

**Marshall County Board of Supervisors  
Regular Session December 23, 2019 at 9:05 a.m.**

**MINUTES**

The Board met in regular session on Monday, December 23, 2019, at 9:05 a.m. in Great Western Bank, 11 N. 1<sup>st</sup> Ave., Marshalltown, Iowa, meeting room #1, 2nd floor (north entrance) with all three members present.

**Pledge of Allegiance**

**1. Approval or Amendment of Agenda—**

Motion by Patten, second by Thompson, to approve the agenda as printed.

|                 |               |            |             |
|-----------------|---------------|------------|-------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye |
|                 | Vice Chairman | Member     | Chairman    |

- 2. Years of Service Recognition-** Dennis Fouch (Secondary Road Dept.) – 30 years, Daniel Cahalan (Sheriff's Office) – 20 years, Steven Atcher (Sheriff's Office) – 15 years.

**Consent Agenda:**

- 3. Approve Minutes--**from Regular Session of December 10, 2019.

**4. Yearly Appointments-Commencing January 1, 2020:**

Condemnation Compensation Commission – 1-year term:

Owner-Operators of Agricultural Property:

George Baitinger, Ronald D. Goecke, Daryl Gilmore, Gene Wiemers, Trent Upah,  
David Scott, Virtus Brockman

Real Estate Salespersons or Real Estate Brokers

Dean Elder Jr., Martha Garcia, Deb Block, Christopher Brodin, Bob Grimes, Val  
Alkire, G. Ward Miller

Owners of City Property

Larry Southard, Mary Holland, Sarah Hesmer, Alan Hilleman, Howard  
Stegmann, Ray Mitchem, John Worden

Persons Having Knowledge of Property Values by Reason of Their Occupation

Cindy Smiley, Reed Riskedahl, Russ D. Paul, Wayne McDonald, Dean Elder Jr.,  
Joseph W. Ludley, Leslie Nichols

**4. Appointments-Commencing January 1, 2020**

**a. Marshall County Conservation Board** –Re-Appoint Pam Paone–5 year term,

**b. Green Mountain Street Lighting District** – Re-Appoint Jalene Primus- 1 year  
term, Re-Appoint Laneal Nelson – 2 year term, Re-Appoint John Worden – 3 year  
term

**c. Marshall County Board of Health** – Re-Appoint Dr. Kerri Metzger-3 year term

- d. Zoning Commission** –Re-Appoint Pat VonAhnen - 3 year term
- e. Marshall County Zoning Administrator, Public Environmental Health Director and Weed Commissioner**-Appoint Todd Apfel – 1 year term
- f. Board of Adjustment** –Re-Appoint Ramona Kilborn - 5 year term
- g. Civil Service Commission** –Re-Appoint Stan Kolbe, Re-Appoint Darrell Templeton – 6 year term
- h. Marshall County Commission of Veteran’s Affairs**-Re-Appoint Melvin Pitzen – 3 year term
- i. Medical Examiner**- Re-Appoint Leah Bethel- 2 year term

**5. Approve Claims**—Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of December will be published as part of the first meeting in January.

Motion by Thompson, second by Patten, to approve the consent agenda as printed.

|                 |               |            |             |
|-----------------|---------------|------------|-------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye |
|                 | Vice Chairman | Member     | Chairman    |

**6. Approve Personnel Actions:**

- a. **Change of Status and Change Rate of Pay**- Shane Sweitzer, Secondary Road, fulltime, change of status from Truck Driver 2 to Truck Driver 3, change rate of pay from \$25.16/ hr. to \$25.47/ hr. effective December 28, 2019.

Motion by Patten, second by Thompson to approve personnel action.

|                 |               |            |             |
|-----------------|---------------|------------|-------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye |
|                 | Vice Chairman | Member     | Chairman    |

- b. **Change of Status and Change Rate of Pay**- Brian Pansegrau, Secondary Road, fulltime, change of status from Truck Driver 2 to Truck Driver 3, change rate of pay from \$25.16/ hr. to \$25.47/ hr. effective December 28, 2019.

Motion by Thompson, second by Patten to approve personnel action.

|                 |               |            |             |
|-----------------|---------------|------------|-------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye |
|                 | Vice Chairman | Member     | Chairman    |

- c. Hire, **Chris Donaldson**, Secondary Road Department, full time, Truck Driver 1, rate of pay of \$24.81/hr., effective December 26, 2019.

Motion by Patten, second by Thompson to approve personnel action.

|                 |               |            |             |
|-----------------|---------------|------------|-------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye |
|                 | Vice Chairman | Member     | Chairman    |

d. Hire, **Donald Box**, Secondary Road Department, full time, Truck Driver 1, rate of pay of \$24.81/hr., effective December 26, 2019.

Motion by Thompson, second by Patten to approve personnel action.

|                 |               |            |             |
|-----------------|---------------|------------|-------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye |
|                 | Vice Chairman | Member     | Chairman    |

e. **Change of Status and Change Rate of Pay-** Rich Amendt, Secondary Road, fulltime, change of status from ET3 to ET4, change rate of pay from \$25.36/ hr. to \$25.47/ hr. effective December 28, 2019.

Motion by Patten, second by Thompson to approve personnel action.

|                 |               |            |             |
|-----------------|---------------|------------|-------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye |
|                 | Vice Chairman | Member     | Chairman    |

**7. Marshall County Mental Health/Disability Services Advisory Board (MHDS)-**  
Discussion and possible action to approve the termination the MHDS Advisory Board.

