

**Marshall County Board of Supervisors
Special Session June 26, 2019 at 8:30 a.m.**

MINUTES

The Board met in special session on Wednesday, June 26, 2019, at 8:30 a.m. in the Great Western Bank, 11 N. 1st Ave., Meeting room #1, 2nd floor (please use north entrance to bank) with all 3 members present.

1. Approval or Amendment of Agenda—

Motion by Thompson, second by Patten, to approve the agenda as amended.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

Motion by Thompson, second by Patten to untable the lease agreement from the June 25, 2019 regular Board of Supervisor meeting. Additional information was required.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

Motion by Thompson, second by Patten, to approve the lease agreement between Marshall County, IA and Great Western Bank for the temporary use of office space for services provided by the Marshall County Public Health Department in the amount of \$200/ month or \$8/sq. ft. Full details of the lease are on file in the Board of Supervisors' office.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

Consent Agenda:

2. Approve Minutes--from Special Session of May 1, 2019 at 9:05 a.m.

Motion by Patten, second by Thompson, to approve the consent agenda as printed.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

3. OPN Architects Agenda--attached to the end of these minutes

a. Buildings and Grounds Dept.—Board of Supervisors' Courthouse Office Layout -

Discussion and possible action to approve Board of Supervisors' Courthouse Office Layout.

Motion by Thompson, second by Patten, to approve the move of the elevator equipment room for \$54,000 to add room for the single point of entry for Security purposes.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

b. Marshall County asked for a quote for AV and FEE (Furniture)

Discussion: Supervisor Salasek asked Judge Haney about the Court area. Judge Haney said that going from the 6 Courtrooms requested to 4 Courtrooms is going to impact the judicial process in Marshall County and maybe cause services to be moved out of County.

4. Adjournment--The next regular session is July 9, 2019, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by **Wednesday, July 3, 2019, at 1:00 p.m. due to the 4th of July holiday**. There being no further business to come before the Board, the meeting was adjourned at 9:36 a.m.

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder



AGENDA

Date & Location: June 26th, Great Western Bank

Project: Marshall County Courthouse Interiors

Project number: 18827003

Subject: DD Update

Attendees

Jimi Peters	OPN Architects
Scott Allen	OPN Architects
Bill Patten	Marshall County Courthouse
Dave Thomas	Marshall County Courthouse
Steve Salasek	Marshall County Courthouse
Nan Benson	Marshall County Courthouse
Lucas Baedke	Marshall County Courthouse

Agenda

1. Schedule Update:
 - a. June 12th DD set completed on schedule
 - i. Reviewed by Lucas and Perfection. Page turn will be Monday. *July 1st*
 - b. August 26th - 100% CD 8 week duration
 - c. September 23th – Recommendations on Bids submitted to Insurance
 - d. October 14th – Construction official kicks off.
2. Updates to Plan since approval on May 1st.
 - a. Boardroom Dais
 - b. Minor Courtroom Updates
 - c. Auditor Recorder South
 - d. Security Suite
 - e. Treasurer Area
 - f. North Elevator Alternate is Out
3. County Cost Options
 - a. Jury Deliberation additional restroom : 40,000-50,000 *by 7/19/19*
 - b. Move Elevator Equipment Room : 54,000\$ *— separate page*
4. FFE & AV
 - a. State recognition of scope 6/13/2019 by Scott Hand (District Court Administrator). Determining whether they can use “emergency status” to avoid public bid. Requested fee proposal for OPN to execute FFE/AV packages. Still in flux.
 - b. County AV/FFE – Lucas and James responsible for determining equipment & infrastructure. Design team scope for the project ends at the wall ports/floor boxes. Does MCC want design assistance?