

**Marshall County Board of Supervisors  
Regular Session February 4, 2020 at 9:05 a.m.**

**AGENDA**

The Board will meet in regular session on Tuesday, February 4, 2020, at 9:05 a.m. in Great Western Bank, 11 N. 1<sup>st</sup> Ave., Marshalltown, Iowa, meeting room #1, 2nd floor (north entrance) with \_\_\_\_\_ members present.

**Pledge of Allegiance**

**Notice to the public**--The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

**1. Approval or Amendment of Agenda—**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ the agenda as printed.

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| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

**Consent Agenda:**

- 2. Approve Minutes**--from Regular Session of January 21, 2020.
- 3. Accept Annual Manure Management Plan Update**- Eggers Farms, id no. #56995, manure management plan has been received and placed on file with the following changes: change crop rotation or optimal yields and used manure analysis.
- 4. Accept Annual Manure Management Plan Update**- Marshall Ridge Farms LLC, id no. #60101, manure management plan has been received and placed on file with the following changes: change crop rotation or optimal yields, used manure analysis and updated P-Index calculations.
- 5. File Clerk of District Court Report- 11-19**  
General Supplemental Fund Surcharge- \$783.71
- 6. File Clerk of District Court Report- 12-19**  
General Supplemental Fund Surcharge- \$787.60
- 7. Approve Claims**—Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of February will be published as part of the first meeting in March.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ the consent agenda as printed.

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| Roll call vote: | Salasek- | Thompson- | Patten- |
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|  | Chairman | Vice Chairman | Member |
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**8. Resolution #2020-0008**-Lisa Bienfang, IowaWORKS Business Marketing Specialist and Edgardo Ortiz-Hernandez, Home Base Iowa Representative, will present the Home Based Iowa Initiative.

**A RESOLUTION SUPPORTING THE HOME BASE IOWA INITIATIVE**

WHEREAS, the Office of the Governor of the State of Iowa has launched a public-private partnership called Home Base Iowa initiative, which is an effort to match military veterans with jobs available across Iowa; and

WHEREAS, the Home Base Iowa initiative consists of two programs, Home Base Iowa Business and Home Base Iowa Communities; and

WHEREAS, Governor Reynolds is requesting Iowa businesses, counties and communities to promote and support the Home Base Iowa initiative. One of the requirements for Marshall County to be a Home Base Iowa county is to adopt a resolution of support; and

WHEREAS, the Marshall County Board of Supervisors finds that it is in the best interest of Marshall County and veterans everywhere to support the Home Base Iowa initiative and adopt this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MARSHALL COUNTY BOARD OF SUPERVISORS

Section 1. That the Marshall County Board of Supervisors hereby proclaim its support of the Home Base Iowa initiative and encourages its residents to take whatever actions are necessary for Marshall County to become and continue to be a Home Base Iowa County.

Section 2. The Board of Supervisors also encourages local businesses to take whatever actions are necessary to become and continue to be Home Base Iowa Businesses.

Section 3. The Supervisors and other local leaders are authorized to take such further action as may be necessary to carry out the intent and purpose of this resolution.

Section 4. All resolutions, orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby repealed, and this resolution shall be in force and effect immediately upon its adoption and approval.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to adopt Resolution #2020-0008, A Resolution Supporting the Home Base Iowa Initiative on this \_\_\_\_ day of \_\_\_\_\_, 2020.

Marshall County Board of Supervisors

\_\_\_\_\_

Attest: \_\_\_\_\_

Steve Salasek, Chairman

Nan Benson,  
Marshall County Auditor and Recorder

**Tabled from 6-25-19 BOS public meeting**

**9. Resolution #2020-0009**

**First Reading of Proposed Ordinance Amendment No. 20-01 to Zoning Ordinance No. 3 of Marshall County , Set a Date and Time for the Public Hearing and waive the Second Reading--**

Whereas, after recommendation from the Marshall County Zoning Commission, the Marshall County Board of Supervisors is considering the adoption of Amendment No. 20-01 to the Zoning Ordinance of Marshall County.

Now, Therefore, Be It Resolved, by the Marshall County Board of Supervisors that this be considered the first reading of the following proposed amendment:

**This is a request to amend:**

Article II, Section 1, 74, by adding “a.) A home occupation may erect a single one or two-sided sign advertising a permitted home occupation:

- 1.) The sign shall not be more than 12 square feet;
- 2.) The sign shall not be more than 6’ wide;
- 3.) The sign shall be no more than 8’ in total height from the grade at the base of the sign;
- 4.) The sign shall be non-lighted;
- 5.) The sign shall be located on the same parcel as the permitted home occupation;
- 6.) If the home occupation ceases operation the sign shall be immediately removed;
- 7.) The sign owner shall maintain the sign so that it is not in poor condition (no frayed materials, no cracking, no faded and peeling paint, and other similar conditions). If located along a state or federal highway, an Iowa Department of Transportation permit must be obtained. If located along a county right-of-way a minimum set-back of 15’ from the right-of-way and a minimum set-back of 15’ from all other lot lines
- 8.) The sign shall contain no content other than the name of the business and hours of operation.”

**Reason for the amendment request:** To allow the use of larger signage for home occupations, and establish new area and dimension parameters. Further to provide for the conditions by which such signage will be maintained and regulated.

Be It Further Resolved that such proposed amendment shall not be effective until a public hearing is held at 9:05 a.m. on the 18<sup>th</sup> day of February 2020, with the notice of hearing

published in the Marshalltown Times Republican and the State Center Mid Iowa Enterprise, not less than four nor more than 20 days before the date of the hearing pursuant to Iowa Code 618.14, and the Board adopts the third reading of the proposed amendment and the amendment is published.

Dated at Marshalltown, Iowa, this \_\_\_\_ day of \_\_\_\_, 2020.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ Resolution #2020-0009, the first reading of proposed Amendment No. 20-01 to Zoning Ordinance No. 3 and set the public hearing date for February 18, 2020, at 9:05 a.m.

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| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to waive the second reading of this proposed amendment No. 20-01 to Marshall County Ordinance No. 5 by majority of the Supervisors pursuant to Iowa Code Chapter 331.302(6.a.) and hold the public hearing and third and final reading of Ordinance Amendment No. 20-01 at the regularly scheduled Board of Supervisor's meeting on February 18, 2020 at 9:05 a.m.

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| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

\_\_\_\_\_  
Steve Salasek  
Board of Supervisors, Chairman

Attest:

\_\_\_\_\_  
Nan Benson  
Marshall County  
Auditor and Recorder

**10. Secondary Road Department- Agreement for Temporary Construction Easement for Project BROS-SWAP-C064 (133)--FE-64, which is Bridge G-11--**

This easement gives Marshall County permission to enter on Marshalltown Waterworks property to temporarily redirect Asher Creek during construction of Bridge G-11. A temporary plug will be placed in Asher Creek and the water will flow to the Iowa River. If granted this temporary construction easement shall apply to the area of land described below:

**From Asher Creek just west of the Waterworks and South to the Iowa River. All located in the Northeast ¼ of Section 27-Township 84 North-Range 18 West of the 5<sup>th</sup> P.M., in the County of Marshall, State of Iowa. This area contains approximately 6.9 acres more or less.**

This agreement shall be effective beginning April 1, 2020 and shall terminate on December 31, 2020.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ this Temporary Construction Easement Agreement for Project BROS-SWAP-C064 (133)--FE-64, which is Bridge G-11.

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| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

**11. Marshall County Public Safety Radio Committee** - Follow-up/update to the presentation at the December 23, 2019 BOS meeting.

**12. Marshall County Audit Report**—Bowman and Miller, P.C. has completed the Marshall County Audit for fiscal year ending June 30, 2019.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the report and place on file.

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| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

**13. Resolution #2020-0010**

**Marshall County Audit Request for Proposals-Auditor RFP #20-01—**

Whereas, the Marshall County Board of Supervisors is electing to have an annual audit made by a certified public accountant; and

Whereas, Chapter 11.6 (2a) Code of Iowa, states that a county shall utilize procedures which include a request for proposals for such audit.

Now, Therefore, Be It Resolved, proposals be received in the Marshall County Auditor and Recorder's Office at Great Western Bank until 4:30 p.m. on Monday, March 16, 2020, for audit services for the three fiscal years July 1, 2019, through June 30, 2022. Written notification of the selection of a certified public accountant is to be filed with the Auditor of State.

Dated at Marshalltown, Iowa, this 4<sup>th</sup> day of February, 2020.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ Resolution #2020-0010, Marshall County Audit Request for Proposals – Auditor RFP #20-01.

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| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

\_\_\_\_\_  
Steve Salasek  
Board of Supervisors, Chairman

Attest:

\_\_\_\_\_  
Nan Benson  
Marshall County  
Auditor and Recorder

**14. Public Forum**— is a time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

**15. Adjournment**--The next regular session is February 18, 2020, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, February 13, 2020 at 1:00 p.m. There being no further business to come before the Board, the meeting is adjourned at \_\_\_\_\_a.m.

\_\_\_\_\_  
Steve Salasek  
Board of Supervisors, Chairman

Attest:

\_\_\_\_\_  
Nan Benson  
Marshall County  
Auditor and Recorder

The Board of Supervisors' calendar can be viewed <http://goo.gl/yubHzV>