*Discussion: Jill Eaton said this has been in effect and have not met in 4 years. The Central Iowa Community Services Regional has taken over this need for the region.*

Motion by Thompson, second by Patten to approve the termination the MHDS Advisory Board effective 12-31-19.

|                 |               |            |             |
|-----------------|---------------|------------|-------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye |
|                 | Vice Chairman | Member     | Chairman    |

**8. Recommendation of Marshall County Representatives on the Central Iowa Community Services Regional Advisory Board**—Discussion and possible action to recommend Sharon Swope and Tamara Morris, Marshall County representatives, on the Central Iowa Community Services Regional Advisory Board.

Motion by Patten, second by Thompson, to approve the recommendation of Sharon Swope and Tamara Morris on the Central Iowa Community Services Regional Advisory Board.

|                 |               |            |             |
|-----------------|---------------|------------|-------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye |
|                 | Vice Chairman | Member     | Chairman    |

**Resolution #2019-0058**

**9. Resolution--Assessed/Taxable Values of Utility Companies--**

Be It Resolved, that pursuant to Section 433.9, Code of Iowa, there be ordered entered in the minute book the length of lines and the assessed value of the property of each of the following utility companies situated in each city, township, or lesser taxing district in its county as fixed by the Director of Revenue & Finance and certified to the County Auditor. These values shall constitute the taxable value for 2019 Property Taxes, Payable in 2020-2021, and the taxes on said property when collected by the County Treasurer shall be disposed of as other taxes on real estate. A detailed report showing the value for each company, by taxing district, is on file in the County Auditor's office.

| <u><b>RAILROAD</b></u> | <u>MILE</u><br><u>S</u> | <u>X RATE</u><br><br><u>PER MILE</u> | <u>= VALUE CERT</u><br><u>BY</u><br><u>DEPT. OF REV.</u> | <u>TAXABLE</u><br><br><u>VALUE</u> |
|------------------------|-------------------------|--------------------------------------|----------------------------------------------------------|------------------------------------|
| Union Pacific Railroad | 38.88                   | 1,079,636.2989                       | 41,976,259                                               | 41,976,259                         |
| <b>TOTAL</b>           |                         |                                      | <b>41,976,259</b>                                        | <b>41,976,259</b>                  |

| <u><b>COMMERCIAL</b></u>           | <u>MILES</u> | <u>X RATE PER MILE</u> | <u>= VALUE CERT</u><br><u>BY</u><br><u>DEPT. OF REV.</u> |
|------------------------------------|--------------|------------------------|----------------------------------------------------------|
| <u>TELEPHONE &amp; TELEGRAPH**</u> |              |                        |                                                          |
| Century Link Comm LLC              | 26.49        | 14,535.5760            | 385,047                                                  |
| Heart of Iowa Comm. Coop           | 293.89       | 3489.1855              | 1,025,437                                                |
| Heart of Iowa Ventures             | 82.99        | 17,373.6408            | 1,441,838                                                |
| Iowa Telecom                       | 61.52        | 10,806.4435            | 664,812                                                  |
| McLeod USA Network                 | 81.47        | 9,577.9836             | 780,318                                                  |
| Partner Comm. Coop.                | 251.32       | 10,001.1793            | 2,513,496                                                |
| Minerva Valley Tel. Co.            | 102.28       | 1,505.5248             | 153,985                                                  |
| Qwest                              | 485.49       | 19,158.0609            | 9,301,047                                                |
| Sprint                             | 26.44        | 5,279.3357             | 139,586                                                  |
| MCC Telephony of Iowa              | 220.98       | 1,738.3488             | 384,140                                                  |
| <b>TOTAL</b>                       |              |                        | <b>**16,789,706**</b>                                    |

|                          | <u>ASSESSED</u><br><u>VALUE CERT.</u><br><u>BY</u><br><u>DEPT. OF REV.</u> | <u>TAXABLE</u><br><u>VALUE CERT.</u><br><u>BY</u><br><u>DEPT. OF REV.</u> |
|--------------------------|----------------------------------------------------------------------------|---------------------------------------------------------------------------|
| Black Hills Energy Corp  | 113,711                                                                    | 35,056                                                                    |
| Interstate Power & Light | 552,368,697                                                                | 146,426,134                                                               |
| ITC Midwest LLC          | 140,986,363                                                                | 12,346,276                                                                |
| Consumers Energy         | 8,858,787                                                                  | 1,204,789                                                                 |
| Central Iowa Power Coop  | 1,829,147                                                                  | 789,218                                                                   |
| Grundy Co. REC           | 809,467                                                                    | 142,499                                                                   |
| Mid American Energy      | 479,793                                                                    | 252,385                                                                   |

|                                    |                    |                    |
|------------------------------------|--------------------|--------------------|
| Midland Power Coop                 | 62,180             | 11,416             |
| State Center Municipal Light Plant | 64,086             | 170,187            |
| Western Minnesota Munc. Gas        | 0                  | 6                  |
| CMA Ventures Inc                   | <u>557,871</u>     | <u>11,387</u>      |
| <b>TOTAL</b>                       | <b>706,130,102</b> | <b>161,389,353</b> |

ASSESSED  
VALUE CERT.  
BY  
DEPT. OF REV.

|                          |                  |
|--------------------------|------------------|
| NuStar Ammonia           | 931,533          |
| Northern Border Pipeline | 1,020,618        |
| Northern Natural Gas Co  | <u>1,879,208</u> |
| <b>TOTAL</b>             | <b>3,831,358</b> |

**\*\*Less Exempted Assessed Value for Telephone Companies \$8,163,666\*\***

VALUE CERT BY  
DEPT. OF REVENUE

|                                                 |                    |                    |
|-------------------------------------------------|--------------------|--------------------|
|                                                 | <u>ASSESSED</u>    | <u>TAXABLE</u>     |
| GRAND TOTAL OF ALL<br>UTILITIES IN MARSHALL CO. | <b>768,727,427</b> | <b>223,986,677</b> |

Dated at Marshalltown, Iowa this 23rd day of December 2019.

Motion by Thompson, second by Patten to adopt Resolution #2019-0058,  
Assessed/Taxable Values of Utility Companies.

|                 |               |            |             |
|-----------------|---------------|------------|-------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye |
|                 | Vice Chairman | Member     | Chairman    |

\_\_\_\_\_  
Steve Salasek  
Board of Supervisors, Chairman

Attest: \_\_\_\_\_  
Nan Benson  
Marshall County Auditor

**Resolution #2019-0059**

**10. Resolution - 2019 Homestead and Family Farm Credits and Military Service Tax Exemptions—**

Whereas, pursuant to Iowa Code 425.3, 425A.3, and 426A.14 the Marshall County Board of Supervisors has received the Homestead Tax Credit claims, Family Farm Tax Credit claims

and the Military Service Tax Exemption claims from the County Auditor for the 2019 taxes, payable 2020-2021.

Be It Resolved, that all claims filed are allowed except those recommended for disallowance by the County Assessor, a list of which is on file in the County Auditor's Office.

Be It Further Resolved that the Chairman of the Board is hereby authorized to sign notices of disallowance to claimants whose applications for Homestead Tax Credits, Family Farm Credits and Military Service Tax Exemptions have been disallowed.

Dated at Marshalltown, Iowa this 23rd day of December, 2020.

Motion by Patten, second by Thompson to adopt Resolution #2019-0059, 2019 Homestead and Family Farm Credits and Military Service Tax Exemptions, and authorize the Chairman to sign letters of disallowance.

|                 |               |            |             |
|-----------------|---------------|------------|-------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye |
|                 | Vice Chairman | Member     | Chairman    |

Attest:

\_\_\_\_\_  
Steve Salasek  
Board of Supervisors, Chairman

\_\_\_\_\_  
Nan Benson  
Marshall County Auditor/Recorder

**11. Secondary Road-Consulting Engineering Contract with Calhoun-Burns and Associates, Inc--**Discussion and possible action on a contract with Calhoun-Burns & Associates for proposed improvement to Marshall County Bridge #J-15 located on 260<sup>th</sup> St, south of 255<sup>th</sup> St in Timber Creek Township. This will be funded by L.O.S.T. dollars. This proposal is to initiate Calhoun-Burns feasibility analysis, hydraulics, preliminary and possible final design for this structure. The estimated cost for this project is approximately \$15,100.

*Discussion: Paul said the LOST (Local Option Sales Tax) which is ½ of a penny. This will allow us to develop this project to allow for bundling of projects to get the project developed in time. They normally bundle 2 -3 bridges bundled together. FHWA grant will also be used to fund the project.*

Motion by Thompson, second by Patten to approve the contract with Calhoun-Burns and Associates for consulting services for proposed improvement to Bridge #J-15. The estimated cost for this project is approximately \$15,100.

|                 |               |            |             |
|-----------------|---------------|------------|-------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye |
|                 | Vice Chairman | Member     | Chairman    |

**12. Submitted to Local Authority--**Class C Liquor License (LC) (Commercial)— Application for license renewal for a Class C Liquor License (LC) (Commercial) with Outdoor Service, Sunday Sales and Catering privileges from The Harvester, Jensen Golf, L.C., 833 Foster Dr., Rhodes, Iowa. The current license LC0040617 expires January 31, 2020. The renewed license will be for the period of February 1, 2020 - January 31, 2021.

Motion by Thompson, second by Patten, to approve the renewal of The Harvester, Jensen Golf, L.C. Class C liquor license for the period of February 1, 2020 – January 31, 2021.

|                 |               |            |             |
|-----------------|---------------|------------|-------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye |
|                 | Vice Chairman | Member     | Chairman    |

**13. State Center Fire and EMS Committee-** Brad Pfantz, State Center Fire Chief, and committee members of the Fire & EMS department are researching the improvement of the county fire & EMS radio system and presented their plan to the Board of Supervisors. Power Point attached to the end of these minutes.

*Discussion: Brad Pfantz, State Center Fire Chief, clarification I am here representing a committee for Marshall County. Brad recognized other local fire representatives in attendance. Brad talked through Power Point presentation, attached, and recognized RACOM representative. Locally all the neighboring counties are going to this new system and leaving Marshall in a silo.*

*Funding, looked at a grant option, however, we are over the grant cap. Story County just found out they did not get the grant. We are looking at an Essential Purpose Bond; Tama County just did this for 7.9 million. Brad gave examples of other counties using the Essential Purpose Bonds.*

*Bill asked Clint with RACOM how long the radios will last. Johnson County is getting 10 plus years currently. Dave asked about connections. Diana with RACOM discussed the use of the SARA network and those connections. We included those costs into this proposal. Evan asked about the costs of new radios if one is broken. Brad replied \$1500. Dave asked about the coverage in Marshalltown. Chris Cross said yes we have this new system. Paul asked about Secondary Roads, and it was confirmed this would be a great option. Christopher Cross shared that this would assist with all groups identified in the Emergency Operations Center. Kim confirmed that this would be great to have this increased communication during the tornado including schools and public works. Diane confirmed that communications is usually the first thing that fails. If we have the same system will be a big benefit for future events. Kim confirmed that the after action report the biggest issue was the communications failed. Gilman Fire Representative said that he is mostly doing mutual aid outside of county. They will not be able to communicate because the neighboring counties are going to the new system. David Gibbs spoke saying that most departments are dealing with other counties for mutual aid. Dave asked about the State of Iowa. Diana with RACOM said that we will lose control and the costs would be more with the state. Because of this a majority of the counties are going on their own. RACOM is here local and we will take care of you. Bill talked about the 60 cents on the dollar we get currently for E911 and this funding isn't a for sure thing. There is more discussion regarding options and other counties using this system. Evan asked about number of units. Brad said that this would be 279 new plus 189 existing. Brad Nichols asked about the future technology. Diana with RACOM said that the P25 radios are still current technology. Steve*

*Hoffman clarified that the state system is not an option for the Sheriff's Office. Also, the schools are an issue and this system would solve the issue.*

**14. Great Western Bank Holiday Observance**-Discussion and possible action regarding the Great Western Bank Martin Luther King holiday observance on Monday, January 20, 2020 for county employees.

