

**Marshall County Board of Supervisors
Regular Session February 18, 2020 at 9:05 a.m.**

AGENDA

The Board will meet in regular session on Tuesday, February 18, 2020, at 9:05 a.m. in Great Western Bank, 11 N. 1st Ave., Marshalltown, Iowa, meeting room #1, 2nd floor (north entrance) with _____ members present.

Pledge of Allegiance

Notice to the public--The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

1. Approval or Amendment of Agenda—

Motion by _____, second by _____, to _____ the agenda as printed.

Roll call vote:	Thompson-	Patten-	Salasek-
	Vice Chairman	Member	Chairman

2. Years of Service Recognition- Rolland (Ron) Nauman- Veteran's Affairs- 15 years

3. Proposed Amendment No. ZA-20-01 to Marshall County Ordinance No. 3, Public Hearing—

At the public hearing, any resident may present objections to or arguments in favor of any part of the proposed amendment no. ZA-20-01 to Zoning Ordinance No. 3.

There were _____ written comments, questions, or objections on file in the County Auditor's Office. Of the _____ individuals attending the public hearing, _____ individual(s) presented oral comments, questions, or objections at the hearing.

Motion by _____, second by _____ to close the public hearing.

Roll call vote:	Thompson-	Patten-	Salasek-
	Vice Chairman	Member	Chairman

4. Resolution #2020-0011-Second Reading of Proposed Amendment No ZA-20-01 to Ordinance No. 3 of Marshall County, Iowa.

Whereas, after recommendation from the Marshall County Zoning Commission, the Marshall County Board of Supervisors is considering the adoption of Amendment No. ZA-20-01 to the Zoning Ordinance of Marshall County.

Now, Therefore, Be It Resolved, by the Marshall County Board of Supervisors that this be considered the second reading of the following proposed amendment:

This is a request to amend:

Article XV, Section 3, 5, by adding “a.) A home occupation may erect a single one or two-sided sign advertising a permitted home occupation:

- 1.) The sign shall not be more than 32 square feet;
- 2.) The sign shall not be more than 8’ wide;
- 3.) The sign shall be no more than 8’ in total height from the grade.
- 4.) The sign shall be non-lighted;
- 5.) The sign shall be located on the same parcel as the permitted home occupation;
- 6.) If the home occupation ceases operation the sign shall be immediately removed;
- 7.) The sign owner shall maintain the sign so that it is not in poor condition (no frayed materials, no cracking, no faded and peeling paint, and other similar conditions). If located along a state or federal highway, an Iowa Department of Transportation permit must be obtained. If located along a county right-of-way a minimum set-back of 15’ from the right-of-way and a minimum set-back of 15’ from all other lot lines
- 8.) The sign shall contain no content other than the name of the business and hours of operation.”

Reason for the amendment request: To allow the use of larger signage for home occupations, and establish new area and dimension parameters. Further to provide for the conditions by which such signage will be maintained and regulated.

Be It Further Resolved that such proposed amendment shall not be effective until a public hearing is held at 9:00 a.m. on the 18th day of February, 2020, with the notice of hearing published in the Marshalltown Times Republican and the State Center Mid Iowa Enterprise no less than 4 days and no more than 20 days prior to the above date, and the Board adopts the final reading of the proposed amendment and the amendment is published.

Dated at Marshalltown, Iowa this ____ day of June ____.

Motion by _____, second by _____, to _____ Resolution #2020-0011, Second Reading of Proposed Amendment no. ZA-20-01 to Zoning Ordinance No. 3. The third and final reading take place at 9:05 a.m. on the March 3, 2020 Board of Supervisor meeting agenda.

Roll call vote:	Thompson-	Patten-	Salasek-
	Vice Chairman	Member	Chairman

_____ Steve Salasek Board of Supervisors, Chairman	Attest: Nan Benson Marshall County Auditor and Recorder
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Motion by _____, second by _____ to waive the third and final reading of this proposed amendment No. 20-01 to Marshall County Ordinance No. 3 by majority of the Supervisors pursuant to Iowa Code Chapter 331.302(6.a.) and consider the second reading the final reading and adoption of Amendment No. 20-01 to Marshall County Ordinance No. 3 effective upon publication.

