

**Marshall County Board of Supervisors
Regular Session February 18, 2020 at 9:05 a.m.**

MINUTES

The Board met in regular session on Tuesday, February 18, 2020, at 9:05 a.m. in Great Western Bank, 11 N. 1st Ave., Marshalltown, Iowa, meeting room #1, 2nd floor (north entrance) with all 3 members present.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Patten, second by Thompson, to approve the agenda as printed.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

2. Years of Service Recognition- Rolland (Ron) Nauman- Veteran's Affairs- 15 years

3. Proposed Amendment No. ZA-20-01 to Marshall County Ordinance No. 3, Public Hearing—

At the public hearing, any resident may present objections to or arguments in favor of any part of the proposed amendment no. ZA-20-01 to Zoning Ordinance No. 3.

There were no written comments, questions, or objections on file in the County Auditor's Office. Of the 10 individuals attending the public hearing, 1 individual(s) presented oral comments, questions, or objections at the hearing.

Motion by Thompson, second by Patten to close the public hearing at 9:11 a.m.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

4. Resolution #2020-0011-Second Reading of Proposed Amendment No ZA-20-01 to Ordinance No. 3 of Marshall County, Iowa.

Whereas, after recommendation from the Marshall County Zoning Commission, the Marshall County Board of Supervisors is considering the adoption of Amendment No. ZA-20-01 to the Zoning Ordinance of Marshall County.

Now, Therefore, Be It Resolved, by the Marshall County Board of Supervisors that this be considered the second reading of the following proposed amendment:

This is a request to amend:

Article XV, Section 3, 5, by adding “a.) A home occupation may erect a single one or two-sided sign advertising a permitted home occupation:

- 1.) The sign shall not be more than ~~12~~ **32** square feet (**4' x 8'**);
- 2.) The sign shall not be more than ~~6'~~ **8'** wide;
- 3.) The sign shall be no more than 8' in total height from the grade. ~~at the base of the sign~~
- 4.) The sign shall be non-lighted;
- 5.) The sign shall be located on the same parcel as the permitted home occupation;
- 6.) If the home occupation ceases operation the sign shall be immediately removed;
- 7.) The sign owner shall maintain the sign so that it is not in poor condition (no frayed materials, no cracking, no faded and peeling paint, and other similar conditions). If located along a state or federal highway, an Iowa Department of Transportation permit must be obtained. If located along a county right-of-way a minimum set-back of 15' from the right-of-way and a minimum set-back of 15' from all other lot lines
- 8.) The sign shall contain no content other than the name of the business, **including logo, telephone number** and hours of operation.”

Reason for the amendment request: To allow the use of larger signage for home occupations, and establish new area and dimension parameters. Further to provide for the conditions by which such signage will be maintained and regulated.

Be It Further Resolved that such proposed amendment shall not be effective until a public hearing is held at 9:00 a.m. on the 18th day of February, 2020, with the notice of hearing published in the Marshalltown Times Republican and the State Center Mid Iowa Enterprise no less than 4 days and no more than 20 days prior to the above date, and the Board adopts the final reading of the proposed amendment and the amendment is published.

Dated at Marshalltown, Iowa this 18th day of ~~June~~ February 2020.

Motion by Thompson, second by Patten, to adopt Resolution #2020-0011, Second Reading of Proposed Amendment no. ZA-20-01 to Zoning Ordinance No. 3. The third and final reading take place at 9:05 a.m. on the March 3, 2020 Board of Supervisor meeting agenda.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

Motion by _____, second by _____ to waive the third and final reading of this proposed amendment No. 20-01 to Marshall County Ordinance No. 3 by majority of the Supervisors pursuant to Iowa Code Chapter 331.302(6.a.) and consider the second reading the final reading and adoption of Amendment No. 20-01 to Marshall County Ordinance No. 3 effective upon publication.

Roll call vote:	Thompson-	Patten-	Salasek-
	Vice Chairman	Member	Chairman

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

Consent Agenda:

5. **Approve Minutes**--from Regular Session of February 4, 2020.
6. **Accept Marshall County Communications Center 2019 Annual Report**
7. **Approve Request for Use of the Mobile Band Shell**--Midnight Ballroom has submitted a completed mobile band shell agreement for a rodeo event to be held at the Central Iowa Fairgrounds on Saturday, April 11, 2020 from 2 pm to 1am.
8. **Approve Claims**—Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of February will be published as part of the first meeting in March.