Motion by Thompson, second by Patten, to allow department heads to determine, but we are unable to work in Great Western Bank.

|                 |               |            |             |
|-----------------|---------------|------------|-------------|
| Roll call vote: | Thompson-Aye  | Patten-Aye | Salasek-Aye |
|                 | Vice Chairman | Member     | Chairman    |

**15. Public Forum**— There were no comments from the public.

**16. Adjournment**--The next regular session is January 2, 2020, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, December 26, 2019 at 1:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 10:46 a.m.

\_\_\_\_\_  
Steve Salasek  
Board of Supervisors, Chairman

Attest:

\_\_\_\_\_  
Nan Benson  
Marshall County  
Auditor and Recorder

The Board of Supervisors' calendar can be viewed <http://goo.gl/yubHzV>



# Marshall County Public Safety Communications Project

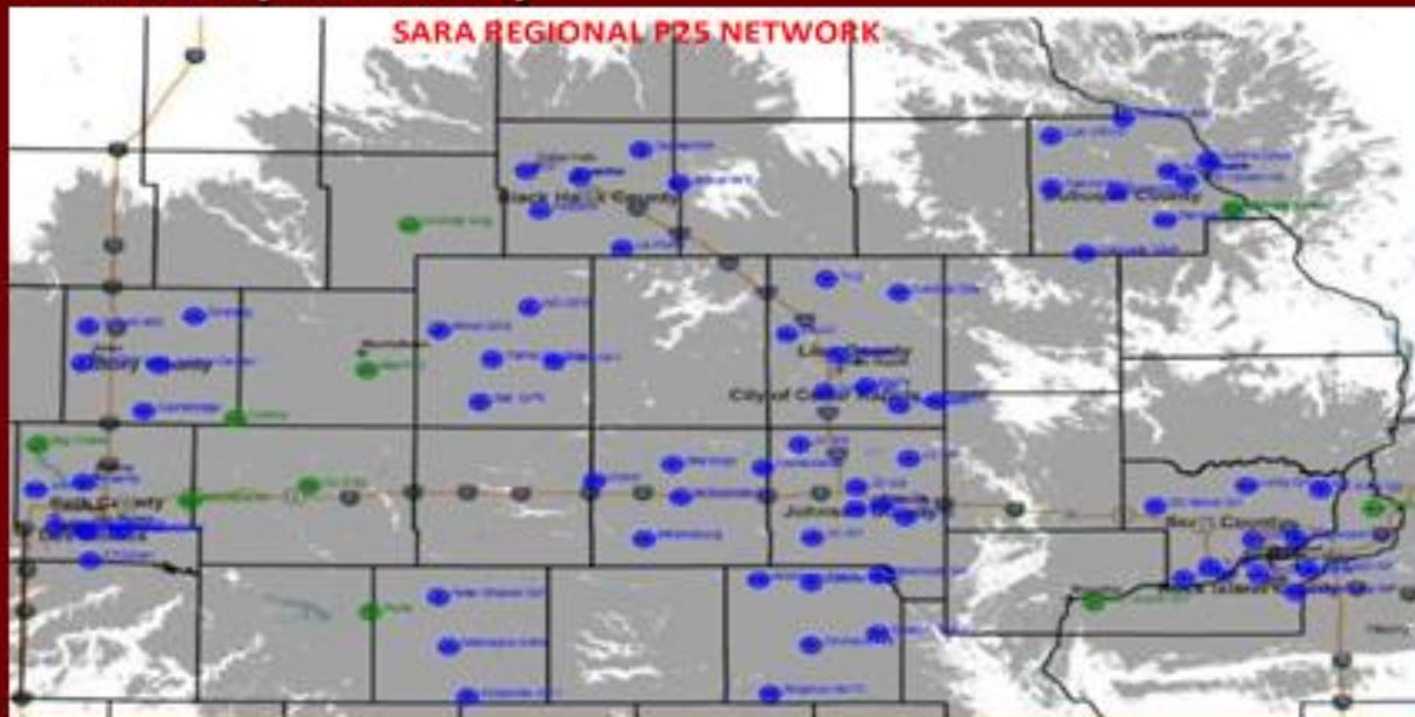
Board of Supervisors  
December 23, 2019

## Current Fire & EMS System

- VHF installed in the 1980's
- FCC required narrow-banding ~8 years ago, only worsened what was already poor
- Fragile, maintenance-heavy, difficult to obtain parts

# Why a new system?

- Current VHF has reached end-of-life
- Interoperability



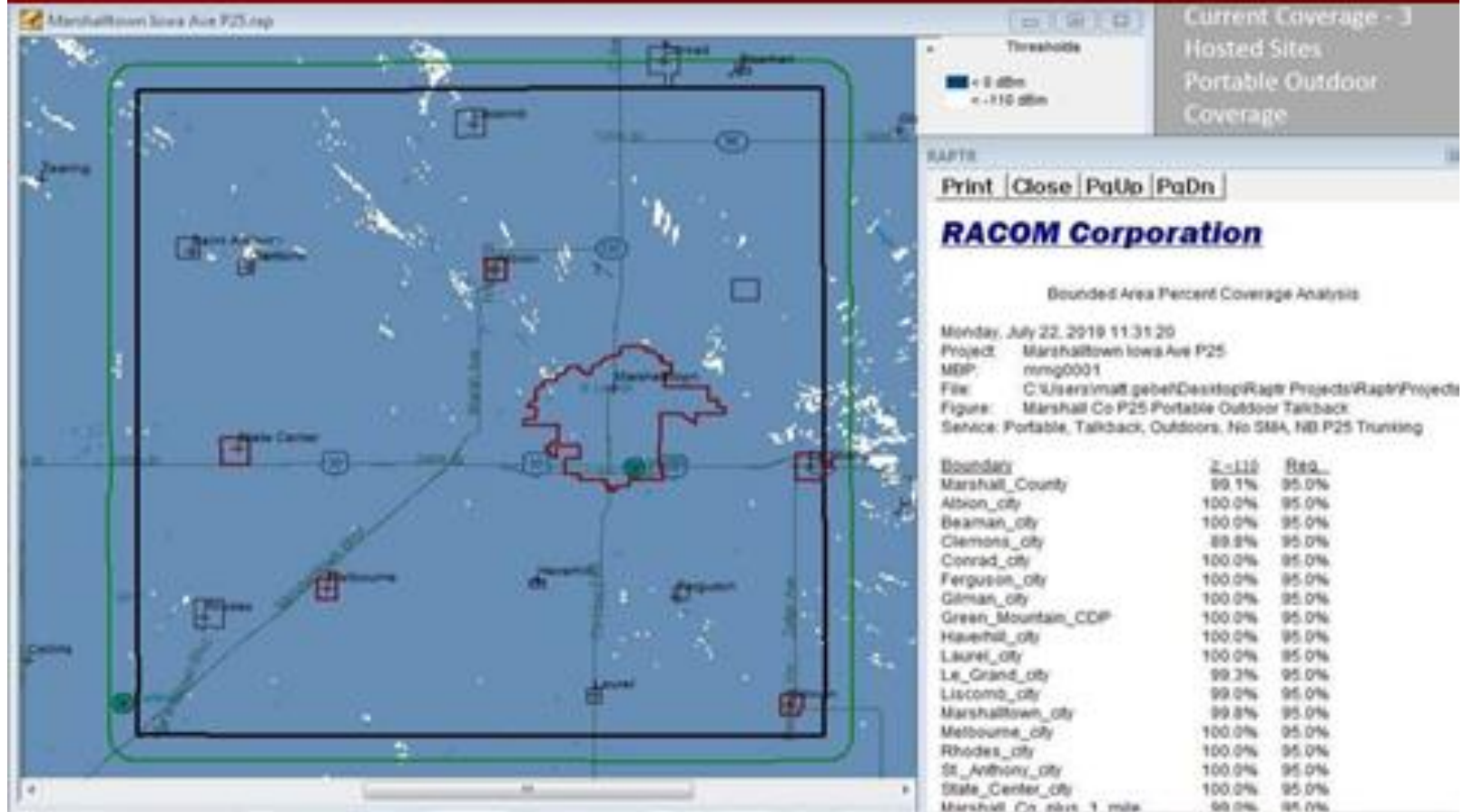
## Why a new system?

- Essential to the public's & responder's safety
- Current does not guarantee that safety

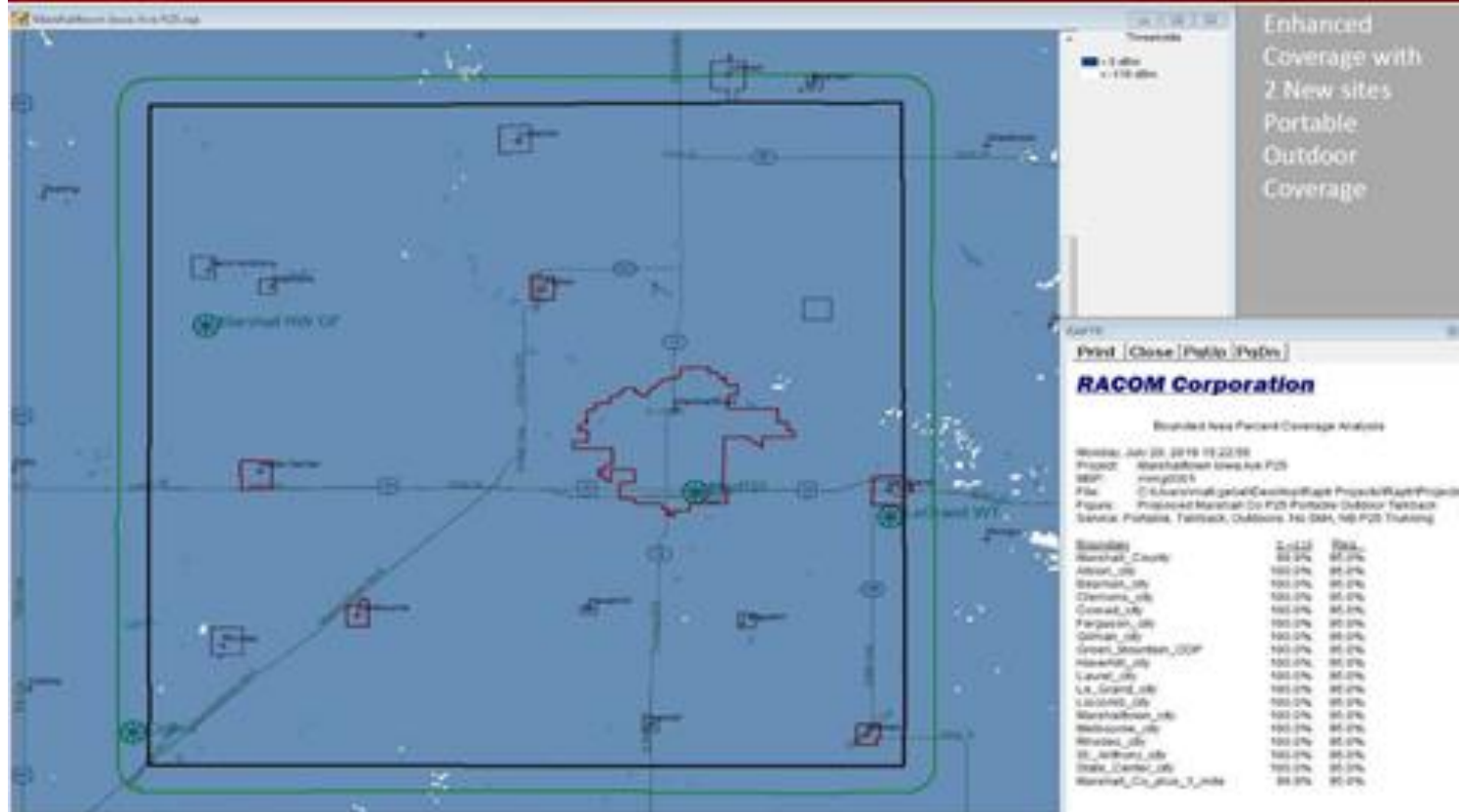
# Proposal

- Build out existing P25 700/800 MHz digital system in the county
- Two new sites to increase coverage
  - Exceeds 8db In-Building Countywide Coverage at 95%
- Digital DiCAL paging system for volunteer Fire & EMS agencies

