

**Marshall County Board of Supervisors
Special Session February 12, 2019 at 9:00 a.m.**

MINUTES

The Board met in special session on Tuesday, February 12, 2019, at 9:00 a.m. in the Great Western Bank, 11 N. 1st Ave., Meeting room #1, 2nd floor (please use north entrance to bank) with all Supervisors Salasek and Thompson present. Supervisor Patten was present by phone.

1. Approval or Amendment of Agenda—

Motion by Thompson, second by Patten, to approve the agenda as printed.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

2. Buildings and Grounds Dept.--Additional Courthouse Space Programming -Discussion and possible action to approve Courthouse Space Programming.

Motion Thompson, second by Patten, to begin discussion for Courthouse.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

Notes from Meeting—

Jimi Peters, OPN Architects, distributed Programming for Board of Supervisors and Planning and Zoning.

- Discussion on Reception Area – Separate; Counter Standing and ADA; Emergency Button
- Lisa's Area – Standing Desk
- Supervisor's Offices – Option B; no locks
- Planning, Zoning & Weed Commissioner – Large Workstation
- Storage – Look at items currently in Meeting Room 2 in Courthouse

Jimi Peters with OPN distributed Programming for Amenities (General Areas)

- Meeting Room 1
- Conference Rooms
- Custodial Closet – Lucas said we can work with 1 but 2 of these would be better
- Meeting Room 2 – 20 people max; floor box middle of room; perimeter boxes
- Mother's Room – Not a Code Requirement; Want not a Need
- Staff Break Room – Add Pop Machine & Snack Vending Machine
- Security – Lucas said if state goes to VOIP phone system it will allow us a check point at south entrance; north doors will never reopen
- Security Office – Wait until Security Meeting
- Lobby space
- Courts – 4 Courtrooms, 1 Additional Courtroom, Conference Rooms, all just on 4th & 5th they are working on options; Currently handled by Court Attendant by floor
- Restroom Count keeping in compliance

Lucas List

- Email to Historical Society 2/11/19; must have response by 2/13/19 4:00 p.m.
- Carol Haney is asking for a public phone back into the Courthouse – Dave said the Courts can provide it if they want it
- Nino – EMC Insurance Adjustor
 - Insulation Depreciation – He is waiting for letter from us on letterhead; Dave and Steve did not agree that we would provide a letter
 - Restrooms in Courthouse ripple effect of moving offices – Exemption from Scott Riemenschneider; Lucas, Nino, Scott (OPN), Jimi (OPN)
 - Annex Stairs Code required per Scott Riemenschneider
 - Chiller information – Difference in Johnson Controls & Weingert; Request to Blue Stone; Nino wants to repair without fixing bent frame
- Annex Elevator & Restrooms may be Code Required – Elevator would be an ADA requirement;
- Annex Costs – County \$, In House & Insurance
- RFI – Currently 20 of these
 - #3 – County Responsibility - Roof - \$71,300
 - #4 – County Responsibility – Deflected Beam – No Price at this point
 - #14 – County Responsibility- Ledger that is dropped - \$11,598 – Jimi & Scott thought this may be covered by Insurance
- Quote on Tuck-pointing on Dome & Tower - \$70,180
- Heat Gutter & Down Spouts & 4 feet of roof - \$43,520
- Nino (EMC) & David (Perfection) will be here February 18th at 2:00 p.m. Meeting at Courthouse

3. Closed Session – Pursuant to Iowa Code 21.5(k) – “To discuss information contained in records in the custody of the governmental body that are confidential records pursuant to Iowa Code Section 22.7(50) which reads “Information concerning security procedures or emergency preparedness information developed and maintained by a government body for the protection of governmental employees, visitors to the government body, persons in the care, custody, or under the control of the government body, or property under the jurisdiction of the government body, if disclosure could reasonably be expected to jeopardize such employees, visitors, persons, or property.”

Motion by _____, second by _____ to go into closed session at _____ a.m.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

Motion by _____, second by _____ to come out of closed session at _____ a.m.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

3. Adjournment--The next regular session is February 19, 2019, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder’s Office or the Board of Supervisors’ Office by **Thursday** February 14, 2019, at 1:00 p.m. There being

no further business to come before the Board, the meeting was adjourned at 10:51 a.m.

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder