to reject any or all bids.

Dated at Marshalltown, Iowa this 22nd day of August, 2017

Motion by Salasek, second by Thompson, to adopt this Resolution 2017-0040, Proposed Sale of County Owned Real Estate Setting Date and Time of the Public Hearing Resolution #2017-0040.

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Aye
	Chairman	Vice Chairman	Member

Bill Patten
Board of Supervisors, Chairman

Attest:

Deanne Raymond
Marshall County
Auditor and Recorder

9. Janitorial Service Agreement with ABM Janitorial Service - Discussion and possible action on renewing agreement between Department of Human Services and ABM Janitorial Service-North Central, Inc. for contracted janitorial and other related services.

Motion by Thompson, second by Salasek, to approve the agreement between Department of Human Services and ABM Janitorial Service-North Central, Inc. for contracted janitorial and other related services located at 206 West State Street in the amount of \$7,817.52 annually, \$651.46/month for 3 days/week and authorize the Chairman to sign. This agreement is effective September 7, 2017 and is a two year contract.

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Aye
	Chairman	Vice Chairman	Member

10. Certification of Marshall County Employee Health and Dental Plan--Discussion and possible action on the requirement of Iowa code, Section 509A 15, to complete and file a certificate of compliance with the Iowa Department of Commerce, Insurance Division, an actuarial opinion, an annual financial report and a \$100.00 filing fee for the plan year ending June 30, 2017.

Motion by Salasek, second by Thompson, to approve the State of Iowa 509A Certificate of Compliance and direct the County Auditor and Recorder to file with the Iowa Department of Commerce, Insurance Division.

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Aye
	Chairman	Vice Chairman	Member

11. Grant #16-CAMP-Acknowledge receipt of FY2017- 2018 CAMP grant award notice for the Methamphetamine Drug Hot Spots Grant Program. The federal award is \$9,880 with no match. This grant period is for July 1, 2017 through June 30, 2018.

Motion by Thompson, second by Salasek, to accept this award notice from the Methamphetamine Drug Hot Spots Grant Program

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Aye
	Chairman	Vice Chairman	Member

12. Request for Use of the Mobile Band Shell-Alex Vazquez and Enrique Maravilla have submitted a completed mobile band shell agreement for a rodeo event to be held at the Central Iowa Fairgrounds on Sunday, August 27th from 1pm to 9pm.

Motion by Salasek, second by Thompson, to approve, the rental of the Mobile Band Shell at the Central Iowa Fairgrounds on Sunday, August 27th from 1PM to 9PM

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Aye
	Chairman	Vice Chairman	Member

13. Project Marshall County Courthouse Elevator Upgrade - Hay Construction Request Change Order Proposal and Change in Project Duration—Discussion and possible action to approve a request from Hay Construction for a Change Order Proposal and Change in Duration of the Project. Hay Construction would like to install a fire sprinkler in the South Elevator hoist way pit as required by elevator inspector in the amount of \$2,478 and add 3 additional days to the final project work schedule.

Motion by Thompson, second by Salasek to the request from Hay Construction for a change order to add a fire sprinkler in South Elevator hoist way pit as required by elevator inspector in the amount of \$2,478 and add 3 additional days to final project work schedule.

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Aye
	Chairman	Vice Chairman	Member

14. Resolution #2017-0041

**Abatement of Taxes
Resolution #2017-0041**

Whereas, pursuant to Chapter 445.16, Code of Iowa, the County Treasurer has the authority to determine when it is impractical to pursue collection of property taxes through the tax sale or law suit remedies;

Whereas, upon making this determination the County Treasurer shall provide a recommendation of abatement to the Board of Supervisors, and the Board shall abate the taxes on the following properties:

106 E Dawn St, LeGrand, Iowa 50142, Parcel # 8317-13-253-009 The full years of 2013 – 2016 current and delinquent taxes in the amount of \$3,612.00 which includes penalty, interest and cost

2552 Smith Ave, Lot 45, Marshalltown, Iowa, a mobile home described as a 1973 ARC, VIN #AC5834F, with current and delinquent taxes in the amount of \$923.00 which includes penalty, interest and cost.

2552 Smith Ave, Lot 94, Marshalltown, Iowa, a mobile home described as a 1999 Dutch, VIN #24128Y, with current and delinquent taxes in the amount of \$98.00 which includes penalty, interest and cost.

2552 Smith Ave, Lot 111, Marshalltown, Iowa, a mobile home described as a 1998 Dutch, VIN #22677Y, with current and delinquent taxes in the amount of \$221.00 which includes penalty, interest and cost.

2552 Smith Ave, Lot 141, Marshalltown, Iowa, a mobile home described as a 2004 FOTN, VIN #FH1N102680R, with current and delinquent taxes in the amount of \$325.00 which includes penalty, interest and cost.

Now, Therefore, Be it Resolved, by the Marshall County Board of Supervisors that the amount due be abated and the County Treasurer is directed to strike the amounts due from the county system.

Motion by Salasek, second by Thompson, to adopt Resolution #2017-0041, Abatement of Taxes

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Aye
	Chairman	Vice Chairman	Member

Bill Patten
Board of Supervisors, Chairman

Attest:

Deanne Raymond
Marshall County
Auditor and Recorder

15. Resolution #2017-0042

Stop Sign Resolution Resolution-#2017-0042

WHEREAS, The Board of Supervisors is empowered under authority of Sections 321.236 and 321.255 and 321.345, Code of Iowa to designate any secondary road intersection under their jurisdiction as STOP intersections and to erect STOP signs at one or more entrances to such intersection.

NOW, THEREFORE BE IT RESOLVED by the Marshall County Board of Supervisors that the following secondary road approaches be designated as a "STOP APPROACH" and that a STOP sign shall be erected accordingly:

**STOPPING NORTH BOUND AND SOUTH BOUND TRAFFIC ON KNAPP AVE
AT THE INTERSECTION OF KNAPP AVENUE AND 125TH STREET IN
SECTION 14, T85N, R19W, BANGOR TOWNSHIP**

**STOPPING EAST BOUND AND WEST BOUND TRAFFIC ON 155TH STREET
AT THE INTERSECTION OF GERHART AVENUE AND 155TH STREET ON
THE EAST SIDE OF SECTION 31, T85N, R19W, BANGOR TOWNSHIP**

**STOPPING NORTH BOUND AND SOUTH BOUND TRAFFIC ON GERHART
AVE AT THE INTERSECTION OF GERHART AVENUE AND 310TH STREET
AT THE NE CORNER OF SECTION 19, T82N, R19W, LOGAN TOWNSHIP**

**STOPPING EAST BOUND AND WEST BOUND TRAFFIC ON 320TH STREET
AT THE INTERSECTION OF UNDERWOOD AVENUE AND 320TH STREET
ON THE NORTH SIDE OF SECTION 29, T82N, R17W, GREEN CASTLE
TOWNSHIP**

Motion by Thompson, second by Salasek, to adopt Resolution #2017-0042, Stop Sign Resolution

Roll call vote:	Patten-Aye	Thompson-Aye	Salasek-Aye
	Chairman	Vice Chairman	Member

Passed and approved this 22nd day of August 2017.

BOARD OF SUPERVISORS
Marshall County, Iowa

ATTEST: _____
County Auditor and Recorder

16. Public Forum— There were no comments from the public.

17. Adjournment--The next regular session is September 5, 2017, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, August 31, 2017, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 9:44 a.m.

Bill Patten
Board of Supervisors, Chairman

Attest: _____
Deanne Raymond
Marshall County
Auditor and Recorder

The Board of Supervisors' calendar can be viewed at: <http://goo.gl/yubHzV>