

**Marshall County Board of Supervisors Regular Session
February 6, 2018 at 9:00 a.m.**

MINUTES

The Board met in regular session on Tuesday, February 6, 2018, at 9:00 a.m. in the Courthouse, meeting room #2, NE corner, 3rd floor with all 3 members present.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Salasek, second by Thompson, to approve the agenda as printed.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

Consent Agenda:

- 2. Approve Minutes**--from Regular Session of January 16th and January 23rd, 2018
- 3. Accept Annual Manure Management Plan Update-** Edler Brothers Farm, id no. 58296, annual update report received and placed on file with no changes made to the MMP.
- 4. Approve Claims**—Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of February will be published as part of the first meeting in March.

Motion by Thompson, second by Salasek, to approve the consent agenda as printed.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

5. Approve Personnel Action:

- a.** Change Rate of Pay, **Jill Eaton**, Community Services Department, Community Services Director, fulltime, Change Rate of Pay from \$68,026.08/yr. to \$69,918.26/yr. effective February 6, 2018.

Motion by Salasek, second by Thompson to approve personnel action, Change Rate of Pay, Jill Eaton, Community Services Department, Community Services Director, fulltime, Change Rate of Pay from \$68,026.08/yr. to \$69,918.26/yr. effective February 6, 2018.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

- b. Change of Status and Change Rate of Pay, Jerry Eugene Overstake,** Sheriff's Office, fulltime, Change of Status from Jailer to Jailer Supervisor 1 and Change Rate of Pay from \$19.70/hr. to \$20.65/hr. effective January 14, 2018.

Motion by Thompson, second by Salasek, to approve personnel action, Change of Status and Change Rate of Pay, Jerry Eugene Overstake, Sheriff's Office, fulltime, Change of Status from Jailer to Jailer Supervisor 1 and Change Rate of Pay from \$19.70/hr. to \$20.65/hr. effective January 14, 2018.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

- c. Change Rate of Pay, Kyle Kirk,** County Attorney's Office, Collections Assistant, fulltime, Change Rate of Pay from \$15.81/hr. to \$16.81/hr. effective February 6, 2018.

Motion by Salasek, second by Thompson, to approve personnel action, Change Rate of Pay, Kyle Kirk, County Attorney's Office, Collections Assistant, fulltime, Change Rate of Pay from \$15.81/hr. to \$16.81/hr. effective February 6, 2018.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

6. Appointment-Commencing 2018

- a. Green Mountain Street Lighting District-**Appoint Laneal Nelson-2 year term.

Motion by Thompson, second by Salasek to appoint Laneal Nelson to the Green Mountain Street Lighting District effective February 6, 2018 for a 2 year term.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

7. Set Hearing on Proposed 2017-2018 Marshall County Budget Amendment—

Motion by Salasek, second by Thompson, to set February 20, 2018, at 9:00 a.m. in Courthouse Meeting Room #2, as the time and place to conduct a public hearing on the proposed 2017-2018 County Budget Amendment.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

8. Set Hearing on Proposed 2018-2019 Marshall County Budget—

Motion by Thompson, second by Salasek, to set February 20, 2018 at 9:00 a.m. in Courthouse Meeting Room #2 as the time and place to conduct a public hearing on the proposed 2018-2019 County Budget.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

9. Marshall County Audit Report—Bowman and Miller, P.C. has completed the Marshall County Audit for fiscal year ending June 30, 2017.

Motion by Salasek, second by Thompson, to accept the report and place on file.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

10. Submitted to Local Authority-Class C Liquor License (LC) (Commercial)—

Application for license renewal for a Class C Liquor License (LC) (Commercial) with Outdoor Service, Sunday Sales and Catering privileges from The Harvester, Jensen Golf, L.C., 833 Foster Dr., Rhodes, Iowa. The current license LC0040617 expires January 31, 2018. The renewed license will be for the period of February 1, 2018 - January 31, 2019.