Motion by Patten, second by Thompson, to approve the consent agenda as printed.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

9. Approve Personnel Actions:

a. Change of Status and Change Rate of Pay— Chris Donaldson, Secondary Road Department, Change of Status from Truck Driver 1 to Truck Driver 2, Change Rate of Pay from \$24.81/hr. to \$25.61/hr., effective February 22, 2020.

Motion by Thompson, second by Patten to approve personnel action, Chris Donaldson, Secondary Road Department, Change of Status from Truck Driver 1 to Truck Driver 2, Change Rate of Pay from \$24.81/hr. to \$25.61/hr., effective February 22, 2020.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

10. Marshall County Employee Health and Prescription Drug Benefit Plan—Discussion and possible action to Co Brand with SmartScripts PBM on marketing, advertising and informational material solely for communication with Marshall County employees.

Motion by Patten, second by Thompson, to approve the request to Co Brand with SmartScripts PBM on marketing, advertising and information material solely for communication with Marshall County employees.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

11. Secondary Roads – Approval of Equipment Purchase- Two Volvo Single Axle Truck Chassis-Discussion and possible action to approve the purchase of 2 Volvo Single Axle Truck Chassis from GATR Truck Center, Des Moines, Iowa for the price of \$103,746.46 each. These units will be paid for from the FY 2021 equipment budget.

Motion by Thompson, second by Patten, to approve the purchase of 2 Volvo Single Axle Truck Chassis from GATR Truck Center, Des Moines, Iowa for the price of \$103,746.46 each.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

12. Secondary Roads – Approval of Equipment Purchase-Two Dump Body, Sander and Snow Plow Packages- Discussion and possible action to approve the purchase of 2 Dump Body, Sander and Snow Plow Packages from Henderson Products Inc., Manchester, Iowa for the price of \$94,376.00 each. This equipment will be paid for from the FY 2021 equipment budget.

Motion by Patten, second by Thompson, to approve the purchase of 2 Dump Body, Sander and Snow Plow Packages from Henderson Products Inc., Manchester, Iowa for the price of \$94,376.00 each.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

13. Marshall County Cost Allocation-Cost Advisory Services, Inc. Report— The fiscal year 2019 cost allocation plan will result in a total reimbursement of approximately \$36,647 for indirect cost recoveries regarding the local Department of Human Services Office in fiscal year 2021.

Discussion: It is the annual cost allocation report that is done to figure out the indirect costs of the Marshall County property, accounting functions, and other administrative type expenses that DHS uses.

Motion by Thompson, second by Patten, to accept this report.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

14. Set Hearing on Marshall County Property Tax Levy Public Hearing—

Motion by Patten, second by Thompson, to set March 17, 2020 at 9:00 a.m. in Meeting Room #1 on Second Floor of Great Western Bank, 11 North 1st Avenue, Marshalltown, Iowa, as the time and place to conduct the Marshall County Property Tax Levy Public Hearing.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

15. Public Forum—

Bowman asked about a possible speed reduction on Taylor Avenue as there was a near miss during a horseback riding group outing. Dave asked if he had contacted the Sheriff's Department. Tom said they will see if they schedule it when Sheriff's Office can be available.

Rhonda Braudis said that April 12th – 18th is National Telecommunicator Week.

Steve asked about patron contact regarding radio issues in connection to Ambulance service. Rhonda said that it should not be an issue. Rhonda went on to discuss the new radio system being purposed by rural fire departments. Rhonda discussed issues with quality of transmission. Dave and Bill brought up multiple fire departments saying 911 speaks too rapidly. Rhonda continued discussion on procedures for 911 communication.

16. Closed Session - Pursuant to Iowa Code 21.5(j) –The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.”

Motion by Thompson, second by Patten to **go into** closed session at 10:18 a.m.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

Motion by Thompson, second by Patten to **come out** of closed session at 10:59 a.m.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

17. Adjournment--The next regular session is March 3, 2020, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, February 27, 2020 at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 10:59 a.m.

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

The Board of Supervisors' calendar can be viewed <http://goo.gl/yubHzV>