

**Marshall County Board of Supervisors Special Session  
October 24, 2019 at 9:00 a.m.**

**MINUTES**

The Board met in special session on Thursday, October 24, 2019, at 9:00 a.m. in the Great Western Bank Building, 11 N. 1<sup>st</sup> Ave. (North Entrance), 2<sup>nd</sup> floor, NW corner of the building, Board of Supervisors' meeting room with Supervisor Thompson and Supervisor Patten present. Supervisor Salasek by phone.

**Pledge of Allegiance**

**1. Approval or Amendment of Agenda—**

Motion by Patten, second by Salasek, to approve the agenda as printed.

|                 |               |            |                      |
|-----------------|---------------|------------|----------------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye by phone |
|                 | Vice Chairman | Member     | Chairman             |

**Consent Agenda:**

**2. Approve Minutes--**from Special Session of October 9, 2019.

Motion by Salasek, second by Patten, to approve the consent agenda as printed.

|                 |               |            |                      |
|-----------------|---------------|------------|----------------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye by phone |
|                 | Vice Chairman | Member     | Chairman             |

**3. Buildings and Grounds Department --** Discussion and possible action to approve courthouse work.

*Discussion: Lucas said there a few items under scope of work. Marshall County is ahead of EMC. EMC has hired a Code Consultant to review everything to be covered under our insurance policy. We have asked EMC to go above the minimum requirements on the ventilation on 3rd floor soffit. Lucas explained the new system and explained there would be a small soffit but it would meet Code. If we dropped the soffit down to the floor we lose too much square footage on 3rd floor. There was discussion on Code process running parallel versus one decision then EMC decision. The majority of our Code issues are going to be covered. The real question is the HVAC on 3rd floor. We would like to start working on the west half of the building. There is some sound issues for the attorney's office on the 2nd floor so we may need to extend this new HVAC issues on 2nd floor which has a \$200,000 additional cost. Dave agreed you can hear between 2nd and 3rd floor. Scott said this is an issue between the Conference Room and the Rotunda. Lucas said also the Victim Witness Coordinators with the Rotunda. Dave asked Scott, David and Rodney if they have prior experience with an insurance company hiring a*

*Code Consultant. None of them had any experience with this. David had a conversation with Nino about what the Code Consultant is working on. Lucas discussed spreadsheet with Marshall County costs. Group had questions/discussion on this spreadsheet. Scott explained that we went through the building floor by floor; we ended up 35% Owner and 65% Insurance/Code.*

*Lucas said three issues:*

- 1. Insurance Adjuster*
- 2. Funding – On hold until further information*
- 3. Begin County work inside the Courthouse now – Scott said we need to keep it straight between Code and County. Lucas said we are just going to start selective demo on all 5 floors.*

*Dave asked Jarret to look at current banks for funding options.*

Motion by Patten, second by Salasek to start County Courthouse interior work in the near future.

|                 |               |            |                      |
|-----------------|---------------|------------|----------------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye by phone |
|                 | Vice Chairman | Member     | Chairman             |

*Lucas also discussed the OPN Architect, Inc. estimate for the Marshall County expenses in the amount of \$341,698 in the handout he distributed.*

Motion by Patten, second by Salasek to approve OPN Architect, Inc., Des Moines, Iowa contract for architectural fees for \$341,698.

|                 |               |            |                      |
|-----------------|---------------|------------|----------------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye by phone |
|                 | Vice Chairman | Member     | Chairman             |

**4. Adjournment**--The next regular session is October 29, 2019, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, October 24, 2019, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 10:06 a.m.

\_\_\_\_\_  
Steve Salasek  
Board of Supervisors, Chairman

Attest:

\_\_\_\_\_  
Nan Benson  
Marshall County  
Auditor and Recorder

The Board of Supervisors' calendar can be viewed <http://goo.gl/yubHzV>

Board Meeting of  
October 24, 2019

**Marshall County Cost Estimates  
As of 10/23/19**

| <u>Work</u>                           | <u>Location</u> | <u>Cost</u>         | <u>Paid</u> |
|---------------------------------------|-----------------|---------------------|-------------|
| <b>Approved by BOS</b>                |                 |                     |             |
| Original Roof Work                    | Roof            | 79,856.00           | X           |
| Ledger                                | Roof            | 12,989.76           | X           |
| Deflected Beam                        | Roof            | 7,761.60            | X           |
| 5th Floor Masonry                     | Roof            | 4,452.00            | X           |
| Rotten Valley Beam X2                 | Roof            | 31,283.84           | X           |
| Rotten Sill Plate X4                  | Roof            | 15,496.80           | X           |
| Interior Tower Tuck Pointing          | Tower           | 92,915.20           | X           |
| Ice Melt                              | Roof            | 48,742.40           |             |
| SE Gable Rafters                      | Roof            | 3,628.80            | X           |
| Structural Beam                       | Roof            | 7,582.40            | X           |
| Attic Masonry                         | Roof            | 3,276.00            | X           |
| Roof Hip Support                      | Roof            | 1,430.24            | X           |
| Cornice Brick                         | Exterior        | 135,340.80          |             |
| Tower Plaster                         | Exterior        | 39,200.00           |             |
| Temporary Gutter                      | Exterior        | 8,880.46            | X           |
| Tower Metal, Masonry, Carpentry       | Exterior        | 161,929.60          |             |
| Additional Cornice and Tower Brick    | Exterior        | 47,292.00           |             |
| Cornice Ledger                        | Exterior        | 45,805.76           |             |
| Statue Base Brick                     | Exterior        | 19,040.00           |             |
| Court File Scanning                   | Interior        | 150,000.00          |             |
| Insurance Deductible                  | Interior        | 10,000.00           | X           |
| <b>Total</b>                          |                 | <b>926,903.66</b>   |             |
| <b>Future Work Yet to be Approved</b> |                 |                     |             |
| Frieze brick                          | Exterior        | 15,000.00           |             |
| Gable End Tuck Pointing               | Exterior        | 7,000.00            |             |
| Stone Replacement                     | Exterior        | 285,017.60          |             |
| Attic Stairs                          | Tower           | 8,000.00            |             |
| Landscaping Not Covered               | Exterior        | 5,000.00            |             |
| Shop Additions                        | Shop Building   | 15,000.00           |             |
| Furniture                             | Interior        | 120,000.00          |             |
| OPN Fees                              | All             | 341,698.00          |             |
| Interior work                         | Interior        | 1,800,000.00        |             |
| Annex update                          | Annex           | 1,373,176.00        |             |
| <b>Total</b>                          |                 | <b>3,969,891.60</b> |             |
| <b>Overall Total</b>                  |                 | <b>4,896,795.26</b> |             |

|                                      |                   |
|--------------------------------------|-------------------|
| Exterior Masonry                     | 755,626           |
| Interior Masonry                     | 100,643           |
| <b>Roof Structural Repairs Total</b> | <b>217,652.30</b> |
| <b>Interior Remodel</b>              | <b>1,938,000</b>  |

Already Paid 279,553.10

|                               |           |
|-------------------------------|-----------|
| Original Budgeted Amount      | 3,700,000 |
| Actual Available - Gen Basic  | 3,293,064 |
| Actual Available - Gen Supp   | 1,573,714 |
| Actual Available - B & G FY20 | 180,000   |
| Capital Projects              | 555,000   |
| Differential                  | 5,601,778 |
|                               | 1,901,778 |

|                 |           |
|-----------------|-----------|
| Estimated Costs | 4,896,795 |
| Differential    | 704,982   |