Motion by Thompson, second by Salasek, to approve the renewal of The Harvester, Jensen Golf, L.C. Class C liquor license for the period of February 1, 2018 – January 31, 2019.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

11. Submitted to Local Authority-Class C Beer Permit (BC) with Sunday Sales Privilege, Class E Liquor License—Application for renewal license (one year) for a

Class “C” Beer Permit with Sunday Sales Privilege #BC0027644 and Class E Liquor license #LE0001781 from Randhawa’s Travel Center, 1659-D Marshalltown Blvd., Melbourne, Iowa. The current licenses expire March 15, 2018 and March 7, 2018 respectively.

Motion by Salasek, second by Thompson, to approve the renewal of Randhawa’s Travel Center beer permit #BC0027644 and liquor license #LE0001781.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

Resolution #2018-0013

12. Resolution-To repeal and replace Resolution #2008-0013 with the following Resolution:

Fee Schedule for Plats of Survey, Retracement Plats and Subdivision Plats Resolution #2018-0013

Whereas, Marshall County accepts plats of survey, subdivision variances, and preliminary and final minor and major subdivisions plats for review and recording and;

Whereas, the review of the above named submittals is conducted by the Assessor’s office, Auditor’s office, Engineer’s office, Geographical Information Systems’ office, Planning and Zoning Department, Public Environmental Health Department and various other departments to a lesser degree and;

Whereas, the review of those submittals by those offices incurs costs on the resources of those offices and;

Whereas, the Marshall County Platting and Subdivision Ordinance, 2005 specifically allows the Marshall County Board of Supervisors to set fees for the review of those submittals;

Now therefore let it be resolved, that the following fees will apply to the submittal of official plats of survey (including acquisition and disposition plats), retracements, subdivision variances and subdivision plats;

Outside City Limits:

a) For review of Plats of Survey and Retracement Plats of Survey, there will be a \$100 submittal fee. If corrections are required the applicant will be allowed to re-submit, with the corrections, one time free of charge. If corrections are required after the first re-submittal the second re-submittal will require an additional \$100 submittal fee. This pattern shall be followed for all subsequent re-submittals:

b) For review of subdivision variances there shall be a submittal fee of \$150.

c) Both Minor & Major Subdivisions must submit a preliminary and a final plat for review.

d) For review of Preliminary & Final Minor Subdivision Plats, with or without road(s), there shall be a fee of \$550. If corrections are required the applicant will be allowed to re-submit with the corrections one time free of charge. If corrections are required after the first re-submittal the second re-submittal will require an additional \$355 submittal fee. This pattern shall be followed for all subsequent re-submittals.

e) For review of Preliminary Major Subdivision Plats without a road(s) there shall be a fee of \$315. Final Major Subdivision Plats, without a road (s), shall be a fee of \$655. If corrections are required the applicant will be allowed to re-submit with the corrections one time free of charge. If corrections are required after the first re-submittal the second re-submittal will require an additional \$355 submittal fee. This pattern shall be followed for all subsequent re-submittals.

f) For review of Preliminary Major Subdivision Plats with a road(s) there shall be a fee of \$445. Final Major Subdivision Plats, with a road(s), shall be a fee of \$665. If corrections are required the applicant will be allowed to re-submit with the corrections one time free of charge. If corrections are required after the first re-submittal the second re-submittal will require an additional \$355 submittal fee. This pattern shall be followed for all subsequent re-submittals.

g) Marshall County exempts itself and all Marshall County Departments from the requirements of paying fees for the submittal of any of the above instruments.

Inside City Limits:

a) For review of Plats of Survey and Retracement Plats of Survey, there will be a \$75 submittal fee. If corrections are required the applicant will be allowed to re-submit, with the corrections, one time free of charge. If corrections are required after the first re-submittal the second re-submittal will require an additional \$75 submittal fee. This pattern shall be followed for all subsequent re-submittals:

b) Both Minor & Major Subdivisions must submit a preliminary and a final plat for review.

c) For review of Preliminary & Final Minor Subdivision Plats, with or without road(s), there shall be a fee of \$190. If corrections are required the applicant will be allowed to re-submit with the corrections one time free of charge. If corrections are required after the first re-submittal the second re-submittal will require an additional \$165 submittal fee. This pattern shall be followed for all subsequent re-submittals.

d) For review of Preliminary Major Subdivision Plats without a road(s) there shall be a fee of \$115. Final Major Subdivision Plats, *without* roads(s), shall be a fee of \$255. If corrections are required the applicant will be allowed to re-submit with the corrections one time free of charge. If corrections are required after the first re-submittal the second re-submittal will

require an additional \$165 submittal fee. This pattern shall be followed for all subsequent re-submittals.

e) For review of Preliminary Major Subdivision Plats with a road(s) there shall be a fee of \$170. Final Major Subdivision Plats, with a road(s), shall be a fee of \$255. If corrections are required the applicant will be allowed to re-submit with the corrections one time free of charge. If corrections are required after the first re-submittal the second re-submittal will require an additional \$165 submittal fee. This pattern shall be followed for all subsequent re-submittals.

OUTSIDE CITY LIMITS (includes unincorporated cities)							
DEPARTMENT	SURVEY & RETRACEMENT REVIEW & 2ND RESUBMITTALS	SUBDIV VARIANCE	PRELIMINARY & FINAL MINOR* SUBDIV (W/ OR W/O ROAD)	PRELIMINARY MAJOR** SUBDIV (W/O ROAD)	PRELIMINARY MAJOR** SUBDIV (W/ ROAD)	FINAL MAJOR** SUBDIV (W/ OR W/O ROAD)	2ND RESUBMITTAL ALL SUBDIV PLATS
ASSESSOR	\$15	\$0	\$25	\$15	\$20	\$30	\$15
AUDITOR	\$40	\$0	\$150	\$75	\$100	\$150	\$100
ENGINEER	\$20	\$0	\$60	\$100	\$150	\$200	\$40
GIS	\$20	\$0	\$15	\$25	\$50	\$75	\$50
ZONING	\$5	\$150	\$300	\$100	\$125	\$200	\$150
TOTAL	\$100	\$150	\$550	\$315	\$445	\$655	\$355
INSIDE CITY LIMITS							
DEPARTMENT	SURVEY & RETRACEMENT REVIEW & 2ND RESUBMITTALS	SUBDIV VARIANCE	PRELIM/FINAL MINOR* SUBDIV (W/ OR W/O ROAD)	MAJOR** SUBDIV (W/O ROAD)	MAJOR** SUBDIV (W/ ROAD)	FINAL MAJOR** SUBDIV (W/ OR W/O ROAD)	2ND RESUBMITTAL ALL SUBDIV PLATS
ASSESSOR	\$15	\$0	\$25	\$15	\$20	\$30	\$15
AUDITOR	\$40	\$0	\$150	\$75	\$100	\$150	\$100
ENGINEER	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GIS	\$20	\$0	\$15	\$25	\$50	\$75	\$50
ZONING	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$75	\$0	\$190	\$115	\$170	\$255	\$165
*MINOR SUBDIVISION = 1-3 LOTS							
**MAJOR SUBDIVISION = 4 OR MORE LOTS							

Motion by Thompson, second by Salasek, to adopt Resolution #2018-0013, Fee Schedule for Plats of Survey, Retracement Plats and Subdivision Plats. This Resolution #2018-0013 repeals and replaces previously adopted Resolution #2008-0013 and shall become effective April 1, 2018.

**Board Meeting of
February 6, 2018**

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

_____	Attest:	_____
Bill Patten		Nan Benson
Board of Supervisors, Chairman		Marshall County
		Auditor and Recorder

13. Public Forum— There were no comments from the public.

14. Adjournment--The next regular session is February 20, 2018, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, February 15, 2018, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 9:23 a.m.

_____	Attest:	_____
Bill Patten		Nan Benson
Board of Supervisors, Chairman		Marshall County
		Auditor and Recorder