# Current Outdoor

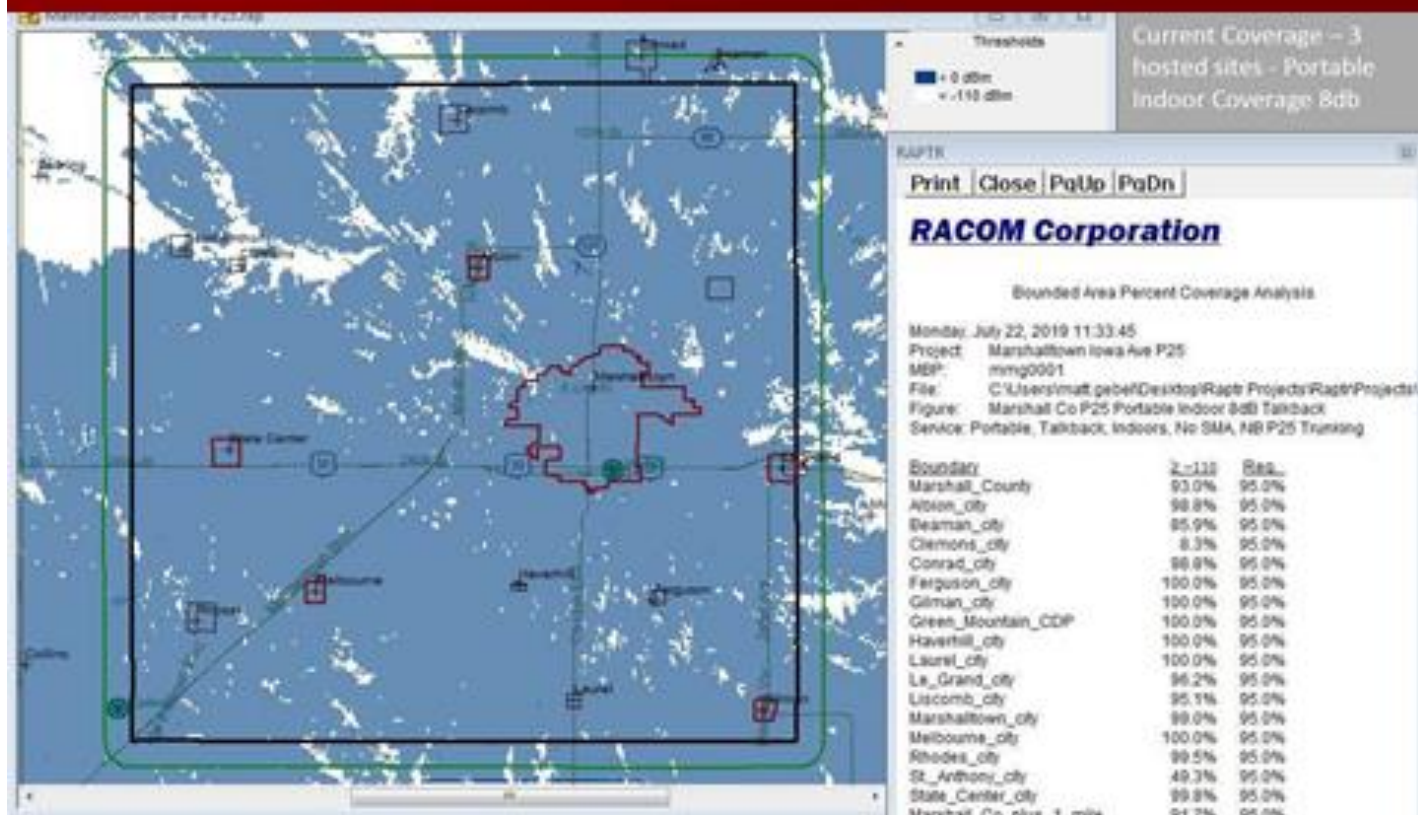


# Enhanced Outdoor



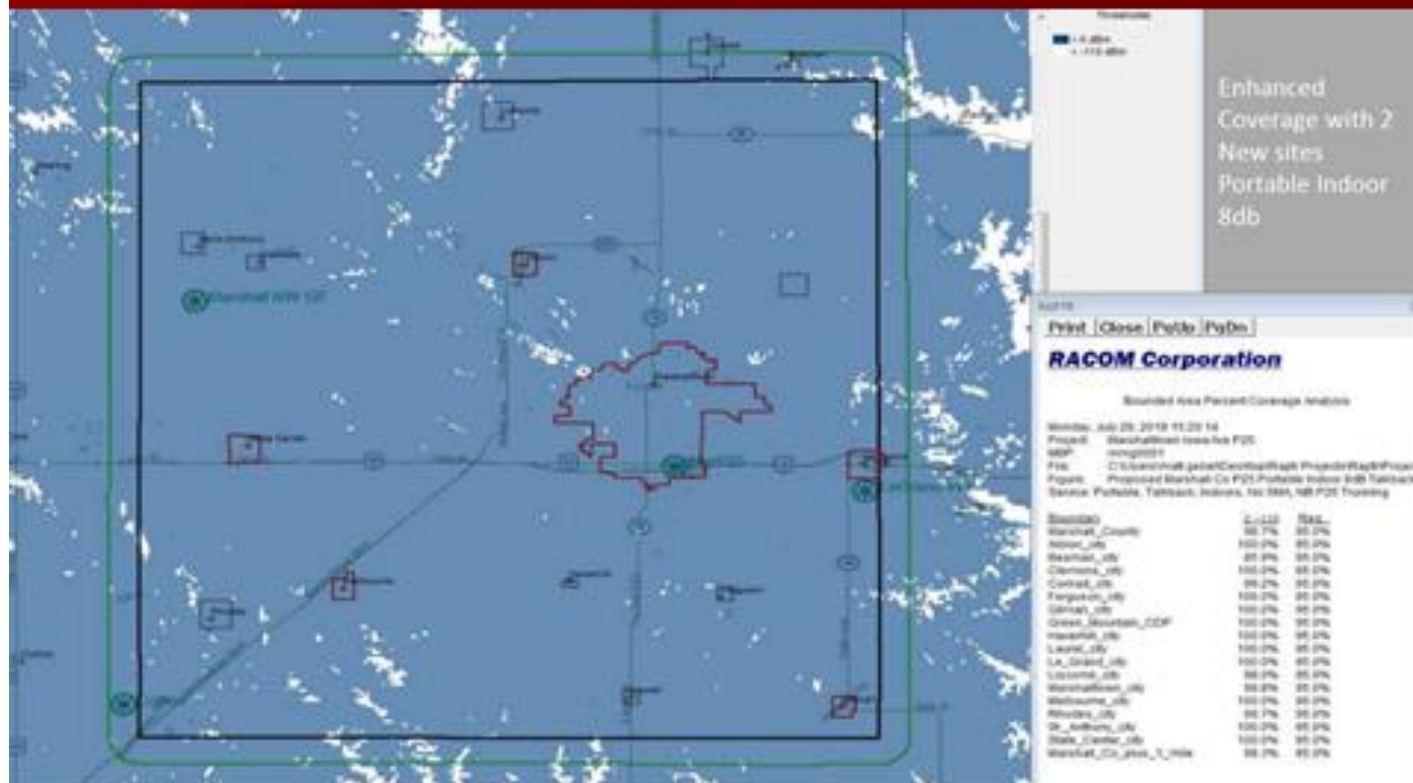


# Current Indoor 8db

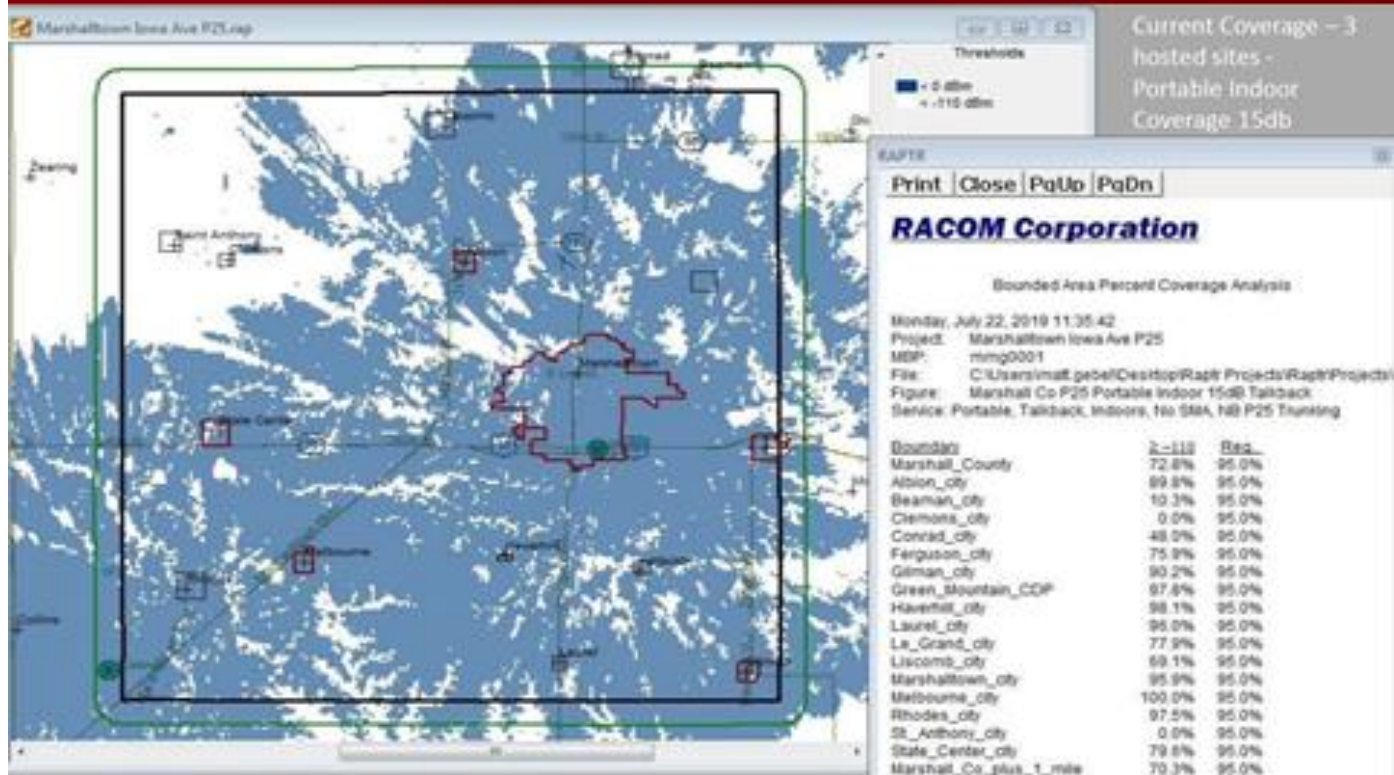




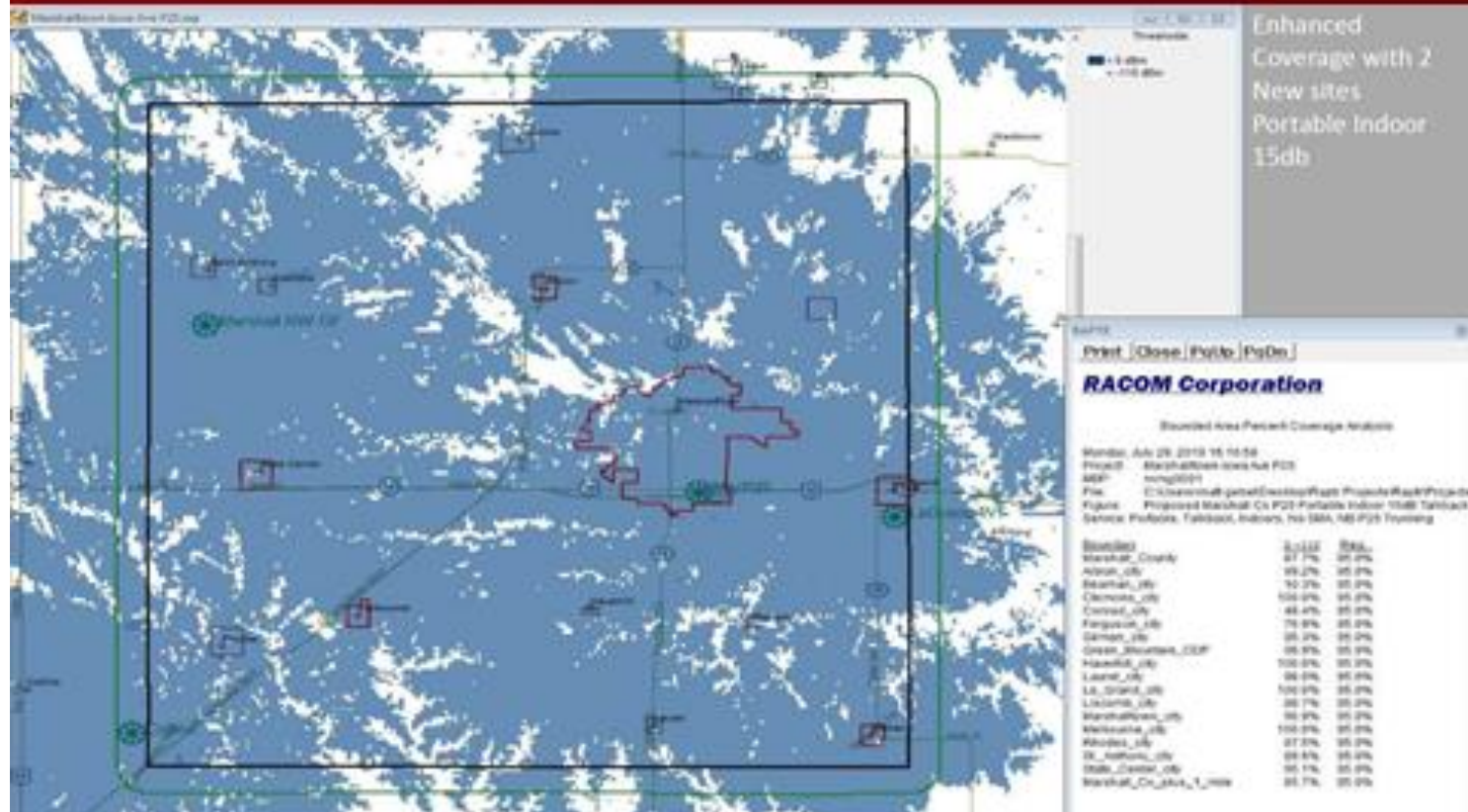
## Enhanced Indoor 8db



# Current Indoor 15db



# Enhanced Indoor 15db



## Proposal – Option 1

- Currently 7/800 system used in Marshall county is owned by Racom
- Access fees of \$30/unit/month
- Cost prohibitive for many agencies

## Proposal – Option 2

- Build our own network – owned by the county
- Eliminates user fees for ALL Public Safety agencies (MPD, MFD, SO, Fire & EMS)
- Will have our own maintenance plan
- Any non-Public Safety entity using 7/800 would pay county to access system (offset some expense of maintenance)

## Project Breakdown

- **\$1,460,667.98**
  - 2 new sites, installation, 1st year maintenance, terminal training
- **\$1,113,576.99**
  - Subscriber units (radios & pagers)
  - DiCAL paging network infrastructure
- **\$895,600**
  - Civils (structural analysis of two sites, permits, legals, shelter, generators)

## Project Breakdown (cont.)

- \$1,903,747.40
  - Year 2-10 maintenance for system (radio updates, programming issues, maintaining network server and hardware)
- \$257,000
  - Contingencies
- \$5,507,392 TOTAL
  - May be less from current county VHF maintenance plan
  - Less the revenue generated from non-PS user access fees