Roll call vote:	Thompson-	Patten-	Salasek-
	Vice Chairman	Member	Chairman

_____ Steve Salasek Board of Supervisors, Chairman	Attest: Nan Benson Marshall County Auditor and Recorder
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Consent Agenda:

- 5. Approve Minutes**--from Regular Session of February 4, 2020.
- 6. Accept Marshall County Communications Center 2019 Annual Report**
- 7. Approve Request for Use of the Mobile Band Shell**--Midnight Ballroom has submitted a completed mobile band shell agreement for a rodeo event to be held at the Central Iowa Fairgrounds on Saturday, April 11, 2020 from 2 pm to 1am.
- 8. Approve Claims**—Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of February will be published as part of the first meeting in March.

Motion by _____, second by _____, to _____ the consent agenda as printed.

Roll call vote:	Thompson-	Patten-	Salasek-
	Vice Chairman	Member	Chairman

9. Approve Personnel Actions:

a. Change of Status and Change Rate of Pay—Chris Donaldson, Secondary Road Department, Change of Status from Truck Driver 1 to Truck Driver 2, Change Rate of Pay from \$24.81/hr. to \$25.61/hr., effective February 22, 2020.

Motion by _____, second by _____ to _____ personnel action.

Roll call vote:	Thompson-	Patten-	Salasek-
	Vice Chairman	Member	Chairman

10. Marshall County Employee Health and Prescription Drug Benefit Plan—Discussion and possible action to Co Brand with SmartScripts PBM on marketing, advertising and informational material solely for communication with Marshall County employees.

Motion by _____, second by _____, to _____ the request to Co Brand with SmartScripts PBM on marketing, advertising and information material solely for communication with Marshall County employees.

Roll call vote:	Thompson-	Patten-	Salasek-
	Vice Chairman	Member	Chairman

11. Secondary Roads – Approval of Equipment Purchase- Two Volvo Single Axle Truck Chassis-Discussion and possible action to approve the purchase of 2 Volvo Single Axle Truck Chassis from GATR Truck Center, Des Moines, Iowa for the price of \$103,746.46 each. These units will be paid for from the FY 2021 equipment budget.

Motion by _____, second by _____, to _____ the purchase of 2 Volvo Single Axle Truck Chassis from GATR Truck Center, Des Moines, Iowa for the price of \$103,746.46 each.

Roll call vote:	Thompson-	Patten-	Salasek-
	Vice Chairman	Member	Chairman

12. Secondary Roads – Approval of Equipment Purchase-Two Dump Body, Sander and Snow Plow Packages- Discussion and possible action to approve the purchase of 2 Dump Body, Sander and Snow Plow Packages from Henderson Products Inc., Manchester, Iowa for the price of \$94,376.00 each. This equipment will be paid for from the FY 2021 equipment budget.

Motion by_____, second by_____, to _____ the purchase of 2 Dump Body, Sander and Snow Plow Packages from Henderson Products Inc., Manchester, Iowa for the price of \$94,376.00 each.

Roll call vote:	Thompson-	Patten-	Salasek-
	Vice Chairman	Member	Chairman

13. Marshall County Cost Allocation-Cost Advisory Services, Inc. Report—The fiscal year 2019 cost allocation plan will result in a total reimbursement of approximately \$36,647 for indirect cost recoveries regarding the local Department of Human Services Office in fiscal year 2021.

Motion by_____, second by_____, to _____ this report.

Roll call vote:	Thompson-	Patten-	Salasek-
	Vice Chairman	Member	Chairman

14. Set Hearing on Marshall County Property Tax Levy Public Hearing—

Motion by_____, second by_____, to set March 17, 2020 at 9:00 a.m. in Meeting Room #1 on Second Floor of Great Western Bank, 11 North 1st Avenue, Marshalltown, Iowa, as the time and place to conduct the Marshall County Property Tax Levy Public Hearing.

Roll call vote:	Thompson-	Patten-	Salasek-
	Vice Chairman	Member	Chairman

15. Public Forum— is a time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

16. Closed Session - Pursuant to Iowa Code 21.5(j) –The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.”

Motion by _____, second by _____ to **go into** closed session at _____ a.m.

Roll call vote:	Thompson-	Patten-	Salasek-
	Vice Chairman	Member	Chairman

Motion by _____, second by _____ to **come out** of closed session at ____ a.m.

Roll call vote:	Thompson-	Patten-	Salasek-
	Vice Chairman	Member	Chairman

17. Adjournment--The next regular session is March 3, 2020, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, February 27, 2020 at 1:00 p.m. There being no further business to come before the Board, the meeting is adjourned at ____a.m.

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

The Board of Supervisors' calendar can be viewed <http://goo.gl/yubHzV>