

**Marshall County Board of Supervisors
Special Session May 1, 2019 at 9:05 a.m.**

MINUTES

The Board met in special session on Wednesday, May 1, 2019, at 9:05 a.m. in the Great Western Bank, 11 N. 1st Ave., 2nd floor, meeting room #1, (please use north entrance) with all 3 members present.

1. Approval or Amendment of Agenda—

Motion by Patten, second by Thompson, to approve the agenda as printed.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

2. Approval of Proposed Final Courthouse Office Layout Plans-Closed Session - Pursuant to Iowa Code 21.5(k) – “To discuss information contained in records in the custody of the governmental body that are confidential records pursuant to Iowa Code Section 22.7(50) which reads “Information concerning security procedures or emergency preparedness information developed and maintained by a government body for the protection of governmental employees, visitors to the government body, persons in the care, custody, or under the control of the government body, or property under the jurisdiction of the government body, if disclosure could reasonably be expected to jeopardize such employees, visitors, persons, or property.”

Discussion: We will stay in Open Session

Jimi Peters (OPN) discussed Courthouse Layout. OPN needs approval of layout before they can create the deeper drawings getting Structural Engineers, Mechanical Engineers, etc. involved. Jimi discussed Floors 1, 2 and 3, including general space, code requirements, and restrooms. When we looked at County departments the Treasurer is the highest traffic area. Also on 1st floor, putting Board of Supervisor’s Meeting Room for after-hours meetings will work better. Discussion regarding the north elevator adding a north entrance for prisoner transport, this would also keep prisoners from entering main entrance. Sheriff Hoffman expressed concern with taking the Conference Room away. Dave asked if we can make the north elevator an Alternate.

Motion by Thompson, second by Patten to go into closed session at 9:22 a.m.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

Motion by Patten, second by Thompson to come out of closed session at 10:22 a.m.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

Motion by Patten, Second by Thompson to accept Option 2 for the proposed final Courthouse office layout plans for floors 4 – 5 as a result of the damage from the July 19, 2018, tornado.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

**Board Meeting of
May 1, 2019**

Discussion: Lead by Jimi Peters (OPN) on Floors 1, 2 and 3.

Floor 1

- *Treasurer, IT, BOS, including Planning & Zoning areas was explained.*
- *Jarret discussed need/efficiency for private rest room.*
- *Lucas said not having the private rest room will assist in a change of culture in Courthouse.*
- *Bill would like to add Rest Room next to Kitchenette on 1st Floor as an Alternate.*
- *Jimi explained what an Alternate will look like.*
- *Attorney Exit (which will be Treasurer Exit) door will remain.*

Floor 2

- *Need for Attorney to have back of house on 2nd floor for security reasons. Attorney entrance opens back up and allows the view to that window. Attorney entrances discussed. Discussion on 2nd restroom in Attorney area. The west restroom in Attorney area will be removed.*
- *Assessor and GIS areas were explained.*

Floor 3

- *Auditor/Recorder/Accounting areas were explained.*

Motion by Thompson, second by Patten, to accept as presented removing private restroom on 2nd Floor west side and adding 1st Floor Employee Restroom as an Alternate on the proposed final Courthouse office layout plans for floors 1-3 as a result of the damage from the July 19, 2018 tornado.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

3. Adjournment--The next regular session is May 14, 2019, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by **Thursday** May 9, 2019, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 11:15 a.m.

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder